

**Work Session Agenda
Staunton City Council
Rita S. Wilson Council Chambers
November 12, 2020
5:00 p.m.**

- | | | |
|------------------|-------------------|---|
| 5:00 p.m. | | Mayor's Introductory Remarks |
| 5:05 p.m. | 1. | Consideration of Work Session and Regular Meeting Agendas |
| 5:10 p.m. | 2. | Public Dedication of Rita S. Wilson Council Chambers |
| 5:25 p.m. | 3. & B | Discussion of Ordinance to Amend the FY2021 Budget for the City of Staunton by Adding Budget Amendment Number Four |
| 5:35 p.m. | 4. & D | Discussion of Ordinance to Appropriate an Additional 20% of the FY2021 Adopted Budget |
| 5:45 p.m. | 5. | Presentation of Quarterly Financial Report |
| 5:55 p.m. | 6. | Update on the Staunton Crossing Economic Development Business Plan |
| 6:10 p.m. | | Break |
| 6:30 p.m. | 7. | Update on City Attorney Search |
| 6:45 p.m. | 8. | Discussion of 2021 Legislative Program |
| 7:00 p.m. | 9. | Discussion of Participation of Police and Fire-Rescue Departments in July 4 Event |
| 7:15 p.m. | | Break |

**Regular Meeting Agenda
Staunton City Council
Rita S. Wilson Council Chambers
November 12, 2020
7:30 p.m.**

Call to Order

Pledge of Allegiance

Invocation/Moment of Silence—Darby

Mayor's Report

Proclamation—Small Business Saturday

Additional Items by Members of Council

Approval of Minutes

Work Session and Regular Meeting of October 22, 2020

Special Meeting of October 29, 2020

REGULAR MEETING

- A. Public Hearing and Consideration of a Request by Jacobs Communication LLC., on behalf of AT&T, for a Special Use Permit for 2619 Locust Avenue (PID# 100763) Under the Provisions of SCC 18.185, Telecommunications Facilities, of Title 18, Zoning, of the Staunton City Code***
- B. Introduction and Public Hearing of Ordinance to Amend the FY2021 Budget for the City of Staunton by Adding Budget Amendment Number Four***
- C. Discussion, Introduction and Public Hearing of Ordinance Regarding Updates to Section 6.05.010 of Chapter 6.05 of Title 6, Animals and Fowl***
- D. Introduction of Ordinance to Appropriate an Additional 20% of FY2021's Adopted Budget**
- E. Discussion and Consideration of a Final Plat for Winnbrook**

Subdivision, Section 4

F. Discussion and Consideration of Resolution to Amend the City of Staunton Cafeteria Plan to Permit the Reimbursement of Over-the-Counter Medical Products Without a Prescription in Accordance with the CARES Act

Matters from the City Manager

Matters from the Public*

Closed Meeting for: (i) Discussion of Possible Acquisition of Real Property Within the City; (ii) Discussion of Possible Disposition of Publicly Held Real Property at Staunton Crossing; (iii) Consultation and Discussion with Legal Counsel Regarding the Possible Acquisition and/or Disposition of Real Property; and (iv) Discussion Concerning a Prospective Business or Industry

Adjournment

***To participate in the Public Hearing and Matters from the Public portions of the City Council meeting:**

- Dial toll free number: **(844) 854-2222**
- When prompted, enter the access code for the meeting: **619358#**
- You will hear the automated word "Muted"
- At that point, you will have been added to the queue to share your comments with Council
- While you are in the queue, you will hear the audio feed of the meeting
- When you hear the automated word "Unmuted," share your comments with Council
- Participants are reminded that the Public Hearing and Matters from the Public portions of the meeting are a time for Council simply to listen to your comments
- **While you are in the queue, mute the television, computer or other device on which you are listening to the meeting**

In addition, through 5:00 p.m. on Friday, November 13, 2020, the public may also communicate comments to City Council by (i) emailing the Clerk of Council at publiccomment@ci.staunton.va.us, or (ii) calling the Clerk of Council at 540.332.3810. Voice mail messages are acceptable. A comment sent by email or voice mail must include full name and street address for the comment to be included in the public record.

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	November 12, 2020	City Council
Item #	1	
Ordinance #		
Department:	City Council	
Council Vision:	Responsive, Efficient Government	
Subject:	Work Session and Regular Meeting Agendas	

Background: Consistent with Procedural Memorandum No. 3, attached are draft meeting agendas for City Council's consideration and for approval as Council prefers.

Suggested Motion: I move to approve the Work Session agenda and the Regular Meeting agenda [as presented] [with the following changes: as to the Work Session, the addition/deletion of _____; as to the Regular Session, the addition/deletion of _____].

City Manager: Steven L. Rosenberg

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CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	November 12, 2020	City Council
Item #	2	
Ordinance #		
Department:	City Council	
Council Vision:	Responsive, Efficient Government	
Subject:	Public Dedication of Rita S. Wilson Council Chambers	

Background: Council Procedure Memorandum Number 14 states that “it shall be the policy of City Council to receive and approve requests to name public facilities as hereafter specified. The naming of public facilities shall be an honor of an individual, group, business or organization that has made an exceptional contribution to the City of Staunton, the Commonwealth of Virginia or the United States.” This includes “individuals who have been deceased, at least two years, who have made significant contributions to the quality of life of Staunton residents or a significant contribution to the Commonwealth of Virginia or the United States.” On June 25, 2020, Staunton City Council unanimously approved a motion to rename City Council Chambers to the Rita S. Wilson Council Chambers.

Rita S. Wilson (1940-2016), among many other accomplishments, served on City Council from 1991 to 2008, serving as Vice Mayor from 1998 to 2000. Before that held a seat on the Staunton School Board from 1985 to 1989. She served the community with passion and zeal, was instrumental in the revival and historic designation of Booker T. Washington High School, her alma mater, into a community center, and was a leader through her public service in tackling community problems, and her work with numerous charitable and civic organizations.

At the meeting on November 12, 2020, there will be a public dedication of the Rita S. Wilson Council Chambers, which will include an unveiling and reading of a commemorative plaque. Former City Council members will attend as well to honor her and share remembrances of their service with her. The family held a private dedication ceremony on October 17, 2020.

City Manager's Recommendation: Not applicable.

Suggested Motion: Not applicable.

City Manager: Steven L. Rosenberg

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	November 12, 2020	Staff Member: Phil Trayer
Item #	3 & B	
Ordinance #		
Department:	Finance	
Council Vision:	Responsive, Efficient Government	
Subject:	Ordinance to Amend the FY2021 Budget Ordinance for the City of Staunton by Adding Budget Amendment Number Four	

Background: The fourth budget amendment for fiscal year 2021 has been prepared for your review and discussion. The total budget amendment equals **\$12,923,776**. The introduction and public hearing of this ordinance is scheduled for this meeting, and consideration of the ordinance is scheduled for December 10, 2020.

City Budget Amendment—\$ 9,915,508

1. General Fund amendment of **\$5,096,305** includes the following:
 - \$237,832 of carryover funds for public safety grant programs.
 - \$175,843 for newly awarded grant, insurance recoveries and recognition of donations.
 - \$4,682,630 from prior year unassigned fund balance which includes: \$2,515,000 transfer to the City Capital Improvements Fund; \$1,000,000 transfer to the Debt Service Sinking Fund; \$200,000 for police vehicle replacement; \$500,000 for estimated losses associated with the damage caused by the August 8, 2020 flood; \$100,000 for overlay software which was eliminated in the revised FY2021 budget; and \$367,630 in contingency funding to offset deep non-compensation cuts made in the FY2021 budget process.
2. City Capital Improvements Fund appropriates **\$2,515,000** as a transfer from the General Fund for the FY2021-2025 Capital Improvement Plan (CIP) and the replacement of technology servers, increase in redundancy and telephone system replacement.

3. Debt Service Sinking Fund appropriates a **\$1,000,000** transfer from the General Fund to the Debt Service Sinking Fund to be used to help balance future debt payments for capital improvement projects being considered in the FY2021-2025 CIP budget.
4. Community Development Fund appropriates an additional **\$1,020,227** of grant funds including \$844,027 from the U.S. Department of Housing and Urban Development for new entitlement community programs and \$176,200 from the Virginia Individual Development Account program for a Community Development Block Grant.
5. The Blue Ridge Court Services Grant Fund includes **\$247,756** in additional grant funds received in FY2021 for Blue Ridge Court Services for behavioral health programs.
6. Grants Fund appropriates a total of **\$27,566** that includes: Local Emergency Management Performance Grant - \$7,500; OEMS Rescue Squad Assistance Grant - \$4,942; Department of Criminal Justice Services Coronavirus Emergency Supplemental Funding (CESF) - \$10,000; Virginia Department of Forestry Grant - \$3,430; and reappropriation of tree planting grants.
7. Water Fund appropriation of **\$8,654** is for insurance recovery for vehicle damages sustained during the August 8, 2020 flood.

School Budget Amendment—\$3,008,268

1. The Education Fund 900 amendment totaling **\$1,879,578**, appropriates \$1,069,783 for federal and state instructional programs for grant balances remaining at June 30, 2020, and additional grants awarded for FY2021, and \$664,299 in CARES Act funds and VISION Grant Funding awarded in FY2021. Local general revenue appropriations total \$145,496, and include Equity Funds carried over, carryover received in FY2020 from the Thacker Fund at Bessie Weller Elementary School, reappropriations of donations to promote diversity and to purchase band instruments at Shelburne Middle School, and a transfer to the School CIP Fund.
2. The School Capital Improvements Fund 966 amendment totaling **\$1,053,280** includes \$350,000 to be transferred from the Education Fund unassigned fund balance for the FY2020-FY2024 CIP which was approved in February 2020. The funds will be appropriated to infrastructure upgrades at the Dixon Education Center and paving projects at the school sites. The amendment also includes \$278,231 of CARES Act funds for additional school buses to enhance the social distancing of students being transported to and from school, and an additional \$360,819 in undesignated CIP projects being considered in the FY2021-FY2026 Capital Improvement Plan.
3. The State Operated Program Fund 920 appropriates **\$15,222** and includes \$34,288 for remaining grant funds from Title VI-B for Special Education, and an adjustment of (\$19,066) for Title I, Part D (The Prevention and Intervention Programs for Children and Youth Who Are Neglected, Delinquent or At Risk) within Regional Programs.
4. The Cafeteria Fund 930 appropriates a total **\$60,189**, \$12,694 of which is for grants awarded in FY2020 and carried over, \$34,918 as a reappropriation from fund balance for the Chef Anne grant, \$3,627 for FY2021 award of CARES Act funds, and the balance of the Miles for Meals grant and donations.

Attachments:

Attachment No. 1—Budget Amendment Number Four

Attachment No. 2—Notice of Public Hearing

City Manager's Recommendation: Recommend the ordinance be introduced as presented and that City Council conduct the public hearing.

Suggested Motion (to be made before the public hearing is conducted): I move to introduce an ordinance amending the fiscal year 2021 budget by adding Budget Amendment Number Four, totaling **\$12,923,776**, and that Council conduct a public hearing of the ordinance.

City Manager: Steven L. Rosenberg

Ordinance No. 2020-
AN ORDINANCE TO AMEND
THE FY 2021 BUDGET ORDINANCE
FOR THE CITY OF STAUNTON
BY ADDING BUDGET AMENDMENT NUMBER FOUR

BE IT ORDAINED, by the City Council of the City of Staunton, Virginia, that the FY2021 Budget is amended as follows:

GENERAL FUND

Anticipated Revenue

General Revenue	\$ 4,913,354
Recovered Costs	59,826
Capital Grants and Contributions	114,361
Total Revenue	\$ 5,096,305

Appropriations

General Government	\$ 374,944
Judicial Administration	62,824
Public Safety	312,851
Public Works	704,071
Parks, Recreation, Cultural	6,615
Community Development	120,000
Transfers to Other Funds	3,515,000
Total Appropriations	\$ 5,096,305

GRANTS FUND

Anticipated Revenue

Capital Grants and Contributions	\$ 27,566
Total Revenue	\$ 27,566

Appropriations

Public Safety	\$ 27,566
Total Appropriations	\$ 27,566

BLUE RIDGE COURT SERVICES

Anticipated Revenue

Capital Grants and Contributions	\$ 247,756
Total Revenue	\$ 247,756

Appropriations

Public Safety	\$ 247,756
Total Appropriations	\$ 247,756

CITY CAPITAL IMPROVEMENTS FUND

Anticipated Revenue

Transfer from the General Fund	\$ 2,515,000
Total Revenue	\$ 2,515,000

Appropriations

Capital Projects	\$ 2,515,000
Total Appropriations	\$ 2,515,000

DEBT SERVICE SINKING FUND

Anticipated Revenue

Transfer from the General Fund	\$	1,000,000
Total Revenue	\$	1,000,000

Appropriations

Debt Service	\$	1,000,000
Total Appropriations	\$	1,000,000

COMMUNITY DEVELOPMENT FUND

Anticipated Revenue

Capital Grants and Contributions	\$	1,020,227
Total Revenue	\$	1,020,227

Appropriations

Operations	\$	1,020,227
Total Appropriations	\$	1,020,227

WATER FUND

ENVIRONMENTAL FUND

Anticipated Revenue

Capital Grants and Contributions	\$	8,654
Total Revenue	\$	8,654

Appropriations

Operations	\$	8,654
Total Appropriations	\$	8,654

EDUCATION FUND**Anticipated Revenue**

General Revenue	\$	145,496
Capital Grants and Contributions		<u>1,734,082</u>
Total Revenue	\$	1,879,578

Appropriations

Operations	\$	<u>1,879,578</u>
Total Appropriations	\$	1,879,578

EDUCATION SOP FUND - 920**Anticipated Revenue**

Capital Grants and Contributions	\$	15,222
Total Revenue	\$	<u>15,222</u>

Appropriations

Operations	\$	<u>15,222</u>
Total Appropriations	\$	15,222

CAFETERIA FUND - 930**Anticipated Revenue**

Capital Grants and Contributions	\$	12,961
Transfer from Cafeteria Fund Balance	\$	<u>47,228</u>
Total Revenue	\$	60,189

Appropriations

Operations	\$	<u>60,189</u>
Total Appropriations	\$	60,189

SCHOOL CIP FUND- 966**Anticipated Revenue**

Transfer from the Education Fund	\$	1,053,280
Capital Grants and Contributions		<u>-</u>
Total Revenue	\$	1,053,280

Appropriations

Capital Projects	\$	<u>1,053,280</u>
Total Appropriations	\$	1,053,280

GRAND TOTAL BUDGET AMENDMENT NO 4	\$	12,923,776
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INTRODUCED: November 12, 2020

PUBLIC HEARING: November 12, 2020

Public Hearing Advertisement Date: November 5, 2020

Approved this _____ day of _____ 2020

Effective Date: _____

CERTIFIED: _____

ATTEST: _____

Suzanne F. Simmons
Clerk of CouncilAndrea Oakes
Mayor of Council

FY 2021 BUDGET AMENDMENT NO. 4

		AMOUNT	
	LEDGER CODE	REVENUE	EXPENDITURE
GENERAL FUND			
GENERAL GOVERNMENTAL ADMINISTRATION			
<u>GENERAL GOVERNMENT</u>			
Donations	11013-41735	\$ 7,314	
Contingency	11099800-56997		\$ 7,314
To appropriate flood relief donations			
To appropriate Operational Contingency			
Appropriation of prior year reserves	11001-41930	\$ 367,630	
Contingency	11011310-58389		\$ 367,630
JUDICIAL ADMINISTRATION			
<u>COMMONWEALTH ATTORNEY</u>			
Appropriation of Prior Year Fund Balance	11001-41930	\$ 10,347	
State forfeited assets	11022210-55472		\$ 10,347
To carry forward the balance of the state forfeited assets confiscated as a result of criminal drug operations, as mandated by state requirements			
<u>CLERK OF THE CIRCUIT COURT</u>			
Circuit Court Technology trust funds	11023-45318-40310	\$ 16,929	
Technology Trust Funds for records management/indexing	11022160-55429-40310		\$ 16,929
To appropriate additional Comm of VA funds from the Supreme Court of Virginia			
<u>VICTIM WITNESS PROGRAM</u>			
Victim/Witness Grant - Federal	11023-46204	\$ 32,411	
Victim/Witness Grant - State	11023-45567	\$ 3,137	
Non-Capital equipment	11022190-55486		\$ 35,548
To appropriate additional grant funds for Victim Witness			
PUBLIC SAFETY			
<u>POLICE DEPARTMENT</u>			
Appropriation of Prior Year Fund Balance	11001-41930	\$ 114,227	
State forfeited asset expenditures	11033110-55472		\$ 100,591
Federal forfeited asset expenditures	11033110-55473		\$ 13,636
To carry forward the balance of the state and federal forfeited asset funds. Carry forward is mandated by state and federal regulations.			
US Marshall Forfeited Asset	11033-46207-53300	\$ 8,901	
Police Overtime	11033110-51530-53300		\$ 8,901
To appropriate US Marshal Services Joint Law Enforcement Operations Task Force Funding - Carry Over Funding			
Insurance recovery	11031-41928	\$ 1,112	
Police Maintenance and Repairs-vehicles	11033110-55305		\$ 1,112
To appropriate insurance proceeds for damages to Police Interceptor			

FY 2021 BUDGET AMENDMENT NO. 4

	LEDGER CODE	AMOUNT	
		REVENUE	EXPENDITURE
GENERAL FUND			
PUBLIC SAFETY			
DCJS CESF COVID-19 grant	11033-46252-53400	\$ 6,912	
Police Overtime	11033110-51530-53400		\$ 6,912
Appropriate CESF Law Enforcement COVID Grant # 20-A5114CE20			
DMV grant	11033-46205-52900	\$ 12,352	
Police Overtime	11033110-51530-52900		\$ 11,252
Police Training	11033110-55005-52900		\$ 1,100
To appropriate Selective Enforcement Grant from the National Highway Traffic Safety Administration			
Insurance Recovery	11031-41928	\$ 54,643	
Police Auto Equipment	11033110-58316		\$ 54,643
To appropriate insurance recovery of Flood Damage to Police Cars			
<u>FIRE DEPARTMENT</u>			
Appropriation of Prior Year Fund Balance	11001-41930	\$ 102,218	
Four for Life funds expenditures	11033290-55602		\$ 118
Fire Programs funds expenditures	11033290-55639		\$ 102,100
To carry forward the balance of state funds received, as mandated by state requirements.			
Fire Programs fund grants	11033-45525	\$ 4,009	
Fire Programs funds expenditures	11033290-55639		\$ 4,009
To appropriate additional fire programs grant funds			
SAFER grant	11033-46250-40244	\$ 8,477	
Fire salaries	11033210-51006-40244		8,477
To appropriate remainder of three year SAFER grant funds			
Appropriation of Prior Year Fund Balance	11001-41930	\$ 200,000	
Auto Equipment	11033110-58316		200,000
Appropriate 4 Cars			
PUBLIC WORKS			
<u>ADMINISTRATION</u>			
Insurance recovery	11041-41928	\$ 4,071	
Maintenance / Repair Vehicles	11044120-55305		\$ 4,071
To appropriate recovered costs from insurance proceeds for damages to Traffic Control Box			
Appropriation of prior year reserves	11001-41930	\$ 500,000	
Contingency	11044210-58389		\$ 500,000

FY 2021 BUDGET AMENDMENT NO. 4

		AMOUNT	
	LEDGER CODE	REVENUE	EXPENDITURE
PARKS AND RECREATION			
RECREATION			
Appropriation of prior year reserves	11001-41930	\$ 1,056	
Materials and Supplies	11077110-55415-31200		\$ 1,056
To carry forward the balance of donated funds to build a nature park.			
Appropriation of prior year reserves	11001-41930	\$ 2,876	
Building improvements/ capital outlay.	11077110-58385-34400		\$ 2,876
To carry forward the balance of donated funds for the Booker T. Washington facility kitchen.			
Donations	11073-41730	\$ 1,450	
Maintenance of facilities	11077210-53165-19200		\$ 1,450
To appropriate flood relief donations			
HORTICULTURE			
Donations - Parks & Recreation	11073-41730-33200	\$ 1,233	
Materials and Supplies	11077120-55415-33200		\$ 1,233
To appropriate Susan Blackley grant funds			
COMMUNITY DEVELOPMENT			
TOURISM			
VTC grants	11083-44126-47001	\$ 10,000	
Advertising	11088210-53001-47001		\$ 6,500
Professional Services	11088210-53010-47001		\$ 3,500
To appropriate Va Tourism Corporation WanderLove grant			
Appropriation of Prior Year Fund Balance	11001-41930	\$ 100,000	
Professional Services			\$ 100,000
To appropriate overlay software			
VTC grants	11083-44126-47004	\$ 10,000	
Advertising	11088210-53001-47004		\$ 7,000
Professional Services	11088210-53010-47004		\$ 3,000
To appropriate VTC Recovery Marketing Leverage Program			
TRANSFERS TO OTHER FUNDS			
CAPITAL IMPROVEMENTS			
Appropriation of Prior Year Unassigned Fund Balance	11001-41930	\$ 2,515,000	
Transfer to the City Capital Improvements Fund	11099600-59339		\$ 2,515,000
DEBT SERVICE SINKING FUND			
Appropriation of Prior Year Unassigned Fund Balance	11001-41930	\$ 1,000,000	
Transfer to the Debt Service Sinking Fund- Debt Reserve			\$ 1,000,000
TOTAL GENERAL FUND		\$ 5,096,305	\$ 5,096,305

FY 2021 BUDGET AMENDMENT NO. 4

	LEDGER CODE	AMOUNT	
		REVENUE	EXPENDITURE

BUDGET AMENDMENT NO. 4 GENERAL FUND SUMMARY**GENERAL FUND REVENUE SUMMARY**General Revenues

<u>Appropriation of Prior Year Fund Balance</u>		\$ 4,913,354	
Operational Contingency	\$ 367,630		
Forfeited Assets for Police - State	100,591		
Forfeited Assets for Comm Attorney	10,347		
Forfeited Assets for Police - Federal	13,636		
EMS Four for Life Funds for Fire Department	118		
Fire Programs Fund	102,100		
Recreation- Nature Park Donations	1,056		
Recreation-Donations- Booker T. Community Center	2,876		
Police Department Cars	200,000		
Flood Contingency	500,000		
Planning & Development	100,000		
Transfer to the Capital Improvements Fund	2,515,000		
Transfer to the Debt Service Sinking Fund	1,000,000		
<u>Recovered Costs</u>		59,826	
Public Works	4,071		
Public Safety	55,755		
<u>Miscellaneous Revenue</u>		8,764	
General government-Donations- Flood relief	7,314		
Recreation-Donations- Flood relief	1,450		
<u>Non-Capital Grants and Contributions</u>		114,361	
Clerk of the Court	16,929		
Victim Witness	35,548		
Police Department	40,651		
Parks & Recreation	1,233		
Tourism	20,000		
Total General Fund Revenues		\$ 5,096,305	

GENERAL FUND EXPENDITURE SUMMARY

General Government	\$ 374,944		
Judicial Administration	62,824		
Public Safety	312,851		
Public Works	704,071		
Parks, Recreation, Cultural	6,615		
Community Development	120,000		
Transfer to Other Funds	\$ 3,515,000		
Total General Fund Expenditures	\$ 5,096,305		

CITY CAPITAL IMPROVEMENTS FUND

Transfer from the General Fund	39001-49211	\$ 2,515,000	
CIP Contingency Account	39099800-58400		\$ 2,515,000
To appropriate funds transferred from the General Fund			
TOTAL CAPITAL IMPROVEMENTS FUND		\$ 2,515,000	\$ 2,515,000

FY 2021 BUDGET AMENDMENT NO. 4

		AMOUNT	
	LEDGER CODE	REVENUE	EXPENDITURE
DEBT SERVICE SINKING FUND			
Transfer from the General Fund	11101-49211	\$ 1,000,000	
Debt Service Sinking Fund Reserve	11199500-59500		\$ 1,000,000
To appropriate funds transferred from the General Fund			
TOTAL DEBT SERVICE SINKING FUND		\$ 1,000,000	\$ 1,000,000
COMMUNITY DEVELOPMENT FUND			
HUD Grant	22083-46242	\$ 223,598	
Professional Services	22088535-53010	59,948	
Public Service Grants	22088535-55207		\$ 50,000
Housing Rehabilitaion	22088535-58386		\$ 75,000
Water Lines	22088535-58365		\$ 145,796
Sidewalks	22088535-58379		\$ 12,750
To appropriate remaining FFY19 HUD Entitlement Program grant funds			
HUD Grant	22083-46242-COVID	\$ 207,590	
Professional Services	22088535-53010-COVID		\$ 41,518
Public Service Grants	22088535-55207-COVID		\$ 166,072
To appropriate HUD CDBG-CV COVID-19 grant funds			
HUD Grant	22083-46242	\$ 352,891	
Professional Services	22088535-53010		\$ 65,000
Public Service Grants	22088535-55207		\$ 167,313
Housing Rehabilitaion	22088535-58386		\$ 10,000
Water Lines	22088535-58365		\$ 40,000
Sidewalks	22088535-58379		\$ 70,578
To appropriate FFY20 HUD Entitlement Program grant funds			
VIDA Grant	22083-46250-46011	\$ 176,200	
Contractual Agreements	22088566-53011-46011		\$ 25,000
Other Expenses	22088566-55670-46011		\$ 151,200
To appropriate remainder of HUD CDBG VIDA program grant funds			
TOTAL COMMUNITY DEVELOPMENT FUND		\$ 1,020,227	\$ 1,020,227

FY 2021 BUDGET AMENDMENT NO. 4

	LEDGER CODE	AMOUNT	
		REVENUE	EXPENDITURE
GRANTS FUND			
<u>FIRE DEPARTMENT</u>			
LEMPG grant funds	21534-46250-40104	\$ 7,500	
Special equipment	21533210-58341-40104		\$ 7,500
To appropriate federal grant funds awarded from the Virginia Department of Emergency Management for the 2020 Local Emergency Management Performance Grant (LEMPG) to purchase drones			
 OEMS Rescue Squad Assistance grant	21034-45558-40232	\$ 4,942	
OEMS RASF grant expenditures	21533210-54109-40232		\$ 4,942
To appropriate additional Rescue Squad Assistance Fund grant funds			
GRANTS FUND			
<u>POLICE DEPARTMENT</u>			
DCJS CESF COVID-19 grant	21534-46252-53400	\$ 10,000	
Special equipment	21533110-58341-53400		\$ 10,000
Appropriate CESF Law Enforcement COVID Grant # 20-A5114CE20			
<u>HORTICULTURE</u>			
Va Forestry grant	21573-46248-33300	\$ 3,430	
Forestry grant expenses	21577120-55456-33300		\$ 3,430
To appropriate Va Department of Forestry Emerald Bore Removal / Replacement Grant			
 Federal Forestry	21573-46250-33110	\$ 1,694	
Tree / Plant Purchases	21577120-55456-33100		\$ 1,694
To appropriate remaining Va Department of Forestry Street tree planting and replacement grant funds			
TOTAL GRANTS FUND		\$ 27,566	\$ 27,566

FY 2021 BUDGET AMENDMENT NO. 4

		AMOUNT	
		REVENUE	EXPENDITURE
BLUE RIDGE COURT SERVICES FUND			
Community Corrections grant	21033-45556	\$ 7,434	
Other salaries	21033340-51009		\$ 6,905
FICA	21033340-52010		\$ 529
To appropriate additional Community Corrections grant funds			
Other grants	21033-44122	\$ 17,000	
Other salaries	21033340-51009		\$ 17,000
To appropriate Rockbridge Regional Jail Emergency grant funds			
Appropriation of prior year reserves	21001-41930	\$ 18,219	
Augusta Health grant funds	21033-44122-40237		\$ 25,000
Contractual services-Augusta Health DBT group	21033341-53011-40237		\$ 18,219
Contractual services	21033340-53011	\$ 25,000	
To carry forward the balance of August Health grant funds from CY 2020 and remove grants funds not yet awarded			
VCSB-Therapeutic docket grant	21033-44121	\$ 55,369	
VCSB-MH Court	21033-44122-40236		\$ 55,369
VCSB-MH Rural Jail Diversion grant	21033-44125	\$ 48,000	
MH Court grant	21033-45560-40236		\$ 48,000
To correct appropriate of VCSB grant funds			
JAG grant	21033-46253		\$ 37,500
Other salaries	21033342-51302	\$ 40,747	
Group Life insurance	21033342-52001	\$ 546	
Health insurance	21033342-52005	\$ 8,916	
Social Security	21033342-52010	\$ 3,117	
Retirement-VRS	21033342-52020	\$ 6,226	
Worker's Compensation	21033342-52025	\$ 1,000	
Unemployment insurance-VEC	21033342-52030	\$ 25	
Other salaries	21033340-51302		\$ 3,247
Group Life insurance	21033340-52001		\$ 546
Health insurance	21033340-52005		\$ 8,916
Social Security	21033340-52010		\$ 3,117
Retirement-VRS	21033340-52020		\$ 6,226
Worker's Compensation	21033340-52025		\$ 1,000
Unemployment insurance-VEC	21033340-52030		\$ 25
To remove appropriate for Supreme Court Therapeutic Docket/Behavior Health grant not received.			
DCJS CESF COVID-19 grant	21033-46252-40102	\$ 16,157	
Non-Capital equipment	21033340-55486-40102		\$ 16,007
Dues and Subscriptions	21033340-55002-40102		\$ 150
Appropriate CESF Courts COVID Grant # 20-A5161CE20			
TOTAL BLUE RIDGE COURT SERVICES FUND		\$ 247,756	\$ 247,756
WATER FUND			
Insurance recovery	53001-41928	\$ 8,654	
Auto equipment	53004321-58316		\$ 8,654
To appropriate insurance proceeds for damages to vehicle			
TOTAL WATER FUND		\$ 8,654	\$ 8,654

FY 2021 BUDGET AMENDMENT NO. 4

		AMOUNT	
	LEDGER CODE	REVENUE	EXPENDITURE

FY 2020 BUDGET AMENDMENT NO. 4 SUMMARY

CITY GOVERNMENT FUNDS

GENERAL FUND	\$ 5,096,305
CAPITAL IMPROVEMENTS FUND	\$ 2,515,000
DEBT SERVICE SINKING FUND	\$ 1,000,000
COMMUNITY DEVELOPMENT FUND	\$ 1,020,227
GRANTS FUND	\$ 27,566
BLUE RIDGE COURT SERVICES FUND	\$ 247,756
WATER FUND	\$ 8,654

TOTAL CITY GOVERNMENT FUNDS	\$ 9,915,508
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EDUCATION FUND	\$ 1,879,578
SCHOOL CIP FUND 966	\$ 1,053,280
CAFETERIA FUND	\$ 60,189
SCHOOL SOP FUND 920	\$ 15,222

TOTAL EDUCATION FUNDS	\$ 3,008,268
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TOTAL FY2021 BUDGET AMENDMENT NO. 4	\$12,923,776
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**STAUNTON CITY SCHOOLS
FY 2021 BUDGET
AMENDMENT NO. 4**

EDUCATION FUND		REVENUES	EXPENDITURES
STATE AND FEDERAL GRANT REVENUE/PROGRAMS			
<u>TITLE III Part A- Limited English Proficient</u>			
To appropriate additional federal grants for the Limited English Proficient Program - Carryover Funding	900100-49302	\$ 2,715.97	
Educational supplies	91103195-56013-T3-00		\$ 1,357.98
Educational supplies	91102195-56013-T3-00		\$ 1,357.99
<u>TITLE I Part D Neglected and Delinquent</u>			
To appropriate additional federal grant funds for neglected and delinquent students	900300-43015-T1D00	\$ 97,754.93	
Contingency	91101100-59100-T1D00		\$ 97,754.93
<u>Special Education Preschool Program</u>			
To appropriate the balance of grant funds from the 2019 federal award for the preschool program			
Special Education Preschool 619 Funds - 2019 award	900300-43173-PRE00	\$ 35,410.32	
PRESCHOOL Contingency-Grant Balance	91101100-59100-PRE00		\$ 35,410.32
<u>TITLE VIB Federal Grant</u>			
To appropriate remaining grant funds from prior year grant funds awarded for T6B00			
Federal Revenue	900300-43027-T6B00	\$ 642,092.06	
T6B00 Contingency	91101100-59100-T6B00		\$ 642,092.06
<u>TITLE 1 Federal Funds</u>			
To appropriate remaining grant funds from prior years for TITLE 1	900300-43010-T1-00	\$ 266,552.48	
TITLE 1 Contingency -Grant Balances	91101100-59100-T1-00		\$ 266,552.48
<u>TITLE II Federal Funds</u>			
To appropriate remaining grant funds from prior year for TITLE II	900300-43345-RT-00	\$ 3,984.81	
Teacher Salaries	91102187-51120-RT-00		\$ 3,984.81
<u>TITLE IV Federal Funds- Student Support and Enrichment</u>			
To appropriate remaining grant funds from prior year and new grant funds for FY2020 for TITLE IV	900300-43378-T4-00	\$ 9,290.33	
TITLE IV Contingency	91102195-59100-T4-00		\$ 9,290.33
<u>PERKINS V - TITLE 1</u>			
To appropriate additional federal grants for the Pre School Expai	900400-43243-PRK00	\$ (2,458.27)	
Replace - Computers / Technology	91103395-58107-PRK00		\$ (2,458.27)

STAUNTON CITY SCHOOLS

FY 2021 BUDGET

AMENDMENT NO. 4

EDUCATION FUND		REVENUES	EXPENDITURES
STATE AND FEDERAL GRANT PROGRAMS			
Adjust appropriation for Industry Certification Costs			
Industry Certification Costs	900300-42349	\$ 3,799.79	
Testing Services	91103395-53563		\$ 3,799.79
Adjust appropriation for Workplace Readiness			
VA Workplace Readiness	900300-42365	\$ 640.38	
Testing Services	91103395-53563		\$ 640.38
Adjust appropriation for Industry Credential STEM H			
CTE STEM H Industry Funds	900300-42365	\$ 1,037.36	
Testing Services	91103395-53563		\$ 1,037.36
Adjust appropriation for Updating CTE Equipment to Industry Standards			
CTE STEM H Industry Funds	900400-42252	\$ 3,900.46	
Additional Computer - Voc	91103395-58207		\$ 3,900.46
Adjust appropriation for Updating CTE Equipment Allocations			
CTE STEM H Industry Funds	900400-42252	\$ 5,062.30	
Testing Services	91103395-58207		\$ 5,062.30
Additional Computer - Voc			
To appropriate CRF Act Funding			
Miscellaneous Federal Aid	11001-46250-CFR	\$ 467,163	
Transfer to School CIP	98909095-59394-CFR		\$ 278,231
Transfer to Cafeteria Fund	98909095-59392-CFR		\$ 8,554
Contingency Funds	94209099-56014-CFR		\$ 180,378
To appropriate VDOE VisIon Grant Funding			
Miscellaneous Federal Aid	900300-43999-VISION	\$ 197,136	
Additional Computer Technology	97109095-58207-VISON		\$ 197,136
TOTAL STATE AND FEDERAL GRANT PROGRAMS		\$ 1,734,081.92	\$ 1,734,081.92

STAUNTON CITY SCHOOLS

FY 2021 BUDGET

AMENDMENT NO. 4

EDUCATION FUND		REVENUES	EXPENDITURES
LOCAL GENERAL REVENUE/PROGRAMS			
<u>Equity Initiatives</u>			
Donations for Equity Initiatives Within Staunton City Schools	900300-40580-EQUIT	\$ 124,587.43	
Contingency	91101100-59100-EQUIT		\$ 124,587.43
To appropriate Staunton Rotary Donation			
Donations Private Gifts	900300-40580	\$ 450.00	
Books & Subscriptions	91323188-56012		\$ 450.00
To appropriate Newman Donation to Shelburne MS			
Donations Private Gifts	900300-40580	\$ 2,500.00	
Donations Private Gifts	900300-40580-EQUIT	\$ 100.00	
Band Instruments	91102587-58108		\$ 2,500.00
Contingency	91101100-59100-EQUIT		\$ 100.00
<u>Bessie Weller Elementary Thacker Fund</u>			
To appropriate the balance of donated funds received from the Thacker Fund for Bessie Weller Elementary School			
Prior Year Donated Funds	900100-49302	\$ 17,858.16	
Bessie Weller Elementary Thacker Fund	91101181-56109-THACK		\$ 17,858.16
TOTAL LOCAL GENERAL REVENUE/PROGRAMS		\$ 145,495.59	\$ 145,495.59
TOTAL EDUCATION FUND		\$ 1,879,577.51	\$ 1,879,577.51

STAUNTON CITY SCHOOLS

FY 2021 BUDGET

AMENDMENT NO. 4

STATE OPERATED PROGRAMS FUND		REVENUES	EXPENDITURES
TITLE VIB Federal Grant - CCCA			
To appropriate remaining grant funds from prior year grant funds awarded for T6B00 Regional			
FederaRevenues	920393-43027-T6BCC	\$ 34,287.88	
TITLE VIB Federal Grant - CCCA	S1109993-56210-T6BCC		\$ 21,287.88
Educational Supplies	S1109993-56013		\$ 13,000.00
TITLE I Part D Neglected and Delinquent - SOP			
To appropriate additional federal grant funds for neglected and delinquent students			
	920391-43015-T1D00	\$ (19,066.31)	
Other Professional Services	S1109991-51120-T1D00		\$ (19,066.31)
TOTAL STATE OPERATED PROGRAMS FUND 920		\$ 15,221.57	\$ 15,221.57
SCHOOL CIP FUND 966			
Capital Improvement Projects			
Transfer from Education Fund	966100-49290	\$ 710,819.11	
Dixon Infrasturure Upgrades	K6609084-58120		\$ 250,000.00
Repave all school parking lots and roadways. Annual funding \$10	K6209000-58113		\$ 100,000.00
CIP Projects- Undesignated- Pending Approval of CIP Plan	K9009000-58100		\$ 360,819.11
Transfer from Education Fund	966100-49290	\$ 278,231.00	
School Bus Equipment	K9009000-58100		\$ 278,231.00
To appropriate insurance recoverries of HVAC Chiller damage			
Transfer from Education Fund	966100-49290	\$ 64,230.00	
Replace HVAC / Chiller	K6609095-58104		\$ 64,230.00
TOTAL SCHOOL CIP FUND 966		\$ 1,053,280.11	\$ 1,053,280.11

STAUNTON CITY SCHOOLS

FY 2019 BUDGET

AMENDMENT NO. 4

CAFETERIA FUND			
Donations	930395-40580	\$ 125.00	
Food Service Supplies	H5109081-56002		\$ 25.00
Food Service Supplies	H5109082-56002		\$ 25.00
Food Service Supplies	H5109083-56002		\$ 25.00
Food Service Supplies	H5109087-56002		\$ 25.00
Food Service Supplies	H5109088-56002		\$ 25.00
To re-appropriate additional grant funds from the Chef Anne Foundation Grant for the Cafeteria Fund for a point of sale system and food supplies.			
Other Grants	930100-49302	\$ 34,918.41	
Other Purchased Services	H5209095-53611-CHEF		\$ 34,918.41
To appropriate CRF Funding			
Transfer From Education Fund	930100-49290	\$ 8,554.00	
Other Operating Supplies	H5109000-56014-CFR		\$ 8,554.00
To re-appropriate Miles for Meals balance			
Appropriation from fund balance	930100-49302	\$ 3,627.24	
Supplies	H5109000-56003-MM5K		\$ 3,627.24
To re-appropriate of donations for hardship lunch			
Miles for Meals 5K	930100-49302	\$ 4,281.61	
Contingency	H5109000-59100		\$ 4,281.61
Appropriation from fund balance			
Share our Strength Contingency	930100-49302	\$ 8,682.54	
Share our Strength Contingency Breakfast	H5109000-51620		\$ 5,000.00
Other Operating Supplies	H5109081-56014-SOSB		\$ 1,000.00
Food Service Supplies	H5109000-56014-NKHVA		\$ 2,182.54
	H5109087-56000-CACFP		\$ 500.00
TOTAL SCHOOL CAFETERIA FUND 930		\$ 60,188.80	\$ 60,188.80

GRAND TOTAL BUDGET AMENDMENT NO. 4	\$ 3,008,267.99	\$ 3,008,267.99
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NOTICE OF PUBLIC HEARING

TO THE CITIZENS OF THE CITY OF STAUNTON, VIRGINIA

TAKE NOTICE that on Thursday, November 12, 2020, at the regular meeting of City Council at 7:30 p.m., to be held in the Rita S. Wilson Council Chambers, First Floor, City Hall, Staunton, Virginia, the City Council intends to amend the Fiscal Year 2021 budget and will consider the adoption of the following ordinance;

An Ordinance to amend the FY 2021 Budget Ordinance for the City of Staunton, by adding Budget Amendment Number 4

A brief synopsis of the proposed budget amendment is stated below:

General Fund	\$5,096,305
Capital Improvements Fund	\$2,515,000
Education Fund	\$1,879,578
School CIP Fund	\$1,053,280
Community Development Fund	\$1,020,227
Debt Service Sinking Fund	\$1,000,000
Blue Ridge Court Services Fund	\$247,756
School Cafeteria Fund	\$60,189
Grants Fund	\$27,566
School SOP Fund	\$15,222
Environmental Fund	\$8,654
Total FY2021 Budget Amendment No. 4	\$12,923,776

A copy of the full text of the proposed ordinance is available by (i) emailing the Clerk of Council at simmonssf@ci.staunton.va.us, (ii) calling the Clerk of Council at 540.332.3810 to request a copy, or (iii) viewing the meeting agenda packet available online at <https://www.ci.staunton.va.us/agendas-minutes>.

All persons wishing to address Council during the public hearing may do so in person or use the following procedure to participate by telephone:

- Dial toll free number: (844) 854-2222
- When prompted, enter the access code for the meeting: 619358#
- You will hear the automated word “Muted”
- At that point, you will have been added to the queue to share your comments with Council
- While you are in the queue, you will hear the audio feed of the meeting
- When you hear the automated word “Unmuted,” share your comments with Council

- Participants are reminded that the Public Hearing portion of the meeting is a time for Council simply to listen to your comments.

In addition, through 5:00 p.m. on Friday, November 13, 2020, the public may also communicate comments to City Council by (i) emailing the Clerk of Council at publiccomment@ci.staunton.va.us, or (ii) calling the Clerk of Council at 540.332.3810. Voice mail messages are acceptable. A comment sent by email or voice mail must include full name and street address for the comment to be included in the public record.

Suzanne F. Simmons
Clerk of Council

Please run this advertisement on Thursday, November 5, 2020

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	November 12, 2020	Phil Trayer Chief Finance Officer Steven L. Rosenberg City Manager
Item #	4 & D	
Ordinance #		
Department:	Finance City Manager’s Office	
Council Vision:	Responsive, Efficient Government	
Subject:	Ordinance to Appropriate an Additional 20% of the FY2021 Adopted Budget	

Background: The FY2021 budget was adopted on May 14, 2020 in the amount of \$114,290,621. Recognizing the challenging realities created by the consequences of the global COVID-19 pandemic emergency-disaster and its potential impact on FY2021's revenues, it was decided to appropriate sixty percent (60%) of the approved budget at that time. Per Section 2 of City Ordinance No. 2020-08 (attached), Council has an option to appropriate additional funds at its discretion. Because this ordinance does not affect the amount of the previously approved FY2021 budget but only authorizes staff to allow expenditures up to 80% of the approved FY2021 budget, no public hearing is required.

After several months, the uncertainty of the economic impact has decreased. The local economic impact as of this date, while significant, is less severe than projected earlier this year. Accordingly, staff recommends that Council continue on a fiscally conservative path and appropriate an additional twenty percent (20%), or \$22,858,124, of the FY2021 adopted budget at this time. This will bring the total appropriation up to eighty percent (80%) or, \$91,432,497, of the adopted budget.

The proposed FY2021 Budget Appropriation Ordinance totals \$22,858,124 (additional City appropriation of \$15,417,704 and additional Schools appropriation of \$7,440,420), as detailed below. The introduction this ordinance is scheduled for this meeting, and consideration of the ordinance is scheduled for December 10, 2020. A final appropriation is tentatively scheduled to be presented to Council for consideration in February.

Fund	Additional Appropriation
General Fund	\$ 11,274,940
Debt Service	968,883
Blue Ridge Court Services	218,595
Water Fund	1,009,362
Sewer Fund	912,479
Parking Fund	108,024
Stormwater Fund	258,463
Environmental Fund	666,959
Sub Total	\$ 15,417,704
Education Fund	\$ 6,494,295
Cafeteria Fund	294,342
School Textbook Fund	55,455
State Operated Programs	596,329
Sub Total	\$ 7,440,420
Total Appropriation	\$ 22,858,124

Attachment:

Proposed Ordinance - FY2021 Adopted Budget Additional Appropriation

City Manager: Recommend the ordinance be introduced as presented.

Suggested Motion: I move to introduce an ordinance amending the fiscal year 2021 budget by adding an additional twenty percent (20%) of the FY2021 adopted budget in an amount equal to \$22,858,124.

