

STAUNTON HISTORIC PRESERVATION COMMISSION**February 5, 2026****12:00 p.m.****Council Chambers**

PRESENT: **Deneen Brannock, Chair**
 Dennis Blanton
 Alexander Avery
 Michael Brown, Vice Chair

ABSENT: **Carter Lively**

ALSO PRESENT: **Linda Nesselrodt, Historic Preservation Coordinator**
 Meggie Taylor, Interim Clerk to Historic Preservation Commission
 Rodney Rhodes, Director of Community Development

Ms. Brannock called the meeting to order: “As Chair, I call this meeting of the Staunton Historic Preservation Commission to order. I note that this meeting is being broadcast over the city’s cable channel and streamed live on the city’s website so that members of the public may hear our meeting and participate virtually. The meeting is also being recorded.”

MOMENT OF SILENCE & HISTORIC PREAMBLE

Mr. Avery moved to skip the moment of silence and historic preamble as there were no members of the public in attendance. The motion was seconded by Mr. Brown and approved as follows:

Ms. Brannock	aye	Mr. Brown	aye
Mr. Avery	aye	Mr. Lively	absent
Mr. Blanton	aye		

APPROVAL OF MINUTES

Mr. Blanton moved to approve the minutes of the December 23, 2025 meeting.

The motion was seconded by Mr. Avery and approved as follows:

Ms. Brannock	aye	Mr. Brown	abstain
Mr. Avery	aye	Mr. Lively	absent
Mr. Blanton	aye		

NEW BUSINESS

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- a. **CERTIFICATE OF APPROPRIATENESS**
Katherine Van Slyck & Timothy Fontaine
Carl Hoffman, Hoffman Consulting LTD
815 W. Beverley Street
Screen Existing Porch

Discussion:

Ms. Nesselrodt introduced the project, as included in the agenda packet. Ms. Brannock shared Historic Staunton Foundation's recommendation, as included in the agenda packet. The commissioners had no questions or comments.

Motion:

Mr. Brown made a motion to approve the Certificate of Appropriateness at 815 W. Beverley Street as submitted. The porch shall be located at the side and toward the rear of the house with limited view. The treatment shall not enclose the porch and will not alter the size, scale, or materials of the porch.

*Citing: Staunton Residential Historic District Guidelines: Entrances, Porches and Doors #11
The Secretary of the Interior's Standards for Rehabilitation #9*

The motion was seconded by Mr. Avery and carried as follows:

Ms. Brannock	aye	Mr. Brown	aye
Mr. Avery	aye	Mr. Lively	absent
Mr. Blanton	aye		

- b. **CERTIFICATE OF APPROPRIATENESS**
Katherine Van Slyck & Timothy Fontaine
Phillip Ballurio, Sun Day Solar
815 W. Beverley Street
Solar Installation on Dwelling & Garage Roof

Discussion:

Ms. Nesselrodt informed the commission that the applicant had requested to postpone consideration of this item until March. No action was taken.

- c. **CERTIFICATE OF APPROPRIATENESS**
New Theatre, LP/The Arcadia Project
Michael C. Brown, Architect
123-125 E. Beverley Street
Request Extension of COA
Replace Doors, Lighting, Signage
Add Mosaic Art in Windows

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Discussion:

Mr. Brown recused himself from this item due to conflict of interest.

Mr. Brown, representing the applicant, explained to the commission that the applicant was requesting an extension of the previously approved COA and that no changes had been made. He also noted that construction was expected to start in 10 days. The commissioners had no questions or comments.

Motion:

Mr. Avery made a motion to extend the Certificate of Appropriateness at 123-125 E. Beverley Street as submitted.

The motion was seconded by Mr. Blanton and carried as follows:

Ms. Brannock	aye	Mr. Brown	abstain
Mr. Avery	aye	Mr. Lively	absent
Mr. Blanton	aye		

OLD BUSINESS

None.

OTHER BUSINESS**a. Bylaws Update for Clerk of Commission****Discussion:**

Ms. Nesselrodt informed the commission that as of January 13, 2026, the City Clerk is no longer the designated clerk to the Historic Preservation Commission. The result of this change requires a revision to the bylaws for the Commission. Moving forward, designated staff from the Community Development Department will serve as the Clerk of Commission. Meggie Taylor, Long Range Planner, who has been the interim clerk since August of 2025 will continue to be the Clerk of Commission moving forward.

Motion:

Mr. Blanton moved that the Commission approve the proposed changes to the bylaws to reflect that the Clerk of Commission be a designated staff member from the Community Development Department, as presented.

The motion was seconded by Mr. Avery and approved as follows:

Ms. Brannock	aye	Mr. Brown	aye
Mr. Avery	aye	Mr. Lively	absent
Mr. Blanton	aye		

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b. Annual Report**Discussion:**

Ms. Nesselrodt shared the Annual Report with the commission as included in the agenda packet. The commissioners had no questions or comments and no action was required. The annual report will be shared with City Council at a future meeting.

ADJOURNMENT

The Chair adjourned the meeting at 12:07.

Meggie Taylor
Clerk of Commission

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