City Manager: Steven L. Rosenberg

CITY OF STAUNTON, VIRGINIA
FY 2021 ADOPTED BUDGET ADDITIONAL APPROPRIATION

GENERAL FUND**ANTICIPATED REVENUE**

General Property Taxes	\$ 5,072,150
Other Local Taxes	2,592,900
Commonwealth of Virginia	2,519,778
Current Service Charges	360,667
Federal Revenue	256,995
Recovered Costs	232,375
Licenses and Permits	47,080
Use of Money and Property	49,300
Fines and Forfeitures	46,400
Miscellaneous	97,296
Total Revenue	<u>\$ 11,274,940</u>

APPROPRIATIONS

Transfer to Education Fund	\$ 2,408,882
Public Safety	2,408,704
Health and Welfare	1,472,476
Public Works	1,194,353
General Government Administration	1,220,092
Transfer to Debt Service Sinking Fund	968,883
Parks, Recreation, Library, and Cultural	734,044
Judicial Administration	447,951
Community Development	417,755
Transfer to the City CIP Fund	-
Educational Agency Contributions	1,800
Total Appropriations	<u>\$ 11,274,940</u>

DEBT SERVICE SINKING FUND**ANTICIPATED REVENUE**

Transfer from the General Fund	\$ 968,883
Total Revenue	<u>\$ 968,883</u>

APPROPRIATIONS

Debt	\$ 968,883
Total Appropriations	<u>\$ 968,883</u>

CAPITAL IMPROVEMENTS PROJECT FUND**ANTICIPATED REVENUE**

Transfer from the General Fund	<u>\$0</u>
Total Revenue	<u>\$0</u>

APPROPRIATIONS

Capital Improvements	<u>\$0</u>
Total Appropriations	<u>\$0</u>

BLUE RIDGE COURT SERVICES FUND**ANTICIPATED REVENUE**

Non Capital Grants/ Contributions	\$ 158,941
Miscellaneous	23,574
Charges for Services	36,080
Total Revenue	<u>\$ 218,595</u>

APPROPRIATIONS

Operations	<u>\$ 218,595</u>
Total Appropriations	<u>\$ 218,595</u>

WATER FUND**ANTICIPATED REVENUE**

Charges for Service	\$	927,245
General Revenues		82,117
Total Revenue	\$	1,009,362

APPROPRIATIONS

Operations	\$	689,143
Debt		204,219
Capital		116,000
Total Appropriations	\$	1,009,362

SEWER FUND**ANTICIPATED REVENUE**

Charges for Services	\$	781,000
General Revenues		131,479
Total Revenue	\$	912,479

APPROPRIATIONS

Operations	\$	481,180
Debt		282,241
Capital		149,058
Total Appropriations	\$	912,479

PARKING FUND**ANTICIPATED REVENUE**

Charges for Services	\$	89,100
General Revenues		18,924
Total Revenue	\$	108,024

APPROPRIATIONS

Operations	\$	64,741
Debt		35,683
Capital		7,600
Total Appropriations	\$	108,024

STORMWATER FUND**ANTICIPATED REVENUE**

Charges for Services	\$	157,000
General Revenues		101,463
Total Revenue	\$	258,463

APPROPRIATIONS

Operations	\$	76,483
Capital		181,980
Total Appropriations	\$	258,463

ENVIRONMENTAL FUND**ANTICIPATED REVENUE**

Charges for Services	\$	641,729
General Revenues		24,000
Non Capital Grants/ Contributions		1,230
Total Revenue	\$	666,959

APPROPRIATIONS

Operations	\$	539,558
Capital		127,401
Total Appropriations	\$	666,959

EDUCATION FUND**ANTICIPATED REVENUE**

Commonwealth of Virginia	\$	3,196,898
Transfer from the General Fund		2,408,882
Federal Government		510,971
Charges for Services		184,397
General Revenues		193,147
Total Revenue	\$	6,494,295

APPROPRIATIONS

Administration and Operation of Schools	\$	6,494,295
Total Appropriations	\$	6,494,295

CAFETERIA FUND

ANTICIPATED REVENUE

Operating Grants	\$	251,542
Charges for Service		37,726
General Revenues		5,074
Total Revenue	\$	294,342

APPROPRIATIONS

Operations	\$	294,342
Total Appropriations	\$	294,342

SCHOOL TEXTBOOK FUND

ANTICIPATED REVENUE

Commonwealth of Virginia	\$	33,955
General Revenues		21,500
Total Revenue	\$	55,455

APPROPRIATIONS

Operations	\$	55,455
Total Appropriations	\$	55,455

SCHOOL CAPITAL IMPROVEMENTS PROJECT FUND

ANTICIPATED REVENUE

General Revenues		\$0
Total Revenue		\$0

APPROPRIATIONS

Capital Improvements		\$0
Total Appropriations		\$0

STATE OPERATED PROGRAMS

ANTICIPATED REVENUE

Operating Grants	\$	506,802
General Revenues		89,527
Total Revenue	\$	596,329

APPROPRIATIONS

Operations	\$	596,329
Total Appropriations	\$	596,329

Grand Total Revenues

\$ 22,858,124

Grand Total Expenditures

\$ 22,858,124

INTRODUCED: November 12, 2020

Approved this _____ day of _____ 2020

Effective Date: _____

ATTEST: _____

Suzanne F. Simmons
Clerk of Council

CERTIFIED: _____

Andrea Oakes
Mayor of Council

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	November 12, 2020	Staff Member: Phil Trayer
Item #	5	
Ordinance #		
Department:	Finance	
Council Vision:	Responsive, Efficient Government	
Subject:	Presentation of Quarterly Financial Report	

Background: Phil Trayer, Chief Finance Officer, will present a financial report for the first quarter of fiscal year 2021. The quarterly financial report and the sales, meals and lodging tax history reports are attached.

Attachments: Financial Report; Sales, Meals and Lodging Tax Reports

City Manager's Recommendation: Not applicable.

Suggested Motion: Not applicable.

City Manager: Steven L. Rosenberg

FY 2021 FINANCIAL REPORT - UNAUDITED
SEPTEMBER 30, 2020

GENERAL FUND REVENUES	FY2021 BUDGET	ACTUAL YTD	AVAILABLE BUDGET	% RECEIVED	Comment
PROPERTY TAXES					
Real Estate Taxes 2020 (75%) & 2021 (25%)	\$ 18,212,500	\$ 2,736,811	\$ 15,475,689	15%	75% of 2021 Taxes due June 20, 2021 25% of 2020 Taxes due Dec 5, 2020
Real Estate - Public Service	902,500	-	902,500	0%	100% of 2020 Taxes due Dec 5, 2020
Real Estate - Interest	160,000	21,904	138,096	14%	
Real Estate- Penalty	120,000	28,753	91,247	24%	
Real Estate Tax -Downtown Serv District	118,750	6,218	112,532	5%	25% due Dec 5; 75% due June 20
Personal Property Taxes 2020-...	5,217,000	65,991	5,151,009	1%	100% of 2020 PP Tax due December 5, 2020
Personal Property Taxes -Prior Written Off	-	209	(209)	#DIV/0!	
Personal Property Taxes- Public Service	4,000	-	4,000	0%	
Personal Property -Interest	55,000	13,041	41,959	24%	
Personal Property - Penalty	85,000	10,167	74,833	12%	
Machinery & Tools Tax	486,000		486,000	0%	100% Tax Due December 5, 2020
TOTAL PROPERTY TAXES	\$ 25,360,750	\$ 2,883,092	\$ 22,477,658	11%	
OTHER LOCAL TAXES					
Business & Occupational Licenses	\$ 1,650,000	\$ 117,093	\$ 1,532,907	7%	BPOL License due March 1, 2021
Water Utility Tax	285,000	41,737	243,263	15%	Paid Monthly w/ 1-2 months delay in collection
Gas Utility	300,000	39,750	260,250	13%	Paid Monthly w/ 1-2 months delay in collection
Electric Utility	585,000	49,102	535,898	8%	Paid Monthly w/ 1-2 months delay in collection
Local Sales Tax	3,393,750	791,917	2,601,833	23%	Paid Monthly w/ 2 months delay in payment from State
Bank Stock	498,000	-	498,000	0%	Paid in June
Recordation	220,000	44,547	175,453	20%	Paid Monthly w/ 1 month delay in collection
Cigarette Tax	390,000	123,975	266,025	32%	Paid at sale date, no delay in collection
Lodging Tax	836,000	168,939	667,061	20%	Paid Monthly w/ 1 month delay in collection
Meals Tax	3,562,500	1,090,568	2,471,932	31%	Paid Monthly w/ 1 month delay in collection
Probate Tax on Wills	7,000	2,094	4,906	30%	
Short Term Rental Tax	26,000	-	26,000	0%	
Local Communications Tax	1,211,250	90,159	1,121,091	7%	Paid Monthly w/ 1-2 months delay in collection
TOTAL OTHER LOCAL TAXES	\$ 12,964,500	\$ 2,559,880	\$ 10,404,620	20%	
PERMITS					
Short Term Rental Registration/Precious Metal	\$ -	\$ 200	\$ (200)	#DIV/0!	Airbnb Fees
Judicial Charges for Services	900	152	748	17%	
Public Safety Charges for Services	224,500	56,704	167,796	25%	
Planning and Development Charges for Services	10,000	3,175	6,825	32%	
TOTAL PERMITS	\$ 235,400	\$ 60,231	\$ -	\$ 175,169	26%

SEPTEMBER 30, 2020

GENERAL FUND REVENUES	FY2021 BUDGET	ACTUAL YTD	AVAILABLE BUDGET	% RECEIVED	
FINES & FORFEITURES					
Circuit Court Fines	\$ 168,000	\$ 9,160	\$ 158,840	5%	
Court Recorder Fees	46,000	11,400	\$ 34,600	25%	
Courthouse Maintenance Fee	12,000	1,226	10,774	10%	
Animal Control Fines	6,000	1,865	4,135	31%	
TOTAL FINES & FORFEITURES	\$ 232,000	\$ 23,651	\$ 208,349	10%	
REVENUE FROM USE OF PROPERTY					
Interest Revenue	\$ 200,000	\$ 2,495	\$ 197,505	1%	
Rental of Real Property	40,920	8,625	32,295	21%	
Rental of Real Property-Recreation	5,580	950	4,631	17%	
TOTAL REVENUE FROM USE OF PROPERTY	\$ 246,500	\$ 12,070	\$ 234,430	5%	
CHARGES FOR SERVICES					
Property Clean Up Fees	\$ 2,000	\$ -	\$ 2,000	0%	
Payment in Lieu of Tax from Proprietary Funds	1,137,510	1,256	1,136,254	0%	Allocation transfers from Enterprise Funds
DMV Stop Fees	5,500	1,840	3,660	33%	
Administrative Fees	23,000	3,428	19,572	15%	
Judicial Operations Charges for Services	68,467	11,579	56,888	17%	
Public Safety Tax Exempt Service Charge	6,357		6,357	0%	
Sale of Publications & Maps	-	125	(125)	#DIV/0!	
Recreation Charges for Services	\$ 560,500	80,308	480,192	14%	
TOTAL CHARGES FOR SERVICES	\$ 1,803,334	\$ 98,537	\$ 1,704,797	5%	
MISCELLANEOUS					
Sale of Salvage & Surplus	\$ 15,000	\$ 1,363	\$ 13,637	9%	
Payment in Lieu of Taxes SRHA	14,000		14,000	0%	
Donations	-	3,883	(3,883)	#DIV/0!	
Miscellaneous	-	853	(853)	#DIV/0!	
TOTAL MISCELLANEOUS	\$ 29,000	\$ 6,099	\$ 22,901	21%	
RECOVERED COSTS					
Wellness Program Reimbursement	\$ 10,000	\$ -	\$ 10,000	0%	
Recovered Costs - Courts	58,000	-	58,000	0%	
Recovered Costs- Public Safety	589,874	28,217	561,657	5%	Buy-In from Harrisonburg/Rockingham for Regional Jail
Recovered Costs- Police Security	45,000		45,000	0%	
Recovered Costs- Insurance Recovery	-	5,283	(5,283)	#DIV/0!	
Recovered Costs- Public Works	25,000	1,282	23,718	5%	
Recovered Costs- Education	379,000		379,000	0%	Software Annual Costs and Bus Mechanic Services
Recovered Costs- Recreation/ Library	55,000	9,422	45,578	17%	Talking Book Center Reimbursement
TOTAL RECOVERED COSTS	\$ 1,161,874	\$ 44,204	\$ 1,117,670	4%	
TRANSFERS					
Transfers From Health	\$ 150,000	\$ -	\$ 150,000	0%	
Transfers From City CIP	307,478		307,478	0%	
TOTAL TRANSFERS	\$ 457,478	\$ -	\$ 457,478	0%	

SEPTEMBER 30, 2020

GENERAL FUND REVENUES	FY2021 BUDGET	ACTUAL YTD	AVAILABLE BUDGET	% RECEIVED	
COMMONWEALTH OF VIRGINIA REVENUE					
Public Facilities Tax	\$ 105,000		\$ 105,000	0%	State sales tax revenue from Hotel 24 South
Recordation	70,000		70,000	0%	
Rolling Stock Taxes	10,000	9,647	353	96%	
Motor Vehicle Rental Tax	87,500	29,177	58,323	33%	
HB599 Law Enforcement	954,888	238,722	716,166	25%	Quarterly Payments from State
Personal Property Tax Relief Act (PPTRA)	1,652,200	82,610	1,569,590	5%	
Recordation - Grantor's Tax	50,000	11,743	38,257	23%	
Juror/Witness Fees	10,000		10,000	0%	
State Crime Forfeited Assets-Commonwealth Attorney	-		-	#DIV/0!	
DCJS- Victim Witness Grant	25,000		25,000	0%	
DMV Four for Life Funds	23,305		23,305	0%	
DMV Animal License Plates	750		750	0%	
State Crime Forfeited Assets- Police	-	923	(923)	#DIV/0!	Revenue based on criminal drug activity
Fire Programs Fund	86,487		86,487	0%	
E911 Wireless Funds	95,000	24,290	70,710	26%	Grants from the Wireless Board of Virginia
Street & Highway Maintenance	4,214,682	1,053,178	3,161,504	25%	Quarterly Payments from State
Miscellaneous State Aid		6,768	(6,768)	#DIV/0!	
Public Assistance	1,370,208	211,228	1,158,980	15%	
CSA Administrative Fees	10,787		10,787	0%	
Comprehensive Services Act (CSA)	2,192,100		2,192,100	0%	
VA Comm for the Arts	4,500		4,500	0%	
Library	153,150	40,092	113,058	26%	Quarterly Payments from State
Commissioner of Revenue	127,423	20,643	106,780	16%	
Treasurer	123,602	18,785	104,817	15%	
Electoral Board & Registrar	38,525		38,525	0%	
Commonwealth Attorney	544,150	78,899	465,251	14%	
Sheriff	339,484	54,869	284,615	16%	
Circuit Court Clerk	310,151	49,046	261,105	16%	
Circuit Court Technology Grant	-	-	-	#DIV/0!	
VA Tourism Corp Grants	-	10,000	(10,000)	#DIV/0!	
TOTAL COMMONWEALTH OF VIRGINIA	\$ 12,598,892	\$ 1,940,620	\$ 10,658,272	15%	
FEDERAL REVENUES					
Victim Witness Federal Grant	\$ 52,000	\$ (857)	\$ 52,857	-2%	
FEMA Disaster Payment	-		0	#DIV/0!	
Federal DMV Grant	-		0	#DIV/0!	
U S Marshall Forfeited Asset	-		0	#DIV/0!	
FEMA Fire SAFER Grant	-	56,278	(56,278)	#DIV/0!	
CARES Act Funding	56,569		56,569	0%	
Welfare Public Assistance	1,176,404	209,660	966,744	18%	
Federal Forfeited Assets	-	-	-	#DIV/0!	
TOTAL FEDERAL REVENUE	\$ 1,284,973	\$ 265,081	\$ 1,019,892	21%	
TOTAL GENERAL FUND REVENUES	\$ 56,374,701	\$ 7,893,465	\$ 48,481,236	14.0%	

FY 2021 FINANCIAL REPORT
SEPTEMBER 30, 2020

GENERAL FUND EXPENDITURES	FY2021 BUDGET	ACTUAL YTD	ENCUMBRANCES	AVAILABLE BUDGET	% EXPENDED
GENERAL GOVERNMENT ADMINISTRATION					
CITY COUNCIL	\$ 141,941	\$ 27,655	\$ -	\$ 114,286	19%
CLERK OF COUNCIL	49,442	10,697	5,121	33,624	32%
CITY MANAGER	541,417	124,933	407	416,077	23%
HUMAN RESOURCES	603,972	133,796	22,971	447,205	26%
CITY ATTORNEY	341,480	68,509	13,300	259,671	24%
COMMUNICATIONS MANAGER	80,636	5,958	-	74,678	7%
PROFESSIONAL CONSULTANTS	70,000	11,000	39,000	20,000	71%
CITY MEMBERSHIPS	28,284	26,784	-	1,500	95%
FINANCE	1,209,048	265,983	149,082	793,984	34%
ASSESSOR	288,674	73,258	23	215,393	25%
COMMISSIONER OF REVENUE	333,181	79,084	606	253,492	24%
TREASURER	358,382	90,328	561	267,494	25%
REGISTRAR	137,655	41,916	81	95,658	31%
INFORMATION TECHNOLOGY	1,171,350	254,066	35,917	881,367	25%
RISK MANAGEMENT	745,000	219,368	219,368	306,264	59%
TOTAL GENERAL GOV'T ADMINISTRATION	\$ 6,100,462	\$ 1,433,335	\$ 486,436	\$ 4,180,691	31%
JUDICIAL ADMINISTRATION					
CIRCUIT COURT	\$ 158,904	\$ 31,164	\$ -	\$ 127,740	20%
GENERAL DISTRICT COURT	10,900	1,006	171	9,723	11%
MAGISTRATES	2,000	-	-	2,000	0%
JUVENILE DOMESTIC RELATIONS COURT	75,092	-	-	75,092	0%
CLERK OF THE CIRCUIT COURT	522,406	122,356	982	399,068	24%
SHERIFF	581,089	177,090	7,775	396,225	32%
VICTIM/WITNESS GRANT	82,155	19,700	-	62,455	24%
COMMONWEALTH ATTORNEY	807,209	157,311	1,116	648,783	20%
TOTAL JUDICIAL ADMINISTRATION	\$ 2,239,755	\$ 508,626	\$ 10,043	\$ 1,721,085	23%
PUBLIC SAFETY					
POLICE	\$ 4,935,379	\$ 1,210,668	\$ 110,101	\$ 3,614,610	27%
E911 CENTER	849,788	170,132	42,005	637,651	25%
FIRE	3,013,779	745,093	99,287	2,169,398	28%
COMMUNITY PUBLIC SAFETY	109,792	71,189	19,465	19,139	83%
JUVENILE DETENTION HOME	110,058	30,214	-	79,844	27%
JAIL	2,416,625	595,423	-	1,821,202	25%
OFFICE ON YOUTH	158,500	502	-	157,998	0%
INSPECTIONS	363,850	86,616	258	276,976	24%
ANIMAL CONTROL	85,500	564	-	84,936	1%
MEDICAL EXAMINER	250	100	-	150	40%
TOTAL PUBLIC SAFETY	\$ 12,043,521	\$ 2,910,500	\$ 271,116	\$ 8,861,905	26%

SEPTEMBER 30, 2020

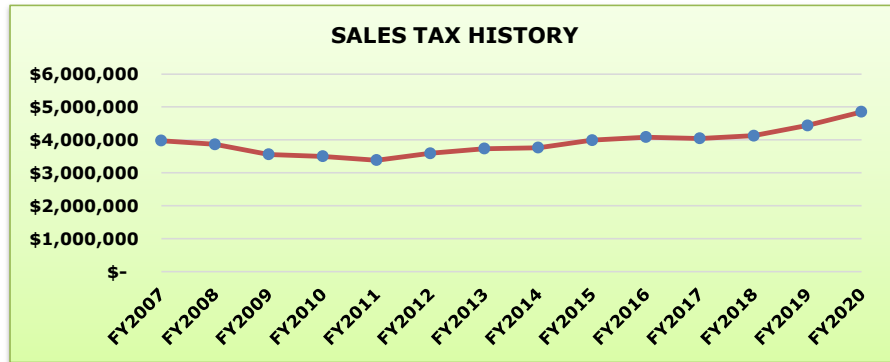
GENERAL FUND EXPENDITURES	FY2021 BUDGET	ACTUAL YTD	NCUMBRANCES	AVAILABLE BUDGET	% EXPENDED	
PUBLIC WORKS						
ENGINEERING	\$ 337,657	\$ 72,144	\$ -	\$ 265,513	21%	
PUBLIC WORKS ADMINISTRATION	273,624	91,849	1,503	180,272	34%	
STREETS	3,034,200	313,352	120,023	2,600,825	14%	
TRAFFIC ENGINEERING	244,748	17,645	4,600	222,503	9%	
TRAFFIC SIGNALS	308,089	59,789	32,422	215,877	30%	
BUILDING MAINTENANCE	1,328,412	233,930	137,583	956,899	28%	
EQUIPMENT MAINTENANCE	445,034	112,339	630	332,065	25%	
TOTAL PUBLIC WORKS	\$ 5,971,764	\$ 901,048	\$ 296,761	\$ 4,773,955	20%	
HEALTH AND WELFARE						
PUBLIC HEALTH	\$ 308,738	\$ 76,348	\$ -	\$ 232,390	25%	
VALLEY COMM SERVICES BOARD	184,139	46,035	-	138,104	25%	Quarterly Payments
COMMUNITY POLICY MGMNT TEAM (CSA)	3,150,000	367,802	-	2,782,198	12%	
DEPT OF SOCIAL SERVICES	3,459,478	772,575	-	2,686,903	22%	
TAX RELIEF FOR THE ELDERLY	199,883	-	-	199,883	0%	Real Estate Tax Relief- processed May each year
COMMUNITY WELFARE ASSISTANCE	60,143	23,985	-	36,158	40%	Outside Agency Contributions
TOTAL HEALTH AND WELFARE	\$ 7,362,381	\$ 1,286,744	\$ -	\$ 6,075,637	17%	
EDUCATION -OTHER						
EDUCATIONAL CONTRIBUTIONS-BRCC	\$ 9,000	\$ 5,000	\$ -	\$ 4,000	56%	Contribution to Blue Ridge Community College
TOTAL EDUCATION-OTHER	\$ 9,000	\$ 5,000	\$ -	\$ 4,000	56%	
PARKS, RECREATION, LIBRARY, CULTURAL						
PARKS AND RECREATION ADMIN	\$ 1,110,368	\$ 151,083	\$ 30,207	\$ 929,078	16%	
HORTICULTURE	166,009	31,186	-	134,823	19%	
GOLF COURSE	137,404	21,120	-	116,284	15%	
COMMUNITY RECREATION ASSISTANCE	20,000	-	-	20,000	0%	Boys and Girls Club
PARK MAINTENANCE	1,105,906	199,914	37,562	868,430	21%	
COMMUNITY CULTURAL CONTRIBUTIONS	15,500	5,700	-	9,800	37%	Outside Agency Contributions
LIBRARY	1,115,032	206,312	3,482	905,239	19%	
TOTAL PARKS, RECREATION, LIBRARY, CULTURAL	\$ 3,670,219	\$ 615,315	\$ 71,250	\$ 2,983,654	19%	
PLANNING AND COMMUNITY DEVELOPMENT						
PLANNING	\$ 314,802	\$ 65,826	\$ 44	\$ 248,933	21%	
COMMUNITY DEVELOPMENT ASSISTANCE	335,374	136,312	-	199,062	41%	Outside Agency Contributions
ECONOMIC DEVELOPMENT	927,845	593,419	180	334,246	64%	
TOURISM	453,059	114,891	32,155	306,013	32%	
STAUNTON WELCOME CENTER	56,181	33	-	56,148	0%	
TRANSPORTATION-CSPDC	1,513	-	-	1,513	0%	
TOTAL PLANNING AND COMMUNITY DEVELOPMENT	\$ 2,088,774	\$ 910,480	\$ 32,379	\$ 1,145,915	45%	

SEPTEMBER 30, 2020

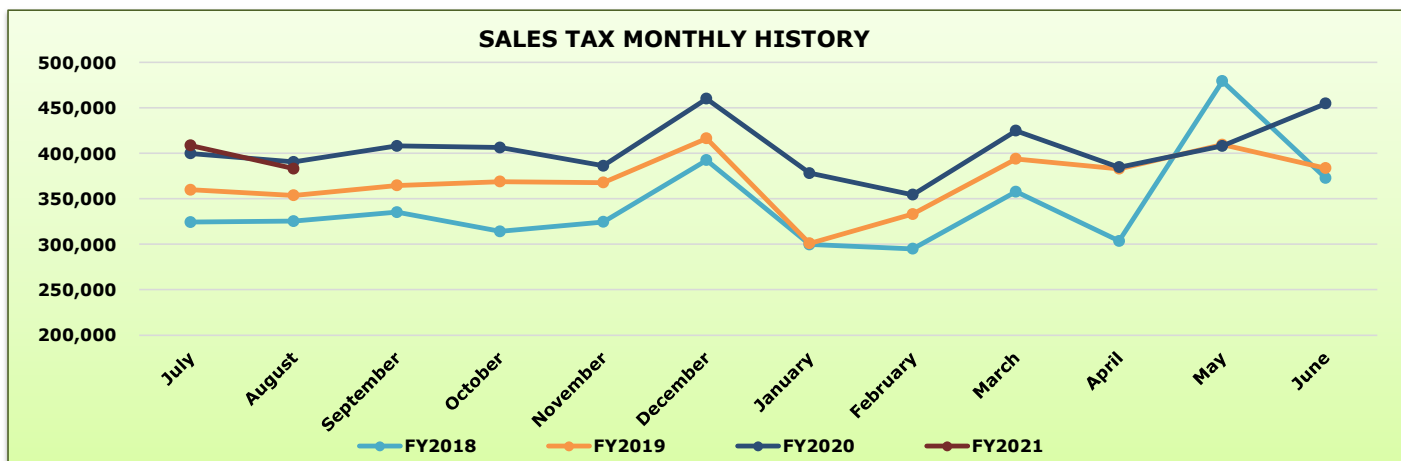
GENERAL FUND EXPENDITURES	FY2021 BUDGET	ACTUAL YTD	NCUMBRANCES	AVAILABLE BUDGET	% EXPENDED	
TRANSFERS TO OTHER FUNDS/NON-DEPARTMENTAL						
TRANSFER TO DEBT SERVICE FUND	\$ 4,844,415	\$ -	\$ -	\$ 4,844,415	0%	Annual Debt Payments
TRANSFER TO CIP FUND	-	-	-	-	#DIV/0!	
TRANSFER TO EDUCATION FUND	12,044,410	-	-	12,044,410	0%	Education Transfer/ Second half to occur in June
NON-DEPARTMENTAL EXPENDITURES	-	3,983	-	(3,983)	#DIV/0!	Distribution account-equal to zero at year end
TOTAL TRANSFERS AND NON-DEPARTMENTAL	\$ 16,888,825	\$ 3,983	\$ -	\$ 16,884,842	0%	
TOTAL GENERAL FUND EXPENDITURES	\$ 56,374,701	\$ 8,575,032	\$ 1,167,985	\$ 46,631,684	17.3%	

LOCAL SALES TAX - FY2021 - 1% Tax Rate

	FY2017	FY2018	FY2019	FY2020	FY2021	% Change	YTD Change
July	333,714.89	324,282.53	359,853.28	399,841.46	408,778.45	2.2%	\$ 8,936.99
August	331,429.16	325,420.04	353,757.54	390,364.99	383,138.70	-1.9%	\$ (7,226.29)
September	345,905.68	335,270.60	364,511.12	408,012.82		0.0%	
October	329,371.48	314,014.94	368,778.54	406,308.21		0.0%	
November	331,907.37	324,549.36	367,724.17	386,214.42		0.0%	
December	402,206.55	392,310.26	416,329.42	459,870.92		0.0%	
January	290,166.67	299,703.49	301,088.06	378,159.00		0.0%	
February	295,776.24	295,141.63	333,109.54	354,448.27		0.0%	
March	353,757.64	357,635.60	393,767.00	424,727.00		0.0%	
April	333,521.23	303,519.77	382,962.51	384,623.98		0.0%	
May	343,047.36	479,377.67	409,438.98	408,067.89		0.0%	
June	348,854.14	372,636.24	383,654.21	454,691.58		0.0%	
Totals	\$ 4,039,658.41	\$ 4,123,862.13	\$ 4,434,974.37	\$ 4,855,330.54	\$ 791,917.15		\$ 1,710.70
Budget	\$ 4,050,000.00	\$ 4,100,400.00	\$ 4,015,000.00	\$ 4,300,000.00	\$ 3,393,750.00		
Budget Variance	\$ (10,341.59)	\$ 23,462.13	\$ 419,974.37	\$ 555,330.54	\$ (2,601,832.85)		
% OF BUDGET	99.7%	100.6%	110.5%	112.9%	23.3%		
% CHANGE- YEAR	1.3%	2.1%	7.5%	9.5%	-83.7%		

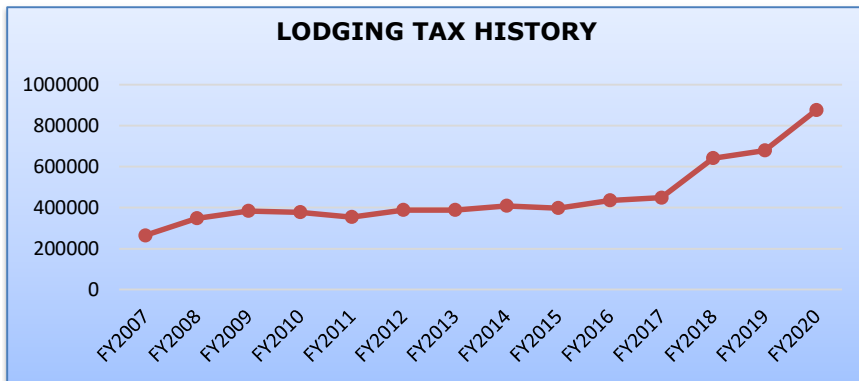


FY2007	\$ 3,975,958	
FY2008	\$ 3,862,575	-2.9%
FY2009	\$ 3,554,096	-8.0%
FY2010	\$ 3,495,905	-1.6%
FY2011	\$ 3,381,018	-3.3%
FY2012	\$ 3,588,737	6.1%
FY2013	\$ 3,729,201	3.9%
FY2014	\$ 3,760,505	0.8%
FY2015	\$ 3,988,839	6.1%
FY2016	\$ 4,079,919	2.3%
FY2017	\$ 4,039,658	-1.0%
FY2018	\$ 4,123,862	2.1%
FY2019	\$ 4,434,974	7.5%
FY2020	\$ 4,855,331	9.5%

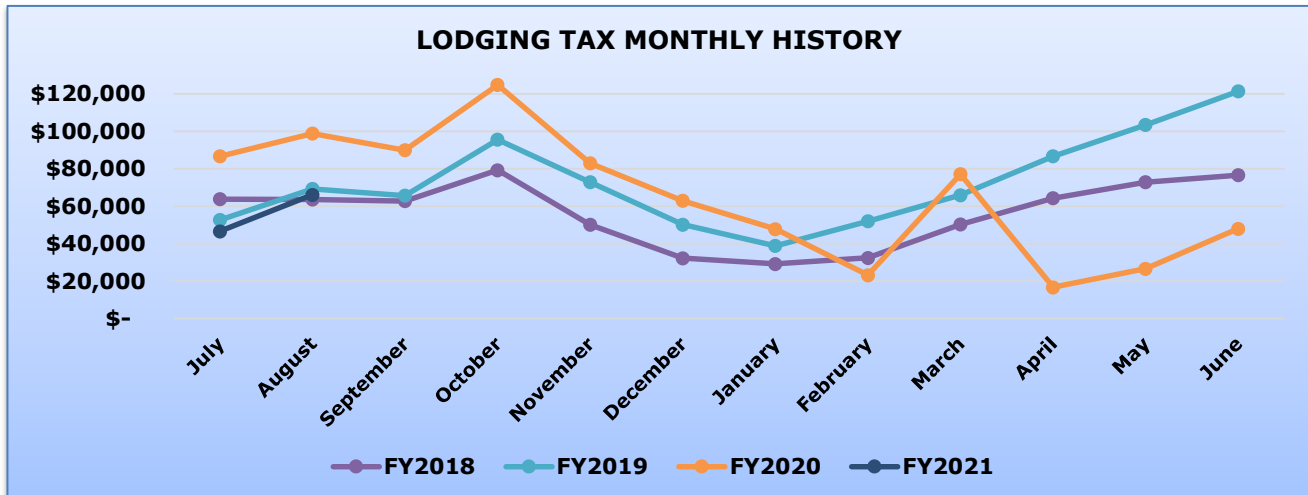


FY 2021 LODGING TAX - 6.7% Tax Rate

TAX RATE	6.70%						
	FY2017	FY2018	FY2019	FY2020	FY2021	% CHANGE	\$ Change
July	\$ 52,799	\$ 63,907	\$ 52,798	\$ 86,792	\$ 46,648	-86.1%	(40,143.07)
August	\$ 67,072	\$ 63,738	\$ 69,287	\$ 98,765	\$ 66,056	-33.1%	(32,708.41)
September	\$ 61,866	\$ 62,756	\$ 65,785	\$ 89,978	\$ 56,235	-37.5%	(33,743.12)
October	\$ 85,289	\$ 79,262	\$ 95,600	\$ 124,738		0.0%	
November	\$ 51,208	\$ 50,187	\$ 72,869	\$ 82,915		0.0%	
December	\$ 35,136	\$ 32,225	\$ 50,208	\$ 63,057		0.0%	
January	\$ 25,091	\$ 29,239	\$ 38,856	\$ 47,730		0.0%	
February	\$ 31,475	\$ 32,490	\$ 52,085	\$ 23,204		0.0%	
March	\$ 43,728	\$ 50,304	\$ 65,973	\$ 77,152		0.0%	
April	\$ 59,636	\$ 64,326	\$ 86,719	\$ 16,730		0.0%	
May	\$ 65,931	\$ 72,905	\$ 103,399	\$ 26,667		0.0%	
June	\$ 61,612	\$ 76,577	\$ 121,369	\$ 47,878		0.0%	
Actuals	\$ 640,843	\$ 677,917	\$ 874,948	\$ 785,605	\$ 168,939		\$ (106,594.60)
Budget Totals	\$ 540,000	\$ 575,000	\$ 890,000	\$ 890,000	\$ 836,000		
Budget Variance	\$ 100,843	\$ 102,917	\$ (15,052)	\$ (104,395)	\$ (667,061)		
% of BUDGET	119%	118%	98%	88%	20%		
% CHANGE-YEAR	47.3%	5.8%	29.1%	-10.2%			

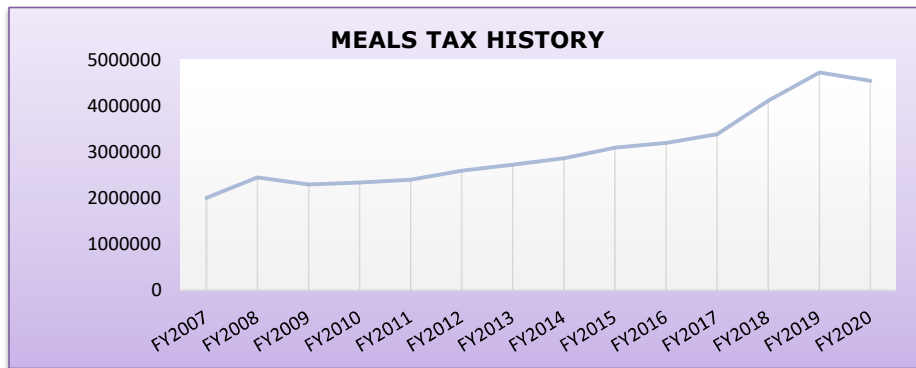


	TOTAL REVENUE	% CHANGE
FY2007	\$ 348,115	
FY2008	\$ 383,716	31.9%
FY2009	\$ 376,829	10.2%
FY2010	\$ 354,239	-1.8%
FY2011	\$ 388,022	-6.0%
FY2012	\$ 388,721	9.5%
FY2013	\$ 408,906	0.2%
FY2014	\$ 397,786	5.2%
FY2015	\$ 447,792	-2.7%
FY2016	\$ 448,175	9.4%
FY2017	\$ 640,843	3.0%
FY2018	\$ 677,917	43.0%
FY2019	\$ 874,948	5.8%
FY2020	\$ 785,605	-10.2%

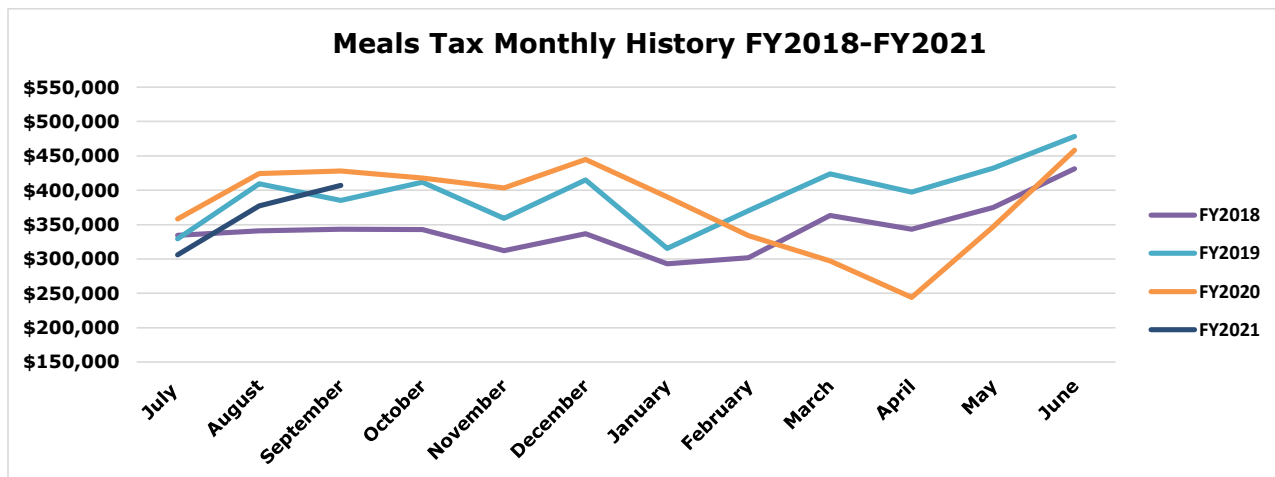


FY 2021 MEALS TAX - 7% Tax Rate

	6% TAX RATE	7% TAX RATE	7% TAX RATE	7% TAX RATE	7% TAX RATE		
	FY2017	FY2018	FY2019	FY2020	FY2021	% Change	\$ Change
July	277,144.75	334,578.70	329,572.70	358,211.89	305,920.13	-17.1%	(52,291.76)
August	296,419.00	341,094.46	409,425.39	424,089.70	377,519.13	-11.0%	(46,570.57)
September	292,135.16	343,277.21	385,385.11	427,994.74	407,128.28	-4.9%	(20,866.46)
October	285,660.12	342,809.63	411,876.40	417,689.65		0.0%	-
November	274,337.57	312,114.40	359,315.82	403,285.45		0.0%	-
December	286,909.42	336,803.99	415,029.83	444,990.45		0.0%	-
January	240,970.03	293,064.10	315,163.07	390,332.83		0.0%	-
February	251,855.24	301,835.99	370,264.93	334,123.44		0.0%	-
March	283,281.51	363,206.78	423,831.12	297,411.19		0.0%	-
April	309,789.07	343,386.30	397,109.84	244,201.14		0.0%	-
May	300,966.20	374,830.10	432,042.64	347,244.34		0.0%	-
June	291,868.85	431,265.13	478,306.06	458,277.82		0.0%	-
Actuals	\$ 3,391,336.92	\$ 4,118,266.79	\$ 4,727,322.91	\$ 4,547,852.64	\$ 1,090,567.54		\$ (119,728.79)
Budget	3,200,000.00	3,850,000.00	4,112,500.00	4,600,000.00	3,562,500.00		
Budget Variance	191,337	268,267	614,823	(52,147)	(2,471,932)		
% of BUDGET	106.0%	107.0%	115.0%	98.9%	30.6%		



FY2007	\$ 2,004,839	
FY2008	\$ 2,456,629	22.5%
FY2009	\$ 2,304,448	-6.2%
FY2010	\$ 2,344,698	1.7%
FY2011	\$ 2,406,577	2.6%
FY2012	\$ 2,599,776	8.0%
FY2013	\$ 2,732,598	5.1%
FY2014	\$ 2,868,910	5.0%
FY2015	\$ 3,099,130	8.0%
FY2016	\$ 3,203,638	3.4%
FY2017	\$ 3,391,337	5.9%
FY2018	\$ 4,118,267	21.4%
FY2019	\$ 4,727,323	14.8%
FY2020	\$ 4,547,853	-3.8%



MEALS TAX HISTORY- RATE INCREASES

JULY 1, 1986

JULY 1, 1994

SEPTEMBER 1, 1998

JULY 1, 2007

JULY 1, 2017

NEW STREET PARKING GARAGE FUNDING

CIP/ SCHOOL PROJECTS

SCHOOL PROJECT - STAUNTON HIGH RENOVATION

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	November 12, 2020	Staff Members: Billy Vaughn Amanda DiMeo
Item #	6	
Ordinance #		
Department:	Economic Development	
Council Vision:	Economic Development	
Subject:	Update on the Staunton Crossing Economic Development Business Plan	

Background: During Council's work session on November 12, 2020, staff will provide an update on the City's more recent efforts to implement the recommendations in the Staunton Crossing Economic Development Business Plan, approved by Council on September 26, 2019, a summary of which is attached to this agenda briefing. Staff will focus on site preparation efforts in furtherance of the plan.

Demolition: In 2019, to facilitate the redevelopment of the site, City Council and the Staunton Economic Development Authority (EDA) committed to the demolition of all structures at Staunton Crossing. Demolition would help qualify the site as a Tier 4 site under Virginia's Business Ready Sites Program, making it more marketable. The project involves the razing of 19 buildings, the abatement of hazardous materials, the removal and disposal of 18 aboveground and underground storage tanks, and the salvage of equipment and building materials. Site preparation efforts also include the construction of a road to access the entire site.

As a result of the current pandemic and budget reduction in anticipation of the projected loss in City revenues, the demolition component was placed on hold. During its August 13, 2020 work session, City Council voiced support to proceed with issuance of an invitation to bid for the demolition of the entire site, to determine if the project is within approved budget parameters.

On September 9, 2020, an updated invitation to bid was reposted. On September 17, 2020, a mandatory, in-person pre-bid meeting was held with 25 companies from seven states in attendance.

On October 14, 2020, the bid submission deadline, the City received 10 bids, with two bids below the approved project approved budget. The lowest bid, totaling \$2,433,325, is \$452,765 below the approved budget of \$2,886,000 and \$917,000 lower than the lowest bid received in response to the prior invitation to bid issued last year. The current project schedule anticipates a project start date of December 2, 2020.

During its meeting on October 22, 2020, the EDA adopted the attached resolution drafted by the EDA's legal counsel. The effect of the adopted resolution is to ratify and affirm—in effect, formally authorize—the City's procurement of demolition services on the Staunton Crossing site, which is owned by the EDA. The language of the resolution officially gives the EDA's approval of the City's demolition procurement initiative, and it sanctions the City—at the City's discretion—awarding and entering into a contract for demolition services for buildings and structures at Staunton Crossing. In addition, at the meeting, EDA members voiced support for the demolition of all 19 buildings, and the discontinuance of any negotiations with entities that offered previously to purchase three Staunton Crossing buildings for possible reuse. In support of their decision, members of the EDA offered the following comments:

- With the low bid coming in \$917,000 below last year's low bid essentially the same demolition services, and \$452,765 under the approved project budget, this is the best opportunity for the City and EDA to move forward with continued efforts to prepare the site for sale and redevelopment.
- Without full demolition, it could deter other businesses/developers from committing due to the older, existing buildings left behind.
- The savings of not demolishing the buildings is not enough to justify leaving them.
- There is the potential loss of state funds totaling \$432,000 for environmental abatement if the City does not fulfill the requirements under its grant agreement with the state, including the abatement and demolition of at least 17 buildings are not abated and demolished, the abatement and removal of at least nine tanks, and the expenditure of at least \$1,868,800.

The EDA believes that total demolition is merited, appreciating that the City has discretion whether to proceed with a contract, based on further due diligence as to the lowest responsive and responsible bidder under the Virginia Public Procurement Act.

Brownfields Grant: On March 29, 2019, the Virginia Economic Development Partnership Authority (VEDP) awarded the City a brownfields matching grant totaling \$432,000 to facilitate the redevelopment of the site by undertaking remediation activities, including (a) safe removal and disposal of hazardous materials within existing structures, and (b) removal and disposal of existing above and underground storage tanks, including soil restoration. According to the performance agreement between VEDP and the City, the following activities must be completed by November 30, 2020, to qualify for the matching funds:

- at least 17 buildings must be abated and demolished;
- at least nine tanks must be abated and removed; and
- the City is required to expend at least \$1,868,800.

Given the deferral of the demolition project, staff requested an extension of the completion date to allow additional time for the City to consider resumption of the project. On May 21, 2020, the City received confirmation of an extension until August 31, 2021. Staff will continue to engage with VEDP concerning the status of the demolition.

Crossing Way Extension: The project, funded by Virginia Department of Transportation (VDOT) under its SMART SCALE program, involves the design and construction of a new 4,000 linear-foot spine road connecting Richmond Avenue to Valley Center Drive. When completed, the \$8.78 million road project will make the property fully accessible and provide another step towards being ready for development. To advance the project, right-of-way must be dedicated by the EDA to VDOT for the construction of the new road. A draft plat to effect the dedication has been prepared and is attached to this agenda briefing. It is anticipated that the EDA will consider this matter at its November 19, 2020 meeting. Following EDA's consideration, the matter will be presented to the Planning Commission for review and recommendation, with final consideration of the plat by Council anticipated in January 2021. According to VDOT, construction is scheduled to begin the second quarter of 2022.

Attachments:

Attachment 1—Staunton Crossing Economic Development Business Plan—Report Summary

Attachment 2—Resolution adopted by the Staunton Economic Development Authority on October 22, 2020

Attachment 3—VDOT Proposed Right-of-Way Plat for Crossing Way Extension

City Manager's Recommendation: Not applicable.

Suggested Motion: Not applicable.

City Manager: Steven L. Rosenberg

STAUNTON CROSSING

An Economic Development Business Plan

REPORT SUMMARY



MARCH 2019

PREPARED FOR:

City of Staunton
116 W Beverley St.
Staunton, VA 24401

PREPARED BY:

Timmons Group
1001 Boulders Parkway, Suite 300
Richmond, Virginia 23225

SUMMARY

Timmons Group has completed its report and findings for the Staunton Crossing Economic Development Business Plan. The full report describes a conceptual Master Plan for the City owned real estate and a Business Plan approach to ensuring that Staunton Crossing achieves its highest potential value to the City of Staunton.



Master Plan

Three important stakeholder sessions were conducted to solicit input for Staunton Crossing through a kickoff work session, an interim status/progress work session, and an on-line survey. The full Report shows the results of the input sessions and how Timmons Group combined that valuable input with land planning best practices to recommend a conceptual Master Plan. The full report describes the planning priorities important in crafting the final land use options to build the business plan around. The planning priorities included:

1. *Existing Projects already underway*
2. *Topography and Environmental Constraints*
3. *Land Use Alternatives to achieve highest potential value*
4. *Transportation/Traffic Constraints*
5. *Sewer, Water, Power, Natural Gas Infrastructure Efficiency*
6. *Extensive Stakeholder Feedback/Input*

The results of the Master Plan establish a vision that can potentially produce 1.9 million square feet of economic development and over 3,000 quality jobs in Staunton Crossing. More importantly, the Business Plan establishes targets of how much annual tax revenue and potential for jobs might result for the City.

Business Plan Recommendations

The report includes ten recommendations to make Staunton Crossing attractive to Economic Development prospects and improve the chances for landing target businesses within the development. The ten recommendations include important initiatives the City has already set in motion over the past few years. The full report builds on that momentum and recommends others that will capitalize on the City's investment and best position Staunton Crossing for success over the next 24 months. The ten recommendations are:

1. Demolish Existing Buildings

The City's plan to demolish the old Western State buildings is critically important. The City should employ consultants and contractors that can complete the work quickly and cost-effectively and capitalize on a public relations opportunity that provides better visibility for Staunton Crossing.

2. Build new VDOT Road

The City's efforts to secure grant funding for this road is exemplary, and staff should coordinate construction of central parkway through property in a way that opens every land bay to

development. The City should be proactive in ensuring completion of project in reasonable timeframes as delays in this stage could delay marketing and dealmaking for Staunton Crossing.

3. Brownfields Grant Funding

The City has recently secured grant funding from the Virginia Brownfields Restoration and Economic Redevelopment Fund. Timmons Group recommends completing this process and providing the matching funds necessary to assist with demolition proposed in #1 above.

4. Return On Investment Analysis

\$50,000-\$70,000

Timmons Group recommends completing an analysis that can be used to track the Return on Investment (ROI) through the life of this project. The report will help ensure that all investments proposed in securing economic development prospects provide an acceptable return to the City. The analysis can also take into consideration previous investments and timing expectations before any construction is commenced using City dollars.

5. Tier 4 Site Readiness Certification

(see below)

Tier 4 Site Readiness will ensure that the City's property is fully embraced by the Virginia Economic Development Partnership (VEDP) and other economic development marketing arms to reach worldwide prospects. Improvements for Tier 4 readiness generally need to be completed within 12 months of commitment, so at a minimum, construction plan approvals need to be in place and ready to implement when the opportunities dictate. Tier 4 site readiness is further detailed below.

6. Develop Marketing Plan

\$30,000-\$40,000

This Business Plan provides a roadmap for Staunton Crossing that ensures expansive and sustainable growth in the short term, with an eye to long-term opportunities. The City should develop a Marketing plan that identifies these value propositions and drives the message for the park to a wide and diverse audience.

7. Draft Design Guidelines and Agreements

\$15,000-\$20,000

Developer agreements and design guidelines need to be in place to control and protect the interests of both the City and the businesses that locate in Staunton Crossing.

8. Draft Covenants and Restrictions

\$25,000-\$30,000

The covenants and restrictions establish from an operational perspective what is and is not allowed in the development, and how future operational and maintenance responsibilities for open space, landscaping, stormwater ponds, etc. should be allocated.

9. Real Estate Strategies (Control)

The City should ensure they control the future use of any property needed to achieve the highest level of business plan success. This should be done in the early stages of the business plan.

10. Data Center Strategies

\$20,000-\$25,000

The City should consider investments unique to attracting data centers to Staunton Crossing. The plan should consider working closely with Dominion Energy to discuss electrical infrastructure and revenue strategies, including special data center tax rates, that will maximize the value to the city of designating some of Staunton Crossing as a Data Center site. Consideration should be given to achieving certification as a preferred data center site.

Getting to Tier 4 Certification

Several active steps should be taken to help Staunton Crossing achieve the Tier 4 designation by Virginia Business Ready Sites Program Standards. The significant steps that Staunton Crossing should take include the following:

Diligence - \$300,000 - \$330,000

- Rezone the Property for Industrial Use
- Conduct a Preliminary Geotechnical Report
- Complete necessary Land survey (ALTA/boundary/topo)
- Complete a Phase 1 ESA
- Traffic Impact Study (if necessary)
- Floodplain and Stormwater Study
- Cultural Resources Study
- Threatened and Endangered Species Study
- Wetland Delineation and COE Confirmation
- Natural Gas PER
- Electrical PER

Ready to Construct - \$600,000 - \$700,000

Several steps should be taken to assure that Construction plans are complete and/or permits for Infrastructure Improvements are secured

- Construction Plans Approved - Water system improvements
- Construction Plans Approved - Wastewater system improvements
- Construction Plans Approved - Transportation Improvements
- Construction Plans Approved - NG system design (if applicable)
- Construction Plans Approved - Stormwater design (if applicable)
- ALL off-site Easements Acquired for Infrastructure Improvements
- Wetlands & environmental permitting complete w/ mitigation

Timeline

The City of Staunton is in a position with current projects and additional recommendations outlined in this report to have a fully marketable site for the world stage by the end of calendar year 2020.



**RESOLUTION OF THE STAUNTON ECONOMIC DEVELOPMENT AUTHORITY
RATIFYING AND AFFIRMING THE CITY'S PROCUREMENT OF DEMOLITION
SERVICES AND AUTHORIZING THE CITY, IN THE CITY'S DISCRETION, TO
AWARD AND ENTER INTO A CONTRACT FOR DEMOLITION SERVICES FOR
BUILDINGS AND STRUCTURES AT STAUNTON CROSSING**

Recitals

A. The Staunton Economic Development Authority (EDA) is the owner of the property now known as Staunton Crossing (or the Property), located at or near the intersection of U.S. Route 250 and Interstate 81, originally comprised of approximately 278 acres. The Property, as acquired, included buildings and other structures which are the subject of consideration for demolition.

B. The EDA and the City Council continue their efforts to make Staunton Crossing even more marketable for economic development, including implementation of a plan for possible demolition of the vacant buildings and other structures, as reflected in the City's FY2019-20 Capital Improvement Plan and the February, 2019 Economic Development Business Plan (the Plan) prepared by Timmons Group. A key recommendation of the Plan supported the demolition initiative.

C. To best capitalize on the momentum and recommend next steps for the remaining undeveloped phases of the Property, the EDA and City adopted the Plan prepared by Timmons Group on August 22, 2019, and September 26, 2019, respectively.

D. On behalf of the EDA, the City applied for and was awarded in 2019, a Virginia Brownfields Remediation Grant (the Grant) in the amount of \$432,000. As a condition of the Grant, the EDA is required to have remediated all aspects of the Property that are connected to or that relate to environmental considerations.

E. In the later part of 2019, to facilitate the redevelopment of the Property, the City Council and the EDA preliminarily committed to the demolition at Staunton Crossing. Initial efforts to procure demolition services at that time did not come to fruition for reasons beyond the EDA's and City's control.

F. As part of the evolving development plan for Staunton Crossing, it is contemplated that development of the Property still would be promoted by demolition of all or most of the remaining buildings and other structures on the Property, as outlined in the Plan.

G. In addition to other efforts by the EDA and the City to continue making the Property even more marketable for economic development, the City, on behalf of the EDA, applied for and in 2017 was awarded an \$8,780,000 grant from Virginia Department of Transportation (VDOT) under its SMARTSCALE program which involves the design and construction of a new 4,000 linear-foot spine road connecting Richmond Avenue to Valley Center Drive. When completed, the road project will make the Property fully accessible and make the Property even more suitable for marketing and development.

47
48 **H.** Recently, as a further collaborative effort by the City of Staunton (City), on behalf
49 of the EDA, an Invitation to Bid (#I00120) was posted on September 10, 2020, which generated
50 significant bidding interest that resulted in 10 bid submittals. Responses included 3 bids that were
51 below the approved budget and corresponding appropriated funds of \$2,886,000.
52

53 **I.** The EDA desires that the City, in the City's discretion, proceed with awarding and
54 entering into a contract for demolition services on the Property.
55

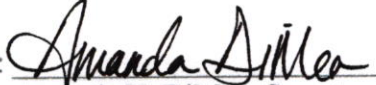
56 **J.** The EDA adopts this resolution to formally evidence its consent and authorization
57 regarding the City's procurement of demolition services and the awarding and entering into a
58 contract for such services, as the City determines appropriate in its discretion.
59

60 **K.** These recitals are an integral part of this resolution.
61

62 **NOW, THEREFORE, BE IT RESOLVED,** to the extent necessary or required by law,
63 that the EDA ratifies and affirms the City's procurement for the EDA of demolition services on
64 the Property, and authorizes the City, in its discretion and within appropriated funds for such
65 purpose, to award and enter into a contract in the City's name for demolition services and to have
66 the demolition of the buildings and other structures completed on the Property consistent with the
67 Invitation for Bid that was part of the recent procurement process.
68

69 Adopted this 22nd day of October, 2020.
70

71
72 
73 Robert S. Baldygo, Chairman

74
75 Attest: 
76 Amanda H. DiMeo, Secretary

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	November 12, 2020	Staff Member: Jon Venn
Item #	7	
Ordinance #		
Department:	Human Resources	
Council Vision:	Responsive, Efficient Government	
Subject:	Update on City Attorney Search	

Background: At the request of Mayor Andrea Oakes, Jon Venn, Chief Human Resources Officer, will provide an update to City Council on the process for the recruitment of a City Attorney.

City Manager's Recommendation: Not applicable.

Suggested Motion: Not applicable.

City Manager: Steven L. Rosenberg

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	November 12, 2020	Steven L. Rosenberg City Manager Leslie Beauregard Assistant City Manager
Item #	8	
Ordinance #		
Department:	City Manager	
Council Vision:	Responsive, Efficient Government	
Subject:	2021 Legislative Program	

Background: Each year, City Council adopts a legislative program which is transmitted to the Governor, local General Assembly members, the Virginia Municipal League (VML), and Virginia First Cities. Council discussed the City's legislative program for 2021, at its work session on October 22, 2020. During Council's work session on November 12, 2020, there will be a continued discussion of the program. A draft resolution setting forth the program, with proposed changes to last year's program highlighted, is attached for Council's consideration (with proposed deletions stricken and proposed additions underlined.) Also attached, for Council's reference, are a draft of the same document, without highlighted changes (which may be easier to read) and VML's adopted 2021 legislative program.

City Manager's Recommendation: Review and discuss the draft 2021 Legislative Program. If it is in an acceptable form, Council may adopt the program during its regular meeting on November 12, 2020. Alternatively, if Council desires to provide further input on the draft, staff can revise the program and schedule it for Council consideration on December 10, 2020. A suggested motion is included below in the event Council desires to proceed with adoption on November 12.

Suggested Motion: I move that City Council adopt the resolution establishing the City of Staunton's 2021 Legislative Program.

City Manager: Steven L. Rosenberg

**RESOLUTION ESTABLISHING THE
CITY OF STAUNTON'S
~~2020~~2021 LEGISLATIVE PROGRAM**

The Mayor and City Council of the City of Staunton, Virginia, governing from a position closest to the City's citizens and desiring to make City government more responsive to ~~Staunton-citizensthem~~, believe it is important to advise the City's representatives in the Virginia General Assembly of the City's legislative positions.

THEREFORE, BE IT RESOLVED by the Council of the City of Staunton that the legislative principles adopted by the Virginia Municipal League (VML) are hereby endorsed:

The Governor and General Assembly should not:

- Restrict further local revenue authority or sources.
- Impose new funding requirements or expand existing ones on services delivered by local governments.
- Shift state funding responsibilities onto local governments.
- Impose state fees, taxes or surcharges on local government services.
- Place additional unfunded mandates and other administrative burdens on local governments.

BE IT FURTHER RESOLVED that City Council respectfully requests that the General Assembly **support** legislation regarding the following issues:

A. Education

1. The General Assembly should fully fund public education—funding all mandated programs and services of education on the basis of realistic costs; increasing Standards of Quality funding, coming from general fund revenues, appropriated to elementary and secondary education; providing for flexibility in the use of those funds to meet unique local needs; and supporting specialized training, professional development and extended contracts for staff in challenged schools.
2. The General Assembly should fully fund the Virginia Preschool Initiative.
3. The General Assembly should continue to support the revisions of the system of accountability to encompass balanced assessments and expand the implementation of problem-based assessments for greater validity and more cost-effective sampling techniques, and continue the implementation of expedited test retakes to more accurately reflect student achievement, sense of inquiry, and love of learning.

4. The General Assembly should enact legislation to double the sales and use tax revenue distribution statewide to provide funding for capital for new or renovated school building projects, using the same formula for sales and use tax distribution as is used currently for distribution for Standards of Quality funding.
5. The General Assembly should provide new avenues for funding public school construction and renovation costs, including the creation of a pilot program of competitive grants using funds from the Virginia Public Building Authority to offset new construction costs for publicly owned and operated K-12 schools.

B. Pediatric Cancer Research

City Council is appalled by the lack of cancer research coordination, the glacially slow FDA new treatment approval process, and the totally inadequate level of federal funding for pediatric cancer research. Less than 4% of all cancer research spending is for pediatric cancer and only two treatments are currently approved by the FDA. Council requests that the Virginia General Assembly petition the federal government to make pediatric cancer a real priority in order to save the lives of countless children who cannot speak for themselves or vote.

C. Certificates of Public Need

Council supports Virginia's Certificate of Public Need (COPN) program as an important component of the Commonwealth's health care system and encourages the General Assembly to retain COPN in its current form.

D. Chesapeake Bay Water Quality

City Council requests that the Commonwealth increase Stormwater ~~Legal~~Local Assistance Fund (SLAF) funding to at least ~~\$80~~\$50 million and Agricultural BMP Cost-Share Program funding to at least \$100 million.

E. Transportation

1. City Council supports improvements to railroad infrastructure to increase freight shipment capacity and reduce truck traffic and impacts on Interstate 81.
2. City Council supports a Primary Seatbelt Law.
- ~~3. City Council supports a generally applicable ban on handheld cell phone use by operators of moving motor vehicles, not limited to construction zones.~~

~~4.3.~~ City Council supports the use of non-motorized transportation, including trails, pathways and green corridors, for health, energy conservation and cost reasons for all Virginians.

~~5.4.~~ City Council supports increased federal and state funding for public transit; policies that allow for the equitable distribution of such funding; and dedicated sources for such funding.

F. Libraries

City Council supports efforts to maintain and increase State Aid to Public Libraries as mandated by the Code of Virginia to strengthen funding for public library materials and programs that target childhood literacy and STEM instruction.

G. Virginia State Parks

City Council encourages the Governor and General Assembly to support additional land acquisition for state parks, outdoor recreation and natural areas.

H. Broadband Expansion

City Council supports the expansion of broadband to all areas of the Commonwealth.

I. Solar Tax Incentives

City Council supports state tax incentives for private homeowners, businesses and the solar energy industry to incentivize an increase in the use of clean solar energy systems, to reduce dependence on extractive fossil fuels and emissions and increase energy independence.

~~**A. Predatory Lending**~~

~~City Council continues its nine-year long fight against predatory lending. Council supports:~~

- ~~1. A return to the usury law (36% interest rate cap inclusive of all fees) that Virginia had prior to 2002.~~
- ~~2. Vigorous enforcement by the Attorney General of the ban on illegal internet loans.~~
- ~~3. If the Senate and the House refuse to act, swift approval by the General Assembly of a statewide referendum on an interest rate cap.~~

~~B. Equal Rights Amendment~~

~~City Council supports passage of the Equal Rights Amendment (ERA) and urges the General Assembly to take the necessary steps to put this matter before the citizens of the Commonwealth of Virginia.~~

C.J. Opioids

City Council supports any efforts to curb opioid use and abuse, including state programs that partner with local governments to deal with the effects of this continuing epidemic.

D.K. Fair Elections

Like many of our citizens, members of City Council regard with concern the reports received from other states and regions of apparent attempts on the part of government officials to suppress voter turnout. Reductions in voting locations, malfunctioning voting machines, preemptory removal of citizens' names from voting rolls, and other such strategies for unfairly influencing the outcome of an election reflect an abandonment of the democratic principles upon which our nation and commonwealth were founded.

Council urges our representatives in the General Assembly to make every effort to ensure that Virginia elections are fair, secure, accurate, accessible, and transparent. Further, Council urges the General Assembly to explore and implement additional strategies for encouraging voter turn-out, including:

- automatic registration
- expanded voting hours
- ~~establishment of election day as a state holiday~~

E.L. Public Notice, Public Hearing and Public Procurement

The General Assembly should support legislation to reduce required, expensive newspaper advertising for public notices, public hearings and public procurement including legislation to give localities the option to use electronic or other forms of notification as an alternative to newspaper advertising.

F.M. Behavioral Health and Development Disability

1. The General Assembly should provide full funding for the System Transformation Excellence and Performance (STEP-VA) initiative of the Virginia Department of Behavioral Health & Developmental Services ~~during the 2020-2022 biennial budget.~~

2. The General Assembly should increase the Medicaid Early Intervention case management reimbursement rate to its data-determined adequacy.
3. The General Assembly should fund 800 additional Family and Individual Supports (FIS) Waivers and 250 Community Living (CL) Waivers.
4. The Valley Community Services Board has proposed a community crisis center that will offer both detox and crisis intervention services. And while the needs of our citizens are great, the closest center is 29 miles away in Harrisonburg. For instance, the suicide rate in our area is higher than both the Virginia and national averages and drug induced deaths are 16.6 per 100,000 as compared to 10.6 statewide. The General Assembly should provide the necessary funding and support this new center that will better serve our City and region.

G.N. State Aid to Localities for Law Enforcement - HB599

The City of Staunton requests the General Assembly fully fund HB599 for law enforcement as mandated by the Code of Virginia.

H.O. Middle River Regional Jail Staffing/Compensation—Board and Construction Funds

1. The City of Staunton requests the General Assembly fund required staffing positions for the Middle River Regional Jail (MRRJ).— In 2018, the Virginia Department of Corrections published a staffing analysis for MRRJ based on an average daily population (ADP) for 2017 of 775 member jurisdiction inmates.— This resulted in a recommendation for an additional 76 jail officer positions and 17 support positions.— The member jurisdiction ADP for 2018 was 857, exceeding the 2017 ADP that resulted in the recommendation of additional fully-funded staff positions and demonstrating the continued need. The City of Staunton appreciates the additional five emergency jail officer positions added for FY2021; however, as noted in the referenced staffing analysis, additional positions are needed to appropriately supervise inmates.

I.—Local Option Regulation of Disposable Plastic Bags

2. In December 2019, the Middle River Regional Jail Authority submitted a Community Based Corrections Plan to the Virginia Department of Corrections proposing expansion of the Middle River Regional Jail. The Jail Authority presented that plan to the Commonwealth of Virginia Board of Local and Regional Jails in September 2020. The board approved the plan and requested funding from the Commonwealth of Virginia. The City supports state funding for the proposed jail expansion

that will be considered during the 2021 legislative session and requests its approval by the General Assembly.

~~The City of Staunton supports legislation to allow local option authority to develop incentives or regulations to decrease or otherwise regulate the distribution, sale, or offer of disposable plastic bags.~~

J.P. Mental Health of First Responders

In 2018, the Code of Virginia was amended to require mental health awareness programs for fire and EMS personnel, prescribing specific actions and training that must occur, including managing stress, self-care techniques and resiliency in addition to the provision of peer support. Trauma and PTSD are realities in the lives of all first responders, yet vital funding to implement the required programs did not follow the mandates. City Council requests that the General Assembly add funding that can be accessed by localities in order to better offer vital services, including access to providers who specialize in the needs of first responders and much needed training.

K.Q. Economic Development

1. Because site readiness, characterization and development are key to Virginia's and the City of Staunton's economic development efforts, City Council supports increased funding for the Virginia Business Ready Sites Program (VBRSP).
2. City Council supports maintenance of funding for GO Virginia that will encourage collaboration among Virginia's localities in order to spur economic growth, diversification and higher paying jobs.
3. The 2020 General Assembly-approved amendments to § 2.2-3115 of the State and Local Government Conflict of Interests Act have created a major deterrent to continued participation by citizen volunteers on local industrial development authorities and economic development authorities. The City of Staunton supports the need for transparency but believes that that need must be balanced—and onerous disclosure requirements on citizen volunteers avoided—to ensure that economic development authorities and industrial development authorities continue to operate with interested and knowledgeable volunteers.

L.R. Plastics Recycling Facility

On April 1, 2019, the City stopped collection of plastic of any sort for recycling. Because of a stressed recycling market and a processing capacity that has become very limited in ~~the past year~~recent years, plastic

is now ending up in the landfill as trash. This is very undesirable for the environment, our citizens and our economy. Therefore, City Council requests that the General Assembly provide funding or offer incentives so a plastic recycling facility can be located in the Shenandoah Valley.

S. Freedom of Information Act (FOIA)

The City of Staunton supports the position that any proposed changes to the Virginia Freedom of Information Act legislation be sent to the FOIA Advisory Council for analysis and recommendations prior to General Assembly consideration or enactment.

T. Planning District Commissions

The City of Staunton supports increased state funding for the statewide network of planning district commission/regional councils (PDCs). PDCs carry our efforts supported by state and local policymakers to advance and sustain regional coordination, cooperation and technical assistance for the benefit of regions across the Commonwealth.

U. Sovereign Immunity

Expanding liability and eroding immunities at the state level across the nation have had a chilling effect on the actions of local government officials contributing to local government insurance problems, creating immense financial risks (particularly for legal costs), and posing a substantial obstacle to the provision of needed public services. The Virginia General Assembly should strengthen and must maintain the principles of sovereign immunity for local governments and their officials.

BE IT ALSO RESOLVED that City Council respectfully requests that the General Assembly **oppose** the following legislation and mandated regulations:

A. Eminent Domain by Private Utilities for Surveying

City Council opposes the eminent domain rights extended to Dominion Energy and other private utilities to enter onto private property without the consent of the landowner for the purpose of surveying for proposed projects before agreements have been reached with such property owners.

B. Stormwater Utility Exemptions

City Council opposes legislation which would exempt any property owner from the payment of local stormwater utility fees.

C. Water Quality Funding

The Commonwealth's Final Chesapeake Bay TMDL Phase III Watershed Implementation Plan (August 2019) (WIP III) includes language imposing a new "floating" wasteload allocation on larger wastewater treatment plants. This new requirement would cut the total wasteload allocation to Augusta County Service Authority (with which the City of Staunton contracts for wastewater treatment) by more than 45% (based on 2018 flow data), possibly requiring expensive upgrades which would significantly impact ratepayers with minimal additional benefit. ~~Accordingly, City Council asks that the General Assembly reconsider its mandate of the new wastewater treatment wasteload allocation regulation set forth in the recently adopted Phase III Watershed Implementation Plan.~~ Budget language was included during the 2020 General Assembly session that directs the Virginia Department of Environmental Quality to establish a task force to evaluate the most cost-effective methods to realize goals in WIP III and report to the General Assembly in December 2020. While the solutions from this group may result in a "glass half full" situation, the City supports the position of the Virginia Association of Municipal Wastewater Agencies that this requirement is completely unnecessary in order to meet nutrient targets and asks that the General Assembly reconsider the WIP III mandate. City Council further requests, to facilitate continued successful local water quality improvement projects, full capitalization by the Commonwealth of the Water Quality Improvement Fund and provision for the necessary appropriations for local government water quality improvement projects, to continue the substantial progress made in the restoration of the Chesapeake Bay.

D. Land Use Control

Localities must maintain control of local land use decisions. Neither the state nor the federal government should usurp or pre-empt a locality's authority to make such decisions; nor should they impose requirements that weaken planning and land use functions. This includes the authority to promote affordable and mixed income housing as well as the required infrastructure to facilitate in-fill development, redevelopment and mixing of uses. City Council opposes legislation which would affect the City's authority in these areas.

The Clerk of Council shall mail or deliver a copy of this Resolution to the Governor, the City's representatives in the General Assembly, other selected members of the General Assembly and area local governments; to the Virginia Municipal League, Virginia Association of Counties and Virginia First Cities; and to other interested persons, as appropriate.

Adopted this ____ day of _____, ~~2019~~2020.

Carolyn ____

Andrea W. ~~Dull~~Oakes, Mayor

ATTEST: _____
Suzanne F. Simmons
Clerk of Council

**RESOLUTION ESTABLISHING THE
CITY OF STAUNTON'S
2021 LEGISLATIVE PROGRAM**

The Mayor and City Council of the City of Staunton, Virginia, governing from a position closest to the City's citizens and desiring to make City government more responsive to them, believe it is important to advise the City's representatives in the Virginia General Assembly of the City's legislative positions.

THEREFORE, BE IT RESOLVED by the Council of the City of Staunton that the legislative principles adopted by the Virginia Municipal League (VML) are hereby endorsed:

The Governor and General Assembly should not:

- Restrict further local revenue authority or sources.
- Impose new funding requirements or expand existing ones on services delivered by local governments.
- Shift state funding responsibilities onto local governments.
- Impose state fees, taxes or surcharges on local government services.
- Place additional unfunded mandates and other administrative burdens on local governments.

BE IT FURTHER RESOLVED that City Council respectfully requests that the General Assembly **support** legislation regarding the following issues:

A. Education

1. The General Assembly should fully fund public education—funding all mandated programs and services of education on the basis of realistic costs; increasing Standards of Quality funding, coming from general fund revenues, appropriated to elementary and secondary education; providing for flexibility in the use of those funds to meet unique local needs; and supporting specialized training, professional development and extended contracts for staff in challenged schools.
2. The General Assembly should fully fund the Virginia Preschool Initiative.
3. The General Assembly should continue to support the revisions of the system of accountability to encompass balanced assessments and expand the implementation of problem-based assessments for greater validity and more cost-effective sampling techniques, and continue the implementation of expedited test retakes to more accurately reflect student achievement, sense of inquiry, and love of learning.

4. The General Assembly should enact legislation to double the sales and use tax revenue distribution statewide to provide funding for capital for new or renovated school building projects, using the same formula for sales and use tax distribution as is used currently for distribution for Standards of Quality funding.
5. The General Assembly should provide new avenues for funding public school construction and renovation costs, including the creation of a pilot program of competitive grants using funds from the Virginia Public Building Authority to offset new construction costs for publicly owned and operated K-12 schools.

B. Pediatric Cancer Research

City Council is appalled by the lack of cancer research coordination, the glacially slow FDA new treatment approval process, and the totally inadequate level of federal funding for pediatric cancer research. Less than 4% of all cancer research spending is for pediatric cancer and only two treatments are currently approved by the FDA. Council requests that the Virginia General Assembly petition the federal government to make pediatric cancer a real priority in order to save the lives of countless children who cannot speak for themselves or vote.

C. Certificates of Public Need

Council supports Virginia's Certificate of Public Need (COPN) program as an important component of the Commonwealth's health care system and encourages the General Assembly to retain COPN in its current form.

D. Chesapeake Bay Water Quality

City Council requests that the Commonwealth increase Stormwater Local Assistance Fund (SLAF) funding to at least \$50 million and Agricultural BMP Cost-Share Program funding to at least \$100 million.

E. Transportation

1. City Council supports improvements to railroad infrastructure to increase freight shipment capacity and reduce truck traffic and impacts on Interstate 81.
2. City Council supports a Primary Seatbelt Law.
3. City Council supports the use of non-motorized transportation, including trails, pathways and green corridors, for health, energy conservation and cost reasons for all Virginians.

4. City Council supports increased federal and state funding for public transit; policies that allow for the equitable distribution of such funding; and dedicated sources for such funding.

F. Libraries

City Council supports efforts to maintain and increase State Aid to Public Libraries as mandated by the Code of Virginia to strengthen funding for public library materials and programs that target childhood literacy and STEM instruction.

G. Virginia State Parks

City Council encourages the Governor and General Assembly to support additional land acquisition for state parks, outdoor recreation and natural areas.

H. Broadband Expansion

City Council supports the expansion of broadband to all areas of the Commonwealth.

I. Solar Tax Incentives

City Council supports state tax incentives for private homeowners, businesses and the solar energy industry to incentivize an increase in the use of clean solar energy systems, to reduce dependence on extractive fossil fuels and emissions and increase energy independence.

J. Opioids

City Council supports any efforts to curb opioid use and abuse, including state programs that partner with local governments to deal with the effects of this continuing epidemic.

K. Fair Elections

Like many of our citizens, members of City Council regard with concern the reports received from other states and regions of apparent attempts on the part of government officials to suppress voter turnout. Reductions in voting locations, malfunctioning voting machines, preemptory removal of citizens' names from voting rolls, and other such strategies for unfairly influencing the outcome of an election reflect an abandonment of the democratic principles upon which our nation and commonwealth were founded.

Council urges our representatives in the General Assembly to make every effort to ensure that Virginia elections are fair, secure, accurate, accessible,

and transparent. Further, Council urges the General Assembly to explore and implement additional strategies for encouraging voter turn-out, including:

- automatic registration
- expanded voting hours

L. Public Notice, Public Hearing and Public Procurement

The General Assembly should support legislation to reduce required, expensive newspaper advertising for public notices, public hearings and public procurement including legislation to give localities the option to use electronic or other forms of notification as an alternative to newspaper advertising.

M. Behavioral Health and Development Disability

1. The General Assembly should provide full funding for the System Transformation Excellence and Performance (STEP-VA) initiative of the Virginia Department of Behavioral Health & Developmental Services.
2. The General Assembly should increase the Medicaid Early Intervention case management reimbursement rate to its data-determined adequacy.
3. The General Assembly should fund 800 additional Family and Individual Supports (FIS) Waivers and 250 Community Living (CL) Waivers.
4. The Valley Community Services Board has proposed a community crisis center that will offer both detox and crisis intervention services. And while the needs of our citizens are great, the closest center is 29 miles away in Harrisonburg. For instance, the suicide rate in our area is higher than both the Virginia and national averages and drug induced deaths are 16.6 per 100,000 as compared to 10.6 statewide. The General Assembly should provide the necessary funding and support this new center that will better serve our City and region.

N. State Aid to Localities for Law Enforcement - HB599

The City of Staunton requests the General Assembly fully fund HB599 for law enforcement as mandated by the Code of Virginia.

O. Middle River Regional Jail Staffing and Construction Funds

1. The City of Staunton requests the General Assembly fund required staffing positions for the Middle River Regional Jail (MRRJ). In 2018, the Virginia Department of Corrections published a staffing analysis for

MRRJ based on an average daily population (ADP) for 2017 of 775 member jurisdiction inmates. This resulted in a recommendation for an additional 76 jail officer positions and 17 support positions. The member jurisdiction ADP for 2018 was 857, exceeding the 2017 ADP that resulted in the recommendation of additional fully-funded staff positions and demonstrating the continued need. The City of Staunton appreciates the additional five emergency jail officer positions added for FY2021; however, as noted in the referenced staffing analysis, additional positions are needed to appropriately supervise inmates.

2. In December 2019, the Middle River Regional Jail Authority submitted a Community Based Corrections Plan to the Virginia Department of Corrections proposing expansion of the Middle River Regional Jail. The Jail Authority presented that plan to the Commonwealth of Virginia Board of Local and Regional Jails in September 2020. The board approved the plan and requested funding from the Commonwealth of Virginia. The City supports state funding for the proposed jail expansion that will be considered during the 2021 legislative session and requests its approval by the General Assembly.

P. Mental Health of First Responders

In 2018, the Code of Virginia was amended to require mental health awareness programs for fire and EMS personnel, prescribing specific actions and training that must occur, including managing stress, self-care techniques and resiliency in addition to the provision of peer support. Trauma and PTSD are realities in the lives of all first responders, yet vital funding to implement the required programs did not follow the mandates. City Council requests that the General Assembly add funding that can be accessed by localities in order to better offer vital services, including access to providers who specialize in the needs of first responders and much needed training.

Q. Economic Development

1. Because site readiness, characterization and development are key to Virginia's and the City of Staunton's economic development efforts, City Council supports increased funding for the Virginia Business Ready Sites Program (VBRSP).
2. City Council supports maintenance of funding for GO Virginia that will encourage collaboration among Virginia's localities in order to spur economic growth, diversification and higher paying jobs.
3. The 2020 General Assembly-approved amendments to § 2.2-3115 of the State and Local Government Conflict of Interests Act have created

a major deterrent to continued participation by citizen volunteers on local industrial development authorities and economic development authorities. The City of Staunton supports the need for transparency but believes that that need must be balanced—and onerous disclosure requirements on citizen volunteers avoided—to ensure that economic development authorities and industrial development authorities continue to operate with interested and knowledgeable volunteers.

R. Plastics Recycling Facility

On April 1, 2019, the City stopped collection of plastic of any sort for recycling. Because of a stressed recycling market and a processing capacity that has become very limited in recent years, plastic is now ending up in the landfill as trash. This is very undesirable for the environment, our citizens and our economy. Therefore, City Council requests that the General Assembly provide funding or offer incentives so a plastic recycling facility can be located in the Shenandoah Valley.

S. Freedom of Information Act (FOIA)

The City of Staunton supports the position that any proposed changes to the Virginia Freedom of Information Act legislation be sent to the FOIA Advisory Council for analysis and recommendations prior to General Assembly consideration or enactment.

T. Planning District Commissions

The City of Staunton supports increased state funding for the statewide network of planning district commission/regional councils (PDCs). PDCs carry out efforts supported by state and local policymakers to advance and sustain regional coordination, cooperation and technical assistance for the benefit of regions across the Commonwealth.

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facilitate in-fill development, redevelopment and mixing of uses. City Council opposes legislation which would affect the City's authority in these areas.

The Clerk of Council shall mail or deliver a copy of this Resolution to the Governor, the City's representatives in the General Assembly, other selected members of the General Assembly and area local governments; to the Virginia Municipal League, Virginia Association of Counties and Virginia First Cities; and to other interested persons, as appropriate.

Adopted this ____ day of _____, 2020.

Andrea W. Oakes, Mayor

ATTEST: _____
Suzanne F. Simmons
Clerk of Council

2021



**Virginia Municipal League
Legislative Program**



Parks	Street maintenance
Animal control	Public health
Police	Neighborhood preservation
Elementary schools	Recycling
Building code enforcement	Animal shelters
Recreation leagues	Cable television franchises
Libraries	Sidewalks
Water and sewer systems	Voter registration
Public transportation	Child protective services
High schools	Courts
Fire services	Zoning enforcement
Health clinics	Farmers' markets
Garbage collection	Engineering
Storm water utilities	Consumer protection
Behavioral health services	Green Government
Traffic control	Street sweeping
After-school programs	Social services
Landfills	Industrial development
Economic development	Paratransit
Street lights	Fire marshal
Jails	Electric utilities
Building inspections	Comprehensive planning
Emergency medical services	Senior citizen programs
Housing authorities	Community development
Services for at-risk youth	Main Streets
Community centers	Kindergarten
Middle schools	Elections administration
Parking enforcement	Adult protective services
Hazardous materials response	Welfare administration
Historic preservation	Juvenile detention
Building permits	County fairs
Community festivals	Natural gas utilities
Medicaid eligibility	Airports
E-911	Citizen boards and commissions

Dear Legislator:

The Virginia Municipal League, founded in 1905, is a nonprofit, nonpartisan association representing cities, towns, and select counties across Virginia.

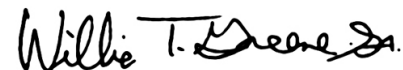
VML's 2021 Legislative Program is the product of our member communities, whose representatives worked through our six policy committees and legislative committee to develop positions on issues of statewide importance. This process culminated with the adoption of the legislative program outlined in this document.

Whether small, large, or in between, our member localities make substantial financial commitments to administer a wide array of services on behalf of the state. We look to the General Assembly as a partner in doing the work needed to meet the state, regional and local demands of a 21st century economy.

While the 2021 Session may not offer the typical opportunities to interact during in-person meetings and sessions that we all wish were still possible, the VML staff and our member communities are here to help answer the questions and provide the information you need when considering legislation and budget items. Like you and your staff, VML staff and our member communities have become increasingly adept at finding new ways to remain productive. Please email, text, or call us as often as needed. We are always happy to join a virtual meeting or provide comments as we work to achieve our mutual goal of stronger communities during these difficult times.

Thank you for your service to the residents of the Commonwealth.

Sincerely,



Willie Greene
President, Virginia Municipal League
Mayor, City of Galax

2021 VML Legislative Program

As approved by the VML Membership Oct. 8, 2020.

Guiding Principle: Local Authority

VML supports expanded local government authority and opposes any erosion of local authority.

I. Legislative & Budget Priorities

Funding the Real Cost of Education

- A strong public school system is essential to economic development and prosperity.
- During an economic downturn and particularly during a pandemic, state funding is vital to provide the tools and supplies necessary to maintain safe and effective education services – in person or virtually – for students across Virginia. This includes access to broadband service.
- The state must be a reliable funding partner in accordance with the Virginia Constitution and state statutes.
- The Standards of Quality should recognize the resources, including staff positions, required for a high-quality public education system.
- VML opposes changes in methodology and changes in the division of financial responsibility that result in a shift of funding responsibility from the state to localities.
- VML opposes policies that lower state contributions but do nothing to address the cost of meeting the requirements of the Standards of Accreditation and Standards of Learning.
- The state funding formula for education operating costs breaks down on a statewide level as 55 percent state/45 percent local funding. However, the Standards of Quality does not recognize the true costs of education, including pupil transportation, school support staff, providing and updating broadband and other technology, and instructional staff salaries. Neither does it recognize most construction and renovation costs.
- Local governments match more than is required for basic state education dollars, pay the majority of public school capital costs and struggle to find scarce local tax dollars to keep up with the demands for meeting additional and expanding state requirements and for creating 21st century learning environments for our children to master the challenges of tomorrow's workplace.

- VML supports actions for the Commonwealth to recognize and fund the true costs of public education, including new avenues for funding public school construction and renovation costs such as the creation of a pilot program of competitive grants using funds from the Virginia Public Building Authority to offset new construction or renovation costs for publicly owned and operated K-12 schools in fiscally stressed communities as defined by the Virginia Commission on Local Government.

COVID-19 – Addressing Short and Long Term Needs

The COVID-19 pandemic has exacerbated the need to provide broadband access for all homes and businesses without delay. Localities understand the importance of robust broadband for economic viability; the pandemic has further stressed the need for broadband to address K-12 education and telemedicine access. Private broadband, internet and wireless companies and potential new service providers including electric cooperatives need to work with localities and the state to provide this access.

Along with broadband access for economic, education, and medical needs during an extended health emergency now and in the future, VML supports:

- Increased state and federal funding and technical support to allow for robust and timely COVID-19 testing and contact tracing services throughout the Commonwealth.
- Creation of a state stockpile of personal protection equipment (PPE) to ensure that essential workers – including those in public safety, human services, transit, and public schools – get access to sufficient PPE on a timely basis.
- State funding for public health emergency services functions to enable the state and its local health departments and stakeholders to better prepare for and respond to public health emergencies such as a pandemic.
- Increased state funding for public health information technology resources and staff so that critical, timely information about public health emergencies is made available to state and local policy makers, first responders, and the public.
- Additional funding and programming to prevent evictions resulting from people battling the COVID-19 pandemic or economic hardship from job layoffs or reduced work hours.
- Additional funding to help households with extreme medical needs or financial insecurities because of the ailing economy make payments for utility services.
- Additional funding for local governments to work with local businesses to develop and implement strategies necessary to implement public health standards and combat the Coronavirus.
- Additional funding for local governments to keep public buildings and facilities both safe and free from the coronavirus.
- State efforts to persuade Congress to enact new legislation providing financial assistance to local governments and to individuals. Such assistance to localities should permit local governing bodies to replace lost local revenues with the additional federal money until the economic recovery takes hold.

State Assistance to Local Police Departments (HB 599)

Almost 70 percent of Virginians live in communities served by police departments. The state created a program of financial assistance to local police departments (HB 599) when it imposed an annexation moratorium on cities more than 30 years ago. It has increasingly de-emphasized this funding obligation as a priority but has never compromised on the annexation moratorium. VML calls for the state to honor its commitment to local governments and public safety by funding the program as stipulated in the Code of Virginia or lift the moratorium on annexation.

Stormwater Local Assistance

VML supports continued investment of at least \$50 million annually in the Stormwater Local Assistance Fund to assist localities with critical stormwater projects to comply with federal and state clean-water requirements.

Taxing, Licensing, and Regulating Internet-Based Businesses and Services

In taking state action to regulate private enterprises employing a business model that emphasizes the use of the internet to either provide retail or facilities or ride-sharing services, local government interests should be acknowledged, and localities should be included in the decision-making.

As general principles, VML believes state and local policies should 1) encourage a level playing field for competing services in the market place; 2) not provide a tax preference or tax policy advantage for one group at the expense of another group in the competitive field; 3) seek to preserve state and local revenue; 4) ensure safety, reliability, and access for consumers, providers, and the public; and 5) protect local government's ability to regulate businesses whether they are traditional, electronic, Internet-based, virtual or otherwise.

VML also believes that the state should not prohibit the sharing of financial information between the Commonwealth and appropriate local authorities that is normally treated as part of the public domain. VML further believes that the state should not prohibit a locality from exercising its authority to enter into voluntary collection agreements provided that such agreements include provisions to protect the public's interest.

II. Other Legislative Positions

Addressing Behavioral Health Services in Local and Regional Jails

The Board of Corrections is considering enhanced behavioral health care regulations to apply to every local and regional jail in response to legislation approved by the 2019 General Assembly. VML supports necessary health care services and urges the state to provide needed funding for such services through either enhanced jail per diem payments or another funding mechanism that covers the additional costs to serve inmates with serious behavioral health needs.

Communications Sales and Use Tax

The Virginia Communications Sales and Use Tax was enacted to establish a statewide tax rate and to preempt local taxes on communications sales and services.

- VML supports setting the tax rate at the same level as the state sales tax rate and broadening the coverage of the tax to include audio and video streaming services and prepaid calling cards.
- VML opposes transfers of these revenues to the state general fund for purposes other than those currently stipulated in the Code of Virginia.

CSA Special Education Programs and Private Day School Funding

Virginia cities and counties share the funding responsibility for special education private day school placements through the Children's Services Act (CSA) program. The cost of these programs has been growing at a greater rate than inflation for a number of years; the number of placements continue to steadily rise as well. VML supports:

- State rate-setting.
- State contracts for such day programs as well as for residential placement services, with an opt-out provision for larger localities.
- Pilot programs allowing local school districts and their local governments to individually or regionally offer special education day programs using CSA funds to serve more children in the community.

Economic Development

VML supports local flexibility to promote economic development as our localities come out of this pandemic. A changed business landscape will necessitate a review of revenue sources to localities along with new ideas and actions that will broaden and diversify local revenue streams. Retention of current businesses is vital, and we support continued grant funding and common-sense restrictions for current businesses that are both efficient and effective.

2020 General Assembly-approved amendments to Sec. 2.2-3115 under the Conflict of Interests Act have created a major deterrent to continued participation by citizen volunteers on local industrial development authorities and economic development authorities. VML supports transparency but also a balance in financial reporting requirements on citizen volunteers to ensure that economic development authorities and industrial development authorities continue to operate with interested and knowledgeable volunteers.

FOIA

VML supports the position that any proposed changes to the Freedom of Information Act legislation be sent to the FOIA Council for analysis and recommendations prior to General Assembly consideration or enactment.

Funding for Planning District Commissions

VML supports increased state funding for the statewide network of planning district commissions/regional councils (PDCs). PDCs carry out efforts supported by state and local policy makers to advance and sustain regional coordination, cooperation, and technical assistance for the benefit of regions across the Commonwealth.

Funding of Community Services Boards and Behavioral Health Authorities

VML supports additional state funding to community services boards/behavioral health authorities in order to:

- Successfully implement STEP-VA requirements.
- Allow CSBs/RBHs to fully and safely respond to community needs during an extended pandemic, including the use of telehealth services, which require access to broadband service in communities across the state.
- Respond to increased focus and need for crisis response resources as part of criminal justice reform.

Land Use Control

Localities must maintain control of local land use decisions. Neither the state nor the federal government should usurp or pre-empt a locality's authority to make such decisions; nor should they impose requirements that weaken planning and land use functions. This includes the authority to promote affordable and mixed income housing as well as the required infrastructure to facilitate in-fill development, redevelopment and mixing of uses.

Local Option Income Tax

To broaden local tax bases, the General Assembly should authorize, at local option, a “piggy-back” income tax to be imposed at the local level for both general and special purposes.

Property Assessments Appeals

Article X of the Virginia Constitution mandates that all real and personal property be assessed at fair market value and that all property not constitutionally exempt be taxed.

Taxpayers have the right to contest property assessments through administrative and legal means. Taxpayers pay no local fees to challenge real property and personal property assessments. If taxpayers are displeased with the determinations made by their local commissioner of the revenue or other local assessing official, additional real property appeals can be submitted to the local Boards of Equalization. Taxpayers can also appeal real and personal property assessments in the Circuit Courts and, if still aggrieved, may appeal to the Virginia Supreme Court.

Reforms enacted in the 2011 Session of the General Assembly lowered the level of proof required by the taxpayer (from “clear preponderance” to “preponderance”)

to prove property is valued at more than fair market value or that the assessment is not uniform in its application and that it was not developed in accordance with generally accepted appraisal practices and applicable Virginia law relating to property valuation.

In 2017, there were more than 3.1 million taxable parcels and 20,777 appeals of which 10,472 were administratively resolved. Another 2,341 appeals were granted by local Boards of Equalization. Taxpayers filed 18 appeals in circuit courts of which seven were granted.

VML does not believe the assessment appeals process is flawed or in need of major policy changes and opposes statutory changes that would upend a process that protects taxpayers and the public.

Sovereign Immunity

Expanding liability and eroding immunities at the state level across the nation have had a chilling effect on the actions of local government officials contributing to local government insurance problems, creating immense financial risks (particularly for legal costs), and posing a substantial obstacle to the provision of needed public services.

The Virginia General Assembly should strengthen and must maintain the principles of sovereign immunity for local governments and their officials.

VML supports limiting the liability for civil damages for injury or death resulting from or related to actual or alleged exposure to COVID-19 in the course of or through the performance or provision of the localities business operations unless the government, or political subdivision failed to substantially comply with applicable COVID procedures established by the federal, state, or local agency which governs the business operations.

Transportation Funding Assistance

VML supports continued funding assistance and flexibility to continue local transportation programs and projects and the operation of public transit systems.

Utilities

Many local governments own and operate utilities that provide services that may include but are not limited to water, sewer, electric and natural gas. These utility services are funded by localities both outright and as enterprise funds. These utilities have bonding authority and financial restrictions on their operations. Localities must be able to manage revenues and expenditures related to these services without state interference.

Water Quality Funding

For continued successful local water quality improvement projects the Commonwealth must fully capitalize the Water Quality Improvement Fund and provide the necessary appropriations for local government water quality improvement projects to clean up the Chesapeake Bay and its tributaries. In addition, any changes to the state's stringent wastewater mandates imposed on localities must be scientifically and economically defensible, employing implementation strategies that produce any necessary wastewater improvements at the least cost.



President
Willie Greene
Mayor, City of Galax



President-Elect
Jon Stehle
Council Member,
City of Fairfax



Vice President
Jill Carson
Vice Mayor,
Town of Pennington Gap



At-Large Member
Kelly Burk
Mayor,
Town of Leesburg



At-Large Member
Phil Miskovic
Mayor, Town of Crewe



At-Large Member
Sean Polster
Vice Mayor,
Town of Warrenton



At-Large Member
A.D. "Chuckie" Reid
Vice Mayor,
Town of Farmville

VML Executive Committee



At-Large Member
Bill Rush
Town Manager,
Town of Marion



At-Large Member
Derrick Wood
Mayor,
Town of Dumfries



City Section Chair
Charlie L. Frye, Jr.
Vice Mayor,
City of Fredericksburg



Town Section Chair
Steven Trivett
Mayor,
Town of Ashland



Urban Section Chair
Katie Cristol
Board Member,
County of Arlington



Past President
Thomas R. Smigiel, Jr.
Council Member,
City of Norfolk

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Vice Chair: Christine Snead, Council Member, City of Hampton

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Frank Friedman, Mayor, City of Lexington

Mary Person, Mayor, City of Emporia

David Smith, Mayor, City of Winchester

Jon Stehle, Jr., Council Member, City of Fairfax

William Withers, Jr., Vice Mayor, City of Fredericksburg

Nancy Bailey, Vice Mayor, Town of Big Stone Gap

Jennifer Baker, Council Member, Town of Herndon

Michael Barber, Mayor, Town of Christiansburg

Kelly Burk, Mayor, Town of Leesburg

Keith Harless, Town Manager, Town of Pennington Gap

Ed Owens, Mayor, Town of South Boston

Elizabeth Bennett-Parker, Vice Mayor, City of Alexandria

Katie Cristol, Board Member, County of Arlington

Robert Ike, Council Member, City of Chesapeake

Alonzo Jones, Mayor, City of Danville

Sherman Lea, Mayor, City of Roanoke

Deanna Reed, Mayor, City of Harrisonburg

John Rowe, Mayor, City of Portsmouth

Levar Stoney, Mayor, City of Richmond

Tina Vick, Vice Mayor, City of Newport News

Sabrina Wooten, Council Member, City of Virginia Beach

About VML

The Virginia Municipal League is a statewide, nonprofit, nonpartisan association of city, town and county governments established in 1905 to improve and assist local governments through legislative advocacy, research, education and other services. The membership includes all 38 cities in the state, 160 towns and 8 counties.



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CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	November 12, 2020	Councilmember Carolyn Dull
Item #	9	
Ordinance #		
Department:	City Council	
Council Vision:	Responsive, Efficient Government	
Subject:	Participation of Police and Fire-Rescue Departments in July 4 Event	

Background: At the request Councilmember Carolyn Dull, this item has been added to Council's work session agenda for November 12, 2020, for discussion.

Attachment:

Letter to Steven Rosenberg, City Manager

City Manager's Recommendation: Not applicable.

Suggested Motion: Not applicable.

City Manager: Steven L. Rosenberg

Mr. Steven Rosenberg, City Manager
City of Staunton
P.O. Box 58
Staunton, VA 24402

Dear Mr. Rosenberg:

As a City of Staunton citizen, I noticed that a "special" parade was held on the Fourth of July by the newly elected mayor Andrea Oakes and organized by the newly elected council member Amy Darby; with Mr. Robertson and Mr. Claffey participating. I understand that this was held only in certain neighborhoods in Staunton in which the Staunton Police Department and the Staunton Fire Department were participants. I was under the assumption that all Fourth of July activities in the City of Staunton were cancelled due to COVID-19. In watching the video and seeing pictures of the "special" parade on Ms. Darby's and Ms. Oakes's Facebook sites, it seemed to be a relatively small crowd of people involved, which leads me to believe that this was not an actual City of Staunton event where all citizens were invited to participate, even though taxpayers funds were used to pay the Police Department and the Fire Department. Instead, it looked more like a custom-designed "photo-op" for our new Mayor and the other three new members of City Council. Did the Police Department and Fire Department employees receive overtime pay for this? They should have, having to participate in a "special" parade on the Fourth of July during a pandemic.

In looking at comments on Ms. Darby's and Ms. Oakes' Facebook pages and questions regarding the other three Council members that were not present, they were unaware of the "special" parade until the morning it was held.

As a citizen, I am expressing my concerns and disappointment in how this event took place:

- Why was a "special" parade held using taxpayers' dollars and only privileged people knew about it?
- How were the citizens of the City informed of this taxpayer-supported event? Was it only the friends of the four participating City Council members who were notified of it?
- Why weren't ALL the citizens of the City of Staunton informed of this event so that they too could participate?
- What was the "special" parade's route? What neighborhoods were included, and which sections of town were excluded? Who determined this?
- Why were the other Council members not informed of this until the day of the event?

Is this how the newly elected Council members are going to conduct events and happenings for the City of Staunton? Secretively and for their benefit only? I think the City of Staunton citizens are smarter and more intelligent than this and we will be watching!

I am unable to sign this letter as I am an employee with the City of Staunton and considering how the newly elected mayor just pulled off a taxpayer parade for her personal benefit and enjoyment, I am afraid she will have me fired for calling her and the newly elected Council members out on this. Instead, I ask that you respond to these questions publicly.

cc: City of Staunton City Council Members
Staunton News Leader
Doug Guynn, City Attorney



CITY OF STAUNTON, VIRGINIA

Proclamation

Small Business Saturday November 28, 2020

- WHEREAS,** the City of Staunton, Virginia, celebrates our local small businesses and the contribution they make to our local economy and community; and
- WHEREAS,** the citizens of the Staunton area support their local businesses and recognize that such local businesses create jobs, boost our local economy and preserve our neighborhoods; and
- WHEREAS,** the City of Staunton, Virginia, supports local businesses by, among other initiatives and activities, having a downtown service district and partnering with the Staunton Downtown Development Association; and
- WHEREAS,** the City of Staunton, Virginia joins with other localities in Virginia and across the nation in recognizing the importance of local businesses.

NOW, THEREFORE, BE IT PROCLAIMED by Staunton City Council that November 28, 2020, is hereby designated as

Small Business Saturday

in the City of Staunton and Staunton City Council urges the residents of our Staunton community, our regional community, and communities across the country, to support small business and merchants on Small Business Saturday and throughout the year.

Adopted this 12th day of November, 2020.

ANDREA W. OAKES, MAYOR

ATTEST: _____
CLERK OF COUNCIL

City Council
WORK SESSION
October 22, 2020
5:00 p.m.

Council Members Present: Mayor Oakes, Vice Mayor Robertson, Council Members Claffey and Darby. Participating by Zoom platform were Council Members Dull, Holmes, and Mead.

Mayor Oakes requested citizens to wear a mask while in City Hall and Council Chambers.

Mayor Oakes called the meeting to order: As Mayor, I call this meeting of Staunton City Council to order. I note that this meeting is being broadcast over the City's cable channel and streamed live on the City's website so that members of the public may hear our meeting. The meeting is also being recorded.

Mayor Oakes asked the Clerk of Council to call the roll for confirmation of those Council members present for today's meeting.

Clerk of Council Call the Roll of Council Members Present:

Mayor Oakes	aye	Ms. Darby	aye
Vice Mayor Robertson	aye	Ms. Mead	aye
Ms. Dull	aye	Mr. Claffey	aye
Mr. Holmes	absent		

City Manager Identifies City Officials Present:

Mayor Oakes asked City Manager, Steve Rosenberg, to note the participation of any City officials or colleagues, or anyone else, during today's meeting by Zoom or telephone.

Mr. Rosenberg stated Council members Dull and Mead were participating on the Zoom platform. He stated Library Director Sarah Skrobis would also be participating on the Zoom platform. All other City officials were participating in person in Council Chambers.

Background Statement:

Mayor Oakes stated "Please let me mention that notice, reasonable under the circumstances, of this meeting has been given to the public contemporaneously with the notice provided to members of City Council. In addition to limited public seating in city hall, access to this meeting has been provided to the public by audio feed on the City's cable channel and the City's website. During this work session, as in the past, there will be no opportunity for public comment. Public comment will be received during Council's regular meeting, which will begin at 7:30 p.m. Instructions for public comment by telephone can be found on agenda for the regular meeting and on Council's website at: www.ci.staunton.va.us/government/city-council.

Also, let me highlight and have reflected in the meeting minutes that this meeting, although being conducted in person, is also being conducted by Zoom, with virtual participation by certain members of City Council, given the catastrophic nature of the declared emergency and disaster related to the Covid-19 outbreak, which as part of the total circumstances, makes it impracticable

or unsafe to assemble in a single location. The meeting is being held consistent with City Council Ordinance 2020-04 regarding continuity of government, a copy of which can be found online at: www.staunton.va.us/cogord2020-04, as extended by City Council Ordinance No. 2020-24.”

1. Consideration of Work Session and Regular Meeting Agendas

Consistent with Procedural Memorandum No. 3, the agendas were presented for Council consideration.

Mr. Claffey moved to amend the Regular Meeting agenda to add Item E, Consideration of Engagement of McGuireWoods LLP related to City Attorney search.

The motion was seconded by Vice Mayor Robertson.

Ms. Mead asked if Council was considering hiring the entire firm of McGuireWoods for the purpose. Mayor Oakes clarified that senior partner Craig Wood is under consideration.

The motion carried as follows:

Mayor Oakes	aye	Ms. Dull	aye
Ms. Mead	aye	Mr. Claffey	aye
Mr. Holmes	absent	Ms. Darby	aye
Vice Mayor Robertson	aye		

Mr. Holmes joined the meeting on the Zoom platform at 5:24 p.m.

2. Staunton Public Library Annual Report 2019-2020

Sarah Skrobis, Library Director, stated that the library closed its doors to the public on March 16, but worked quickly to have curbside pickup available the very next day. That service ended on March 24 but were able to maintain a somewhat regular staffing schedule and continued to serve the community by phone and online. March through June there was a 44% increase in use over the same period in 2019. There were 181 new users registered for Overdrive (Libby) which was a 72% increase in new users over the previous quarter. Library staff continued to connect with the community throughout the closure. The Friends of the Library gave permission for staff to go through donations so that free reading materials for students could be distributed at the schools' distribution sites. Library staff took advantage of social media by posting videos highlighting staff picks and youth services continued story times on Instagram. Since March, youth services has posted 95 virtual programs. Throughout the closure, remaining staff were able to tackle projects that could not normally be completed. For example, more than 120,000 items were scanned individually to ensure that the online catalog accurately reflects the library's holdings.

In April part-time staff members were involuntarily terminated due to dire economic circumstances. As restrictions relaxed and the library was able to reopen curbside and limited services since the initial round of re-hiring, the library has been able to bring back most of the library's part-time positions. There are still three frozen positions. The library is open 38 hours per week, Monday through Saturday and offer curbside pickup appointments Tuesday through Saturday. Teen attendance in programs increased over so that by mid-March the attendance for

FY20 has surpassed the entire of FY19. Libraries around the state were closing services to disabled readers, but Staunton's Talking Book Center maintained operations throughout the closure. Their circulation increased 11% over 2019 and is more than 26% over 2018.

Last summer, the first-floor project was finalized with the help of Public Works, the Staunton Library Foundation, and the Friends of the Staunton Library. Grant funding from the Community Foundation of the Central Blue Ridge helped the library purchase digitization equipment which allows the public to convert photos and videos to digital formats. The major development of the year was the elimination of overdue fines for patrons who use any of the Valley library locations. People still must pay for lost or damaged items but if a patron happens to return an item late, there is no longer a financial penalty. Skrobis concluded her presentation with "I am incredibly proud of the library staff in normal times, but this year they handled obstacle after obstacle, change after change with grace, resilience and creativity."

Mayor Oakes asked Council members if they had any questions.

Ms. Mead stated that she was excited to see the changes and the improvements and the creativity of Ms. Skrobis and her staff. She also congratulated them on the library's innovation, and she was impressed with the success of the library team and with teen programs and with attendance as that is a tough audience to reach.

Ms. Dull opined that Ms. Skrobis did a fabulous job as director of the library and she wanted to thank Ms. Skrobis and the staff and the volunteer organization. Ms. Dull called them "the most energetic volunteers we have in the city."

Mayor Oakes echoed the sentiment and said the Friends of the Staunton Library are just outstanding volunteers.

Council members did not have any further questions.

3. Review and Approval of FY2022 Budget Calendar

Phil Trayer, Chief Finance Officer, stated the FY2022 draft budget calendar is attached for review. Council is asked to review the calendar and suggest changes that may better accommodate the schedules of Council members. Please consult personal calendars for possible schedule conflicts.

Mayor Oakes asked Council members if they had any questions or date conflicts.

Council members did not have any questions.

4. Discussion of Draft 2020 Greenways Plan

Rodney Rhodes, Senior Planner, stated that in 2014, City Council directed the Planning Commission and the Recreation Advisory Commission to develop a *Staunton Greenways Plan* with a list of implementable priority greenway/trail projects. Council desired to identify a Capital Improvement Plan (CIP) project and dedicate funding for the construction of a keystone trail to be a part of an eventual greenways trail system throughout the City. Citizens have noted in various

surveys their desire for additional and improved infrastructure for safe walking and bicycling in the City.

BPAC began reviewing the draft Staunton Greenways Plan and exploring other potential greenways once the Staunton Bicycle and Pedestrian Plan was completed in May of 2018. A representative of the Planning Commission worked with BPAC on the plan and updates were provided to the Parks and Recreation Department throughout the process. The committee received public input during this process through a public information meeting and an online survey.

On February 20, 2020, the Planning Commission, upon receiving an introduction to the draft Staunton Greenways Plan, directed staff to schedule and advertise a public hearing on the matter. An update on the draft Greenways Plan was provided to City Council on March 12, 2020, and a public hearing was conducted by the Planning Commission on July 16, 2020. During the public hearing, two individuals spoke in favor of the proposed plan and no one spoke in opposition. On a 4-0 vote, the Commission voted unanimously to recommend approval of the plan, concurring with staff's recommendation.

In preparation for this meeting and in order to obtain additional public input, an online survey was created. In over just a week 262 responses were received. Over 250 of the respondents were in support of the Greenways Plan and over 200 of those said it was very important and that they would use it often.

Sara Hollberg, Chair of the Bicycle and Pedestrian Advisory Committee, provided additional information about the specific routes.

The draft plan proposes four distinct greenways that would guide construction of additional dedicated paths and infrastructure. With public comments that were received, staff followed the hub and spoke concept with all of the paths originating from downtown. During drafting of the plan, a strong desire to provide connections to popular destinations—especially parks—became apparent, and that became a focal point of the plan.

The plan uses a combination of existing sidewalks, roads, and proposed off-road paths. This proposed plan is intended to be implemented over the long-term plan, in small stages. The four proposed routes include:

1. North route to the city limits along Commerce Road—this route is an estimated 4.4 miles that goes from the heart of downtown along Commerce Road to the northern city limits using streets and sidewalks at first and then the construction of a new shared use path that would also provide a connection to Bell's Lane. This route also provides important connections from downtown all the way to Verona that will link very easily to Mary Baldwin University, McSwain Elementary, Staunton High School and the YMCA.
2. West route to Gypsy Hill Park by way of Central Avenue and Churchville Avenue—this route starts at the Wharf and goes west to Gypsy Hill Park with an optional loop to Shelburne Middle School. This is also a walking and cycling route and make use of water features beside Gum Spring Branch in two places. The loop to Shelburne would connect the park to key West End locations. The value is that this route also already exists so signs and promotion could make this a highly visible, cost-effective first project that serves tourists and residents.

- 196 3. East route to city limits from downtown to Villages of Staunton and Betsy Bell Park, ending
197 at the Frontier Culture Museum—this route is an estimated of five miles and is a walking,
198 hiking, mountain biking trail. This route excels in natural and cultural interest as it passes
199 through the historic Villages campus, travels on fully forested trails that connects to the
200 Frontier Culture Museum.
- 201 4. Southwest route to Montgomery Hall Park—this route is southwest to Montgomery Hall Park
202 with an optional loop by way of Lacey B. King Way. It is a cycling route using enhanced
203 infrastructure to travel from downtown.

204
205 BPAC recommends that all four routes should be adopted as proposed with the top priorities being
206 the development of the North route along Commerce Road and the west route to Gypsy Hill Park.

207
208 Consideration of the plan is scheduled for Council's consideration at the regular meeting on
209 November 12, 2020.

210
211 Vice Mayor Robertson asked Ms. Hollberg if there was a timeline and an approximate cost for all
212 four of the routes.

213
214 Ms. Hollberg replied that this is a conceptual plan so there's no obligation to do any or all of and
215 that there are no cost estimates either because the plan is based on ways that could be done fairly
216 simply and straightforwardly just as part of city operations or when something is being worked on
217 anyway.

218
219 Mayor Oakes asked Council members if they had any questions.

220
221 Council members did not have any further questions.

222
223
224 **5. Discussion of Virginia Department of Forestry Emerald Ash Borer Removal and**
225 **Replacement Cost Share Program Aware**

226
227 Matthew Sensabaugh, City Horticulturist, stated the Virginia Department of Forestry (VDOF) has
228 approved \$3,429.75 in cost share funding to assist Staunton with the removal and replacement of
229 four large ash trees located in Gypsy Hill Park and downtown. The cost share program reimburses
230 the City for 50% of the costs of removal of the trees and \$200.00 per tree to purchase replacement
231 trees. The four trees for which funding is approved were already scheduled for removal in winter
232 of 2020/2021, due to infestation by the emerald ash borer.

233
234 Emerald ash borer is an exotic pest introduced from China about 15 years ago. It is well established
235 in Virginia and invades ash trees. The pest is a wood boring insect that kills the trees it infests.
236 While preventive chemical treatments are effective at managing the pest, it is not cost effective to
237 treat all ash trees. Removal and replacement with an alternate tree species are often the best option.
238 Prompt removal of infested trees is crucial. The damage done by emerald ash borer leads to
239 structural problems in the tree which can lead to tree failure. Over the past several years, Parks
240 and Recreation staff have gradually removed ash trees from the parks as they become infested and
241 begin to ail.

242
243 The project costs are broken down into three portions. The contractor cost to take down four large
244 ash trees and remove the logs totals \$2,500.00, with VDOF reimbursing \$1,250.00. The estimated

cost for City crews to complete cleanup of the four trees and grind out the stumps totals \$2,759.50, with VDOF reimbursing \$1,379.75. Finally, funding to purchase replacement trees would total \$800.00, which does not require a local match. The total cost to the City will be \$2,679.75. The trees must be removed by December 31, 2020 and the replacements must be planted by May 31, 2021. These trees were already on Mr. Sensabaugh's removal list, so they will be removed with or without additional funding.

Mayor Oakes asked Council members if they had any questions.

Vice Mayor Robertson asked Mr. Sensabaugh if there is a way to protect the new trees. Mr. Sensabaugh replied that the ash borer only targets green and white ash trees, so if the city is selective in what they plant back, the new trees should not be attacked by the bug.

Council members did not have any further questions.

Mr. Rosenberg stated that Assistant City Manager Leslie Beauregard will present this item in the regular meeting.

Mayor Oakes asked that the Clerk of Council put on record that Council Member Terry Holmes has joined through Zoom and Assistant City Manager Leslie Beauregard is now present.

6. Discussion of Virginia Department of Emergency Management Building Resilient Infrastructure and Communities Grant

John Glover, Building Official, stated on August 8, 2020, the City of Staunton experienced a flash flood within Gypsy Hill Park extending into the downtown and Wharf areas of the City. Two weeks later, the City experienced a second flood which also impacted the Wharf. As a result of these events, the City has determined to undertake a hydrologic and hydraulic study to inform the City as it considers various flood management measures. To fund the study, staff proposes to apply for a grant, in an amount not to exceed \$100,000, from the Federal Emergency Management Agency's Building Resilient Infrastructure and Communities (BRIC) grant program. Applications to the program are made through the Virginia Department of Emergency Management. The BRIC grant program requires a 25% local match, which can be satisfied with "in kind" contributions such as staff labor. Grant applications are due on November 10, 2020. Awards are expected to be made next June 2021.

Mayor Oakes asked Council members if they had any questions.

Mr. Claffey asked Mr. Glover if this is like the proposal that was done in Ellicott City in the first step of their proposal for their flood program. Mr. Glover replied that he was not sure if they were recipients of the BRIC grant as it is a new program, so he didn't think they were able to utilize the grant. However, the process of undertaking a hydrologic and hydraulic study is similar.

Council members did not have any further questions.

7. Discussion of 2021 Legislative Program

Leslie Beauregard, Assistant City Manager, stated each year, City Council adopts a legislative program which is transmitted to the Governor, local General Assembly members, the Virginia Municipal League (VML), and Virginia First Cities. Ms. Beauregard stated that there are a couple of issues that the Council may want to include in the 2021 agenda. The first is that during the 2020 session there was a sovereign immunity bill that failed, but VML expects it to be back in 2021 and VML is asking localities to oppose any legislative effort to repeal or revise the doctrine of qualified immunity for government officials and instead supports action by the General Assembly to strengthen and maintain the principles of sovereign immunity for local governments and their officials. The second item has to do with the Statement of Economic Interest required by EDA boards and directors. This was new in 2020 and taking language directly from VML's 2021 legislative program, they're asking the General Assembly to find a balance between financial reporting requirements on citizen volunteers and transparency. The third item is to support state funding for the addition of the Middle River Regional Jail.

Ms. Beauregard as if Council would like her to invite Senator Hanger and Delegate Avoli to the December 10 work session. Mayor Oakes affirmed that the Council would like that invitation made.

Mayor Oakes asked Council members if they had any questions.

Ms. Mead pointed out that Item K could be removed from last year's legislative agenda and that it didn't need to be brought forward another year. She added that Item B on last year's agenda, Pediatric Cancer Research, should continue to be supported.

Ms. Dull stated that Item J Predatory Lending, has been addressed so can be updated and asked that Ms. Beauregard investigate. She also pointed out that the stormwater figure, the City's at 80 million and VML's at 50 million should be the same, whether the City's is lowered or that VML's is raised.

Council members did not have any further questions.

8. Closed Meeting for Discussion and Consideration of the Engagement of Candidates for Special Counsel to Advise City Council Concerning the Recruitment and Employment for the Position of City Attorney and for Consultant to Conduct Such Recruitment

Vice Mayor Robertson moved that Council enter a closed meeting for the discussion and consideration of the engagement of candidates for special counsel to advise City Council concerning the recruitment and employment for the position of city attorney and a consultant to conduct such recruitment, pursuant to Virginia Code Section 2.2-3711(A)(1).

The motion was seconded by Mr. Holmes and carried as follows:

Ms. Mead	aye	Mr. Claffey	aye
Mr. Holmes	aye	Ms. Darby	aye
Vice Mayor Robertson	aye	Mayor Oakes	aye
Ms. Dull	aye		

Vice Mayor Robertson moved that Council reconvene in an open meeting and certify to the best of each member's knowledge that only lawfully exempted public business matters were discussed and that only public business matters as identified in the closed meeting motion were heard, discussed or considered in the meeting.

The motion was seconded by Ms. Darby and carried as follows:

Mr. Holmes	no	Ms. Darby	aye
Vice Mayor Robertson	aye	Mayor Oakes	aye
Ms. Dull	aye	Ms. Mead	aye
Mr. Claffey	aye		

The work session adjourned at 7:06 p.m.

Suzanne F. Simmons
Clerk of Council

REGULAR MEETING OF STAUNTON CITY COUNCIL**Thursday, October 22, 2020****7:30 p.m.****Rita S. Wilson Council Chambers**

PRESENT: **Mayor Andrea Oakes**
 Mark Robertson, Vice Mayor
 Carolyn W. Dull
 R. Terry Holmes
 Brenda O. Mead
 Stephen W. Claffey
 Amy G. Darby

ALSO PRESENT: **Steven Rosenberg, City Manager**
 Leslie Beauregard, Assistant City Manager
 Douglas Guynn, City Attorney
 Suzanne F. Simmons, Clerk of Council

Mayor Oakes called the meeting to order: Mayor Oakes called this meeting of Staunton City Council to order. Mayor Oakes noted that this meeting is being broadcast over the City's cable channel and streamed live on the City's website so that members of the public may hear our meeting. The meeting is also being recorded.

Mayor Oakes asked the Clerk of Council to call the roll for confirmation of those Council members present for today's meeting.

Clerk of Council Call the Roll of Council Members Present:

Mayor Oakes	aye	Vice Mayor Robertson	aye
Ms. Darby	aye	Ms. Dull	aye
Mr. Holmes	aye	Ms. Mead	aye
Mr. Claffey	aye		

Mayor Oakes asked that City Manager Steve Rosenberg note the participation of any City officials or colleagues, or anyone else, during today's meeting by Zoom or telephone.

Mr. Rosenberg stated Council members Dull, Holmes and Mead were participating on the Zoom platform and all other City employees and officials are participating in Council chambers.

Background Statement:

Mayor Oakes stated "Please let me mention that notice, reasonable under the circumstances, of this meeting has been given to the public contemporaneously with the notice provided to members of City Council. In addition to limited public seating in city hall, access to this meeting has been provided to the public by audio feed on the City's cable channel and the City's website. During Matters from the Public on Council's agenda, toward the end of the meeting, public comments will be taken, in person and by telephone. Members of the public who wish to participate in such matters by telephone, at the appropriate time, may call (844) 854-2222 and, when prompted enter the access code 619358#. Callers will be recognized in order. The public is reminded that Matters

from the Public are times for Council simply to listen to your comments. Each speaker will be limited to five minutes. Detailed instructions for public participation by telephone have been publicized over the course of the past week on the City's website and Facebook page and can be found now on the agenda for this meeting and on Council's website at www.ci.staunton.va.us/government/city-council.

"Also, let me highlight and have reflected in the meeting minutes that this meeting, although being conducted in person, is also being conducted by Zoom, with virtual participation of certain members of City Council, given the catastrophic nature of the declared emergency and disaster related to the Covid-19 outbreak, which as part of the total circumstances makes it impracticable or unsafe to assemble in a single location. The meeting is being held consistent with City Council Ordinance 2020-04 regarding continuity of government, a copy of which can be found online at: www.staunton.va.us/cogord2020-04, as extended by City Council Ordinance No. 2020-24."

Mayor Oakes then asked that everyone wear a mask while in City Hall and Council Chambers.

The Pledge of Allegiance was recited in unison.

The invocation/moment of silence was given by Mr. Claffey.

MAYOR'S REPORT

Mayor Oakes invited Toni Bowyer and her Miss Queen City Queens to enter chambers. Ms. Bowyer presented a check to the City in the amount of \$5,000 to go toward flood relief. A pageant was held in early October and funds were raised by the contestants and those that attended the event. Lilchy Huffman, Ms. Virginia Senior America 2019 and 2020, was also in attendance and presented the Mayor with a handmade Mayor Oakes sock doll. The Mayor also recognized Kurt Propst and Sam Perkins, pageant directors in the City of Staunton that also raised over \$700 toward flood relief.

Mayor Oakes stated that she attended the Fall Youth Fishing Derby, and it was a success. Mr. Claffey was also in attendance. Mayor Oakes and Mayor Dull attended the virtual graduation of the 100th graduate of Drug Court. The Mayor also reminded everyone that on November 6 at 2 p.m. at Staunton High School Shenandoah Green will do their first round of planting trees throughout the City.

Mayor Oakes wrapped up her report by talking about the recent passing of Rev. Alphonso Hamilton and what a great loss for the City his passing was.

ADDITIONAL ITEMS BY MEMBERS OF COUNCIL

Ms. Dull hoped that everyone had a very good Indigenous People's Day on October 12, which was the first ever in Virginia. She stated that she virtually attended the Golf Ad-Hoc Committee meeting and that that group had gotten off to a start. She also attended the Shenandoah Valley Partnership fall economic development forum, the Virginia Department of Criminal Justice Services committee on training and the full board meeting. She stated that there are going to be many reforms and changes in the laws regarding policing and she is sure that Chief Williams will be on top of them.

APPROVAL OF MINUTES

Mr. Claffey moved to approve the work session and regular meeting minutes of October 8, 2020.

The motion was seconded by Mr. Holmes and carried as follows:

Vice Mayor Robertson	aye	Mayor Oakes	aye
Mr. Holmes	aye	Ms. Mead	aye
Ms. Darby	aye	Mr. Claffey	aye
Ms. Dull	aye		

REGULAR MEETING**A. Discussion and Public Hearing on Draft 2020 Greenways Plan**

Rodney Rhodes, Senior Planner, stated as was discussed during the work session a greenways plan for the City has been a long-term goal. It is supported by the comprehensive plan and various goals and objectives. It has been supported by various citizen surveys throughout the years including a survey from 2019. It has also been on City Council's visions and goals, City Council's capital improvements plan and for the past two years the Bicycle and Pedestrian Advisory Committee has taken over the role of drafting and creating the draft plan. A representative of the Planning Commission was included in those meetings and updates were given on a regular basis to Parks and Recreation. The committee received public input from public meetings and an online survey. And after working on that data for a couple of years, the plan was presented to the Planning Commission and to City Council in February and March of 2020. The public hearing before the Planning Commission was delayed until July because of the pandemic. The Planning Commission voted 4-0 to approve the plan as presented by staff.

This public hearing was properly noticed and in addition to the emails that the committee had received, Sara Hollberg, chair of the BPAC, recommend that an online survey be sent out for those not comfortable attending this meeting or calling in. The survey was shared on the City's website and social media and garnered 262 responses. Over 250 respondents stated that greenways were important or valuable to the community and over 200 of those 250 said it was very important and that they would use the routes on a regular basis.

Ms. Hollberg stated that there are four distinct greenway routes in this plan that complement each other so that they are not in competition. There is a concept of an urban hike where residents and visitors can experience natural scenic and historic resources all within City limits. She pointed out that these are conceptual routes and that the actual design would come later. Most of the road routes are existing infrastructure like sidewalks and roads and marked in the greenways plan with is a draft and can be found on the City's website. All routes start at the Wharf and go in a major direction route. One goes north to City limits by way of Commerce Road and is about 4.4 miles and is a cycling and walking path. Its highlights are that it would be a good route for commuting to the City to Verona with all the destinations in between. It is also very good for recreation and provides a connection to Bell's Lane which is already a phenomenal spot for people to recreate. The second route would go from the Wharf west to Gypsy Hill Park with an optional loop to Shelburne Middle School. That route is already partly in existence and could be promoted and improved. Much of the route is already attractively designed for

pedestrians and the Central Avenue improvements would contribute to that. The third route is east to the City limits by way of the Villages at Staunton, Betsy Bell Park, and the Frontier Culture Museum. This is a walking, hiking, and mountain biking route from downtown to the eastern City limits passing through all those sites and it would excel in natural and cultural interests. The final route is southwest to Montgomery Hall Park with an optional loop by way of Lacey B. King Way. This is a cycling route and would use mostly existing infrastructure and add a multi-use path along Montgomery Hall Park and an additional bike and pedestrian entrance to the park.

Mayor Oakes asked Council members if they had any questions.

Council members did not have any further questions.

The public hearing was opened.

Dwayne Baron, 301 Gooch Street, stated that he was very excited about the project and that he really appreciated Ms. Hollberg's work over the years. He encouraged City Council to work on making the greenways plan a reality.

Fred Blanton, 200 Federal Street, called in as the new chair of the Lewis Creek Watershed Advisory Committee, and he stated that they are all very much in favor of the plan. He has already spoken to Ms. Hollberg about working with the LCWAC to enhance intersections with Lewis Creek and/or the watershed. He also hoped that City Council would support the plan and make it a reality.

Randolph Burton, 211 Hendren Avenue, called in to express full support of the greenways plan and that the City needs to ensure that citizens can assess various areas of the City without having to use a car. And having the facilities where people can easily and safely walk and cycle around town enhance the quality of life in the community.

There being no one else wishing to speak, the public hearing was closed.

Mr. Rosenberg stated that consideration of the plan is scheduled for Council's consideration at the regular meeting on November 12, 2020.

B. Consideration of Virginia Department of Forestry Emerald Ash Borer Removal and Replacement Cost Share Program Award

Leslie Beauregard, Assistant City Manager, stated that staff is asking City Council to approve a grant received by the Virginia Department of Forestry in the amount of \$3,429.75 to help the City with the removal and replacement of four large ash trees. Two of those are in Gypsy Hill Park and two are located near downtown. This is a 50% cost share, so the City is responsible for 50% of the cost. The City share is \$2,679.75.

Mayor Oakes asked Council members if they had any questions.

Council members did not have any further questions.

Vice Mayor Robertson moved that City Council authorize staff to apply for the Virginia Department of Forestry Emerald Ash Borer Removal and Replacement Cost Share Program award, retroactively to September 3, 2020, as proposed.

The motion was seconded by Mr. Claffey and carried as follows:

Vice Mayor Robertson	aye	Ms. Dull	aye
Ms. Mead	aye	Ms. Darby	aye
Mr. Holmes	aye	Mayor Oakes	aye
Mr. Claffey	aye		

C. Consideration of Virginia Department of Emergency Management Building Resilient Infrastructure and Communities Grant

Steve Rosenberg, City Manager, stated on August 8, 2020, the City of Staunton experienced a flash flood within Gypsy Hill Park extending into the downtown and Wharf areas of the City. Two weeks later, the City experienced a second flood which also impacted the Wharf. As a result of these events, the City has determined to undertake a hydrologic and hydraulic study to inform the City as it considers various flood management measures. To fund the study, staff proposes to apply for a grant, in an amount not to exceed \$100,000, from the Federal Emergency Management Agency's Building Resilient Infrastructure and Communities (BRIC) grant program. Applications to the program are made through the Virginia Department of Emergency Management. The BRIC grant program requires a 25% local match, which can be satisfied with "in kind" contributions such as staff labor. Grant applications are due on November 10, 2020. Awards are expected to be made next June.

Mayor Oakes asked Council members if they had any questions.

Council members did not have any questions.

Ms. Darby moved that City Council authorize staff to apply for a Building Resilient Infrastructure and Communities Grant, in an amount not to exceed \$100,000, through the Virginia Department of Emergency Management, to fund a hydrologic and hydraulic study, as proposed.

The motion was seconded by Mr. Claffey and carried as follows:

Mayor Oakes	aye	Mr. Holmes	aye
Ms. Mead	aye	Ms. Darby	aye
Mr. Claffey	aye	Ms. Dull	aye
Vice Mayor Robertson	aye		

D. Update on Allocation of CARES Act Relief Funds

Leslie Beauregard, Assistant City Manager, stated that she wanted to brief Council on two topics concerning the use of CARES Act Relief Funds. The first topic was to start discussing a non-profit application process and for Council to give guidance but not an actual formal motion. She stated that \$200,000 is currently proposed to fund a grant program that would directly support non-profit organizations in the City. This program would be very similar to the business grants that the City has already provided. The staff is working with Dan Layman of the Community Foundation of the

Central Blue Ridge to help develop and administer the program. The City would prepare an MOU with the foundation outlining their role and the City's and the application would follow all guidelines and eligibility criteria required within the CARES Act. The grants would help reimburse the costs caused by service interruption closure and increased costs related to COVID-19 prevention measures. Ms. Beauregard suggested that having a cap on the amount given to each non-profit would be helpful in determining awards.

Mayor Oakes asked Council members if they had any questions.

Vice Mayor Robertson asked if it would be possible to up the amount to \$225,000 with a \$12,000 cap. Ms. Beauregard stated that it would be fine to increase the amount as the money will just be taken from other budgeted items from the CARES Act funds.

Ms. Dull asked if Council would consider taking \$100,000 out of the contingency fund since it is close to the end of the spending period and therefore making the amount \$300,000. She also suggested a more tiered approach to the awards so that the funds can be more equitably shared.

Ms. Mead concurred and used the example of the American Shakespeare Center. Their annual payroll is \$1.7 million and if that organization fails that \$1.7 million is lost to the City of Staunton. That money comes from tourists from all over the world who come to Staunton to see plays at the Blackfriars Playhouse. She believed a more tiered approach was a better idea and that the amount should be raised to \$300,000.

Vice Mayor Robertson asked if the City was "double-dipping" with the CARES Act Fund. Ms. Beauregard clarified that if an organization has already received payroll protection from the CARES Act federal money, they cannot then use the City funding for the same purpose. That is part of the eligibility requirements. She elaborated that she and Mr. Layman had been discussing a tiered approach to the awards and that the awards are entirely based on what expenses the organizations have spent directly related to the health pandemic. So budget is just one aspect that could be one of the required criteria.

Vice Mayor Robertson called a point of order against Ms. Dull. He asked that Ms. Dull give respect to the Mayor. He stated, "Ms. Dull, you have yet to refer to the mayor as madam mayor, Mayor Oakes, or anything else."

Mayor Oakes asked Ms. Beauregard if she was looking for direction from Council and if it was possible to run the numbers to see if increasing the amount to \$300,000 was possible. Ms. Beauregard replied that there's no need to run the numbers, as whatever the Council decided for the final amount would happen.

Vice Mayor Robertson asked Ms. Beauregard if removing the \$100,000 from the contingency fund and only leaving \$18,900 would adversely affect the City. Ms. Beauregard opined that it would impact flexibility, but that staff can't anticipate what has yet to come. She reminded Council that the fund has been bigger but had already been reduced to grant funds toward the Fire department. She also reminded Council that whatever is remaining in the CARES Act funding at the end of the year will be applied to public safety payroll.

Council members all agreed that the total grant fund should be increased to \$300,000 and that there should be a tiered approach for awarding the funds to non-profits.

Mr. Holmes asked would any of this money be available to the rescue squad. Ms. Beauregard responded that since they would be considered a non-profit, they could apply.

Ms. Beauregard went on to discuss that changes had occurred since Council had last looked at the CARES Act funding allotments. She said that \$100,000 had been removed from HVAC improvements for City facilities after a discussion with the Public Works Director. The proven air treatment technology is not compatible with the City's current systems. The systems need a complete replacement, so that project will be added to the Capital Improvement Program instead. There is also a new expense under Police vehicles. Staff is recommending the purchase of two SUVs instead of four, so that total amount was reduced by \$53,000. The Visitor Center custom face coverings was no recommended, so that's another reduction of \$21,935 and \$15,000 was reduced from additional infrastructure for Dine Out in Downtown.

Council members did not have any further questions.

E. Consideration of Engagement of McGuireWoods, LLP Related to City Attorney Search

Mr. Rosenberg stated that this item was added to the agenda by Council when it approved the agendas earlier this evening. The item is before Council for consideration as to the engagement of the law firm to assist with the recruitment of a new city attorney.

Mayor Oakes asked Council members if they had any comments.

Ms. Mead commented regarding the process by which Council came to choose McGuireWoods. She discussed the increase in Freedom of Information Act requests since July 1, 2020. She stated that she is not in favor of hiring McGuireWoods because the process was not transparent and answers to questions have been vague. No references were shared with members of Council and no other consultants were given any real consideration.

Mr. Holmes asked that once there are some candidates, will they be vetted by a Council committee or are they to be vetted by all seven Council members. Mayor Oakes clarified that the process will be decided upon after suggestions from the consultant chosen and HR Director Jon Venn. Mayor Oakes reiterated at this time the discussion is whether to approve McGuireWoods to be special counsel in this process.

Ms. Dull stated that she was opposed to engaging McGuireWoods because the hourly rate for this attorney is \$705 an hour and that this task is not his career. She also is opposed because there seems to be no interest getting other bids or estimates. Vice Mayor Robertson reminded Ms. Dull that in work session they had discussed that Mr. Woods would be putting a cap of \$15,000 on the contract and that the City Manager had checked with three area head hunter agencies and they came back with minimums of \$25,000 or \$30,000.

Mayor Oakes opined that she was following Ms. Dull's lead when Nancy Bowman was hired without an RFP to search for the City Manager. McGuireWoods is an A plus rated law firm deals with municipalities and law schools and they have served as special counsel for municipalities in search for legal counsel.

Mr. Claffey moved to authorize the engagement of Craig Wood of McGuireWoods, LLP to represent the City of Staunton in connection with advice on hiring a new city attorney to approve

the engagement letter dated October 15, 2020 related to the same in the form provided to members of Council and to authorize the Mayor to execute the engagement letter.

The motion was seconded by Vice Mayor Robertson and carried as follows:

Mayor Oakes	aye	Mr. Claffey	aye
Vice Mayor Robertson	aye	Ms. Dull	no
Ms. Mead	no	Mayor Oakes	aye
Mr. Holmes	no		

Mayor Oakes recognized School Board Representative Bob Boyle for attending the City Council meeting.

MATTERS FROM THE CITY MANAGER

Mr. Rosenberg repeated instructions for the public to call and be placed in the queue.

Mr. Rosenberg stated that Council may have seen a media release that Dine Out in Downtown initiative is being rebranded as the Shop and Dine out in Downtown initiative in recognition of the holiday season to even more fully engage retail establishments in the downtown business district. Sheryl Wagner, chair of the business recovery and outreach working group, works closely with Greg Beam of SDDA to ensure that the City is getting regular input from the restaurants and retailers.

MATTERS FROM THE PUBLIC

Callers on the line included:

Sharon Angle, 1516 Denison Ave., former Director of Planning and Inspection for the City of Staunton. Ms. Angle urged the Council to carefully consider the legal framework the City has for making these kinds of decisions and reject Augusta County's proposal to demolish a significant section of downtown and build an inappropriate, non-compliant structure.

Darlene Schneck, 1410 North Coalter St., Apt. 204, is opposed to Augusta County's submitted proposal as that it goes against Staunton's historic preservation guidelines that were adopted 24 years ago and updated two years ago with public input. She emphasized that they should not tear down historic buildings and for the Council to oppose the proposal if the Historic Preservation Commission opposes it.

Gretchen Bishop, 220 Institute St., thanked the Council and the City Manager's Office for the recent updates on public participation for City Council meetings. Ms. Bishop reminded City Council that they are called to act on behalf of the interests of City residents and our businesses and have a responsibility to be transparent to the Staunton citizens. She urged the Council to listen to and uphold the opinion of the Historic Preservation Commission as they will be using Staunton's own code and the historic preservation guidelines to make their decision. She also pleaded with the Council to work with Augusta County to come up with a plan that all can support.

Kelly Burdick, 1001 Fellow Blvd, is an employee of the American Shakespeare Center. She called to say thank you for the reallocation of CARES Act funding to help the non-profit community.

400
401 Dreama Anderson, 100 Smithleigh Cr., is a real estate agent who specializes in historic properties.
402 When asking her out-of-town buyers why they choose to live in Staunton, the overwhelming
403 answer is the charm of our historic buildings and our award-winning main street. She asked that
404 Council thoughtfully consider their vote and listen to the Historic Staunton Foundation.

405
406 Randolph Burton, 211 Hendren Ave., wanted to say that the library has done an outstanding job
407 this year under very challenging circumstances from curbside service, to grab-and-go, helping with
408 flood relief – the Staunton Public library is an essential community resource.

409
410 Suzanne Fisher, Waverley Green, spoke out against the courthouse proposal. She stated that once
411 you tear down buildings, they can never be replaced. She said there was a real lack of transparency
412 in how this proposal came about and the timing, and she wanted to ask Council whose interests do
413 they represent. Ms. Fisher also brought up the Second Amendment sanctuary and how to her it
414 was unthinkable at this time of anger and division that the Council was choosing to have a hearing
415 on the second amendment.

416
417 Dane Hammond, 5 East Beverley St., wanted to speak on behalf of developers. He came to
418 Staunton, Virginia for what it is. From a developer standpoint if the proposal were accepted, he
419 would not come back to the City of Staunton because it would no longer be what it is.

420
421 Jennifer Trippier, 14 Frontier Ridge Ct., spoke against the courthouse proposal. There is no need
422 demolish historic buildings and tourism is needed. Why would the City alter and destroy a known
423 attraction? She encouraged the Council to preserve the integrity of the City.

424
425 Alison Profetta, Farrier Ct., wanted to lift the voice of Jazmine Brooks who spoke at the last
426 meeting about My Brother's Keeper and the Marcus Alert in Staunton.

427
428 There were no other callers on the line.

429
430 Speaking in person were:

431
432 A representative of the Historic Staunton Foundation and the R. R. Smith Center spoke on behalf
433 of David Bottenfield regarding the Augusta County Courthouse. He stated that the courthouse
434 really is a jewel of the downtown and the director of both the HSF and the Smith Center are excited
435 that the county is coming up with plans for how to keep the courthouse downtown. However, the
436 proposed design is not good for Augusta County and it is not good for downtown Staunton. He
437 encourages City Council to work with the county to figure out how to keep the courthouse
438 downtown and to uphold the City's historic guidelines.

439
440 Ted Lawhorn, 1002 Baylor St., called the rendering of the proposed addition to the courthouse
441 atrocious. He understands that there is an economical and financial gain to having such a large
442 building downtown, but what needs to happen is a transparent discussion with Augusta County.
443 He suggested that there be a special public hearing regarding the courthouse if Council was going
444 to consider the proposal. Mr. Lawhorn also asked that the minutes of the previous Council
445 meetings be approved and put on the website at least five days prior to the next meeting. He also
446 stated that he was against the City becoming any kind of sanctuary city.

Baldwin Jennings, 332 Sharon Ln., talked about the urban renewal after WWII when buildings were demolished or changed all over downtown and that the City needs to support the County. Five stories are too high, but the Council should negotiate to change the plans.

Jesse Freitas, 806 Ritchie Blvd., encouraged Council to consider a more entrepreneurial approach to the courthouse and negotiate with the county. He also urged Council to be transparent and to respect all citizens of Staunton. And then when it comes to the Second Amendment public hearing, listen to the citizens of Staunton and not the people outside the City.

Pam Robbins, 210 North New St., believes that the City is in a leadership crisis and a situation in which the very essence of what defines Staunton—its historic charm—is in jeopardy. She stated that credible leaders are collaborative and that they represent not just the interests of those who voted for them, but rather every member of the community they serve. She urged Council to conduct a feasibility study guided by criteria that a wider array of Staunton citizens endorse when it comes to the Augusta County Courthouse.

Pam Dettelbach, 145 North Coalter St., considers the public hearing on the Second Amendment a waste of time and that a sanctuary city is not needed. She then spoke how the plans for the Augusta County Courthouse didn't seem to be a transparent process, because how could the plans have progressed this far with no one having a idea about this kind of expansion was in the works.

Ingrid Blanton, 217 North Madison St., wanted to know what Council intended to accomplish at the Second Amendment public hearing. She urged Council to clarify what that hearing is to be about.

Deborah Kushner, North Augusta St., spoke about the rising cases of COVID-19 in the City and the recent outbreak at King's Daughters and how it was irresponsible to be holding a large public event that wouldn't change law, but was just a listening session. Ms. Kushner then spoke about the My Brother's and Sister's Keep presentation in August and wondered why the Council remains silent on that topic. Yet, to her, it seems the community's health and welfare and history and tourism don't appear to be on the Council's agenda.

Rusty Ashby, Powhatan St., encouraged the Council to form a subcommittee and work together with Augusta County. He urged the Council and citizens of Staunton to stop pointing fingers at each other and spend that time trying to come up with a solution.

Mayor Oakes provided closing comments as presiding officer of the City Council meeting. She wanted to remind the citizens that she ran on five issues and three of those were to protect the charm of Staunton, listen to the people, and economic development. She stated that she will do everything within her power to preserve the charm of Staunton and to promote economic vitality in Staunton. The County Courthouse needs to be renovated and that needs to happen. There needs to be a balance, the City does not want to lose the Augusta County Courthouse but at the same time we do not want to bulldoze our downtown in the process. She encouraged citizens to remember that these discussions have just begun between the two localities.

498 **ADJOURNMENT**

499

500 There being no further business to come before Council, the meeting adjourned at 9:55 p.m.

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506

Suzanne F. Simmons
Clerk of Council

DRAFT

PUBLIC HEARING OF STAUNTON CITY COUNCIL**Thursday, October 29, 2020****6:00 p.m.****Rita S. Wilson Council Chambers**

PRESENT: **Mayor Andrea W. Oakes**
 Mark A. Robertson, Vice Mayor
 Stephen W. Claffey
 Amy G. Darby
 Carolyn W. Dull
 R. Terry Holmes
 Brenda O. Mead

ALSO PRESENT: **Steven Rosenberg, City Manager**
 Leslie Beauregard, Assistant City Manager
 Morgan Smith, Acting Clerk of Council

Vice Mayor Robertson moved that Morgan Smith be appointed as Acting Clerk of Council for the recordation of the proceedings of Council in its special called meeting of October 29, 2020, and that she be authorized and directed to sign and execute such documents as are necessary and proper regarding the presence of Council members, a quorum, consideration and voting.

The motion was seconded by Mr. Holmes and carried unanimously as follows:

Mayor Oakes	aye	Ms. Dull	aye
Vice Mayor Robertson	aye	Mr. Holmes	aye
Mr. Claffey	aye	Ms. Mead	aye
Ms. Darby	aye		

Mayor Oakes called the special called meeting to order: Mayor Oakes called this meeting of Staunton City Council to order. Mayor Oakes noted that this meeting is being broadcast over the City's cable channel and streamed lived on the City's website so that members of the public may hear our meeting. The meeting is also being recorded.

Mayor Oakes asked the Clerk of Council to call the roll for confirmation of those Council members present for today's meeting.

Clerk of Council Call the Roll of Council Members Present:

Vice Mayor Robertson	aye	Mr. Holmes	aye
Mr. Claffey	aye	Ms. Mead	aye
Ms. Darby	aye	Mayor Oakes	aye
Ms. Dull	aye		

Mayor Oakes asked that City Manager Steve Rosenberg note the participation of any City officials or colleagues, or anyone else, during today's meeting by Zoom or telephone.

Mr. Rosenberg stated Council members Dull and Mead were participating on the Zoom platform.

Background Statement:

Mayor Oakes stated “Please let me mention that notice, reasonable under the circumstances, of this meeting has been given to the public contemporaneously with the notice provided to members of City Council. In addition to limited public seating in city hall, access to this meeting has been provided to the public by audio feed on the City’s cable channel and the City’s website. During the public hearing public comments will be taken, in person and by telephone. Members of the public who wish to participate in such matters by telephone, at the appropriate time, may call (844) 854-2222 and, when prompted enter the access code 619358#. Callers will be recognized in order. The public is reminded that a public hearing is a time for Council simply to listen to your comments. Each speaker will be limited to five minutes. Though each speaker is encouraged to be brief in his or her comments. We would ask that you try to keep it to three minutes if at ever so possible. Detailed instructions for public participation by telephone have been publicized over the course of the past week on the City’s website and Facebook page and can be found now on the Council’s website at www.ci.staunton.va.us/government/city-council.

“Also, let me highlight and have reflected in the meeting minutes that this meeting, although being conducted in person, is also being conducted by Zoom, with virtual participation of certain members of City Council, given the catastrophic nature of the declared emergency and disaster related to the Covid-19 outbreak, which as part of the total circumstances makes it impracticable or unsafe to assemble in a single location. The meeting is being held consistent with City Council Ordinance 2020-04 regarding continuity of government, a copy of which can be found online at: www.staunton.va.us/cogord2020-04 as extended by City Council’s Ordinance 2020-24.”

Mayor Oakes stated that the purpose of the public hearing was for City Council to listen to citizens regarding the Second Amendment issue. She asked that comments be directed to the topic. She encouraged citizens of Staunton be allowed to speak first. Mayor Oakes then asked that everyone wear a mask while in City Hall and Council Chambers. She reiterated that no action will be taken at the meeting and that people had the opportunity to email and or telephone the Clerk of Council until 5 p.m. on Friday, October 30.

Mayor Oakes opened the public hearing.

Speaking in opposition to City Council action concerning protection against infringement of rights under Second Amendment, whether in the form of a “sanctuary” designation or some other form were:

- 1) Julie Scofield, 220 Lake Avenue
- 2) Glen Patterson, Churchville Avenue
- 3) Darlene Schneck, 1410 North Coalter Street Apt. 204
- 4) Name not given, 471 Albemarle Avenue
- 5) Randolph Burton, 211 Hendren Avenue
- 6) Dreama Anderson, 100 Smithleigh Circle
- 7) Daniel McCauley, 938 Selma Boulevard
- 8) Ingrid Blanton, 217 North Madison

- 97 9) Ralph Cohen, 826 North Augusta Street
98 10) Deborah Kushner, 1311 North Augusta Street #9
99 11) Richard Bolstein, 113 Oak Terrace
100 12) Ted Lawhorn, 1002 Baylor Street
101 13) Jesse Frietas, 806 Ritchie Blvd
102 14) Shawna, Staunton resident
103 15) Jennifer Duncan, 14 Frontier Ridge Court
104 16) Tom Arbaugh, 15 Forest Lane
105 17) Brian, Staunton resident
106 18) Shannon Harrington, 828 N. Augusta Street
107 19) Pamela Dettelbach, 145 North Coalter Street
108 20) Aaron Barmer, Staunton resident
109 21) Beth Daisey, 17 Forest Lane
110 22) Lindsey Walsh, Springhill Road
111 23) Fred Blanton, 200 Federal Street
112 24) John Peterson, 230 Taylor Street
113 25) Jack Chirieleison, 241 Thornrose Avenue
114 26) Tony Smith, 219 Church Street
115 27) Allison Profeta, 402 Farrier Court
116 28) Shae Rosa, Staunton resident
117 29) Jenny Taylor-Jones, 108 Canary Street
118

119 Speaking in support of City Council action concerning protection against infringement of rights
120 under Second Amendment, whether in the form of a “sanctuary” designation or some other form
121 were:
122

- 123 1) Jason Bailey, 933 Donaghe Street
124 2) David Earman, 824 Fisher Circle
125 3) Zack, Springhill Rd
126 4) Yvonne Wilson, 2017 First Street
127 5) Philip Van Cleave, Virginia Citizens Defense League
128 6) No name or address given
129 7) No name or address given
130 8) John Massoud, Strasburg, VA
131 9) Rick Laughlin, 37 Markels Lane, Augusta County
132 10) Matt Fitzgerald, 261 Thornrose Avenue
133 11) John Willis, 2017 First Street
134 12) Pat St. Clair-Wertman, 1606 Terrace Street
135 13) Jessica Shaner, 148 S Waverley Street
136

137 Speaking on the subject was:
138

- 139 1) Fritz Fairfield, 118 Thornrose Avenue
140

141 There was no one else wishing to speak.
142

143 Mayor Oakes stated that at the advice of legal counsel all who called or appeared in person were
144 given the ability to speak so as not to infringe upon First Amendment rights. She thanked all those
145 in attendance and those who listened in.

146
147 **Public Comment**

148
149 Public comment regarding the Second Amendment was also gathered by voicemail at
150 540.332.3812 and via email at publiccomment@ci.staunton.va.us from Wednesday, October 21,
151 2020, through 5 p.m. on Friday, October 30, 2020. Attached is a spreadsheet with those names,
152 addresses and whether the comment was for or against Council action.

153
154 **ADJOURNMENT**

155
156 There being no further business to come before Council, the public hearing was adjourned at 8:33
157 p.m.

158
159
160
161
162

Morgan Smith
Acting Clerk of Council

Last Name	First Name	Address	Confirmed Residency	Council Action Yes/No
Boden	Ellen	none given	Staunton, VA*	? Leaning toward no
Aaslestad	Juliette	126 Williams St	Staunton, VA	No
Accame	Debbie	221 Thornrose Ave	Staunton, VA	No
Accame	Gonzalo	none given	none given	No
Adams	Sharon	113 Oak Terrace	Staunton, VA	No
Adams	Genevieve	none given	none given	No
Armstrong	Judy	none given	none given	No
Baker	Donnie & Margaret	1009 Ridgemont Dr	Staunton, VA	No
Bankert	Dabney	Staunton, VA	none given	No
Baragona	Kathy & Alan	none given	none given	No
Barnes	Catherine	216 N Madison St	Staunton, VA	No
Battin	Mark	none given	none given	No
Baxley	Dan	310 Berkeley Place	Staunton, VA	No
Bechtol	Doreen	none given	none given	No
Belcher	Kathey	33 Shannon Place	Staunton, VA	No
Benjamin	Frances	none given	none given	No
Bernard	Heather & Peter	204 Kalorama St	Staunton, VA	No
Bishop	Gretchen	220 Institute St	Staunton, VA	No
Boden	Lou	232 East Beverley St.	Staunton, VA	No
Borzelleca	Marc	none given	none given	No
Bosiak	Sharon	none given	none given	No
Bottenfield	David	none given	none given	No
Bottenfield	Sara	102 North Jefferson St	Staunton, VA	No
Bowen	Roger	324 Sherwood Ave	Staunton, VA	No
Bowen	Martha	324 Sherwood Ave	Staunton, VA	No
Boyd	Susan	none given	Alexandria, VA	No
Bradley	Lynn	107 Community Way #413	Staunton, VA	No
Bright	Carol	1031 Selma Blvd	Staunton, VA	No
Brimmer	Michael	12 Waverley Green	Staunton, VA	No
Broderick	Amy	803 W Beverley St	Staunton, VA	No
Brooks	Carl	1009 E Beverley St	Staunton, VA	No
Brown	Molly	Institute Street	none given	No
Brown	Robert	935 West Beverley St., Apt. C	Staunton, VA	No
Buchanan	Kay	117 Williams St	Staunton, VA	No
Burn	Kevyn	961 Kinzley Court	Staunton, VA	No
Carter	Angus	none given	none given	No
Casado	Debbie	632 W. Frederick St.	Staunton, VA	No
Cathey	Theodore and Katy	none given	none given	No
Catte	Elizabeth	26 Hamrick Street	Staunton, VA	No
Cempe	Rebekah	none given	none given	No
Cempe	Ethan	100 Nottingham Rd	Staunton, VA	No
Chirieleison	Michele	241 Thornrose Ave	Staunton, VA	No
Clarke	Jason	507 College Circle	Staunton, VA	No

*Based on staff knowledge, it is believed the individual resides within the City of Staunton.

Last Name	First Name	Address	Confirmed Residency	Council Action Yes/No
Clatterbuck	Brad	none given	none given	No
Cohen	Judy	826 N Augusta St	Staunton, VA	No
Cole	Mary Hill	none given	none given	No
Cole	Heather	1016 Ridgemont Drive	Staunton, vA	No
Collmer	June	126 West Beverley St, Apt B	Staunton, VA	No
Connors	Cynthia	106 Skyline Ave #A	Staunton, VA	No
Cornett-Scott	Andrea	17 Orchard Road	Staunton, VA	No
Cranor	Bill	918 Nelson Street	Staunton, vA	No
Cronin	Elaine	206 Kings Square	Staunton, VA	No
Cubbage	Ray & Pam	210 N New Street	Staunton, VA	No
Davis	Chris	263 Fillmore Street	Staunton, VA	No
Dean	Lacey	none given	none given	No
Dettelbach	Brian	145 N Coalter St	Staunton, VA	No
Dorries	Bruce & Olimpia	none given	none given	No
Douylliez	Jeremy	130 Stafford St	Staunton, VA	No
Driscoll	Sharon	none given	none given	No
Egan	Kristen	none given	none given	No
Ellinger	Charlotte	none given	none given	No
Ellingsworth	Keith	106 Lake Ave	Staunton, VA	No
Emerson	Winona	none given	none given	No
Engel	Chris	none given	none given	No
Enloe	Sarah	513 Guilford Ave	Staunton, VA	No
Ezzell	Matthew	none given	none given	No
Falke	Lisa	506 Gooch St	Staunton, VA	No
Farley	Ben	47 Jordan St	Staunton, VA	No
Farley	Jacqueline	none given	none given	No
Fauerbach	Cheryl	105 Fallon Street	Staunton, VA	No
Faulkenberry	William	117 Oak Terrace	Staunton, VA	No
Firehock	Raymond	330 Vine Street	Staunton, VA	No
Fisher	Suzanne	101 Waverley Green	Staunton, VA	No
Fisher	Gayle Aldefer	103 Taylor St	Staunton, VA	No
Fitzgerald	Timothy	11 N. Washington St.	Staunton, VA	No
Fitzgerald	Summer	11 N. Washington St.	Staunton, VA	No
Fladeboe	Andrew & Hayley	1310 Aiken St	Staunton, VA	No
Ford	Carolyn Moore	none given	none given	No
Foster	Linda	none given	Staunton, VA	No
Frank	Beverly	none given	none given	No
Franzen	Katharine	none given	none given	No
Gallaher	James	24 Taylor St	Staunton, VA	No
Gary	Cordelia	none given	none given	No
Getsey	Hillary	none given	none given	No
Gieber	Janice	813 Hillcrest Dr	Staunton, VA	No
Gilchrest	Cliff & Betty	none given	none given	No

Last Name	First Name	Address	Confirmed Residency	Council Action Yes/No
Gilman	Scott	none given	none given	No
Glass	Jan	none given	none given	No
Gochenour	Lynn	501 W Johnson St	Staunton, VA	No
Good	Diane	421 G Street	Staunton, VA	No
Good	Joseph	421 G Street	Staunton, VA	No
Grant	Terry	none given	none given	No
Green	Vickie	320 Sherwood Ave	Staunton, VA	No
Guthrie	Mary	none given	none given	No
Hagge	Kristin Holmberg	41 N Augusta St, Apt 200	Staunton, VA	No
Hamblet	Randy	2413 Pinehill Circle	Staunton, VA	No
Hansson	Barbro	494 Mountain View Dr	Staunton, VA	No
Harman	Emily	none given	none given	No
Harouff	Bil & Loraine	301 Valley View Drive	Staunton, VA	No
Harrington	Constance	116 Williams St	Staunton, VA	No
Harris	Karen Kincheloe	none given	none given	No
Harrison	Christina	110 Waverley Green	Staunton, VA	No
Hauschner	Pete	1617 Paige St.	Staunton, VA	No
Herendeen	Jim	Frederick Co, VA	Frederick Co, VA	No
Herrell	Renee	none given	none given	No
Hildebrand	Paul	1605 Terrace St.	Staunton, VA	No
Hill	Louella	1201 Jackson St	Staunton, VA	No
Hobin	James	101 Waverley Green	Staunton, VA	No
Hobson	Maria	19 Fayette St.	Staunton, VA	No
Hodson	Joel	224 Institute Street	Staunton, VA	No
Hodson	Hamile	224 Institute Street	Staunton, VA	No
Hodson	Anatolia	224 Institute Street	Staunton, VA	No
Hoffman	Carl	none given	none given	No
Hoffman	Linda	none given	none given	No
Hopkins	Carter Hunter	none given	none given	No
Howard	Josh	none given	none given	No
Huggins	Pam	1717 North Augusta St	Staunton, VA	No
Hunt	Pat	none given	Staunton, VA*	No
Huston	Suzanne Smith	110 Shawn Circle	Staunton, VA	No
James	Sara Nair	422 East Beverley St	Staunton, VA	No
Jarrett	Pat	none given	none given	No
Jeter	Mark	221 Sunnyside Street	Staunton, VA	No
Johnson	William C	127 Red Oaks Drive	Staunton, VA	No
Johnson	Samuel	437 East Beverley St	Staunton, VA	No
Johnson	Rebecca	25 Forest Street	Staunton, VA	No
Kalanta	Nancy	none given	Staunton, VA*	No
Kane	Brian	none given	none given	No
Kator	Howard	42 Woodlee Rd	Staunton, VA	No
Kator	Judith	42 Woodlee Rd	Staunton, VA	No

*Based on staff knowledge, it is believed the individual resides within the City of Staunton.

Last Name	First Name	Address	Confirmed Residency	Council Action Yes/No
Kazarov	Paul	111 Madison Place	Staunton, VA	No
Keatts	Michael	503 Victoria Dr	Staunton, VA	No
Kivlighan	Jim	354 Sherwood Ave	Staunton, VA	No
Kokosky	Marc	none given	none given	No
Kokosky	Laura	none given	none given	No
Kolp	John	none given	none given	No
Krupnik	Sarah Jane Bordelon	601 David Street	Staunton, VA	No
Laliberte	Zack	none given	none given	No
Lambert	Sophie	none given	none given	No
Lareau	Catherine	437 East Beverley St	Staunton, VA	No
Laser	Swen	none given	none given	No
Lawrence	Nate	none given	none given	No
Lawrence	Martha	726 Opie Street	Staunton, VA	No
Lazri	Kristin Holmberg	none given	none given	No
Lively	Cathy	Staunton, VA	none given	No
Lott	Mary Evans	none given	none given	No
Manning	Jane	203 Rose Hill Circle	Staunton, VA	No
Manning	Preston	none given	none given	No
Maxton	David	none given	none given	No
Maxton	Jane	none given	none given	No
Maxwell	Steve	100 Village Dr, Apt. 201	Staunton, VA	No
McDonough	Stacey	none given	none given	No
McKendry	Mallory	103 Caroline Street	Staunton, VA	No
McNamara	Joseph	none given	none given	No
McNamara	Elsa	none given	none given	No
McNee	Jennifer	217 Fayette St.	Staunton, VA	No
Meade	Mary	206 Fraser Lane	Staunton, VA	No
Melvin	Debbie	313 College Circle	Staunton, VA	No
Melvin	Grace	none given	none given	No
Menzer	Paul	none given	none given	No
Micklem	Susan	24 Taylor St	Staunton, VA	No
Miller	Mary	471 Albemarle Ave	Staunton, VA	No
Miller	Matthew	none given	none given	No
Minez	Philippe	521 E Beverley St	Staunton, VA	No
Moran	Cheri	none given	Staunton, VA*	No
Moran	Philip	100 Village Dr, Apt. 102	Staunton, VA	No
Morency	Carol	311 College Circle	Staunton, VA	No
Morgan	Anne	306 N Madison St	Staunton, VA	No
Morris	Jamie	none given	none given	No
Mosher	Steven	none given	none given	No
Narduzzi	Nitch	none given	Staunton, VA*	No
Nielson	Dennis	none given	Staunton, VA*	No
Noonan	Teresa & Willard	none given	none given	No

*Based on staff knowledge, it is believed the individual resides within the City of Staunton.

Last Name	First Name	Address	Confirmed Residency	Council Action Yes/No
Oechslein	Nicole	none given	none given	No
Otteni	Stephanie	314 Greenway Rd	Staunton, VA	No
Owen	Shelby	former Staunton resident	none given	No
Owen	Roderic & Linda	Mountan View Drive	Staunton, VA	No
Painter	Jan	69 Old Mill Rd	Augusta County, VA	No
Patler	Nick	none given	none given	No
Pearson	Oakley	919 Middlebrook Ave	Staunton, VA	No
Pearson	Margaret	919 Middlebrook Ave	Staunton, VA	No
Peck	Dwight	41 N Augusta St, Apt 200	Staunton, VA	No
Petersson	Lysandra	229 Thornrose Ave	Staunton, VA	No
Plumbley	Stephen	255 Williams Street	Staunton, VA	No
Plumbley	Julie	255 Williams Street	Staunton, VA	No
Pogoretskiy	Laura	none given	none given	No
Pond	Lallon	16 College Cir	Staunton, VA	No
Poteat	Matthew	none given	none given	No
Poulson	Stephen	none given	none given	No
Pyle	Nancy	none given	none given	No
Quillen	Michael	361 Greenville Ave	Staunton, VA	No
Radoiu	Mike	none given	none given	No
Ragland	Larry	203 S Saint Clair St	Staunton, VA	No
Redmond	Alex	513 Guilford Ave	Staunton, VA	No
Reeps	Michael	114 Williams St.	Staunton, VA	No
Rice	Grace	none given	none given	No
Riddell	Beverly	307 Valley View Dr	Staunton, VA	No
Riesmeyer	Amanda	1804 King Street	Staunton, VA	No
Rinker	Bruce	none given	none given	No
Rosen	Adam	none given	none given	No
Rothfield	Jane	936 West Beverley St	Staunton, VA	No
Rowe	Paula	115 Madison Place	Staunton, VA	No
Russell	Mark	106 Williams St	Staunton, VA	No
Sajecki	Jaime	none given	Staunton, VA*	No
Sale	Lamar	301 East Beverley St	Staunton, VA	No
Scheidler	John Paul	none given	none given	No
Scher	Ray	1801 King St	Staunton, VA	No
Seremet	Molly	none given	none given	No
Shafer	Tesia	1009 E Beverley St	Staunton, VA	No
Shapiro	Carole	316 Berkeley Pl	Staunton, VA	No
Shnaider	Charlotte	30 Oak Lane	Staunton, VA	No
Simmons	Sidney	none given	none given	No
Smith	Joyce	137 Red Oak Dr	Staunton, VA	No
Smith	Anthony	11 E Beverley St, Suite 19	Staunton, VA	No
Smith	Sheila	502 Spottswood Rd	Staunton, VA	No
Smith	Anthea	52 Woodland Drive	Staunton, VA	No

*Based on staff knowledge, it is believed the individual resides within the City of Staunton.

Last Name	First Name	Address	Confirmed Residency	Council Action Yes/No
Smith	Karen Madison	219 Church St	Staunton, VA	No
Sorrell	Judy	719 Blue Ridge Dr	Staunton, VA	No
Spitler	Connie	none given	none given	No
Sproul	George & Sharon	none given	none given	No
Stell	Jason	687 Sherwood Lane (687 E Beverley)	Staunton, VA	No
Stockdale	Kevin & Lynn	213 Oak Ridge Circle	Staunton, VA	No
Stuart	Robert	none given	none given	No
Stuhlsatz	Dan	502 Spottswood Rd	Staunton, VA	No
Surette	Yvonne	101 Peyton St	Staunton, VA	No
Talley	Steve	348 Sherwood Ave	Staunton, VA	No
Terry	Janey	1012 Westmoreland Dr	Staunton, VA	No
Thacker	Marie	none given	none given	No
Thompson	Joe	none given	none given	No
Thurman	Laura	none given	none given	No
Turner	Katherine	none given	none given	No
Turner	Lynne	216 Institute St	Staunton, VA	No
UNKNOWN	"Concerned Citizen"	none given	none given	No
UNKNOWN	Sheba	none given	none given	No
UNKNOWN	Maries NyNy	none given	none given	No
Wagner	Thomas	164 North Coalter St	Staunton, VA	No
Wagner	Pamela Mason	164 North Coalter St	Staunton, VA	No
Walker	Jan	98 Trace Circle	Staunton, VA	No
Walker	William	98 Trace Circle	Staunton, VA	No
Warner	Matthew	697 Alextine Dr	Staunton, VA	No
Westfall	Hugh	107 Forest Ridge Road	Staunton, VA	No
Whipple	Barbara	111 Madison Place	Staunton, VA	No
Whitacre	Cassie	none given	none given	No
White	Beth	none given	none given	No
Whitfield	John	220 Meadowbrook Rd	Staunton, VA	No
Whitmer	Genhi	none given	none given	No
Whutson	Otis	none given	none given	No
Willis	Tamra	none given	none given	No
Wilson	Rosemary Nicole	568 Hilltop Drive	Staunton, VA	No
Wimer	Curtis	none given	none given	No
Wolf	Sarah	4 Waverley Green	Staunton, VA	No
Bang	Gary	48 Woodland Drive	Staunton, VA	Yes
Barber	Richard	none given	none given	Yes
Bishop	Harold E.	914 Belmore Ave	Staunton, VA	Yes
Blundell	Malcom "Jack"	41 N Augusta St, #204	Staunton, VA	Yes
Bogan	Forest	none given	none given	Yes
Burgos	John	none given	none given	Yes
Butler	Derek	none given	none given	Yes
Byerly	Tom & Sonya	1402 Lyle Ave	Staunton, VA	Yes

Last Name	First Name	Address	Confirmed Residency	Council Action Yes/No
Carpenter	Silas	none given	none given	Yes
Comella	Chris	Falls Church, VA	Falls Church, VA	Yes
Crabill	Jane	115 Tivoli Lane	Staunton, VA	Yes
Dod	Lissa	1505 North Augusta St	Staunton, VA	Yes
Dod	Rader	1505 North Augusta St	Staunton, VA	Yes
Dod	Anne-Charles	1505 North Augusta St	Staunton, VA	Yes
Dod	William	1505 North Augusta St	Staunton, VA	Yes
Epling	David	none given	none given	Yes
Epling	Rachel	none given	none given	Yes
Farrelly	Kevin	none given	Warrenton, VA	Yes
Fisher	Zack	none given	none given	Yes
Fisher	Christine	102 Edgewood Rd	Staunton, VA	Yes
Forbus	Tim	1707 North Drive	Staunton, VA	Yes
Gilbert	Ronald	408 Lancelot Lane	Staunton, VA	Yes
Hartless	John	826 Lammermoor Dr	Staunton, VA	Yes
Hochstetler	Jason	none given	none given	Yes
Hodge	Clarence	none given	none given	Yes
Howland	Sanda	none given	none given	Yes
Jenkins	Larry	none given	none given	Yes
Jenkins	Bruce	none given	Rockville, VA	Yes
Jenkins	Rob	none given	none given	Yes
Johnson	Bob	none given	none given	Yes
King	Carol	2214 Third st	Staunton, VA	Yes
Lansdell	B.A.	Ashburn, VA	Ashburn, VA	Yes
Legum	Benn	1204 Westmoreland Drive	Staunton, VA	Yes
Letzelter	Lisa	301 Norwood Rd	Staunton, VA	Yes
Lilliston	Bill & Linda	Staunton, VA	none given	Yes
Louis	Robert	none given	none given	Yes
Luzach	George	802 Hillcrest Drive	Staunton, VA	Yes
McDonough	Steve	none given	none given	Yes
Ovcharenko	Vladyslav	none given	none given	Yes
Ritchie	Bret	none given	none given	Yes
Ruble	Judy Marie	310 C Orchard Avenue	Staunton, VA	Yes
Rumsey	Mike	12454 Casbeer Drive, Fairfax, VA	Fairfax, VA	Yes
Scarberry	Wayne	none given	none given	Yes
Sheets	Marnie	121 Carrsbrook Dr	Staunton, VA	Yes
Shiflett	Wendy	616 David St	Staunton, VA	Yes
Smiley	Jay	none given	none given	Yes
Smiley	Travis	none given	none given	Yes
Stanley	Constance	none given	none given	Yes
Starbuck	John	424 Marquis Street	Staunton, VA	Yes
Taetzch	Steve	none given	none given	Yes
Toor	Rubinder	none given	none given	Yes

Last Name	First Name	Address	Confirmed Residency	Council Action Yes/No
UNKNOWN	Donald	none given	none given	Yes
UNKNOWN	UNKNOWN	none given	none given	Yes
UNKNOWN	David	none given	none given	Yes
UNKNOWN	Steve	none given	none given	Yes
UNKNOWN	Jacob	none given	none given	Yes
UNKNOWN	Brandon	none given	none given	Yes
Vrugtman	Rosanne	1743 Englewood Dr	Staunton, VA	Yes
Waddill	Stewart	none given	none given	Yes
Wade	Tammy	none given	none given	Yes
Walters	Nathan M.	none given	none given	Yes
Wells	Jason	none given	none given	Yes
Whipple	Louise	229 E Beverley St #3	Staunton, VA	Yes

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	November 12, 2020	Staff Members: Rodney Rhodes Tim Hartless
Item #	A	
Ordinance #		
Department:	Community Development — Planning and Zoning	
Council Vision:	Built Environment	
Subject:	Public Hearing and Consideration of a Request by Jacobs Communication LLC., on behalf of AT&T, for a Special Use Permit for 2619 Locust Avenue (PID# 100763) Under the Provisions of SCC 18.185, Telecommunications Facilities, of Title 18, Zoning, of the Staunton City Code	

Background: Jacobs Communication, on behalf of AT&T, is requesting a Special Use Permit to construct a new 145-foot monopole telecommunications tower and equipment compound at 2619 Locust Avenue. The new tower will replace an existing 135-foot guy-wire tower at the same location. The applicant has noted that the current tower is not adequate to handle upgraded equipment planned for this facility. The property is located near the western edge of the City and adjacent to the VanFossen Self Storage Facility. The property is split zoned I-1, Light Industrial District, and I-2, Heavy Industrial District. The site of the proposed tower and compound is located within the I-2, Heavy Industrial District. A Special Use Permit is required for the construction of new telecommunications towers in all zoning districts.

Review: Staff has reviewed the request and has found no issues with the proposal. Telecommunications facilities are regulated through Chapter 18.185 of the Zoning Code. Section 18.185.090(1) establishes requirements for submittal and criteria to be considered in evaluating a Special Use Permit for a new telecommunications facility. In 2018, the Virginia General Assembly amended the Code of Virginia and limited some of the information that

localities may request and use in evaluating applications. As a result, some of the information required in Chapter 18.185 (shown below), pertaining to service coverage or an applicant's need for the new facility, cannot be required. The Staunton Zoning Ordinance will be amended to reflect this change to the Code of Virginia.

- (a) An inventory and contour map of its existing facilities that are within the city and at least five miles from the city line, including specific information about the location, height, coverage and capacity zones, and design of each telecommunications facility, telecommunications tower and antenna (no longer required)
- (b) A conceptual plan of proposed sitings
- (c) A scaled site plan including topography
- (d) A scaled elevation view and other supporting drawings
- (e) Calculations and other documentation, signed and sealed by appropriate licensed professionals, showing the location and dimensions of all improvements
- (f) Radio frequency coverage (no longer required)
- (g) Setbacks
- (h) Parking
- (i) Security fencing
- (j) Landscaping
- (k) Adjacent uses
- (l) An engineering report, certifying that the proposed telecommunications tower is compatible for a minimum of three similar users including the primary user
- (m) Information demonstrating that antennas, telecommunications towers, and telecommunications facilities for possible co-locator antennas are no higher in elevations than necessary
- (n) Height of the proposed telecommunications tower
- (o) Proximity of the telecommunications tower to residential structures and residential district boundaries
- (p) Nature of the uses on adjacent and nearby properties
- (q) Surrounding topography (at least a 400- foot radius)
- (r) Surrounding tree coverage and foliage (at least a 400-foot radius)

(s) Design of the telecommunications facility and telecommunications tower, with particular reference to design characteristics that have the effect of reducing or eliminating visual obtrusiveness

(t) Proposed ingress and egress

(u) Co-location policy which outlines policy regarding company's willingness to co-locate on other company's telecommunications towers and company's willingness to accept other users on its telecommunications towers

(v) Consistency with the comprehensive plan and the purposes to be served by zoning

(w) Actual photographs from the site showing adjoining properties and other relevant views and simulated photographic image of the proposed telecommunications tower from the adjoining properties

(x) Other information deemed by the city to be necessary to assess compliance with this chapter

The proposed tower is 145 feet tall and will include a 150' x 150' leased area with a fenced compound for equipment. The tower will meet and exceed the setback requirements of the Zoning Ordinance, with its placement approximately 160 feet from the nearest residential structure and roughly 493 feet from the nearest public street, Locust Avenue. During its review, staff found the information provided to be complete and in general conformance with the requirements of Chapter 18.185. The proposal is consistent with the Zoning Ordinance goal of encouraging the placement of telecommunication facilities in nonresidential areas and in areas where the adverse impacts on the City are minimal. Furthermore, the replacement of an older guy-wire tower with a modern monopole telecommunications tower, with co-locating capability, is deemed a significant improvement. A site plan of development will be required prior to the issuance of any building permit. A building permit and electrical permit will be required for the construction of the tower and the related equipment.

Planning Commission Recommendation: At its meeting of September 17, 2020, the Planning Commission conducted a public hearing on the matter and considered the request. During the public hearing, no one spoke in opposition to the request. On a 5-0 vote, the Commission voted unanimously to recommend approval of the Special Use Permit, concurring with staff's recommendation.

Attachments:

Attachment 1—Application for Special Use Permit and Supporting Documents Submitted by Applicant

Attachment 2—Vicinity Map - 2619 Locust Ave Telecommunication Tower

Attachment 3—Current Zoning - 2619 Locust Ave Telecommunication Tower

Suggested Motion (to be made after the public hearing is conducted): I move that Council approve the Special Use Permit for 2619 Locust Avenue, as recommended by the Planning Commission.

City Manager: Steven L. Rosenberg



DEPARTMENT OF PLANNING &
INSPECTIONS

116 W. BEVERLEY STREET | P.O. BOX
58 | STAUNTON, VA 24402
540.332.3862 (OFFICE)
540.332.3807 (FAX)

APPLICATION FOR
SPECIAL USE PERMIT

DATE: 8/11/2020

NAME OF APPLICANT: Jacobs Telecommunication LLC (representing AT&T)

ADDRESS OF APPLICANT: 4801 Cox Rd, Ste 302, Glen Allen, VA 23060

PHONE #: 804-714-6238

E-MAIL ADDRESS: sharon.weddle@jacobs.com

IF APPLICANT IS **NOT** THE OWNER OF THE PROPERTY IN QUESTION, EXPLAIN. A COPY OF A PENDING CONTRACT OR OPTION AGREEMENT MUST BE ATTACHED HERETO AND MADE A PART OF THIS APPLICATION.

LOCATION OF PROPERTY: 2507 W. Beverlely St (2619 Locust Ave - off N Sheets St)

MAP PROVIDED: YES ☒ NO ☐ SITE PLAN PROVIDED: YES ☒ NO ☐

FEE PAID: YES ☒ NO ☐ **check or cash only*

PRESENT ZONING OF THE PROPERTY: I-2

APPLICABLE SECTION OF ZONING CODE STATING USE IS PERMITTED ON REVIEW:
Code Chapter 18.185 Telecommunications Facilities

ARE PUBLIC UTILITIES AVAILABLE AND ADEQUATE FOR PROPOSED USE? IF **NO**, EXPLAIN
HOW UTILITIES WILL BE PROVIDED:

Yes - Power and Telco are existing

LEGAL DESCRIPTION OF PROPERTY: Existing telecommunication tower
DETAILED DESCRIPTION OF PROPOSED USE (DRAWINGS MUST BE INCLUDED IF NEW CONSTRUCTION, ADDITIONS, OR CHANGES TO THE EXTERIOR OF THE PROPERTY ARE PROPOSED).

Replace existing 135' guyed tower with 145' monopole tower.

SIGNATURE:

SW802 Tower Replacement

Legend

 Tower Location





07/07/2020

Existing View



07/07/2020

Existing View



Existing View



07/07/2020

HWY 262 near W Beverly (Not Visible)



HWY 262 & Morris Mill Rd (Not Visible)



PROJECT INFORMATION

SCOPE OF WORK:

REPLACE EXISTING 135' GUY TOWER WITH A 145' MONOPOLE IN AN EXPANDED SECURITY FENCED COMPOUND.
INSTALL NEW ICEBRIDGE FROM EXISTING AT&T EQUIPMENT TO NEW MONOPOLE.

SITE ADDRESS:

2507 WEST BEVERLY
STAUNTON, VA 24401

LATITUDE:

N 38° 09' 19.77" (NAD 83)

LONGITUDE:

W 79° 06' 40.18" (NAD 83)

GROUND ELEVATION:

1,696.4' AMSL (NAVD 88)

JURISDICTION:

CITY OF STAUNTON

PARCEL ID:

100763

ZONING:

I-1 & I-2

GROUND ELEVATION:

1,696.4' AMSL (NAVD 88)

TOWER TYPE:

MONOPOLE

FA#:

10067664

NAME OF APPLICANT:

AT&T
4801 COX RD
GLEN ALLEN, VA 23060

TOWER OWNER:

RIDLE RADIO, INC.

PROPERTY OWNER:

VAN DOSSEN SELF STORAGE, LLC
2507 W BEVERLEY ST.
STAUNTON, VA 24401

THE DESIGN SHOWN IN THESE DRAWINGS IS BASED ON INFORMATION GATHERED FROM THE AT&T RFDS VERSION 2.00 UPDATED 7/28/2020

UTILITY INFORMATION

POWER:

DOMINION VA POWER

1-866-366-4357

TELCO:

VERIZON

1-800-922-0204

DRAWING INDEX

T-1

TITLE SHEET

0

2 SHEETS

SURVEY

0

GN-1

GENERAL NOTES

0

GN-2

GENERAL NOTES

0

A-0

SITE PLAN

0

A-1

COMPOUND PLAN

0

A-2

PROPOSED TOWER ELEVATION

0

A-3

DETAILS

0

A-4

EXISTING AND PROPOSED ANTENNA PLANS

0

A-5

DETAILS

0

A-6

ANTENNA MOUNT DETAILS

0

L-1

LANDSCAPING PLAN & DETAILS

0

NOTES

NOTE: MAGNETIC DECLINATION - 9° 23' W ± 0° 22' CHANGING BY 0° 1' W PER YEAR AS OF 08/06/2020

NO WORK IS TO BE PERFORMED ON THIS SITE WITHOUT REVIEW OF THE APPROVED STRUCTURAL ANALYSIS, IF ANY DISCREPANCIES ARE FOUND THE GENERAL CONTRACTOR SHALL NOTIFY ENGINEER IN WRITING. AT NO TIME WILL ANY ADDITIONAL ANTENNAS BE INSTALLED WITHOUT WRITTEN CONSENT FROM TOWER ENGINEER.

at&t

Mobility

JACOBS

SITE #: SW802

SITE NAME: VAN FOSSEN TOWER

FA #: 10067664

LTE 3C - DROP & SWAP

811

Know what's below.
Call before you dig.

FOR MORE INFORMATION CONTACT THE STATE CORPORATION COMMISSION DIVISION OF UTILITY AND RAILROAD SAFETY

VIRGINIA UTILITY PROTECTION SERVICE, INC.
CALL BEFORE YOU DIG:
811 OR 1-800-552-7001

VICINITY MAP

DIRECTIONS:

HEAD WEST ON COX RD TOWARD N PARK DR 0.2 MI. TURN RIGHT ONTO NUCKOLS RD 0.7 MI. TAKE RAMP RIGHT FOR I-295 TOWARD CHARLOTTESVILLE 1.8 MI. AT EXIT 53A, TAKE RAMP RIGHT FOR I-64 WEST TOWARD CHARLOTTESVILLE. TAKE RAMP LEFT FOR I-81 SOUTH/I-64 WEST TOWARD LEXINGTON/ROANOKE 1.3 MI. AT EXIT 220, TAKE RAMP RIGHT FOR VA-262 TOWARD STAUNTON 4.5 MI. TAKE RAMP RIGHT AND FOLLOW SIGNS FOR VA-254 0.2 MI. TURN RIGHT ONTO VA-254 0.4 MI. TURN LEFT ONTO N SHEETS ST 0.2 MI. ARRIVE AT N SHEETS ST ON THE LEFT.



SCALE: 1"=2000'(11X17)
1"=1000'(24X36)



APPLICABLE BUILDING CODES AND STANDARDS

SUBCONTRACTOR'S WORK SHALL COMPLY WITH ALL APPLICABLE NATIONAL, STATE, AND LOCAL CODES AS ADOPTED BY THE LOCAL AUTHORITY HAVING JURISDICTION (AHJ) FOR THE LOCATION. THE EDITION OF THE AHJ ADOPTED CODES AND STANDARDS IN EFFECT ON THE DATE OF CONTRACT AWARD SHALL GOVERN THE DESIGN.

ATT STANDARDS - ATT-TP 76300, ATT -+P 76416 & ATT UPDATES AS REQUIRED

BUILDING CODE: VIRGINIA UNIFORM STATEWIDE BUILDING CODE 2015 (VUSBC 2015)

ELECTRICAL CODE: NATIONAL ELECTRIC CODE 2014 (NEC 2014)

SUBCONTRACTOR'S WORK SHALL COMPLY WITH THE LATEST EDITION OF THE FOLLOWING STANDARDS:

AMERICAN CONCRETE INSTITUTE (ACI) 318-11, BUILDING CODE REQUIREMENTS FOR STRUCTURAL CONCRETE.

AMERICAN INSTITUTE OF STEEL CONSTRUCTION (AISC), MANUAL OF STEEL CONSTRUCTION, ASD, NINTH EDITION.

TELECOMMUNICATIONS INDUSTRY ASSOCIATION (TIA)
TIA 222-G, STRUCTURAL STANDARDS FOR STEEL ANTENNA TOWER AND ANTENNA SUPPORTING STRUCTURES.
TIA 607, COMMERCIAL BUILDING GROUNDING AND BONDING REQUIREMENTS FOR TELECOMMUNICATIONS.

INSTITUTE FOR ELECTRICAL AND ELECTRONICS ENGINEERS (IEEE)
IEEE 81-2012, GUIDE FOR MEASURING EARTH RESISTIVITY, GROUND IMPEDANCE, AND EARTH SURFACE POTENTIALS OF A GROUND SYSTEM.
RECOMMENDED PRACTICE FOR POWERING AND GROUNDING OF ELECTRONIC EQUIPMENT.
IEEE C62.41.2, RECOMMENDED PRACTICES ON SURGE VOLTAGES IN LOW VOLTAGE AC POWER CIRCUITS (FOR LOCATION CATEGORY "C3" AND "HIGH SYSTEM EXPOSURE").

TELCORDIA, GR-1275, GENERAL INSTALLATION REQUIREMENTS.

ANSI T1.311, FOR TELECOM - DC POWER SYSTEMS - TELECOM, ENVIRONMENTAL PROTECTION.

FOR ANY CONFLICTS BETWEEN SECTIONS OF LISTED CODES AND STANDARDS REGARDING MATERIAL, METHODS OF CONSTRUCTION, OR OTHER REQUIREMENTS, THE MOST RESTRICTIVE REQUIREMENT SHALL GOVERN. WHERE THERE IS CONFLICT BETWEEN A GENERAL REQUIREMENT AND A SPECIFIC REQUIREMENT, THE SPECIFIC REQUIREMENT SHALL GOVERN.

DRAWING APPROVAL SIGNATURES

JACOBS SA:

JACOBS A&E:

JACOBS CM:

AT&T CM:

AT&T RF:

AT&T PM:

DATE:

DATE:

DATE:

DATE:

DATE:

DATE:

BC

architects
engineers

5661 COLUMBIA PIKE, SUITE 200
FALLS CHURCH, VA 22041-2868
TEL: (703) 671-6000
FAX: (703) 671-6300

JACOBS

4801 COX ROAD
SUITE 302
GLEN ALLEN, VA 23060

SW802
VAN FOSSEN TOWER

SITE ADDRESS:
2507 WEST BEVERLY
STAUNTON, VA 24401



at&t

4801 COX ROAD
GLEN ALLEN, VA 23060

3

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NO.

08-06-20

08-05-20

DATE

FINAL ZONING DRAWINGS

PRELIMINARY ZONING DRAWINGS

REVISIONS

AGT

AGT

BY

BMQ

BMQ

CHK

BMQ

BMQ

APP'D

SCALE:

AS SHOWN

DESIGNED

AGT

DRAWN

AGT

AT&T PROJECTS

TITLE SHEET

DRAWING NUMBER

REV

T-1

0

COMMONWEALTH OF VIRGINIA

PROFESSIONAL ENGINEER

CHRISTOPHER D. MORIN

8.6.20

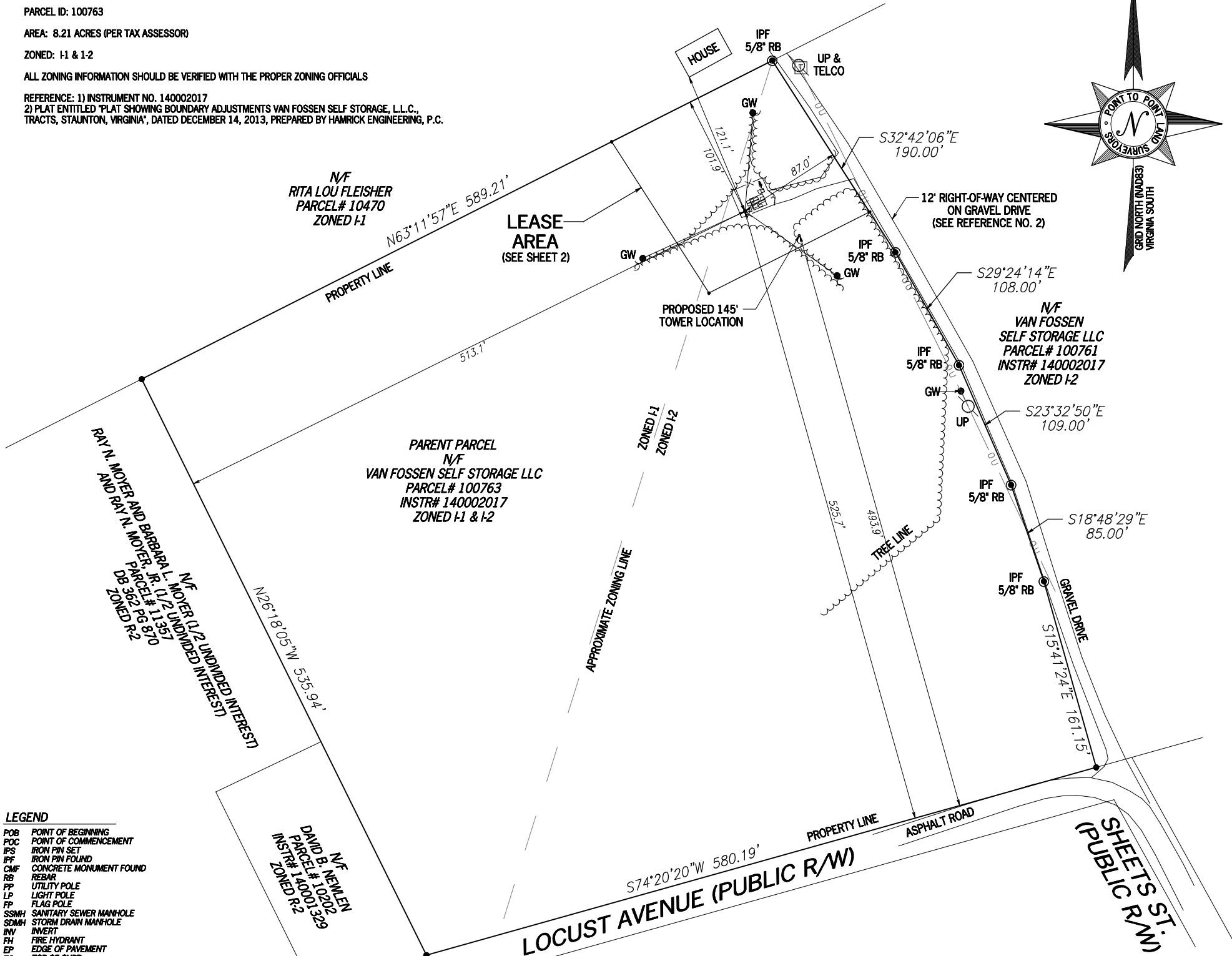
No. 032984

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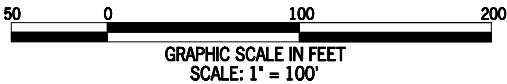
PARENT PARCEL

OWNER: VAN FOSSEN SELF STORAGE, LLC
SITE ADDRESS: 2619 LOCUST AVE., STAUNTON, VA 24401
PARCEL ID: 100763
AREA: 8.21 ACRES (PER TAX ASSESSOR)
ZONED: I-1 & I-2
ALL ZONING INFORMATION SHOULD BE VERIFIED WITH THE PROPER ZONING OFFICIALS

REFERENCE: 1) INSTRUMENT NO. 140002017
2) PLAT ENTITLED 'PLAT SHOWING BOUNDARY ADJUSTMENTS VAN FOSSEN SELF STORAGE, L.L.C., TRACTS, STAUNTON, VIRGINIA', DATED DECEMBER 14, 2013, PREPARED BY HAMRICK ENGINEERING, P.C.



- LEGEND
- POB POINT OF BEGINNING
 - POC POINT OF COMMENCEMENT
 - IPS IRON PIN SET
 - IPF IRON PIN FOUND
 - CMF CONCRETE MONUMENT FOUND
 - RB REBAR
 - PP UTILITY POLE
 - LP LIGHT POLE
 - FP FLAG POLE
 - SSMH SANITARY SEWER MANHOLE
 - SDMH STORM DRAIN MANHOLE
 - INV INVERT
 - FH FIRE HYDRANT
 - EP EDGE OF PAVEMENT
 - TC TOP OF CURB
 - BC BACK OF CURB
 - TW TOP OF WALL
 - BW BOTTOM OF WALL
 - OU OVERHEAD UTILITY
 - UE UNDERGROUND UTILITY
 - CMP CORRUGATED METAL PIPE
 - RCP REINFORCED CONCRETE PIPE
 - PVC POLYVINYL CHLORIDE PIPE
 - GW GUY WIRE ANCHOR
 - TR TRANSFORMER
 - JB JUNCTION BOX
 - SWCB SINGLE WING CATCH BASIN
 - DWCB DOUBLE WING CATCH BASIN
 - CLF CHAIN LINK FENCE
 - WV WATER VALVE
 - WM WATER METER
 - CO SEWER CLEAN-OUT
 - GV GAS VALVE
 - N/F NOW OR FORMERLY
 - IB ICE BRIDGE
 - MB MAIL BOX
 - R/W RIGHT-OF-WAY



GPS NOTES

THE FOLLOWING GPS STATISTICS UPON WHICH THIS SURVEY IS BASED HAVE BEEN PRODUCED AT THE 95% CONFIDENCE LEVEL:

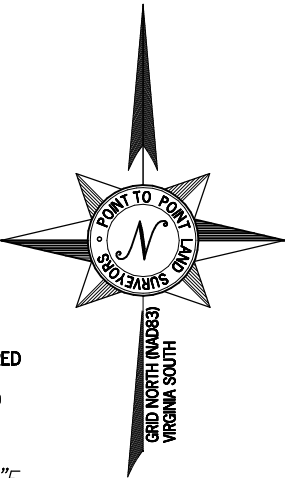
POSITIONAL ACCURACY: 0.06 FEET (HORZ) 0.11 FEET (VERT)
TYPE OF EQUIPMENT: GEOMAX ZENITH35 PRO BASE AND ROVER, DUAL FREQUENCY
TYPE OF GPS FIELD PROCEDURE: REAL-TIME KINEMATIC NETWORKS
DATES OF SURVEY: 07/07/2020
DATUM / EPOCH: NAD_83(2011)(EPOCH:2010.0000)
PUBLISHED / FIXED CONTROL USE: N/A
GEOID MODEL: 18
COMBINED GRID FACTOR(S): 0.99990473
CONVERGENCE ANGLE: -00°22'53.53"
BENCHMARKS USED: ADJUSTED NETWORK SOLUTION USING LEICA SMARTNET REFERENCE STATION NETWORK

I HEREBY CERTIFY THAT THIS MAP IS CORRECT AND THAT ANY VISIBLE ENCROACHMENTS ARE SHOWN HEREON.

G. Darrell Taylor 07/28/2020
G. DARRELL TAYLOR, PLS DATE

THIS MAP IS NOT A CERTIFIED SURVEY AND HAS NOT BEEN REVIEWED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH ANY APPLICABLE LAND DEVELOPMENT REGULATIONS. THIS MAP IS ONLY INTENDED FOR THE PARTIES AND PURPOSES SHOWN. THIS MAP IS NOT FOR RECORDATION.

SURVEY NOT VALID WITHOUT SHEET 2



VICINITY MAP
NOT TO SCALE

GENERAL NOTES

* THIS SPECIFIC PURPOSE SURVEY IS FOR THE LEASED PREMISES AND EASEMENTS ONLY. THIS SPECIFIC PURPOSE SURVEY WAS PREPARED FOR THE EXCLUSIVE USE OF AT&T AND EXCLUSIVELY FOR THE TRANSFERRAL OF THE LEASED PREMISES AND THE RIGHTS OF EASEMENT SHOWN HEREON AND SHALL NOT BE USED AS AN EXHIBIT OR EVIDENCE IN THE FEE SIMPLE TRANSFERRAL OF THE PARENT PARCEL NOR ANY PORTION OR PORTIONS THEREOF. BOUNDARY INFORMATION SHOWN HEREON HAS BEEN COMPILED FROM TAX MAPS AND DEED DESCRIPTIONS ONLY. NO BOUNDARY SURVEY OF THE PARENT PARCEL WAS PERFORMED.

THIS DRAWING DOES NOT REPRESENT A BOUNDARY SURVEY.

THIS SPECIFIC PURPOSE SURVEY WAS PREPARED WITHOUT BENEFIT OF A TITLE REPORT WHICH MAY REVEAL ADDITIONAL CONVEYANCES, EASEMENTS, OR RIGHTS-OF-WAY NOT SHOWN HEREON.

EQUIPMENT USED FOR ANGULAR & LINEAR MEASUREMENTS: LEICA TPS 1200 ROBOTIC & GEOMAX ZENITH 35. [DATE OF LAST FIELD VISIT: 07/07/2020]

THE 1' CONTOURS AND SPOT ELEVATIONS SHOWN ON THIS SPECIFIC PURPOSE SURVEY ARE ADJUSTED TO NAVD 88 DATUM (COMPUTED USING GEOID18) AND HAVE A VERTICAL ACCURACY OF ±0.5'. CONTOURS OUTSIDE THE IMMEDIATE SITE AREA ARE APPROXIMATE.

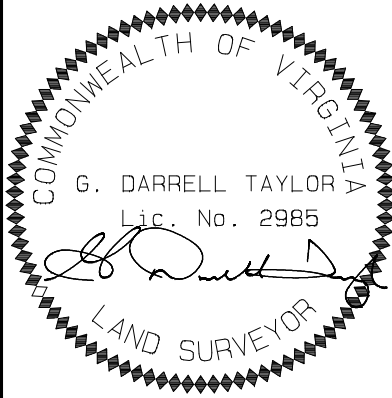
BEARINGS SHOWN ON THIS SPECIFIC PURPOSE SURVEY ARE BASED ON GRID NORTH (NAD 83) VA SOUTH.

PER THE FEMA FLOODPLAIN MAPS, THE SITE IS LOCATED IN AN AREA DESIGNATED AS ZONE X (AREA OF MINIMAL FLOOD HAZARD). COMMUNITY PANEL NO.: 51015C0338D DATED: 09/28/2007

NO WETLAND AREAS HAVE BEEN INVESTIGATED BY THIS SPECIFIC PURPOSE SURVEY.

ALL ZONING INFORMATION SHOULD BE VERIFIED WITH THE PROPER ZONING OFFICIALS.

ANY UNDERGROUND UTILITIES SHOWN HAVE BEEN LOCATED FROM ABOVE GROUND FIELD SURVEY INFORMATION. THE SURVEYOR MAKES NO GUARANTEES THAT ANY UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN-SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT ANY UNDERGROUND UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED ALTHOUGH THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM INFORMATION AVAILABLE. THE SURVEYOR HAS NOT PHYSICALLY LOCATED ANY UNDERGROUND UTILITIES.



NO.	DATE	REVISION

* SPECIFIC PURPOSE SURVEY PREPARED BY:

POINT TO POINT LAND SURVEYORS
100 Governors Trace, Ste. 103
Peachtree City, GA 30269
(p) 678.565.4440
(f) 678.565.4497
(w) pointtopointsurvey.com



SPECIFIC PURPOSE SURVEY PREPARED FOR:



SW802

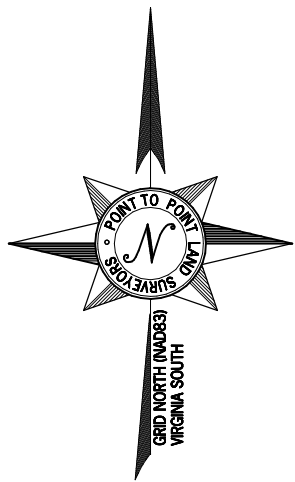
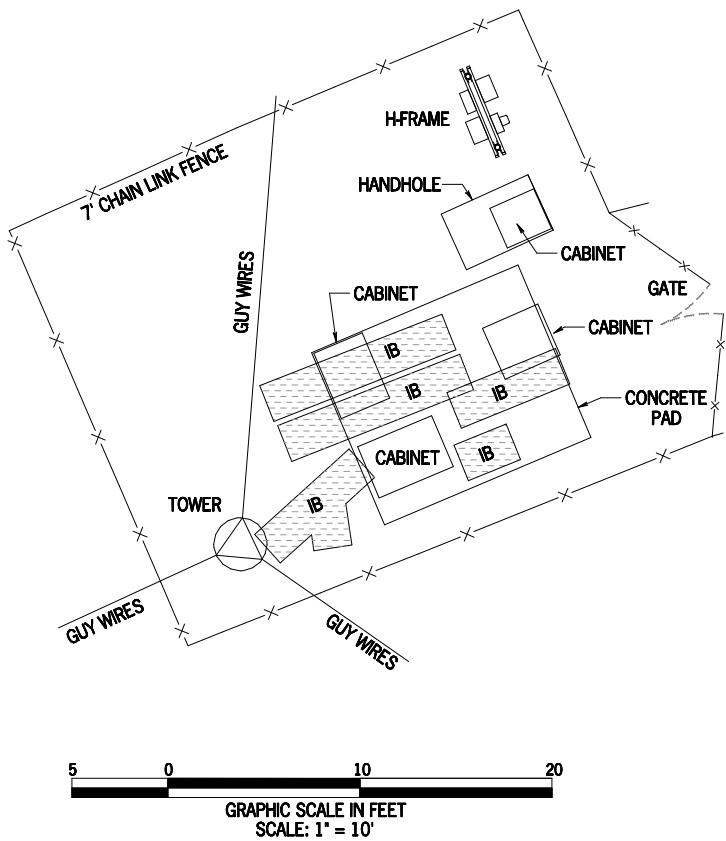
CITY OF STAUNTON
VIRGINIA

DRAWN BY: NRW
CHECKED BY: JKL
APPROVED: DMM
DATE: 7/28/2020
P2P JOB #: 201499VA

SHEET:
1
OF 2

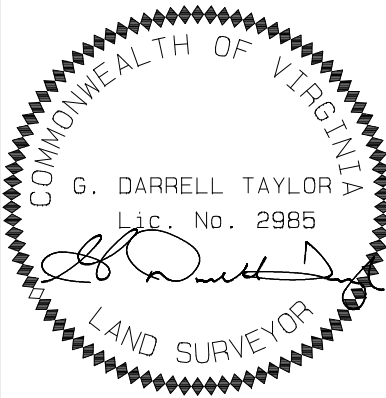


COMPOUND DETAIL



SITE INFORMATION

LATITUDE = 38°09'19.77" (NAD 83) (38.155492°)
LONGITUDE = -79°06'40.18" (NAD 83) (-79.111161°)
AT CENTER OF PROPOSED TOWER
ELEVATION AT CENTER OF PROPOSED TOWER = 1696.4 A.M.S.L.



NO.	DATE	REVISION

* SPECIFIC PURPOSE SURVEY PREPARED BY:

**POINT TO POINT
LAND SURVEYORS**
100 Governors Trace, Ste. 103
Peachtree City, GA 30269
(p) 678.565.4440
(f) 678.565.4497
(w) pointtopointsurvey.com



SPECIFIC PURPOSE SURVEY PREPARED FOR:



SW802

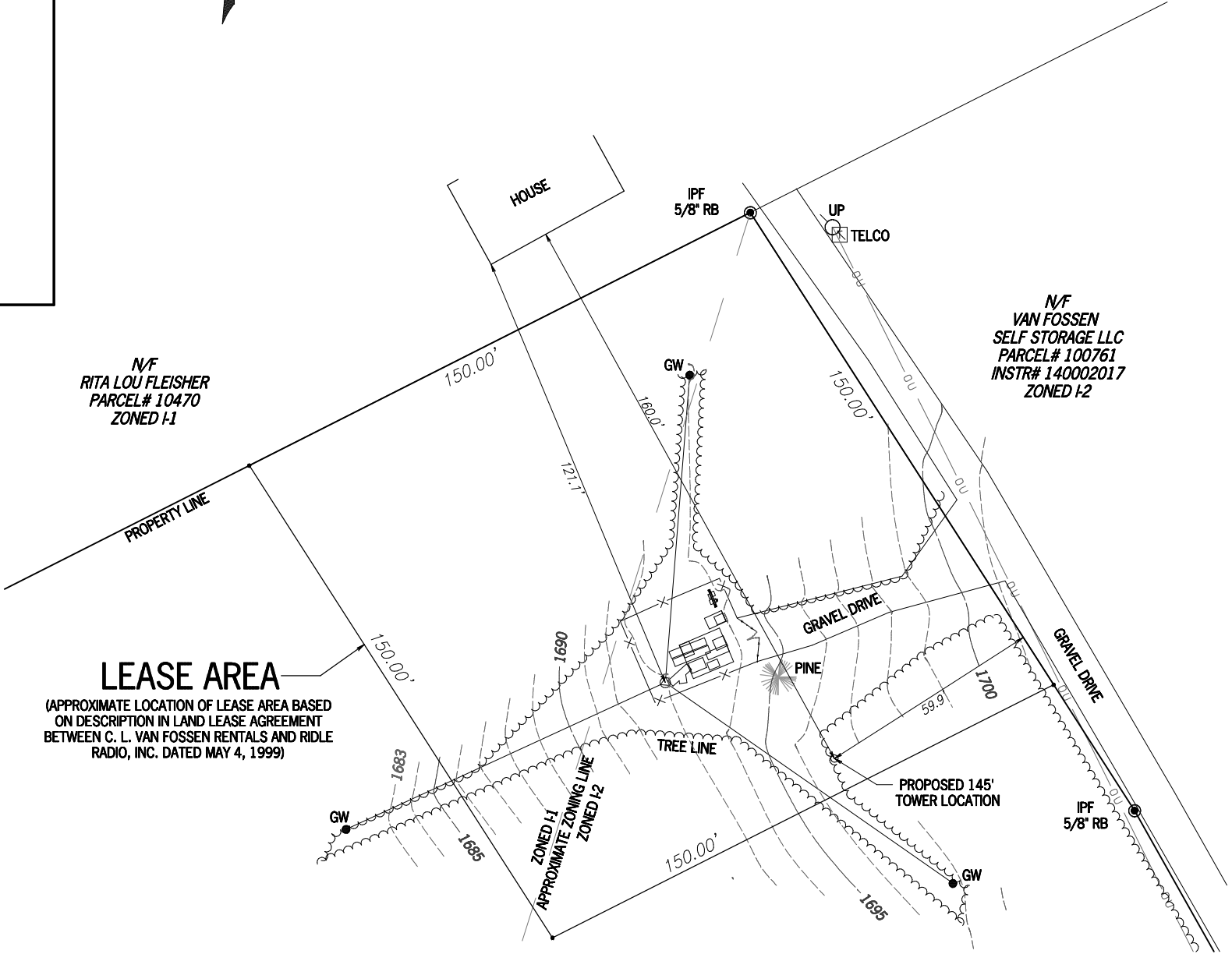
CITY OF STAUNTON
VIRGINIA

DRAWN BY: NRW
CHECKED BY: JKL
APPROVED: DMM
DATE: 7/28/2020
P2P JOB #: 201499VA

SHEET:
2
OF 2

LEGEND

POB POINT OF BEGINNING
POC POINT OF COMMENCEMENT
IPS IRON PIN SET
IPF IRON PIN FOUND
CMF CONCRETE MONUMENT FOUND
RB REBAR
PP UTILITY POLE
LP LIGHT POLE
FP FLAG POLE
SSMH SANITARY SEWER MANHOLE
SDMH STORM DRAIN MANHOLE
INV INVERT
FH FIRE HYDRANT
EP EDGE OF PAVEMENT
TC TOP OF CURB
BC BACK OF CURB
TW TOP OF WALL
BW BOTTOM OF WALL
OU OVERHEAD UTILITY
UE UNDERGROUND UTILITY
CMP CORRUGATED METAL PIPE
RCP REINFORCED CONCRETE PIPE
PVC POLYVINYL CHLORIDE PIPE
GW GUY WIRE ANCHOR
TR TRANSFORMER
JB JUNCTION BOX
SWCB SINGLE WING CATCH BASIN
DWCB DOUBLE WING CATCH BASIN
CLF CHAIN LINK FENCE
WV WATER VALVE
WM WATER METER
CO SEWER CLEAN-OUT
GV GAS VALVE
N/F NOW OR FORMERLY
IB ICE BRIDGE
MB MAIL BOX
R/W RIGHT-OF-WAY



SURVEY NOT VALID WITHOUT SHEET 1

D:/Dropbox (BC)/Server/BC Files/Drawings - 2020/Jacobs/Richmond/_Spring 2020/R910/CD's - REV A/GN2.dwg 11:39:10 GWOLO 06-19-20

3.5 FINISHING:

- A. FINISHING OF THE FLOOR SLABS SHALL BE IN ACCORDANCE WITH ACI 302.1 SECTION 7.2 WITH A MINIMUM OF THREE TROWELINGS. THE SLAB FINISH TOLERANCE AS MEASURED IN ACCORDANCE WITH ASTM E 1155 SHALL HAVE AN OVERALL TEST NUMBER FOR FLATNESS, FF=20 AND FOR LEVEL FL=15. THE MINIMUM LOCAL NUMBER FOR FLATNESS, FF=15 AND FOR LEVEL FL=10.
- B. SURFACE OF FLOOR SLAB SHALL RECEIVE TWO COATS OF CLEAR SEALER/HARDENER.
- C. ABOVE GRADE WALL SURFACES SHALL HAVE A SMOOTH FORM FINISH AS DEFINED IN CHAPTER 10 OF ACI 301.
- 3.6 CURING:
- A. FRESHLY DEPOSITED CONCRETE SHALL BE PROTECTED FROM PREMATURE DRYING AND EXCESSIVELY HOT AND COLD TEMPERATURES AND SHALL BE MAINTAINED WITH MINIMUM MOISTURE LOSS AT A RELATIVELY CONSTANT TEMPERATURE FOR A PERIOD OF TIME NECESSARY FOR THE HYDRATION OF THE CEMENT AND PROPER HARDENING OF THE CONCRETE.
- B. CONCRETE SHALL BE KEPT CONTINUOUSLY MOIST AT LEAST OVERNIGHT, IMMEDIATELY FOLLOWING THE INITIAL CURING, BEFORE THE CONCRETE HAS DRIED. ADDITIONAL CURING SHALL BE ACCOMPLISHED BY ONE OF THE FOLLOWING MATERIALS OR METHODS:
- PONDING OR CONTINUOUS SPRINKLING.
 - ABSORPTIVE MAT OR FABRIC KEPT CONTINUOUSLY WET.
 - NON-ABSORPTIVE FILM (POLYETHYLENE) OVER PREVIOUSLY SPRINKLED SURFACE.
 - SAND OR OTHER COVERING KEPT CONTINUOUSLY WET.
 - CONTINUOUS STEAM (NOT EXCEEDING 150 F) OR VAPOR MIST BATH.
 - SPRAYED-ON CURING COMPOUND APPLIED IN TWO COATS, SPRAYED IN PERPENDICULAR DIRECTIONS.
- C. THE FINAL CURING SHALL CONTINUE UNTIL THE CUMULATIVE NUMBER OF DAYS OR FRACTION THEREOF, NOT NECESSARILY CONSECUTIVE, DURING WHICH TEMPERATURE OF THE AIR IN CONTACT WITH CONCRETE IS ABOVE 50 DEGREES F HAS TOTALED SEVEN (7) DAYS. CONCRETE SHALL NOT BE PERMITTED TO FREEZE DURING THE CURING PERIOD. RAPID DRYING AT THE END OF THE CURING PERIOD SHALL BE PREVENTED.

STRUCTURAL STEEL

PART 1 - GENERAL

1.1 SCOPE:

- A. PROVIDE FABRICATION AND ERECTION OF STRUCTURAL STEEL AND OTHER ITEMS AS SHOWN ON THE DRAWINGS OR REQUIRED BY OTHER SECTIONS OF THESE SPECIFICATIONS.

1.2 REFERENCES:

- A. AMERICAN INSTITUTE OF STEEL CONSTRUCTION (AISC). MANUAL OF STEEL CONSTRUCTION (13TH EDITION).
- B. AMERICAN SOCIETY FOR TESTING AND MATERIALS (ASTM).
- ASTM A36: STRUCTURAL STEEL.
 - ASTM A53: PIPE, STEEL BLACK AND HOT DIPPED, ZINC-COATED WELDED AND SEAMLESS.
 - ASTM A108: STEEL BARS, CARBON, COLD FINISHED, STANDARD QUALITY.
 - ASTM A123: ZINC (HOT-DIPPED GALVANIZED) COATING ON IRON AND STEEL PRODUCTS.
 - ASTM A307: CARBON STEEL BOLTS AND STUDS, 60,000 PSI TENSILE STRENGTH.
 - ASTM A325: HIGH-STRENGTH BOLT FOR STRUCTURAL STEEL JOINTS.
 - ASTM A490: HEAT-TREATED, STRUCTURAL STEEL BOLTS, 150 (KSI) (1035MPA) TENSILE STRENGTH.
 - ASTM A500: COLD-FORMED WELDED AND SEAMLESS CARBON STEEL STRUCTURAL TUBING IN ROUNDS AND SHAPES.
 - ASTM A563: CARBON AND ALLOY STEEL NUTS.
 - ASTM B695: COATINGS OF ZINC MECHANICALLY DEPOSITED ON IRON AND STEEL.
 - ASTM F436: HARDENED STEEL WASHERS.
 - ASTM F959: COMPRESSIBLE-WASHER-TYPE DIRECT TENSION INDICATOR FOR USE WITH STRUCTURAL FASTENERS.
- C. AMERICAN WELDING SOCIETY (AWS):
- AWS A5.1: COVERED CARBON STEEL ARC WELDING ELECTRODES.
 - AWS A5.5: LOW ALLOY STEEL COVERED ARC WELDING ELECTRODES.
 - AWS D1.1: STRUCTURAL WELDING CODE - STEEL.
- D. RESEARCH COUNCIL ON STRUCTURAL CONNECTIONS (RSCC): "SPECIFICATIONS FOR STRUCTURAL JOINTS USING ASTM A325 BOLTS OR ASTM A490 BOLTS" AS ENDORSED BY AISC.
- E. STEEL STRUCTURES PAINTING COUNCL (SSPC):
- SSPC-SP3: POWER TOOL CLEANING.
 - SSPC-P11: RED IRON OXIDE, ZINC CHROME, RAW LINED OIL OR ALKYL PAINT.

1.3 SUBMITTALS:

- A. SUBMIT THE FOLLOWING FOR APPROVAL:

- B. FABRICATION AND ERECTION DRAWINGS SHOWING ALL DETAILS, CONNECTIONS, MATERIAL DESIGNATIONS, AND ALL TOP STEEL ELEVATIONS.

- C. WELDERS SHALL BE QUALIFIED AS PRESCRIBED IN AWS D1.1.

PART 2 - PRODUCTS

2.1 STRUCTURAL STEEL:

- A. SHAPES, PLATES AND BARS SHALL CONFORM TO ASTM A36 AND ASTM A992.

- B. STRUCTURAL TUBING SHALL CONFORM TO ASTM A500, GRADE B. STEEL PIPE SHALL CONFORM TO ASTM A53, TYPE E OR S, GRADE B.

2.2 ANCHOR BOLTS:

- A. ANCHOR BOLTS SHALL CONFORM TO ASTM F1554 GRADE 36.

2.3 BOLTS:

- A. HIGH STRENGTH BOLT SHALL CONFORM TO ASTM A325, ONE HIGH STRENGTH BOLT ASSEMBLY SHALL CONSIST OF A HEAVY HEX STRUCTURAL BOLT, A HEAVY HEX NUT, A HARDENED WASHER CONFIRMING WITH ASTM F436 AND A DIRECT TENSION INDICATOR CONFORMING WITH STM F959. THE HARDENED WASHER SHALL BE INSTALLED AGAINST THE ELEMENT TURNED IN TIGHTENING

2.4 WELDING ELECTRODES:

- A. WELDING ELECTRODES SHALL COMPLY WITH AWS D1.1 USING A5.1 OR A5.5 E70XX AND SHALL BE COMPATIBLE WITH THE WELDING PROCESS SELECTED.

2.5 PRIMER:

- A. PRIMER SHALL BE RED OXIDE-CHROMATE PRIMER COMPLYING WITH SSPC PAINT SPECIFICATION NO. 11.

2.6 STEEL GRATING:

- A. BEARING BARS FOR STEEL GRATING SHALL BE OF RECTANGULAR SECTION AND CONFORM TO ASTM A1011 HOT ROLLED CARBON STEEL SHEET AND STRIP. BEARING BARS SHALL BE SPACED 1 3/16" O.C.

- B. CROSS BARS SHALL BE OF ASTM A510 CARBON STEEL RODS AND COURSE ROUND WIRE. CROSS BARS SHALL BE TWISTED WIRE ROD SPACED AT 4" O.C.

- C. STEEL GRATING EXPOSED TO WEATHER SHALL BE HOT DIPPED GALVANIZED.

D. PART 3 - EXECUTION

3.1 FABRICATION:

- A. SHOP FABRICATE AND ASSEMBLY MATERIALS AS SPECIFIED HEREIN.

- B. FABRICATE ITEMS OF STRUCTURAL STEEL IN ACCORDANCE WITH THE AISC SPECIFICATION, AND AS INDICATED ON THE APPROVED SHOP DRAWINGS.

- C. ALL EXPOSED STRUCTURAL STEEL TO WEATHER SHALL BE HOT DIP GALVANIZED AFTER FABRICATION IN ACCORDANCE WITH ASTM A123.

- D. PROPERLY MARK AND MATCH-MARK MATERIALS FOR FIELD ASSEMBLY AND FOR IDENTIFICATION AS TO LOCATION FOR WHICH INTENDED.

- E. FABRICATE AND DELIVER IN A SEQUENCE WHICH WILL EXPEDITE ERECTION AND MINIMIZE FIELD HANDLING OF MATERIALS.

- F. WHEN FINISHING IS REQUIRED, COMPLETE THE ASSEMBLY, INCLUDING THE WELDING OF UNITS, BEFORE START OF FINISHING OPERATIONS.

- G. UPON COMPLETION OF ERECTION INSPECT ALL GALVANIZED STEEL AND PAINT ANY FIELD CUTS, WELDS, OR GALVANIZED BREAKS WITH ZINC BASED PAINT.

H. PROVIDE CONNECTIONS AS SPECIFIED HEREIN:

- I. PROVIDE BOLTS AND WASHERS OF TYPES AND SIZE REQUIRED FOR COMPLETION OF FIELD ERECTION. USE 3/4 INCH DIAMETER A325 BOLTS UNLESS NOTED OTHERWISE.

- J. INSTALL HIGH STRENGTH THREADED FASTENERS IN ACCORDANCE WITH RSCC "SPECIFICATION FOR STRUCTURAL JOINTS USING ASTM A325 OR ASTM A490 BOLTS."

- K. WELDED CONSTRUCTION SHALL COMPLY WITH AWS D1.1 FOR PROCEDURES, APPEARANCE, QUALITY OF WELD, AND METHODS USED IN CORRECTING WELDED WORK.

- L. THE FABRICATOR SHALL FURNISH AND INSTALL ERECTION CLIPS FOR FIT-UP OF WELDED CONNECTIONS.

- M. GUSSET AND STIFFENER PLATES SHALL BE 3/8 INCH THICK MINIMUM.

3.2 PRIMING:

- A. STRUCTURAL STEEL SHALL BE PRIMED AS SPECIFIED HEREIN, UNLESS SHOWN OTHERWISE ON THE DRAWINGS.

- B. STRUCTURAL STEEL SURFACE PREPARATION SHALL CONFORM TO SSPC-SP3, "POWER TOOL CLEANING."

- C. SURFACE PREPARATION AND PRIMER SHALL BE IN ACCORDANCE WITH AISC CODE OF STANDARD PRACTICE.

- D. MATERIALS SHALL REMAIN CLOSED UNTIL REQUIRED FOR USE, MANUFACTURER'S POST-LIFE REQUIREMENTS SHALL BE STRICTLY ADHERED TO.

- E. PRIMER SHALL BE APPLIED TO DRY, CLEAN, PREPARED SURFACE AND UNDER FAVORABLE CONDITIONS IN ACCORDANCE WITH MANUFACTURER'S INSTRUCTIONS. UNLESS OTHERWISE RECOMMENDED BY THE MANUFACTURER PRIMING SHALL NOT BE DONE WHEN AMBIENT TEMPERATURE IS LESS THAN 50 DEGREES F, THE RELATIVE HUMIDITY IS MORE THAN 90 PERCENT, OR THE SURFACE TEMPERATURE IS LESS THAN 5 DEGREES F ABOVE THE DEW POINT.

- F. GENERALLY ALL PRIMER SHALL BE SPRAY APPLIED. BRUSH OR ROLLER APPLICATION SHALL BE RESTRICTED TO TOUCH UP AND TO AREAS NOT ACCESSIBLE BY SPRAY GUN.

- G. PRIMER SHALL BE UNIFORMLY APPLIED WITHOUT RUNS, SAGS, SOLVENT BLISTERS, DRY SPRAY OR OTHER BLEMISHES. ALL BLEMISHES AND OTHER IRREGULARITIES SHALL BE REPAIRED OR REMOVED AND THE AREA RE-COATED. SPECIAL ATTENTION SHALL BE PAID TO CREVICES, WELD LINES, BOLT HEADS, CORNERS, EDGES, ETC., TO OBTAIN THE REQUIRED NOMINAL FILM THICKNESS.

- H. THE DRY FILM THICKNESS OF THE PRIMER SHALL BE 2.0 MILS.

- I. IF THE PRIMER IS DAMAGED BY WELDING OR PHYSICAL ABUSE, THE AREA SHALL BE TOUCHED-UP AND REPAIRED. THE TOUCHUP PAINT SHALL BE COMPATIBLE WITH THE APPLIED PRIMER WITH MINIMUM DRY FILM THICKNESS OF 1.5 MILS.

3.3 INSTALLATION:

- A. INSTALLATION OF STRUCTURAL STEEL SHALL COMPLY WITH AISC "CODE OF STANDARD PRACTICE."

- B. STRUCTURAL FIELD WELDING SHALL BE DONE BY THE ELECTRIC SUBMERGED OR SHIELDED METAL ARC PROCESS. WELDED CONSTRUCTION SHALL COMPLY WITH AWS D1.1.

- C. SPLICE MEMBERS ONLY WHERE INDICATED ON THE DRAWINGS.

- D. ANY GAS CUTTING TORCHES HAVE TO BE APPROVED IN WRITING BY THE PROJECT STRUCTURAL ENGINEER.

- E. PROVIDE TEMPORARY SHORING BRACING WITH CONNECTIONS OF SUFFICIENT STRENGTH TO BEAR IMPOSED LOADS. REMOVE TEMPORARY CONNECTIONS AND MEMBERS WHEN PERMANENT MEMBERS ARE IN PLACE AND THE FINAL CONNECTIONS HAVE BEEN MADE.

- F. ALIGN AND ADJUST MEMBERS, AND OTHER SURFACES WHICH WILL BE IN PERMANENT CONTACT, BEFORE ASSEMBLY.

- G. INSTALL AND FULLY TENSION HIGH STRENGTH THREADED FASTENERS IN ACCORDANCE WITH RSCC, "SPECIFICATIONS FOR STRUCTURAL JOINT USING ASTM A325 OR ASTM A490 BOLTS."

ELECTRICAL NOTES

PART 1 - GENERAL

1.1 GENERAL CONDITIONS:

- A. CONTRACTOR SHALL INSPECT THE EXISTING SITE CONDITIONS PRIOR TO SUBMITTING BID. ANY QUESTIONS ARISING DURING THE BID PERIOD IN REGARDS TO THE SUBCONTRACTORS FUNCTIONS, THE SCOPE OF WORK, OR ANY OTHER ISSUE RELATED TO THIS PROJECT SHALL BE BROUGHT UP DURING THE BID PERIOD WITH THE PROJECT MANAGER FOR CLARIFICATION, NOT AFTER THE CONTRACT HAS BEEN AWARDED.

- B. THE SUBCONTRACTOR SHALL OBTAIN PERMITS, LICENSES, MAKE ALL DEPOSITS, AND PAY ALL FEES REQUIRED FOR THE CONSTRUCTION PERFORMANCE FOR THE WORK UNDER THIS SECTION.

- C. DRAWINGS SHOW THE GENERAL ARRANGEMENT OF ALL SYSTEMS AND COMPONENTS COVERED UNDER THIS SECTION. THE SUBCONTRACTOR SHALL VERIFY ALL DIMENSIONS. DRAWING SHALL NOT BE SCALED TO DETERMINE DIMENSIONS.

1.2 LAWS, REGULATIONS, ORDINANCES, STATUTES AND CODES:

- A. ALL WORK SHALL BE INSTALLED IN ACCORDANCE WITH THE LATEST EDITION OF THE NATIONAL ELECTRICAL CODE, AND ALL APPLICABLE LOCAL LAWS, REGULATIONS, ORDINANCES, STATUTES AND CODES. CONDUIT BENDS SHALL BE THE RADIUS BEND FOR THE TRADE SIZE OF CONDUIT IN COMPLIANCE WITH THE LATEST EDITIONS OF NEC.

1.3 REFERENCES:

- A. THE PUBLICATIONS LISTED BELOW ARE PART OF THIS SPECIFICATION. EACH PUBLICATION SHALL BE THE LATEST REVISION AND ADDENDUM IN EFFECT ON THE DATE. THIS SPECIFICATION IS ISSUED FOR CONSTRUCTION UNLESS OTHERWISE NOTED. EXCEPT AS MODIFIED BY THE REQUIREMENT SPECIFIED HEREIN OR THE DETAILS OF THE DRAWINGS, WORK INCLUDED IN THIS SPECIFICATION SHALL CONFORM TO THE APPLICABLE PROVISION OF THESE PUBLICATIONS.

- ANSI/IEEE (AMERICAN NATIONAL STANDARDS INSTITUTE)
- ASTM (AMERICAN SOCIETY FOR TESTING AND MATERIALS)
- ICE (INSULATED CABLE ENGINEERS ASSOCIATION)
- NEMA (NATIONAL ELECTRICAL MANUFACTURER'S ASSOCIATION)
- NFPA (NATIONAL FIRE PROTECTION ASSOCIATION)
- OSHA (OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION)
- UL (UNDERWRITERS LABORATORIES, INC.)
- AT&T GROUNDING STANDARD NO-00071

1.4 SCOPE OF WORK:

- A. WORK UNDER THIS SECTION SHALL CONSIST OF FURNISHING ALL LABOR, MATERIAL, AND ASSOCIATED SERVICES REQUIRED TO COMPLETE REQUIRED CONSTRUCTION AND BE OPERATIONAL.

- B. ALL ELECTRICAL EQUIPMENT UNDER THIS CONTRACT SHALL BE PROPERLY TESTED, ADJUSTED, AND ALIGNED BY THE SUBCONTRACTOR

- C. THE SUBCONTRACTOR SHALL BE RESPONSIBLE FOR ALL EXCAVATING, DRAINING, TRENCHES, BACKFILLING, AND REMOVAL OF EXCESS DIRT.

- D. THE SUBCONTRACTOR SHALL FURNISH TO THE OWNER WITH CERTIFICATES OF A FINAL INSPECTION AND APPROVAL FROM THE INSPECTION AUTHORITIES HAVING JURISDICTION.

- E. THE SUBCONTRACTOR SHALL PREPARE A COMPLETE SET OF AS-BUILT DRAWINGS, DOCUMENT ALL WIRING EQUIPMENT CONDITIONS, AND CHANGES WHILE COMPLETING THIS

CONTRACT. THE AS-BUILT DRAWINGS SHALL BE SUBMITTED AT COMPLETION OF THE PROJECT.

PART 2 - PRODUCTS

2.1 GENERAL:

- A. ALL MATERIALS AND EQUIPMENT SHALL BE UL LISTED, NEW, AND FREE FROM DEFECTS.

- B. ALL ITEMS OF MATERIALS AND EQUIPMENT SHALL BE ACCEPTABLE TO THE AUTHORITY HAVING JURISDICTION AS SUITABLE FOR THE USE INTENDED.

- C. ALL EQUIPMENT SHALL BEAR THE UNDERWRITERS LABORATORIES LABEL OF APPROVAL, AND SHALL CONFORM TO REQUIREMENT OF THE NATIONAL ELECTRICAL CODE.

- D. ALL OVER-CURRENT DEVICES SHALL HAVE AN INTERRUPTING CURRENT RATING EQUAL TO OR GREATER THAN THE SHORT CIRCUIT CURRENT TO WHICH THEY ARE SUBJECTED, 10,000 AIC MINIMUM. VERIFY AVAILABLE SHORT CIRCUIT CURRENT DOES NOT EXCEED THE RATING OF ELECTRICAL EQUIPMENT.

2.2 MATERIALS AND EQUIPMENT:

A. CONDUIT:

- RIGID METAL CONDUIT (RMC) SHALL BE HOT-DIPPED GALVANIZED INSIDE AND OUTSIDE INCLUDING ENDS AND THREADS AND ENAMELED OR LACQUERED INSIDE IN ADDITION TO GALVANIZING.
- LIQUIDTIGHT FLEXIBLE METAL CONDUIT SHALL BE UL LISTED.
- CONDUIT CLAMPS, STRAPS AND SUPPORTS SHALL BE STEEL OR MALLEABLE IRON. ALL FITTINGS SHALL BE CONDARY BUSH COMPRESSION AND CONCRETE TIGHT TYPE. GROUNDING BUSHINGS WITH INSULATED THROATS SHALL BE INSTALLED ON ALL CONDUIT TERMINATIONS.
- NONMETALLIC CONDUIT AND FITTINGS SHALL BE SCHEDULE 40 PVC. INSTALL USING SOLVENT-CEMENT-TYPE JOINTS AS RECOMMENDED BY THE MANUFACTURER.

B. CONDUCTORS AND CABLE:

- CONDUCTORS AND CABLE SHALL BE FLAME-RETARDANT, MOISTURE AND HEAT RESISTANT THERMOPLASTIC, SINGLE CONDUCTOR, COPPER, TYPE THHN/THWN-2, 600 VOLT, SIZE AS INDICATED, 12 AWG SHALL BE THE MINIMUM SIZE CONDUCTOR USED.
- 10 AWG AND SMALLER CONDUCTOR SHALL BE SOLID OR STRANDED AND 8 AWG AND LARGER CONDUCTORS SHALL BE STRANDED.
- SOLDERLESS, COMPRESSION-TYPE CONNECTORS SHALL BE USED FOR TERMINATION OF ALL STRANDED CONDUCTORS.
- STRAIN-RELIEF SUPPORTS GRIPS SHALL BE HUBBELL KELLEMS OR APPROVED EQUAL. CABLES SHALL BE SUPPORTED IN ACCORDANCE WITH THE NEC AND CABLE MANUFACTURER'S RECOMMENDATIONS.
- ALL CONDUCTORS SHALL BE TAGED AT BOTH ENDS OF THE CONDUCTOR, AT ALL PULL BOXES, J-BOXES, EQUIPMENT AND CABINETS AND SHALL BE IDENTIFIED WITH APPROVED PLASTIC TAGS (ACTION CRAFT, BRADY, OR APPROVED EQUAL).

C. DISCONNECT SWITCHES:

- DISCONNECT SWITCHES SHALL BE HEAVY DUTY, DEAD-FRONT, QUICK-MAKE, QUICK-BREAK, EXTERNALLY OPERABLE, HANDLE LOCKABLE WITH COVER IN CLOSED POSITION, RATING AS INDICATED, UL LABELED FURNISHED IN NEMA 3R ENCLOSURE, SQUARE-D OR APPROVED EQUAL.

D. CHEMICAL ELECTROLYTIC GROUNDING SYSTEM:

- INSTALL CHEMICAL GROUNDING AS REQUIRED. THE SYSTEM SHALL BE ELECTROLYTIC MAINTENANCE FREE ELECTRODE CONSISTING OF RODS WITH A MINIMUM 2 AWG CU EXOTHERMALLY WELDED PISTAL, PROTECTIVE BOXES, AND BACKFILL MATERIAL. MANUFACTURER SHALL BE LYNCOLE XIT GROUNDING ROD TYPES K2-(*)CJS OR K2L-(*)CJS (*) LENGTH AS REQUIRED.
- GROUND ACCESS BOX SHALL BE A POLYPLASTIC BOX FOR NON-TRAFFIC APPLICATIONS, INCLUDING BOLT DOWN FLUSH COVER WITH "BREATHER" HOLES. KIT MODEL #BX-22. ALL DISCONNECT SWITCHES AND CONTROLLING DEVICES SHALL BE PROVIDED WITH ENGRAVED LAMICOID NAMEPLATES INDICATING EQUIPMENT CONTROLLED, BRANCH CIRCUITS ID NUMBERING, AND THE ELECTRICAL POWER SOURCE.
- BACKFILL MATERIAL SHALL BE LYNCONITE AND LYNCOLE GROUNDING GRAVEL.

E. SYSTEM GROUNDING:

- LL GROUNDING COMPONENTS SHALL BE TINNED AND GROUNDING CONDUCTOR SHALL BE 2 AWG BARE, SOLID, TINNED, COPPER. ABOVE GRADE GROUNDING CONDUCTORS SHALL BE INSULATED WHERE NOTED.
- GROUNDING BUSES SHALL BE BARE, TINNED, ANNEALED COPPER BARS OF RECTANGULAR CROSS SECTION. STANDARD BUS BARS MGB, SHALL BE FURNISHED AND INSTALLED BY THE SUBCONTRACTOR. THEY SHALL NOT BE FABRICATED OR MODIFIED IN THE FIELD. ALL GROUNDING BUSES SHALL BE IDENTIFIED WITH MINIMUM 3/4" LETTERS BY WAY OF STENCILING OR DESIGNATION PLATE.
- CONNECTORS SHALL BE HIGH-CONDUCTIVITY, HEAVY DUTY, LISTED AND LABELED AS GROUNDING CONNECTORS FOR THE MATERIALS USED. USE TWO-HOLE COMPRESSION LUGS WITH HEAT SHRINK FOR MECHANICAL CONNECTIONS.
- EXOTHERMIC WELDED CONNECTIONS SHALL BE PROVIDED IN KIT FORM AND SELECTED FOR THE SPECIFIC TYPES, SIZES, AND COMBINATIONS OF CONDUCTORS AND OTHER ITEMS TO BE CONNECTED.
- GROUND RODS SHALL BE COPPER-CLAD STEEL WITH HIGH-STRENGTH STEEL CORE AND ELECTROLYTIC-GRADE COPPER OUTER SHEATH, MOLDED WELDED TO CORE. 5/8"x10"-0" ALL GROUNDING RODS SHALL BE INSTALLED WITH INSPECTION SLEEVES.
- INSTALL AN EQUIPMENT GROUNDING CONDUCTOR IN ALL CONDUITS IN COMPLIANCE WITH THE SPECIFICATIONS AND NEC. THE EQUIPMENT GROUNDING CONDUCTORS SHALL BE BONDED AT ALL JUNCTION BOXES, PULLBOXES, DISCONNECT SWITCHES, STARTERS, AND EQUIPMENT CABINETS.

F. OTHER MATERIALS:

- THE SUBCONTRACTOR SHALL PROVIDE OTHER MATERIALS, THOUGH NOT SPECIFICALLY DESCRIBED, WHICH ARE REQUIRED FOR A COMPLETELY OPERATIONAL SYSTEM AND PROPER INSTALLATION OF THE WORK.
 - PROVIDE PULL BOXES AND JUNCTION BOXES WHERE SHOWN OR REQUIRED BY NEC.
- G. PANELS AND LOAD CENTERS:
- ALL PANEL DIRECTORIES SHALL BE TYPEDWRITTEN.

PART 3 - EXECUTION

3.1 GENERAL:

- A. ALL MATERIAL AND EQUIPMENT SHALL BE INSTALLED IN STRICT ACCORDANCE WITH THE MANUFACTURER'S RECOMMENDATIONS.

- B. EQUIPMENT SHALL BE TIGHTLY COVERED AND PROTECTED AGAINST DIRT OR WATER, AND AGAINST CHEMICAL OR MECHANICAL INJURY DURING INSTALLATION AND CONSTRUCTION PERIODS.

3.2 LABOR AND WORKMANSHIP:

- A. ALL LABOR FOR THE INSTALLATION OF MATERIALS AND EQUIPMENT FURNISHED FOR THE ELECTRICAL SYSTEM SHALL BE INSTALLED BY EXPERIENCED WIRE MEN, IN A NEAT AND WORKMAN-LIKE MANNER.

- B. ALL ELECTRICAL EQUIPMENT SHALL BE ADJUSTED, ALIGNED AND TESTED BY THE SUBCONTRACTOR AS REQUIRED TO PRODUCE THE INTENDED PERFORMANCE.

- C. UPON COMPLETION OF WORK, THE SUBCONTRACTOR SHALL THOROUGHLY CLEAN ALL EXPOSED EQUIPMENT, REMOVE ALL LABELS AND ANY DEBRIS, GRATING OR CARTONS AND LEAVE THE INSTALLATION FINISHED AND READY FOR OPERATION.

3.3 COORDINATION:

- A. THE SUBCONTRACTOR SHALL COORDINATE THE INSTALLATION OF ELECTRICAL ITEMS WITH THE OWNER-FURNISHED EQUIPMENT DELIVERY SCHEDULE TO PREVENT UNNECESSARY DELAYS IN THE TOTAL WORK.

3.4 INSTALLATION:

A. CONDUIT:

- ALL ELECTRICAL WIRING SHALL BE INSTALLED IN CONDUIT AS SPECIFIED. NO CONDUIT OR TUBING OF LESS THAN 3/4 INCH TRADE SIZE.
- PROVIDE RIGID PVC SCHEDULE 80 CONDUITS FOR ALL RISERS, RMC OTHERWISE NOTED. EMT MAY BE INSTALLED FOR EXTERIOR CONDUITS WHERE NOT SUBJECT TO PHYSICAL DAMAGE.
- THE INSTALLATION OF SCHEDULE 40 PVC AND RMC CONDUITS SHALL BE 24 INCHES MINIMUM DEPTH. ALL 90 DEGREE BENDS SHALL BE RMC. EXPANSION JOINTS ARE REQUIRED ON ALL CONDUIT RISERS.
- USE GALVANIZED FLEXIBLE STEEL CONDUIT WHERE DIRECT CONNECTION TO EQUIPMENT WITH MOVEMENT, VIBRATION OR FOR EASE OF MAINTENANCE. USE LIQUID TIGHT, FLEXIBLE METAL CONDUIT FOR OUTDOOR APPLICATIONS. INSTALL GALVANIZED FLEXIBLE STEEL CONDUIT AT ALL POINTS OF CONNECTION TO EQUIPMENT MOUNTED ON SUPPORT TO ALLOW FOR EXPANSION AND CONTRACTION.
- RUN OF CONDUIT BETWEEN BOXES OR EQUIPMENT SHALL NOT CONTAIN MORE THAN THE EQUIVALENT OF THREE QUARTER-BENDS. CONDUIT BEND SHALL BE MADE WITH THE

UL LISTED BENDER OR FACTORY 90 DEGREE LBOWS MAY BE USED.

- FIELD FABRICATED CONDUITS SHALL BE CUT SQUARE WITH A CONDUIT CUTTING TOOL AND REAMED TO PROVIDE A SMOOTH INSIDE SURFACE.
- PROVIDE INSULATED GROUNDING BUSHING FOR ALL CONDUITS.
- SUBCONTRACTOR IS RESPONSIBLE FOR PROTECTING ALL CONDUITS DURING CONSTRUCTION. TEMPORARY OPENINGS IN THE CONDUIT SYSTEM SHALL BE PLUGGED OR CAPPED TO PREVENT ENTRANCE OF MOISTURE OR FOREIGN MATTER. SUBCONTRACTOR SHALL REPLACE ANY CONDUITS CONTAINING FOREIGN MATERIALS THAT CANNOT BE REMOVED.
- ALL CONDUITS SHALL BE SWABBED CLEAN BY PULLING AN APPROPRIATE SIZE MANDREL THROUGH THE CONDUIT BEFORE INSTALLATION OF CONDUCTORS OR CABLES. CONDUIT SHALL BE FREE OF DIRT AND DEBRIS.
- INSTALL PULL STRINGS IN CLEAN EMPTY CONDUITS. IDENTIFY PULL STRINGS AT EACH END.
- INSTALL 2" HIGHLY VISIBLE AND DETECTABLE TAPE 12" ABOVE ALL UNDERGROUND
- CONDUITS AND CONDUCTORS.
- CONDUITS SHALL BE INSTALLED IN SUCH A MANNER AS TO INSURE AGAINST COLLECTION OF TRAPPED CONDENSATION.
- PROVIDE CORE DRILLING AS NECESSARY FOR PENETRATIONS TO ALLOW FOR RACEWAYS AND CABLES TO BE ROUTED THROUGH THE BUILDING. DO NOT PENETRATE STRUCTURAL MEMBERS. SLEEVES AND/OR PENETRATIONS IN FIRE RATED CONSTRUCTION SHALL BE EFFECTIVELY SEALED WITH FIRE RATED MATERIAL WHICH SHALL MAINTAIN THE FIRE RATING OF THE WALL OR STRUCTURE. FIRE STOPS AT FLOOR PENETRATIONS SHALL PREVENT PASSAGE OF WATER, SMOKE, FIRE, AND FUMES. ALL MATERIAL SHALL BE UL APPROVED FOR THIS PURPOSE.

B. CONDUCTORS AND CABLE:

- ALL POWER WIRING SHALL BE COLOR CODED AS FOLLOWS:

DESCRIPTION	208/240/120 VOLT SYSTEMS
PHASE A	BLACK
PHASE B	RED
PHASE C	BLUE
NEUTRAL	WHITE
GROUNDING	GREEN

- SPLICES SHALL BE MADE ONLY AT OUTLETS, JUNCTION BOXES, OR ACCESSIBLE RACEWAY CONDULETS APPROVED FOR THIS PURPOSE.
- PULLING LUBRICANTS SHALL BE UL APPROVED. SUBCONTRACTOR SHALL USE NYLON OR HEMP ROPE FOR PULLING CONDUCTOR OR CABLES INTO THE CONDUIT.
- CABS SHALL BE SHALDED, WITHOUT INTERLACING, AND BE OF SUFFICIENT LENGTH IN ALL BOXES & EQUIPMENT TO PERMIT MAKING A NEAT ARRANGEMENT. CABLES SHALL BE SECURED IN A MANNER TO AVOID TENSION ON CONDUCTORS OR TERMINALS. CONDUCTORS SHALL BE PROTECTED FROM MECHANICAL INJURY AND MOISTURE. SHARP BENDS OVER CONDUIT BUSHINGS ARE PROHIBITED. DAMAGED CABLES SHALL BE REMOVED AND REPLACED AT THE SUBCONTRACTOR'S EXPENSE.

C. DISCONNECT SWITCHES:

- INSTALL DISCONNECT SWITCHES LEVEL AND PLUMB. CONNECT TO WIRING SYSTEM AND GROUNDING SYSTEM AS INDICATED.

D. GROUNDING:

- ALL METALLIC PARTS OF ELECTRICAL EQUIPMENT WHICH DO NOT CARRY CURRENT SHALL BE GROUNDED IN ACCORDANCE WITH THE REQUIREMENTS OF THE BUILDING MANUFACTURER, AT&T GROUNDING STANDARD NO-00071, NO-00135, AND THE NATIONAL ELECTRICAL CODE.
- PROVIDE ELECTRICAL GROUNDING AND BONDING SYSTEM INDICATED WITH ASSEMBLY OF MATERIALS, INCLUDING GROUNDING ELECTRODES, BONDING JUMPERS AND ADDITIONAL ACCESSORIES AS REQUIRED FOR A COMPLETE INSTALLATION.
- ALL GROUNDING CONDUCTORS SHALL PROVIDE A STRAIGHT DOWNWARD PATH TO GROUND WITH GRADUAL BEND AS REQUIRED. GROUNDING CONDUCTORS SHALL NOT BE LOOPEO OR SHARPLY BENT. ROUTE GROUNDING CONNECTIONS AND CONDUCTORS TO GROUND IN THE SHORTEST AND STRAIGHTEST PATHS POSSIBLE TO MINIMIZE TRANSIENT VOLTAGE RISES.
- BUILDINGS AND/OR NEW TOWERS GREATER THAN 75 FEET IN HEIGHT AND WHERE THE MAIN GROUNDING CONDUCTORS ARE REQUIRED TO BE ROUTED TO GRADE, THE SUBCONTRACTOR SHALL ROUTE TWO GROUNDING CONDUCTORS FROM THE ROOFTOP. TOWERS, AND WATER TOWERS GROUNDING RING, TO THE EXISTING GROUNDING SYSTEM. THE GROUNDING CONDUCTORS SHALL NOT BE SMALLER THAN 2/0 AWG COPPER. ROOFTOP GROUNDING RING SHALL BE BONDED TO THE EXISTING GROUNDING SYSTEM, THE BUILDING STEEL COLUMNS, LIGHTNING PROTECTION SYSTEM, AND BUILDING MAIN WATER LINE (FERROUS OR NONFERROUS METAL PIPING ONLY).
- TIGHTEN GROUNDING AND BONDING CONNECTORS, INCLUDING SCREWS AND BOLTS, IN ACCORDANCE WITH MANUFACTURER'S PUBLISHED TORQUE TIGHTENING VALUES FOR CONNECTORS AND BOLTS. WHERE MANUFACTURER'S TORQUING REQUIREMENTS ARE NOT AVAILABLE, TIGHTEN CONNECTIONS TO COMPLY WITH TIGHTENING TORQUE VALUES SPECIFIED IN UL TO ASSURE PERMANENT AND EFFECTIVE GROUNDING.
- SUBCONTRACTOR SHALL VERIFY THE LOCATIONS OF GROUNDING TIE-IN-POINTS TO THE EXISTING GROUNDING SYSTEM. ALL UNDERGROUND GROUNDING CONNECTIONS SHALL BE MADE BY THE EXOTHERMIC WELD PROCESS AND INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S INSTRUCTIONS.
- ALL GROUNDING CONNECTIONS SHALL BE INSPECTED FOR TIGHTNESS. EXOTHERMIC WELDED CONNECTIONS SHALL BE APPROVED BY THE INSPECTOR HAVING JURISDICTION BEFORE BEING PERMANENTLY CONCEALED.
- APPLY CORROSION-RESISTANCE FINISH TO FIELD CONNECTIONS AND PLACES WHERE FACTORY APPLIED PROTECTIVE COATINGS HAVE BEEN DESTROYED. USE KOPR-SHIELD ANTI-OXIDATION COMPOUND ON ALL COMPRESSION GROUNDING CONNECTIONS.
- A SEPARATE, CONTINUOUS, INSULATED EQUIPMENT GROUNDING CONDUCTOR SHALL BE INSTALLED IN ALL FEEDER AND BRANCH CIRCUITS.
- BOND ALL INSULATED GROUNDING BUSHINGS WITH A BARE 6 AWG GROUNDING CONDUCTOR TO A GROUND BUS.
- DIRECT BURIED GROUNDING CONDUCTORS SHALL BE INSTALLED AT A NOMINAL DEPTH OF 36" MINIMUM BELOW GRADE, OR 6" BELOW THE FROST LINE, USE THE GREATER OF THE TWO DISTANCES.
- ALL GROUNDING CONDUCTORS EMBEDDED IN OR PENETRATING CONCRETE SHALL BE INSTALLED IN SCHEDULE 40 PVC CONDUIT.
- THE INSTALLATION OF CHEMICAL ELECTROLYTIC GROUNDING SYSTEM IN STRICT ACCORDANCE WITH MANUFACTURER'S INSTRUCTIONS. REMOVE SEALING TAPE FROM LEACHING AND BREATHER HOLES. INSTALL PROTECTIVE BOX FLUSH WITH GRADE.
- DRIVE GROUND RODS UNTIL TOPS ARE A MINIMUM DISTANCE OF 36" DEPTH OR 6" BELOW FROST LINE, USING THE GREATER OF THE TWO DISTANCES.
- IF COAX ON THE ICE BRIDGE IS MORE THAN 6 FT. FROM THE GROUNDING BAR AT THE BASE OF THE TOWER, A SECOND GROUNDING BAR WILL BE NEEDED AT THE END OF THE ICE BRIDGE, TO GROUND THE COAX CABLE GROUNDING KITS AND IN-LINE ARRESTERS.
- SUBCONTRACTOR SHALL REPAIR, AND/OR REPLACE, EXISTING GROUNDING SYSTEM COMPONENTS DAMAGED DURING CONSTRUCTION AT THE SUBCONTRACTORS EXPENSE.

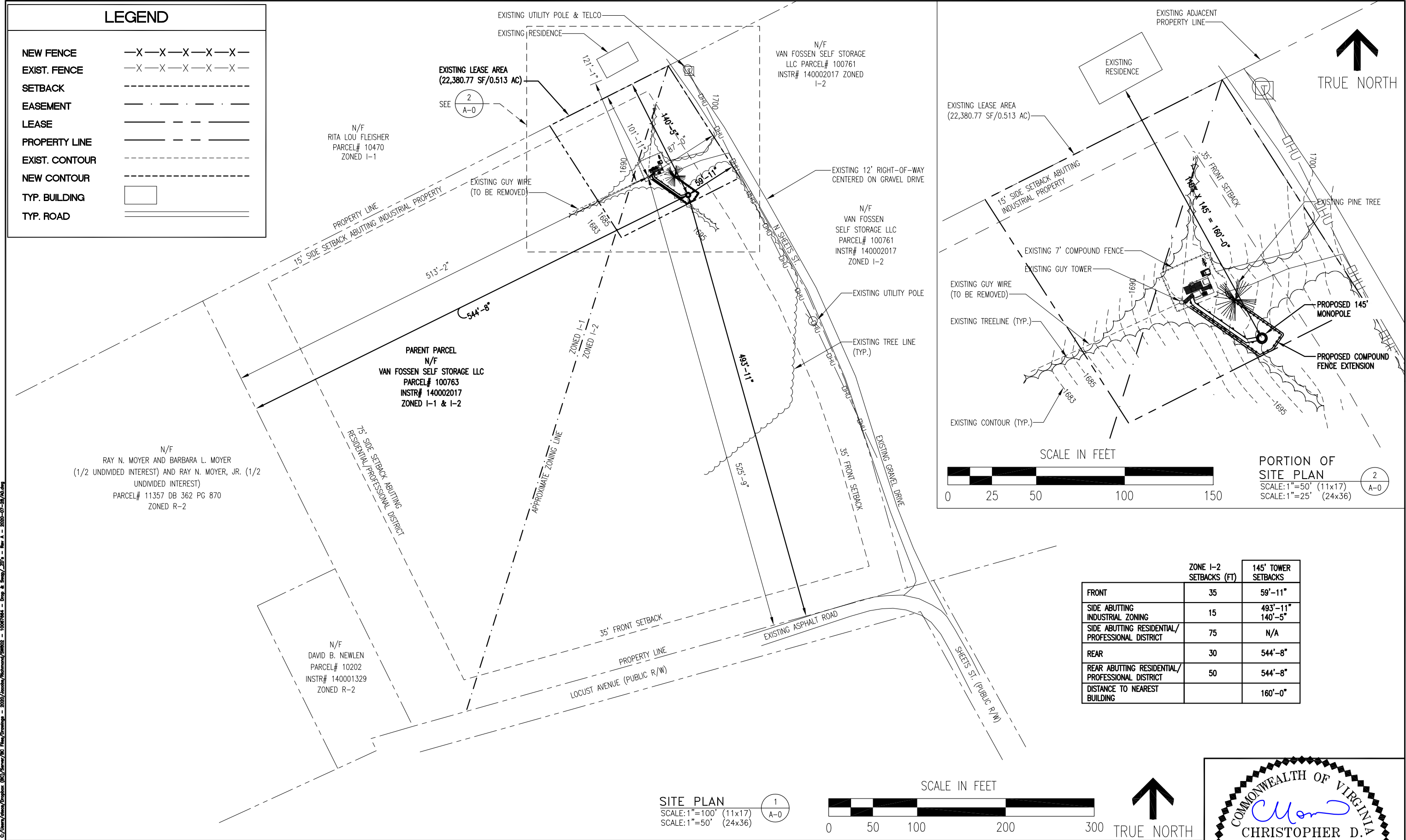
3.5 ACCEPTANCE TESTING:

- A. CERTIFIED PERSONNEL USING CERTIFIED EQUIPMENT SHALL PERFORM REQUIRED TESTS AND SUBMIT WRITTEN TEST REPORTS UPON COMPLETION.

- B. WHEN MATERIAL AND/OR WORKMANSHIP IS FOUND NOT TO COMPLY WITH THE SPECIFIED REQUIREMENTS, THE NON-COMPLYING ITEMS SHALL BE REMOVED FROM THE PROJECT SITE AND REPLACED WITH ITEMS COMPLYING WITH THE SPECIFIED REQUIREMENTS PROMPTLY AFTER RECEIPT OF NOTICE FOR NON-COMPLIANCE.

C. TEST PROCEDURES:

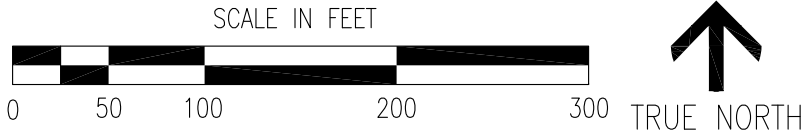
- ALL FEEDERS SHALL HAVE INSULATION TESTED AFTER INSTALLATION, BEFORE CONNECTION TO DEVICES. THE CONDUCTORS SHALL TEST FREE FROM SHORT CIRCUITS AND GROUNDS. TESTING SHALL BE FOR ONE MINUTE USING 1000V DC. PROVIDE WRITTEN DOCUMENTATION FOR ALL TEST LISTED TO SUBCONTRACTOR.
- PRIOR TO ENERGIZING CIRCUITRY, TEST WIRING DEVICES FOR ELECTRICAL CONTINUITY AND PROPER POLARITY CONNECTIONS.
- MEASURE AND RECORD VOLTAGES BETWEEN PHASES AND BETWEEN PHASE CONDUCTORS AND NEUTRALS. SUBMIT A REPORT OF MAXIMUM AND MINIMUM VOLTAGES
- PERFORM GROUNDING TEST TO MEASURE GROUNDING RESISTANCE OF GROUNDING SYSTEM USING THE IEEE STANDARD 3-POINT "TALL-OF-POTENTIAL" METHOD. PROVIDE PLOTTED TEST VALUES AND LOCATION SKETCH. NOTIFY THE ENGINEER IMMEDIATELY IF MEASURED VALUE IS OVER 5 OHMS.



PORTION OF
SITE PLAN
SCALE: 1"=50' (11x17)
SCALE: 1"=25' (24x36)

	ZONE I-2 SETBACKS (FT)	145' TOWER SETBACKS
FRONT	35	59'-11"
SIDE ABUTTING INDUSTRIAL ZONING	15	493'-11" 140'-5"
SIDE ABUTTING RESIDENTIAL/ PROFESSIONAL DISTRICT	75	N/A
REAR	30	544'-8"
REAR ABUTTING RESIDENTIAL/ PROFESSIONAL DISTRICT	50	544'-8"
DISTANCE TO NEAREST BUILDING		160'-0"

SITE PLAN
SCALE: 1"=100' (11x17)
SCALE: 1"=50' (24x36)



BC

architects
engineers

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TEL: (703) 671-6000
FAX: (703) 671-6300

JACOBS

4801 COX ROAD
SUITE 302
GLEN ALLEN, VA 23060

SW802
VAN FOSSEN TOWER

SITE ADDRESS:
2507 WEST BEVERLY
STAUNTON, VA 24401

4801 COX ROAD
GLEN ALLEN, VA 23060

3									
2									
1									
0	08-06-20	FINAL ZONING DRAWINGS	AGT	BMQ	BMQ				
A	08-05-20	PRELIMINARY ZONING DRAWINGS	AGT	BMQ	BMQ				
NO.	DATE	REVISIONS	BY	CHK	APP'D				
SCALE: AS SHOWN			DESIGNED AGT		DRAWN AGT				

AT&T PROJECTS

SITE PLAN

DRAWING NUMBER
A-0

REV
0

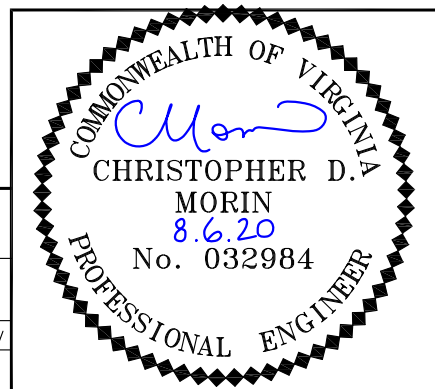
COMMONWEALTH OF VIRGINIA

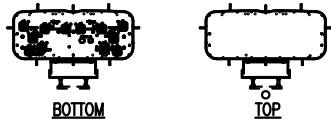
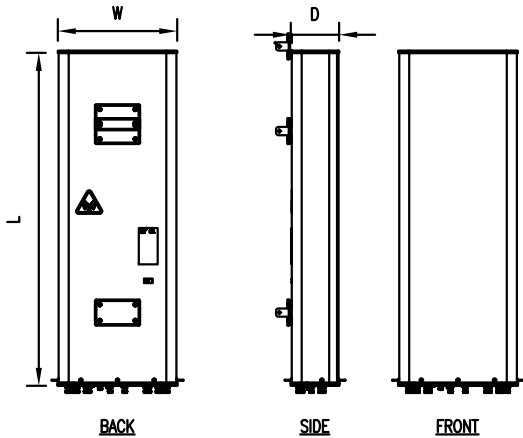
Christopher D. MORIN

8.6.20

No. 032984

PROFESSIONAL ENGINEER





COMMSCOPE_NNH4-65A-R6_PANEL_ANTENNA
MECHANICAL SPECIFICATIONS
WIND LOADING, MAX.: 150 KM/H @ 660 N
WIND SPEED, MAX.: 150 MPH.
DIMENSIONS: 55.1"Lx19.6"Wx7.8"D
WEIGHT: 73.9 LBS
CONNECTOR TYPE: 8 PIN DIN FEMALE/MALE

ELECTRICAL SPECIFICATIONS

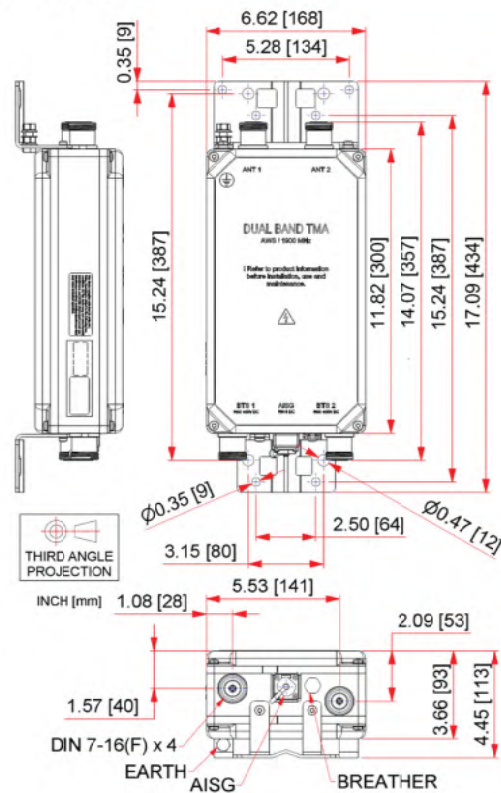
FREQUENCY BAND, MHZ	698-806	806-896	1695-1880	1850-1990	1920-2180	2300-2360
GAIN, DBI	13.2	13.8	14.0	14.7	14.8	15.2
BEAMWIDTH, HORIZONTAL, DEGREES	72°	63°	59°	60°	62°	59°
BEAMWIDTH, VERTICAL, DEGREES	16.4°	14.9°	15.7°	14.6°	13.9°	12.4°
INPUT POWER PER PORT, MAXIMUM, WATTS	250	250	250	250	250	200
POLARIZATION	±45°	±45°	±45°	±45°	±45°	±45°
IMPEDANCE	50	50	50	50	50	50

PANEL ANTENNA (COMMSCOPE_NNH4-65A-R6)
SCALE: N.T.S.

1
A-5



MECHANICAL BLOCK DIAGRAM

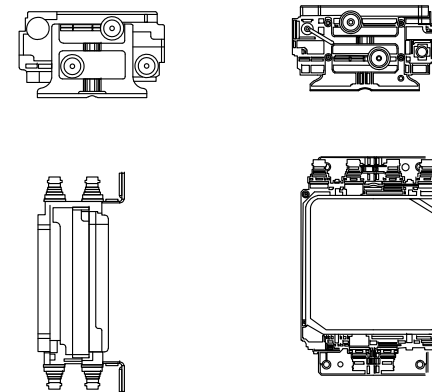


Rev 2 Apr 17 2017 TMA2066F03V1-1D
an INFINITI company Page 4 Contact Us: +1 303 768 8080 | +61 (0) 7 3907 1200 | www.kaelus.com

PART NUMBER: TMA2066F03V1-1D
MANUFACTURER: KAEIUS
DESCRIPTION: TWIN TMA, AWS/1900MHZ DUAL BAND, AISG2.0
STANDARD SUPPORTED: AWS, LTE 1900
FREQUENCY: 1.85 TO 1.99 GHZ
BYPASS: NO
POWER: 160 W
CONFIGURATION: TWIN TMA
IP3: 28 DBM
PEAK POWER: 2 KW
AISG: V2.0
APPLICATION: AWS 1700/LTE 1900
BAND: DUAL BAND
INTERMODULATION: -153 DBC
CURRENT: 75 TO 265 MA
VOLTAGE: 7.5 TO 30 V
IMPEDANCE: 50 OHMS
NOTE: INPUT POWER (RX): 12 DBM
FREQUENCY TX: 1.93 TO 1.99 GHZ
INSERTION LOSS TX: 0.7 DB
RETURN LOSS TX: 18 DB
GAIN RX: 12 DB
FREQUENCY RX: 1.85 TO 1.91 GHZ
NOISE FIGURE RX: 1.4 DB
RETURN LOSS RX: 14 TO 18 DB
CONNECTORS: 7/16 DIN, 7/16 DIN - FEMALE
DIMENSIONS: 11.82" X 6.62" X 3.66"
MOUNTING: POLE MOUNT, WALL MOUNT
PACKAGE TYPE: MODULE WITH CONNECTORS
WEIGHT: 18.07 LBS.
OPERATING TEMPERATURE: -40 TO 149 DEGREES F

KAEIUS TMA PART#: TMA2066F03V1-1D
SCALE: N.T.S.

2
A-5



COMMSCOPE_TMAT1921B68-21-43 |
E14R00P09 TMA SPECIFICATIONS

DIMENSIONS: 9.1"Lx8.7"Wx4.2"D
WEIGHT: 15.653 LBS
COLOR: GRAY
MODULARITY: 2-TWIN
MOUNTING: POLE/WALL
MOUNTING PIPE HARDWARE: BAND CLAMPS (2)
RF CONNECTOR INTERFACE: 4.3-10 FEMALE
VOLTAGE: 7-30 VDC
OPERATING CURRENT AT VOLTAGE: 240 MA @ 12 V

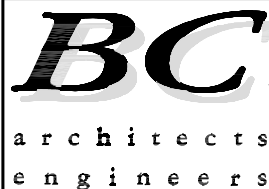
ELECTRICAL SPECIFICATIONS

FREQUENCY RANGE, MHZ	555-894	1695-1780	1850-1910	2110-2200	1930-1990
INSERTION LOSS, TYPICAL, DB	0.10			0.15	0.45
TOTAL GROUP DELAY, TYPICAL, NS	4	30	110	10	35
RETURN LOSS, TYPICAL, DB	22	22	22	22	22
ISOLATION, MINIMUM, DB	50				
INPUT POWER, RMS, MAXIMUM, W	200			200	200
INPUT POWER, PEP, MAXIMUM, W	3,000			3,000	3,000
3RD ORDER PIM, TYPICAL, DBC	-156			-156	-156
3RD ORDER PIM TEST METHOD	2 X 20 W CW TONES			*	2 X 20 W CW TONES
BANDWIDTH, MHZ		85.00	60.00	90.00	60.00
GAIN, NOMINAL, DB		12.0	12.0		
GAIN, TOLERANCE, DB		±1.2	±1.2		
NOISE FIGURE, TYPICAL, DB		1.0	1.3		
INSERTION LOSS-BYPASS MODE, TYPICAL, DB		1.3	2.2		
RETURN LOSS-BYPASS MODE, TYPICAL, DB		16	16		
TX BAND REJECTION, MINIMUM, DB		60	60		
RX BAND REJECTION, MINIMUM, DB				55	45

*1X 20 W AWS CW TONE
1X 20 W PCS CW TONE

COMMSCOPE TMA (PART# TMA1921B68-21-43/E14R00P09)
SCALE: N.T.S.

3
A-5



5661 COLUMBIA PIKE, SUITE 200
FALLS CHURCH, VA 22041-2868
TEL: (703) 671-6000
FAX: (703) 671-6300



4801 COX ROAD
SUITE 302
GLEN ALLEN, VA 23060

SW802
VAN FOSSEN TOWER

SITE ADDRESS:
2507 WEST BEVERLY
STAUNTON, VA 24401



4801 COX ROAD
GLEN ALLEN, VA 23060

3									
2									
1									
0	08-06-20	FINAL ZONING DRAWINGS	AGT	BMQ	BMQ				
A	08-05-20	PRELIMINARY ZONING DRAWINGS	AGT	BMQ	BMQ				
NO.	DATE	REVISIONS	BY	CHK	APP'D				
SCALE:	AS SHOWN	DESIGNED	AGT	DRAWN	AGT				

AT&T PROJECTS

DETAILS

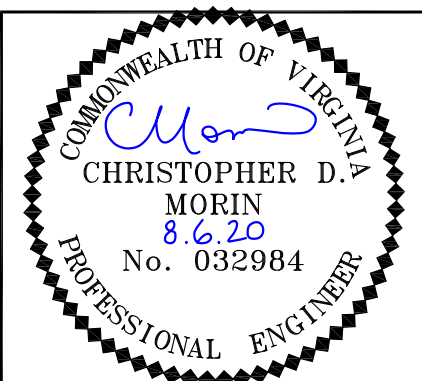


DRAWING NUMBER

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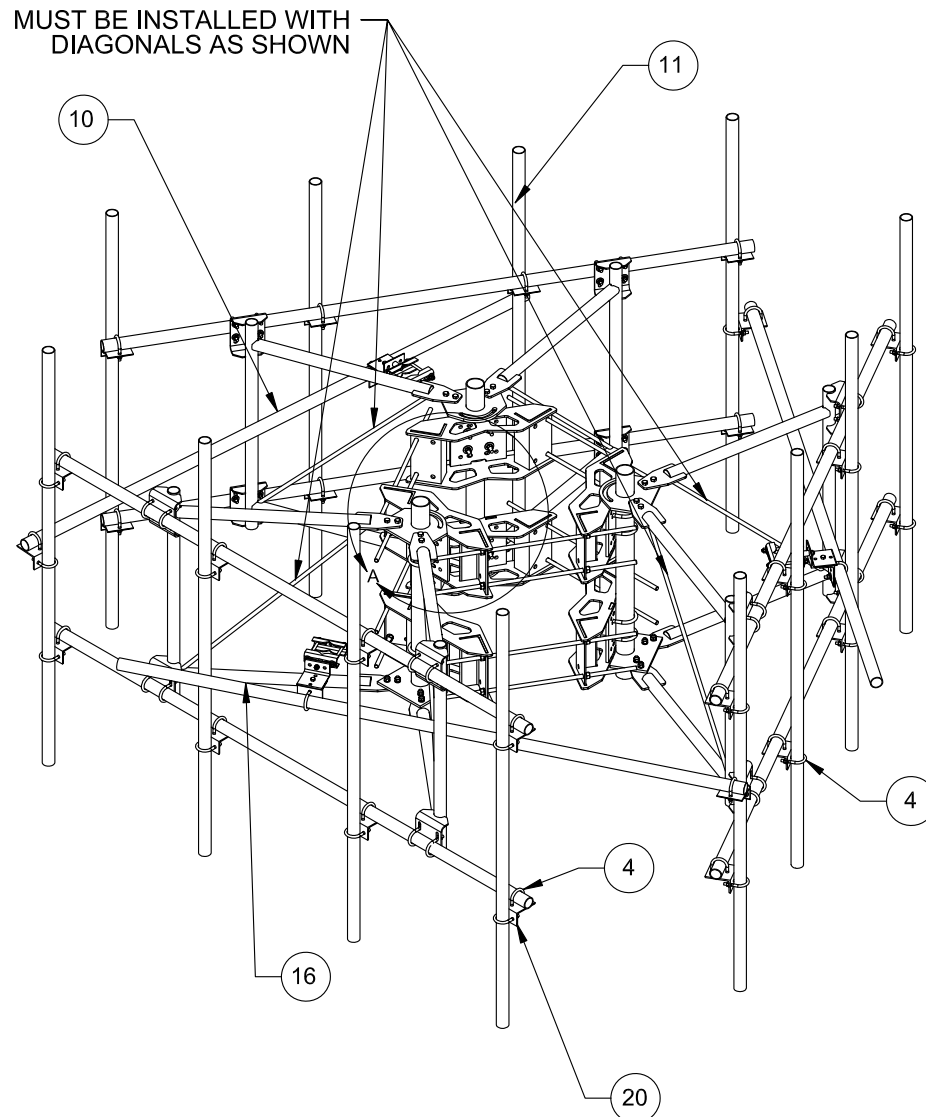
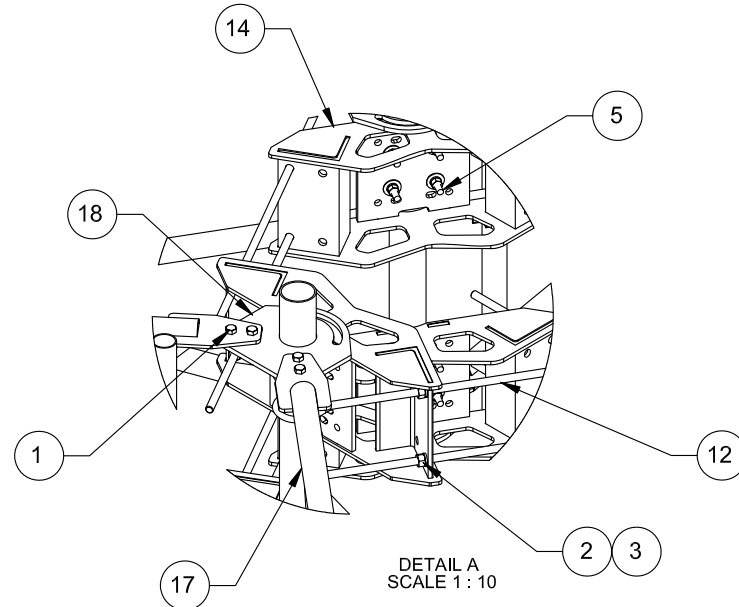
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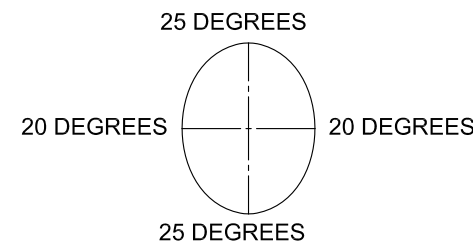
NOTES:

MUST BE INSTALLED WITH
DIAGONALS AS SHOWN



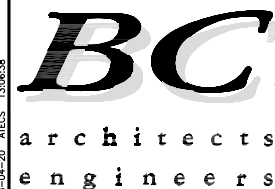
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1	GB-0520A	5/8" X 2" GALV BOLT KIT (A325)	24	0.26 LBS	
2	GN-06	3/4" GALV HEX NUT	24	0.15 LBS	
3	GWL-06	3/4" GALV LOCK WASHER	24	0.04 LBS	
4	GUB-4240	1/2" X 2-1/2" X 4" GALV U-BOLT	81	0.56 LBS	
5	GUB-53560	5/8" X 3-5/8" X 6" GALV U-BOLT	12	1.28 LBS	
6	GWLF-04	1/2" GALV FLAT WASHER	12	0.03 LBS	
7	GWL-04	1/2" GALV LOCK WASHER	12	0.01 LBS	
8	GN-04	1/2" GALV HEX NUT	12	0.04 LBS	
9	MT-379-8	1/2" X 8" GALV THREADED ROD	6	0.44 LBS	
10	MT-537	Ø 2.375" OD x 126" PIPE	3	30.45 LBS	
11	MT-651-96	Ø 2.375" OD X 96" PIPE	12	23.00 LBS	
12	MT38440	3/4" X 40" GALV THREADED ROD GRADE B7	12	4.98 LBS	
13	OS15034	3/4" X 1-1/2" OFFSET COLLAR	3	0.14 LBS	
14	RM1550301	15"-50" 3 SECTOR RM WLDMNT	6	66.20 LBS	
15	SAB01	FORMED CLAMP	6	1.35 LBS	
16	SFG2201	SECTOR FRAME ARM WLDMNT	3	52.49 LBS	
17	SFG2202	SECTOR FRAME ARM WLDMNT	3	52.49 LBS	
18	SFG2203	BACK VERTICAL ARM MOUNT	3	48.72 LBS	
19	SFG23126	128" SCH 40 PIPE 2-3/8" OD	6	38.76 LBS	
20	XA2020.01	CROSS OVER ANGLE	33	2.65 LBS	
21	GB-0414A	1/2" X 1-1/2" GALV BOLT KIT (A325)	3	0.13 LBS	
22	GB-0426A	1/2" X 2-3/4" GALV BOLT KIT (A325)	3	0.20 LBS	

ALLOWABLE TIEBACK ANGLE
±25 DEGREES VERTICAL
±20 DEGREES HORIZONTAL



COMMSCOPE, INC. OF NORTH CAROLINA			
TITLE			
MCG22 SERIES DRAWING			
SIZE	SCALE	DOCUMENT NO.	
C	1:20	MCG22 SERIES	
DRAWING		SHEET	
VERSION	STATUS	REVISION	
		C	2 OF 6

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JACOBS
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SW802
VAN FOSSEN TOWER

SITE ADDRESS:
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NO.	DATE	REVISIONS	BY	CHK	APP'D
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2					
1					
0	08-06-20	FINAL ZONING DRAWINGS	AGT	BMQ	BMQ
A	08-05-20	PRELIMINARY ZONING DRAWINGS	AGT	BMQ	BMQ
SCALE: AS SHOWN DESIGNED AGT DRAWN AGT					

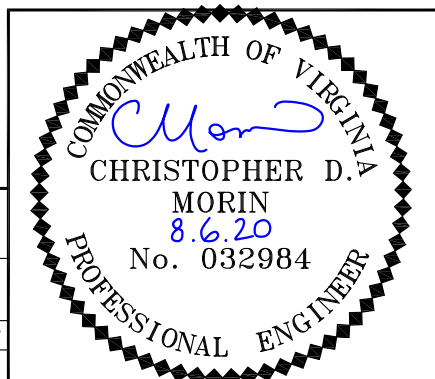
AT&T PROJECTS

ANTENNA MOUNT DETAILS

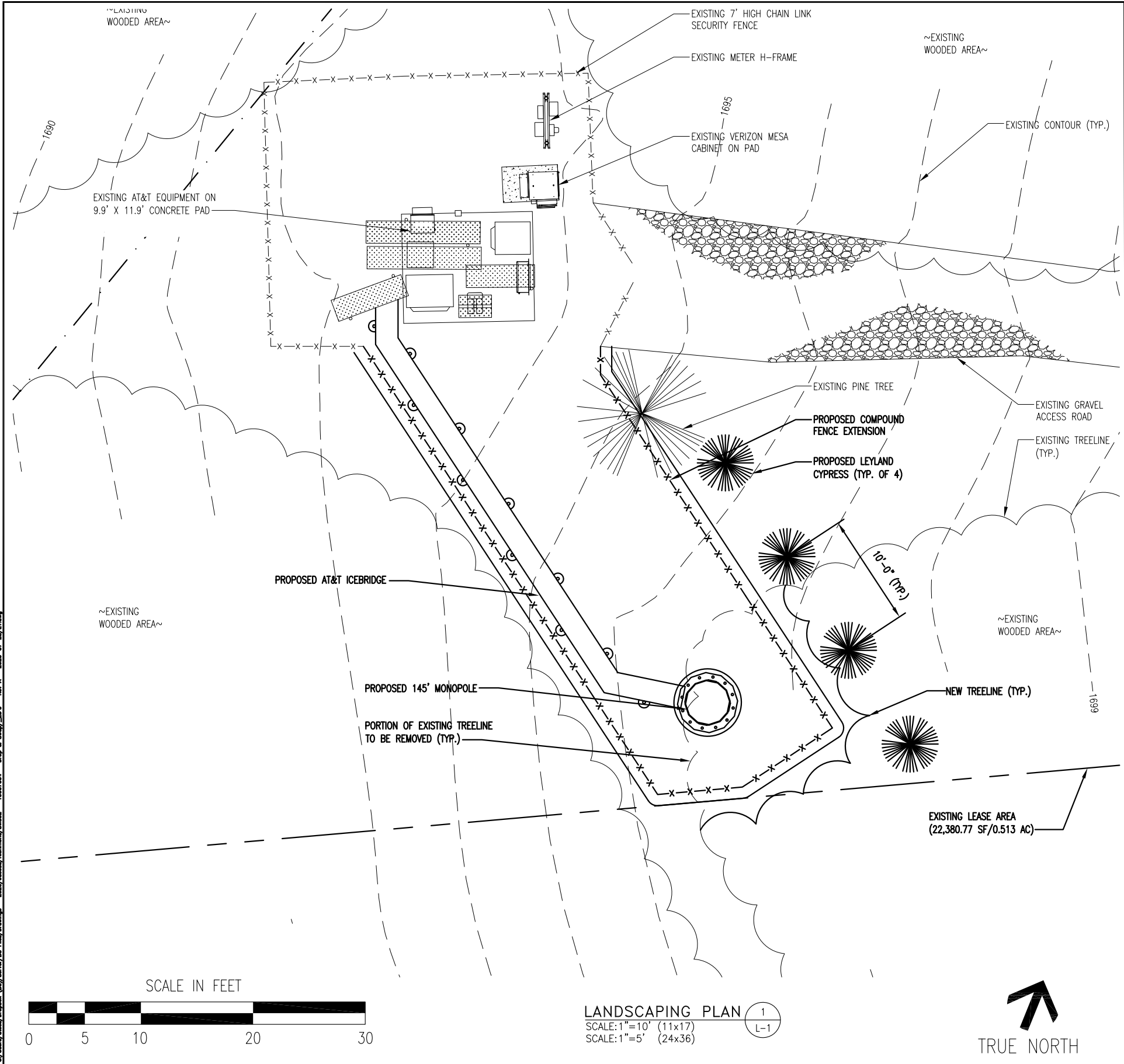


DRAWING NUMBER
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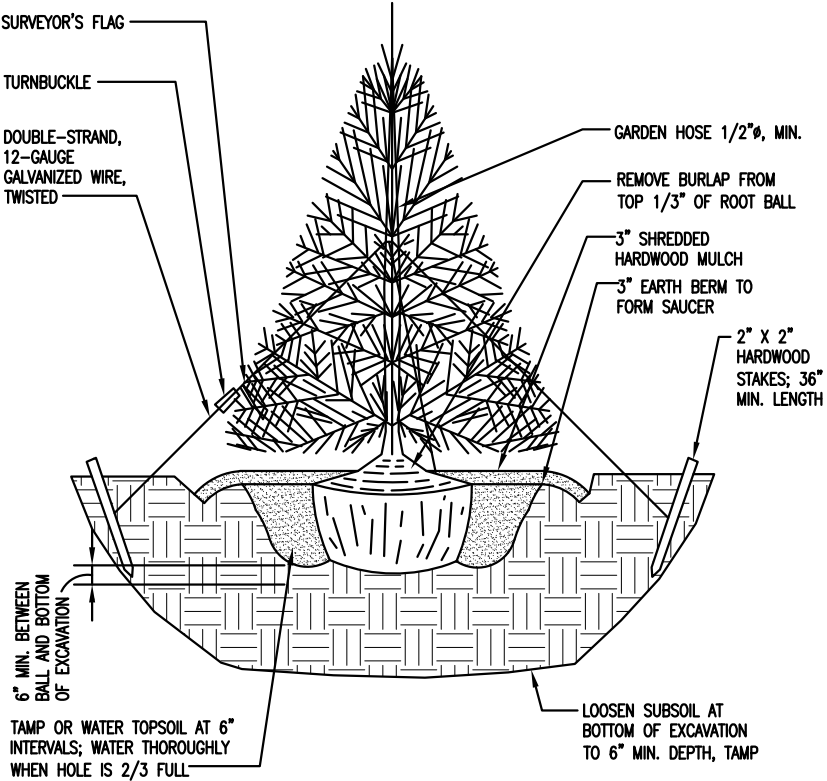
REV
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C:\Users\jacob\OneDrive\BC\Drawings\BC\Drawings\2020\Locust/Richmond/38802 - Drop & Stay/201's - Rev A - 2020-07-28/L.dwg
08-05-20 AT&T 08:10:34



SYMBOL	QTY.	SCIENTIFIC NAME	COMMON NAME	HEIGHT @ PLANTING	SPACING	HEIGHT @ MATURITY
	4	CUPRESSUS X LEYLANDII	LEYLAND CYPRESS	MIN. 3'-0"	10'-0"	10'-0" W/IN 2 YEARS



BC
architects
engineers
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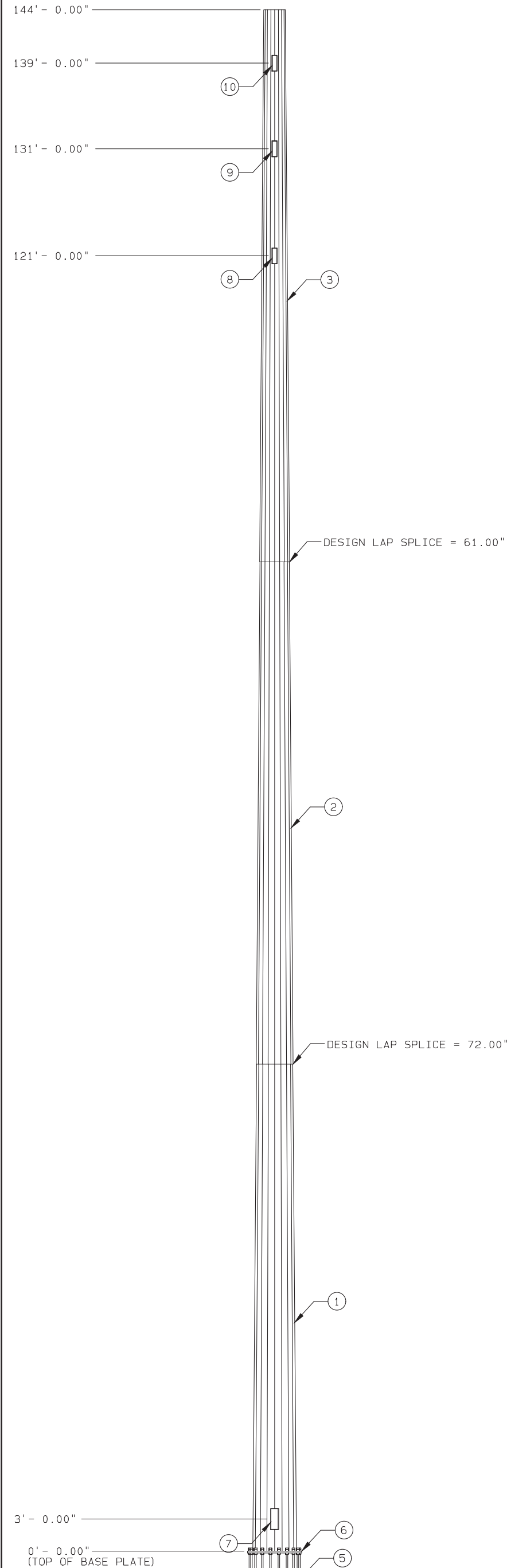
at&t
4801 COX ROAD
GLEN ALLEN, VA 23060

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2									
1									
0	08-06-20	FINAL ZONING DRAWINGS	AGT	BMQ	BMQ				
A	08-05-20	PRELIMINARY ZONING DRAWINGS	AGT	BMQ	BMQ				
NO.	DATE	REVISIONS	BY	CHK	APP'D				
SCALE: AS SHOWN			DESIGNED	AGT		DRAWN	AGT		

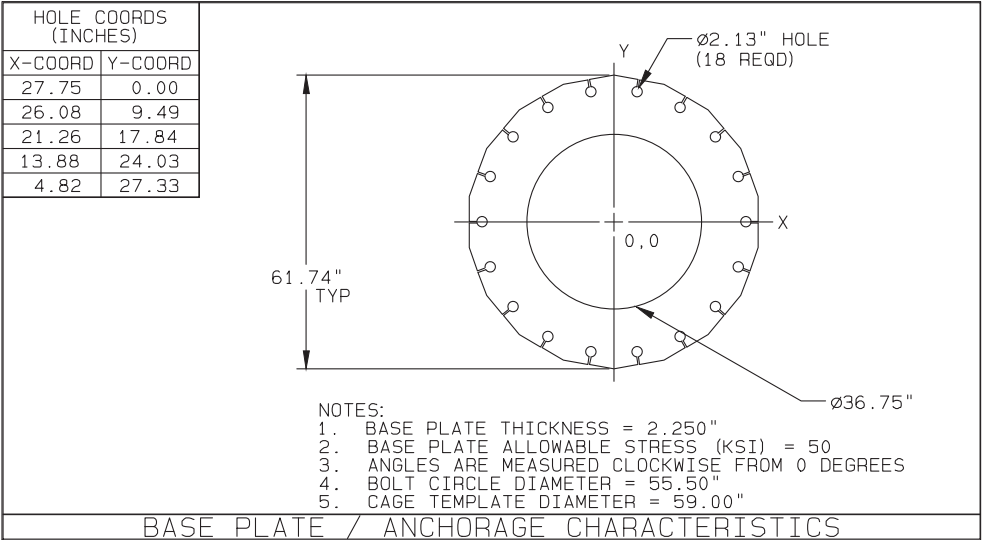
AT&T PROJECTS	
LANDSCAPING PLAN	
DRAWING NUMBER	REV
L-1	0

COMMONWEALTH OF VIRGINIA

CHRISTOPHER D. MORIN
8.6.20
No. 032984
PROFESSIONAL ENGINEER



ITEM ID	NO. REQD	FEATURES	UNIT WEIGHT (LBS)	WEIGHT (LBS)
1	1	SECTION A VALMONT S-22 0.375" THK (A572 GR65)	9,132	9,132
2	1	SECTION B VALMONT S-22 0.313" THK (A572 GR65)	6,350	6,350
3	1	SECTION C VALMONT S-22 0.250" THK (A572 GR65)	3,940	3,940
4	1	BOTTOM CAGE PLATE	113	113
5	18	1.75" ANCHOR BOLT, LENGTH=5.50' A615 GR75	62	1,106
6	1	BASE PLATE VALMONT S-56 2.250" THK (A572 GR50)	1,346	1,346
	1	TOP CAGE PLATE (REMOVE BEFORE SETTING POLE)	147	147
	1	SAFETY CLIMBING CABLE (LENGTH = 134.00')	101	101
	3	GROUNDING LUG	2	6
		GALVANIZING	430	430
	110	STEP AND CLIP (VALMONT STANDARD)	1	55
7	3	HAND HOLE HVY (9" x 24")	66	198
8	3	HAND HOLE STD (6" x 18")	18	54
9	3	HAND HOLE STD (6" x 18")	18	54
10	3	HAND HOLE STD (6" x 18")	18	54
	1	POLE CAP	30	30



- NOTES:
1. FACTORED REACTIONS FOR FOUNDATION DESIGN.
MOMENT = 45,511 IN-KIPS
SHEAR = 31,731 #
VERTICAL = 40,085 #
 2. GALVANIZED PER ASTM A-123.
 3. DESIGN CRITERIA: ANSI/TIA 222-G ADDENDUM 2
 4. THIS STRUCTURE HAS BEEN DESIGNED FOR THE FOLLOWING LOADING:
EXPOSURE CATEGORY = C
STRUCTURE CLASSIFICATION = 2
TOPOGRAPHY CATEGORY = 1
EARTHQUAKE SPECTRAL RESPONSE ACCELERATION AT SHORT PERIODS S_s = 0.14
EARTHQUAKE SPECTRAL RESPONSE ACCELERATION AT ONE SECOND S_1 = 0.05
EARTHQUAKE SITE CLASS = E
WIND LOAD CASES ARE BASED ON 3 SECOND GUST AND 50 YEAR WIND RETURN PERIOD
A. CASE 1: WIND = 85 MPH WIND SPEED
B. CASE 2: WIND = 30 MPH ICE AND WIND SPEED
DESIGN ICE THICKNESS = 0.75 INCH
C. CASE 3: WIND = 60 MPH WIND SPEED
D. CASE 4: SEISMIC
E. EQUIPMENT
- | DESCRIPTION | ABP
MTG
HT.
(FT) | ABP
CENTROID
HT.
(FT) | WITHOUT ICE
EPA
(FT**2) | ICE
WT
(LBS) | WITH ICE
EPA
(FT**2) | ICE
WT
(LBS) |
|------------------------------|---------------------------|--------------------------------|-------------------------------|--------------------|----------------------------|--------------------|
| 1-CARRIER 2 - 205 SQ.FT | 134.00 | 134.00 | 205.00 | 4100 | 358.75 | 7175 |
| 1-CARRIER 3 - 205 SQ.FT | 124.00 | 124.00 | 205.00 | 4100 | 358.75 | 7175 |
| 3-MCG22HDX14-12-10 | 142.00 | 142.00 | 22.50 | 2100 | 31.50 | 4200 |
| 1-1/2" X 4' LIGHTNING ROD | 144.00 | 146.00 | 0.20 | 14 | 1.21 | 35 |
| 6-NNH4-65C-R6 | 142.00 | 142.00 | 67.20 | 834 | 83.34 | 3474 |
| 3-ERICSSON 4449 (15" X 13.2" | 142.00 | 142.00 | 9.09 | 321 | 17.46 | 774 |
| 3-ERICSSON 8843 (15" X 13.2" | 142.00 | 142.00 | 9.09 | 321 | 17.46 | 774 |
| 3-ERICSSON RRU 4478 | 142.00 | 142.00 | 3.93 | 177 | 5.25 | 387 |
| 3-ERICSSON RRU 4415 B25 | 142.00 | 142.00 | 3.21 | 138 | 4.38 | 309 |
| 2-DC6-48-60-18-F | 142.00 | 142.00 | 4.64 | 96 | 5.78 | 286 |
5. FEEDLINES ARE PLACED INTERIOR TO POLE SHAFT (UNLESS NOTED OTHERWISE) .
 6. TOTAL POLE HEIGHT IS 145 FT AGL .
 7. ELEVATIONS ARE MEASURED FROM TOP OF BASE PLATE (APPROX. 1 FT AGL) .
 8. 18 SIDED SHAFT
 9. POLE IS DESIGNED TO AN ULTIMATE WIND SPEED OF 110 MPH PER ASCE 7-16

Digitally signed by Nathan A Ross
Date: 2020-09-01 11:39-07:00



SECTION INFORMATION										
ITEM ID	LENGTH	BASE OD	TOP OD	THK	MATL	ORDER	PROJECT	FILE ID	SCALE	DATE
1	51' - 6.00"	49.00"	39.66"	0.375"	A572 65 KSI	488281		488281-P1	NONE	09/01/20
2	52' - 0.00"	41.37"	31.94"	0.313"	A572 65 KSI	DESCRIPTION				
3	51' - 7.00"	33.36"	24.00"	0.250"	A572 65 KSI	JACOBS 144.0' POLE, SITE: SW802 VAN FOSSEN - STAUNTON, VA				





Valmont Microflect
3575 25th St. SE
Salem, Oregon 97302 USA
1-800-547-2151

Communication Structure Calculations
for
Jacobs
SW802 Van Fossen - Staunton, VA

488281-P1

Friday, 28 August 2020

Prepared By:
Aishwarya Mahapatra

Reviewed By:
NAR



Digitally signed by Nathan A Ross
Date: 2020-09-01 11:42:07:00

Proprietary Information

These documents, drawings and/or calculations and all information related to them are the exclusive property and the proprietary information of Valmont Industries, Inc. and are furnished solely upon the conditions that they will be retained in strictest confidence and shall not be duplicated, used or disclosed in whole or in part for any purpose, in any way, without the prior written permission of Valmont Industries, Inc.



Valmont Microflect
3575 25th St. SE
Salem, Oregon 97302 USA
1-800-547-2151

Table Of Contents

PROJECT SUMMARY.....	S1-S3
JACOBS 144.0' POLE, SITE: SW802 VAN FOSSEN - STAUNTON, VA.....	1

Proprietary Information

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Valmont Industries, Inc.
Project Summary
Jacobs
488281

			Anchor Bolts			Shaft Diameters			Weight (lb)								Global Base Reactions For Pole Shaft Governing Load Case				
Structure Identifier	Pole Height (ft)	Emb. Length (ft)	Max Bolt Circle (in)	Anchor Bolt Length (in)	Qty	Base (in)	Ground Line (in)	Top (in)	Sect A	Sect B	Sect C	Sect D	Sect E	Sect F	Base Plate	Anchor Bolts	Load Case Identifier	Moment (in-kip)	Shear (kips)	Axial (kips)	Max Defl (in)
488281-P1	144.00	----	55.50	66	18	49.00	49.00	24.00	9132	6350	3940	----	----	----	1346	1106	WIND	45511	31.7	38.7	146

Valmont Industries, Inc.
Project Summary
Jacobs
488281

Structure Identifier	Shaft Yield Stress (ksi)	Shaft Taper (in/ft)	Shaft Shape	Anchor Bolt Diameter (in)	Base Plate Width/ Length (in)	Base Plate Thickness (in)	Camber (in)	Length (ft)						Thickness (in)					
								Sect A	Sect B	Sect C	Sect D	Sect E	Sect F	Sect A	Sect B	Sect C	Sect D	Sect E	Sect F
488281-P1	65	0.181	18	1.75	60.80	2.25	0.0	51.50	52.00	51.58	----	----	----	0.375	0.313	0.250	----	----	----

Valmont Industries, Inc.
Project Summary
Jacobs
488281

	Section Data																
Structure Identifier	"A"	"A"	"B"	"B"	"C"	"C"	"D"	"D"	"E"	"E"	"F"	"F"	"A"-"B"	"B"-"C"	"C"-"D"	"D"-"E"	"E"-"F"
	Base Diameter (in)	Top Diameter (in)	Base Diameter (in)	Top Diameter (in)	Base Diameter (in)	Top Diameter (in)	Base Diameter (in)	Top Diameter (in)	Base Diameter (in)	Top Diameter (in)	Base Diameter (in)	Top Diameter (in)	Joint Type	Joint Type	Joint Type	Joint Type	Joint Type
488281-P1	49.00	39.66	41.37	31.94	33.36	24.00	----	----	----	----	----	----	Slip Joint	Slip Joint		----	----

Valmont Industries, Inc. Engineering Data

*** OVERVIEW ***

1. Structure design conforms to TIA-222-G Addendum 2 including:
 - 85 mph Wind Speed (3 second gust, 50 year return period)
 - 30 mph Ice Wind (50 year return period)
 - 0.75 in ice thickness
 - 60.0 mph Basic Wind Speed with no ice for twist and sway
 - Exposure Category C
 - Structure Classification II
 - Topographic Category 1
 - Spectral response acceleration at short periods and 1 sec.: $S_s = 0.14$ & $S_1 = 0.05$
 - Site class = E
2. Feedlines are assumed to be placed interior to the pole
3. All microwave assumed to be 2 GHz unless otherwise noted
4. Total pole height is 145.0 ft agl
5. Elevations are measured from top of base plate (approximately 1.0 ft agl)
6. Pole is designed to an ultimate wind speed of 110 mph per ASCE 7-16

*** Structure Anchorage Information ***

Pole Height (ft):	144.0	Number of Anchor Bolts:	18
Bolt Circle (in):	55.50	Diameter of Anchor Bolts (in):	1.75
Base Shear (lbs):	31730	Length of Anchor Bolts (in):	66.00
Base Vertical (lbs):	40085	Projection Length (in):	9.25
Base Moment (in-kips):	45511	Template OD (in):	59.00

*** Loading Data***

Qty	Description	ABP Height (ft)	Without Ice		With Ice	
			EPA (ft ²)	Weight (lbs)	EPA (ft ²)	Weight (lbs)
1	CARRIER 2 - 205 SQ.FT	134.00	205.00	4100	358.75	7175
1	CARRIER 3 - 205 SQ.FT	124.00	205.00	4100	358.75	7175
3	MCG22HDX14-12-10	142.00	22.50	2100	31.50	4200
1	1/2" X 4' LIGHTNING ROD	144.00	0.20	14	1.21	35
6	NNH4-65C-R6 (W/PM)	142.00	67.20	831	83.34	3472
3	ERICSSON 4449 (15" X 13.2" X 9.3") (W/PM)	142.00	9.09	320	17.46	774
3	ERICSSON 8843 (15" X 13.2" X 9.3") (W/PM)	142.00	9.09	320	17.46	774
3	ERICSSON RRU 4478	142.00	3.93	177	5.25	388
3	ERICSSON RRUS 4415 B25	142.00	3.21	138	4.38	308
2	DC6-48-60-18-F	142.00	4.64	96	5.78	286

BY VALMONT INDUSTRIES FOR: JACOBS 144.0' POLE, SITE: SW802 VAN FOSSEN - STAUNTON, VA
Design Id: 488281-P1

DATE 08/28/2020
IMPAX 23.2.39.3

*** SUMMARY ***

Design Code: TIA-222-G Addendum 2

----- DESIGN SUMMARY -----

Height Above Base Plate	144'- 0.00"	Dia. at Top of Baseplate (in)	49.000	Pole Shaft Weight (lbs)	19422
		Top Diameter (in)	24.000		
		Pole Taper (in/ft)	0.18142	Shape:	18 Sides
Connections Between Sections	/First/	/Second/			
Height Above Ground	51'- 6.00"	97'- 6.00"			
Type	Slip Joint	Slip Joint			
Overlap Length (in)	72	61			
Maximum Axial Force (lbs)	47134	36368			
Section Characteristics	/First/	/Second/	/Third/		
Base Diameter (in)	49.000	41.370	33.358		
Top Diameter (in)	39.657	31.936	24.000		
Thickness (in)	0.37500	0.31250	0.25000		
Length	51'- 6.00"	52'- 0.00"	51'- 7.00"		
Weight (lbs)	9132	6350	3940		
Yield Strength (ksi)	65.00	65.00	65.00		
Section Shape	18 Sides	18 Sides	18 Sides		

----- ANALYSIS SUMMARY -----

	Pt. of Fixity	Governing Level Sec.1	Governing Level Sec.2	Governing Level Sec.3	Pole Top
Governing Load Case	WIND	WIND	WIND	WIND	WIND
Height (ft)	0.00	0.00	51.50	97.50	144.00
Resultant Moment (in-kips)	45511	45511	26455	10802	0
Shear Force (lbs)	31815	31815	29667	26940	11
Axial Force (lbs)	38670	38670	24923	16102	15
Effective Yield Strength (ksi)	76.38	76.38	76.74	76.57	82.55
Combined Interaction Value	0.96	0.96	0.99	0.79	0.00
Total Deflection (in)	0.00	0.00	18.10	67.90	146.07

Note: Diameters are outside, measured across the flats
Forces and moments are reported in the local element coordinate system

BY VALMONT INDUSTRIES
Design Id: 488281-P1

FOR:

JACOBS 144.0' POLE, SITE: SW802 VAN FOSSEN - STAUNTON, VA

DATE 08/28/2020
IMPAX 23.2.39.3

*** POLE SHAFT POINT OF FIXITY REACTIONS ***

Loading Case Identifier	Moments About X-Axis (in-kips)	Moments About Y-Axis (in-kips)	Moments Resultant (X & Y) (in-kips)	Moments Torsional (in-kips)	Vertical Force (lbs)	Shear In X-Direction (lbs)	Shear In Y-Direction (lbs)	Shear Resultant (X & Y) (lbs)	Notes
WIND	34863	-29254	45511	0	38739	20396	24307	31730	
ICE + WIND	5024	-4216	6559	0	63456	2828	3370	4399	
T+S	9660	-8106	12610	0	31680	5698	6790	8864	
Seismic	3174	-2664	4144	0	37942	1730	2062	2692	

Note: Positive vertical force is downward.

Reactions are considered in the global coordinate system.

BY VALMONT INDUSTRIES FOR: JACOBS 144.0' POLE, SITE: SW802 VAN FOSSEN - STAUNTON, VA
 Design Id: 488281-P1

DATE 08/28/2020
 IMPAX 23.2.39.3

*** INPUT LOADS ***

Design Code TIA-222-G Addendum 2
 Loading Case WIND

Basic Wind Velocity is 85.00 mph Ice Thickness 0.00
 Wind Orientation is 50.0 Degrees Clockwise From +X Axis
 Structure Weight Overload Factor is 1.200
 Exposure C, Gust Factor 1.10
 Structure Category 2, Topographic Category 1, Crest Height 0.00 ft
 Orientations are Measured Clockwise From +X Axis
 Positive Y Axis is 90 Degrees Clockwise From +X Axis
 Foundation Rotation of 0.00 Degrees
 Elevation of structure base above surrounding terrain = 1.00 ft

Orientation of System
 +***** +X-Axis
 * * (Transverse)
 * *
 * *
 (Longitudinal) * * (Vertical)
 +Y-Axis * * +Z-Axis

Load Number	Mounting Height	Load Height	Load Eccentricity	Orientation in XY Plane (Degrees)	Force-X (lbs)	Force-Y (lbs)	Force-Z (lbs)	EPA (ft^2)	
1	134.00	134.00	0.00	50.00	5494	6547	4920	205.00	1-Carrier 2 -
2	124.00	124.00	0.00	50.00	5406	6442	4920	205.00	1-Carrier 3 -
3	142.00	142.00	0.00	50.00	610	727	2520	22.50	3-MCG22HDX14-
4	144.00	146.00	0.00	50.00	5	7	17	0.20	1-1/2" x 4' 1
5	142.00	142.00	0.00	50.00	1823	2172	998	67.20	6-NNH4-65C-R6
6	142.00	142.00	0.00	50.00	247	294	384	9.09	3-Ericsson 44
7	142.00	142.00	0.00	50.00	247	294	384	9.09	3-Ericsson 88
8	142.00	142.00	0.00	50.00	107	127	212	3.93	3-Ericsson RR
9	142.00	142.00	0.00	50.00	87	104	166	3.21	3-Ericsson RR
10	142.00	142.00	0.00	50.00	126	150	115	4.64	2-DC6-48-60-1

BY VALMONT INDUSTRIES FOR: JACOBS 144.0' POLE, SITE: SW802 VAN FOSSEN - STAUNTON, VA
 Design Id: 488281-P1

DATE 08/28/2020
 IMPAX 23.2.39.3

*** INPUT LOADS ***

Design Code TIA-222-G Addendum 2
 Loading Case ICE + WIND

Basic Wind Velocity is 30.00 mph Ice Thickness 0.75
 Wind Orientation is 50.0 Degrees Clockwise From +X Axis
 Structure Weight Overload Factor is 1.200
 Exposure C, Gust Factor 1.10
 Structure Category 2, Topographic Category 1, Crest Height 0.00 ft
 Orientations are Measured Clockwise From +X Axis
 Positive Y Axis is 90 Degrees Clockwise From +X Axis
 Foundation Rotation of 0.00 Degrees
 Elevation of structure base above surrounding terrain = 1.00 ft

Orientation of System
 +***** +X-Axis
 * * (Transverse)
 * *
 * *
 * *
 (Longitudinal) * * (Vertical)
 +Y-Axis * * +Z-Axis

Load Number	Mounting Height	Load Height	Load Eccentricity	Orientation in XY Plane (Degrees)	Force-X (lbs)	Force-Y (lbs)	Force-Z (lbs)	EPA (ft^2)	
1	134.00	134.00	0.00	50.00	749	892	8610	358.75	1-Carrier 2 -
2	124.00	124.00	0.00	50.00	736	878	8610	358.75	1-Carrier 3 -
3	142.00	142.00	0.00	50.00	67	79	5040	31.50	3-MCG22HDX14-
4	144.00	146.00	0.00	50.00	3	3	42	1.21	1-1/2" x 4' 1
5	142.00	142.00	0.00	50.00	176	210	4166	83.34	6-NNH4-65C-R6
6	142.00	142.00	0.00	50.00	37	44	929	17.46	3-Ericsson 44
7	142.00	142.00	0.00	50.00	37	44	929	17.46	3-Ericsson 88
8	142.00	142.00	0.00	50.00	11	13	466	5.25	3-Ericsson RR
9	142.00	142.00	0.00	50.00	9	11	370	4.38	3-Ericsson RR
10	142.00	142.00	0.00	50.00	12	15	343	5.78	2-DC6-48-60-1

BY VALMONT INDUSTRIES FOR: JACOBS 144.0' POLE, SITE: SW802 VAN FOSSEN - STAUNTON, VA
 Design Id: 488281-P1

DATE 08/28/2020
 IMPAX 23.2.39.3

*** INPUT LOADS ***

Design Code TIA-222-G Addendum 2
 Loading Case T+S

Basic Wind Velocity is 60.00 mph Ice Thickness 0.00
 Wind Orientation is 50.0 Degrees Clockwise From +X Axis
 Structure Weight Overload Factor is 1.000
 Exposure C, Gust Factor 1.10
 Structure Category 2, Topographic Category 1, Crest Height 0.00 ft
 Orientations are Measured Clockwise From +X Axis
 Positive Y Axis is 90 Degrees Clockwise From +X Axis
 Foundation Rotation of 0.00 Degrees
 Elevation of structure base above surrounding terrain = 1.00 ft

Orientation of System
 +***** +X-Axis
 * * (Transverse)
 * *
 * *
 * *
 (Longitudinal) * * (Vertical)
 +Y-Axis * * +Z-Axis

Load Number	Mounting Height	Load Height	Load Eccentricity	Orientation in XY Plane (Degrees)	Force-X (lbs)	Force-Y (lbs)	Force-Z (lbs)	EPA (ft^2)	
1	134.00	134.00	0.00	50.00	1531	1824	4100	205.00	1-Carrier 2 -
2	124.00	124.00	0.00	50.00	1506	1795	4100	205.00	1-Carrier 3 -
3	142.00	142.00	0.00	50.00	170	203	2100	22.50	3-MCG22HDX14-
4	144.00	146.00	0.00	50.00	2	2	14	0.20	1-1/2" x 4' 1
5	142.00	142.00	0.00	50.00	508	605	831	67.20	6-NNH4-65C-R6
6	142.00	142.00	0.00	50.00	69	82	320	9.09	3-Ericsson 44
7	142.00	142.00	0.00	50.00	69	82	320	9.09	3-Ericsson 88
8	142.00	142.00	0.00	50.00	30	35	177	3.93	3-Ericsson RR
9	142.00	142.00	0.00	50.00	24	29	138	3.21	3-Ericsson RR
10	142.00	142.00	0.00	50.00	35	42	96	4.64	2-DC6-48-60-1

BY VALMONT INDUSTRIES FOR: JACOBS 144.0' POLE, SITE: SW802 VAN FOSSEN - STAUNTON, VA
 Design Id: 488281-P1

DATE 08/28/2020
 IMPAX 23.2.39.3

*** INPUT LOADS ***

Design Code TIA-222-G Addendum 2
 Loading Case Seismic
 Seismic analysis following the Equivalent Modal Analysis Procedure
 Structure Category: 2
 Site Class: E
 Response Acceleration at short periods: 0.14
 Response Acceleration at one second: 0.05
 The above are used to obtain the acceleration and velocity based site coefficients Fa and Fv
 Foundation Rotation of 0.00 Degrees
 Elevation of structure base above surrounding terrain = 1.00 ft

Load Number	Mounting Height	Load Height	Load Eccentricity	Orientation in XY Plane (Degrees)	Force-X (lbs)	Force-Y (lbs)	Force-Z (lbs)	EPA (ft^2)	
1	134.00	134.00	0.00	50.00	0	0	4920	205.00	1-Carrier 2 -
2	124.00	124.00	0.00	50.00	0	0	4920	205.00	1-Carrier 3 -
3	142.00	142.00	0.00	50.00	0	0	2520	22.50	3-MCG22HDX14-
4	144.00	146.00	0.00	50.00	0	0	17	0.20	1-1/2" x 4' 1
5	142.00	142.00	0.00	50.00	0	0	998	67.20	6-NNH4-65C-R6
6	142.00	142.00	0.00	50.00	0	0	384	9.09	3-Ericsson 44
7	142.00	142.00	0.00	50.00	0	0	384	9.09	3-Ericsson 88
8	142.00	142.00	0.00	50.00	0	0	212	3.93	3-Ericsson RR
9	142.00	142.00	0.00	50.00	0	0	166	3.21	3-Ericsson RR
10	142.00	142.00	0.00	50.00	0	0	115	4.64	2-DC6-48-60-1

BY VALMONT INDUSTRIES
Design Id: 488281-P1

FOR: JACOBS 144.0' POLE, SITE: SW802 VAN FOSSEN - STAUNTON, VA

DATE 08/28/2020
IMPAX 23.2.39.3

*** Properties ***

Connection Locations	Distance From Base (ft)	Diameter Across Flats (in)	Wall Thickness (in)	D/t Across Flats	w/t Across Flats	Moments of Inertia (in^4)	Area (in^2)
Top of Sect 3	144.00	24.000	0.2500	96.00	15.16	1343	18.84
	142.00	24.363	0.2500	97.45	15.42	1405	19.13
	139.00	24.907	0.2500	99.63	15.80	1502	19.56
	134.00	25.814	0.2500	103.26	16.44	1674	20.28
	129.00	26.721	0.2500	106.89	17.08	1859	21.00
	124.00	27.628	0.2500	110.51	17.72	2057	21.72
	119.00	28.536	0.2500	114.14	18.36	2268	22.44
	114.00	29.443	0.2500	117.77	19.00	2493	23.16
	109.00	30.350	0.2500	121.40	19.64	2733	23.88
	104.00	31.257	0.2500	125.03	20.28	2987	24.60
	99.00	32.164	0.2500	128.66	20.92	3257	25.32
	97.50	32.436	0.2500	129.74	21.11	3341	25.54
Top of Sect 2	97.50	31.936	0.3125	102.20	16.26	3962	31.37
	94.00	32.571	0.3125	104.23	16.61	4205	32.00
Base of Sect 3	92.42	32.858	0.3125	105.15	16.78	4318	32.28
	89.00	33.478	0.3125	107.13	17.13	4570	32.90
	84.00	34.385	0.3125	110.03	17.64	4955	33.79
	79.00	35.293	0.3125	112.94	18.15	5362	34.69
	74.00	36.200	0.3125	115.84	18.66	5790	35.59
	69.00	37.107	0.3125	118.74	19.17	6240	36.49
	64.00	38.014	0.3125	121.64	19.69	6713	37.39
	59.00	38.921	0.3125	124.55	20.20	7209	38.29
	54.00	39.828	0.3125	127.45	20.71	7729	39.19
	51.50	40.282	0.3125	128.90	20.97	7999	39.64
Top of Sect 1	51.50	39.657	0.3750	105.75	16.88	9112	46.75
	49.00	40.110	0.3750	106.96	17.10	9431	47.29
Base of Sect 2	45.50	40.745	0.3750	108.65	17.40	9890	48.05
	44.00	41.017	0.3750	109.38	17.52	10092	48.37
	39.00	41.924	0.3750	111.80	17.95	10782	49.45
	34.00	42.832	0.3750	114.22	18.38	11504	50.53
	29.00	43.739	0.3750	116.64	18.80	12257	51.61
	24.00	44.646	0.3750	119.06	19.23	13043	52.69
	19.00	45.553	0.3750	121.47	19.66	13861	53.77
	14.00	46.460	0.3750	123.89	20.08	14713	54.85
	9.00	47.367	0.3750	126.31	20.51	15599	55.93
	4.00	48.274	0.3750	128.73	20.94	16520	57.01
	0.00	49.000	0.3750	130.67	21.28	17282	57.87
Pt of Fixity	0.00	49.000	0.3750	130.67	21.28	17282	57.87

BY VALMONT INDUSTRIES FOR: JACOBS 144.0' POLE, SITE: SW802 VAN FOSSEN - STAUNTON, VA
Design Id: 488281-P1
Forces and Moments for Pole in the Local Element Coordinate System

DATE 08/28/2020
IMPAX 23.2.39.3

Loading Case WIND

Dist. From Base (ft)	Mx (in-kips)	My (in-kips)	Resultant Mx & My (in-kips)	Torsion (in-kips)	Shear X-Dir. (lbs)	Shear Y-Dir. (lbs)	Resultant Shear (lbs)	Axial (lbs)
144.00	0	0	0	0	7	8	11	15
142.00	2	-1	2	0	90	108	141	168
142.00	2	-1	2	0				
139.00	166	-139	216	0	3758	4479	5847	4139
134.00	451	-379	589	0	3885	4629	6043	4374
134.00	451	-379	589	0	4102	4889	6382	4774
129.00	1174	-985	1533	0	10001	11918	15558	8381
124.00	1913	-1605	2497	0	10216	12174	15893	8823
124.00	1913	-1605	2497	0	10446	12449	16251	9252
119.00	3082	-2586	4024	0	16234	19347	25256	12955
114.00	4266	-3580	5569	0	16439	19592	25575	13492
109.00	5465	-4586	7134	0	16640	19830	25887	14070
104.00	6678	-5603	8717	0	16836	20064	26191	14685
99.00	7904	-6633	10319	0	17027	20292	26490	15333
97.50	8275	-6944	10802	0	17240	20546	26820	15948
					17317	20637	26940	16102
97.50	8275	-6944	10802	0				
94.00	9146	-7674	11939	0	17286	20600	26892	16183
92.42	9542	-8007	12457	0	17468	20818	27176	17075
89.00	10403	-8729	13581	0	17532	20894	27275	17530
84.00	11675	-9797	15241	0	17654	21039	27465	18123
79.00	12961	-10876	16920	0	17846	21268	27763	18973
74.00	14260	-11966	18616	0	18034	21492	28056	19849
69.00	15573	-13067	20329	0	18218	21712	28343	20749
64.00	16898	-14179	22059	0	18398	21926	28622	21672
59.00	18236	-15302	23805	0	18573	22135	28895	22618
54.00	19586	-16435	25568	0	18743	22337	29159	23585
51.50	20265	-17005	26455	0	18934	22565	29457	24523
					19070	22726	29667	24923
51.50	20265	-17005	26455	0				
49.00	20948	-17578	27346	0	19018	22665	29587	25018
45.50	21910	-18385	28601	0	19111	22775	29731	26007
44.00	22324	-18732	29142	0	19270	22965	29978	27348
39.00	23712	-19897	30954	0	19281	22979	29996	27759
34.00	25112	-21071	32781	0	19437	23165	30239	28932
29.00	26521	-22254	34621	0	19585	23341	30470	30128
24.00	27941	-23445	36474	0	19725	23507	30686	31345
19.00	29369	-24643	38338	0	19854	23661	30887	32585
14.00	30805	-25849	40213	0	19971	23800	31069	33845
9.00	32248	-27060	42097	0	20073	23923	31229	35127
4.00	33698	-28276	43990	0	20167	24034	31374	36429
0.00	34863	-29254	45511	0	20271	24158	31536	37735
					20450	24372	31815	38670

Loading Case WIND

*** Deflections and Stresses ***

Distance From Base (ft)	Defl. X-Dir (in)	Defl. Y-Dir (in)	Defl. Resultant X & Y (in)	Defl. Z-Dir (in)	Rotation (deg.)	Axial Interaction Term	Flexural Interaction Term	Shear Interaction Term	Torsion Interaction Term	Combined Stress Interaction	Effective Yield Strength (ksi)
144.00	93.9	111.9	146.1	8.2	8.58	0.00	0.00	0.00	0.00	0.01	82.55
142.00	91.6	109.2	142.5	8.0	8.58	0.00	0.00	0.00	0.00	0.01	82.55
142.00	91.6	109.2	142.5	8.0	8.58	0.00	0.00	0.02	0.00	0.01	82.55
139.00	88.1	105.0	137.1	7.6	8.57	0.00	0.02	0.02	0.00	0.03	82.55
134.00	82.4	98.2	128.2	6.9	8.54	0.00	0.06	0.02	0.00	0.07	82.06
134.00	82.4	98.2	128.2	6.9	8.54	0.01	0.06	0.05	0.00	0.07	82.06
129.00	76.7	91.4	119.3	6.2	8.47	0.01	0.15	0.05	0.00	0.16	81.31
124.00	71.0	84.7	110.5	5.6	8.35	0.01	0.23	0.05	0.00	0.24	80.55
124.00	71.0	84.7	110.5	5.6	8.35	0.01	0.23	0.08	0.00	0.25	80.55
119.00	65.5	78.1	101.9	5.0	8.17	0.01	0.36	0.08	0.00	0.37	79.80
114.00	60.1	71.6	93.5	4.4	7.93	0.01	0.47	0.08	0.00	0.48	79.05
109.00	54.9	65.4	85.3	3.8	7.65	0.01	0.57	0.08	0.00	0.59	78.30
104.00	49.8	59.4	77.5	3.3	7.32	0.01	0.66	0.07	0.00	0.68	77.54
99.00	45.0	53.7	70.1	2.8	6.96	0.01	0.75	0.07	0.00	0.76	76.79
97.50	43.6	52.0	67.9	2.7	6.84	0.01	0.77	0.07	0.00	0.79	76.57
97.50	43.6	52.0	67.9	2.7	6.84	0.01	0.60	0.06	0.00	0.61	82.28
94.00	40.5	48.2	63.0	2.4	6.61	0.01	0.64	0.06	0.00	0.65	81.86
92.42	39.1	46.6	60.8	2.3	6.50	0.01	0.65	0.06	0.00	0.67	81.67
89.00	36.2	43.1	56.3	2.0	6.27	0.01	0.69	0.06	0.00	0.70	81.26
84.00	32.1	38.2	49.9	1.7	5.91	0.01	0.74	0.06	0.00	0.75	80.65
79.00	28.2	33.6	43.9	1.4	5.54	0.01	0.78	0.06	0.00	0.80	80.05
74.00	24.6	29.3	38.3	1.1	5.16	0.01	0.83	0.05	0.00	0.84	79.45
69.00	21.3	25.4	33.1	0.9	4.78	0.01	0.86	0.05	0.00	0.88	78.85
64.00	18.2	21.7	28.3	0.7	4.39	0.01	0.90	0.05	0.00	0.91	78.25
59.00	15.4	18.3	23.9	0.6	4.00	0.01	0.93	0.05	0.00	0.95	77.64
54.00	12.8	15.3	19.9	0.4	3.61	0.01	0.96	0.05	0.00	0.98	77.04
51.50	11.6	13.9	18.1	0.4	3.41	0.01	0.98	0.05	0.00	0.99	76.74
51.50	11.6	13.9	18.1	0.4	3.41	0.01	0.80	0.04	0.00	0.81	81.54
49.00	10.5	12.5	16.4	0.3	3.24	0.01	0.81	0.04	0.00	0.82	81.29
45.50	9.0	10.8	14.1	0.3	3.00	0.01	0.82	0.04	0.00	0.83	80.94
44.00	8.5	10.1	13.1	0.2	2.90	0.01	0.83	0.04	0.00	0.84	80.79
39.00	6.6	7.9	10.3	0.2	2.55	0.01	0.85	0.04	0.00	0.86	80.29
34.00	5.0	6.0	7.8	0.1	2.22	0.01	0.86	0.04	0.00	0.87	79.79
29.00	3.6	4.3	5.6	0.1	1.88	0.01	0.88	0.04	0.00	0.89	79.29
24.00	2.5	3.0	3.9	0.0	1.55	0.01	0.89	0.04	0.00	0.90	78.78
19.00	1.5	1.8	2.4	0.0	1.22	0.01	0.91	0.04	0.00	0.92	78.28
14.00	0.8	1.0	1.3	0.0	0.89	0.01	0.92	0.04	0.00	0.93	77.78
9.00	0.3	0.4	0.5	0.0	0.57	0.01	0.93	0.04	0.00	0.94	77.28
4.00	0.1	0.1	0.1	0.0	0.25	0.01	0.94	0.04	0.00	0.96	76.78

BY VALMONT INDUSTRIES FOR:
 Design Id: 488281-P1
 Deflections and Stresses for Pole

JACOBS 144.0' POLE, SITE: SW802 VAN FOSSEN - STAUNTON, VA

DATE 08/28/2020
 IMPAX 23.2.39.3

Loading Case WIND

*** Deflections and Stresses ***

Distance From Base (ft)	Defl. X-Dir (in)	Defl. Y-Dir (in)	Defl. Resultant X & Y (in)	Defl. Z-Dir (in)	Rotation (deg.)	Axial Interaction Term	Flexural Interaction Term	Shear Interaction Term	Torsion Interaction Term	Combined Stress Interaction	Effective Yield Strength (ksi)
0.00	0.0	0.0	0.0	0.0	0.00	0.01	0.95	0.04	0.00	0.96	76.38

BY VALMONT INDUSTRIES FOR: JACOBS 144.0' POLE, SITE: SW802 VAN FOSSEN - STAUNTON, VA
 Design Id: 488281-P1
 Forces and Moments for Pole in the Local Element Coordinate System

DATE 08/28/2020
 IMPAX 23.2.39.3

Loading Case ICE + WIND

Dist. From Base (ft)	Mx (in-kips)	My (in-kips)	Resultant Mx & My (in-kips)	Torsion (in-kips)	Shear X-Dir. (lbs)	Shear Y-Dir. (lbs)	Resultant Shear (lbs)	Axial (lbs)
144.00	0	0	0	0	3	4	5	42
142.00	0	0	1	0	18	22	29	298
142.00	0	0	1	0	540	643	839	12527
139.00	24	-20	31	0	563	670	875	12918
134.00	66	-55	86	0	602	718	937	13589
134.00	66	-55	86	0	1470	1751	2286	22172
129.00	172	-145	225	0	1507	1795	2344	22867
124.00	281	-236	367	0	1548	1845	2408	23584
124.00	281	-236	367	0	2395	2855	3726	32169
119.00	454	-381	593	0	2426	2891	3774	32911
114.00	629	-528	821	0	2454	2925	3818	33678
109.00	806	-677	1053	0	2480	2956	3859	34467
104.00	985	-827	1286	0	2504	2984	3896	35280
99.00	1166	-978	1522	0	2534	3020	3942	36114
97.50	1220	-1024	1593	0	2547	3036	3963	36368
97.50	1220	-1024	1593	0	2537	3023	3947	36369
94.00	1348	-1131	1760	0	2565	3056	3990	37604
92.42	1407	-1180	1836	0	2571	3064	4000	38171
89.00	1533	-1286	2001	0	2583	3078	4018	38856
84.00	1719	-1443	2244	0	2605	3104	4052	39878
79.00	1907	-1600	2490	0	2625	3128	4084	40926
74.00	2096	-1759	2737	0	2644	3151	4114	42000
69.00	2287	-1919	2986	0	2662	3173	4142	43099
64.00	2479	-2080	3236	0	2679	3193	4168	44222
59.00	2672	-2242	3488	0	2695	3211	4192	45370
54.00	2867	-2405	3742	0	2716	3237	4226	46541
51.50	2964	-2487	3869	0	2738	3264	4260	47134
51.50	2964	-2487	3869	0	2724	3247	4238	47136
49.00	3062	-2569	3997	0	2733	3257	4252	48372
45.50	3200	-2685	4177	0	2754	3282	4284	50123
44.00	3259	-2734	4254	0	2748	3275	4276	50535
39.00	3457	-2901	4513	0	2762	3292	4297	51921
34.00	3656	-3068	4772	0	2774	3306	4316	53332
29.00	3856	-3235	5033	0	2785	3319	4333	54768
24.00	4056	-3404	5295	0	2794	3330	4346	56228
19.00	4257	-3572	5558	0	2801	3338	4357	57709
14.00	4459	-3741	5821	0	2805	3343	4364	59210
9.00	4661	-3911	6084	0	2808	3347	4369	60727
4.00	4863	-4080	6348	0	2814	3353	4377	62251
0.00	5024	-4216	6559	0	2841	3385	4419	63455

Loading Case ICE + WIND

*** Deflections and Stresses ***

Distance From Base (ft)	Defl. X-Dir (in)	Defl. Y-Dir (in)	Defl. Resultant X & Y (in)	Defl. Z-Dir (in)	Rotation (deg.)	Axial Interaction Term	Flexural Interaction Term	Shear Interaction Term	Torsion Interaction Term	Combined Stress Interaction	Effective Yield Strength (ksi)
144.00	13.7	16.4	21.4	0.2	1.26	0.00	0.00	0.00	0.00	0.01	82.55
142.00	13.4	16.0	20.8	0.2	1.26	0.00	0.00	0.00	0.00	0.01	82.55
142.00	13.4	16.0	20.8	0.2	1.26	0.01	0.00	0.00	0.00	0.01	82.55
139.00	12.9	15.4	20.1	0.2	1.25	0.01	0.00	0.00	0.00	0.01	82.55
134.00	12.0	14.4	18.7	0.2	1.25	0.01	0.01	0.00	0.00	0.02	82.06
134.00	12.0	14.4	18.7	0.2	1.25	0.02	0.01	0.01	0.00	0.02	82.06
129.00	11.2	13.4	17.4	0.2	1.24	0.02	0.02	0.01	0.00	0.04	81.31
124.00	10.4	12.4	16.1	0.2	1.22	0.02	0.03	0.01	0.00	0.05	80.55
124.00	10.4	12.4	16.1	0.2	1.22	0.02	0.03	0.01	0.00	0.06	80.55
119.00	9.6	11.4	14.9	0.2	1.20	0.02	0.05	0.01	0.00	0.07	79.80
114.00	8.8	10.5	13.6	0.1	1.16	0.02	0.07	0.01	0.00	0.09	79.05
109.00	8.0	9.5	12.4	0.1	1.12	0.02	0.08	0.01	0.00	0.11	78.30
104.00	7.3	8.7	11.3	0.1	1.07	0.02	0.10	0.01	0.00	0.12	77.54
99.00	6.6	7.8	10.2	0.1	1.02	0.02	0.11	0.01	0.00	0.13	76.79
97.50	6.4	7.6	9.9	0.1	1.00	0.02	0.11	0.01	0.00	0.14	76.57
97.50	6.4	7.6	9.9	0.1	1.00	0.02	0.09	0.01	0.00	0.10	82.28
94.00	5.9	7.0	9.2	0.1	0.97	0.02	0.09	0.01	0.00	0.11	81.86
92.42	5.7	6.8	8.9	0.1	0.95	0.02	0.10	0.01	0.00	0.11	81.67
89.00	5.3	6.3	8.2	0.1	0.91	0.02	0.10	0.01	0.00	0.12	81.26
84.00	4.7	5.6	7.3	0.1	0.86	0.02	0.11	0.01	0.00	0.13	80.65
79.00	4.1	4.9	6.4	0.1	0.81	0.02	0.12	0.01	0.00	0.13	80.05
74.00	3.6	4.3	5.6	0.1	0.75	0.02	0.12	0.01	0.00	0.14	79.45
69.00	3.1	3.7	4.8	0.1	0.70	0.02	0.13	0.01	0.00	0.14	78.85
64.00	2.6	3.1	4.1	0.0	0.64	0.02	0.13	0.01	0.00	0.15	78.25
59.00	2.2	2.7	3.5	0.0	0.58	0.02	0.14	0.01	0.00	0.15	77.64
54.00	1.9	2.2	2.9	0.0	0.52	0.02	0.14	0.01	0.00	0.16	77.04
51.50	1.7	2.0	2.6	0.0	0.50	0.02	0.14	0.01	0.00	0.16	76.74
51.50	1.7	2.0	2.6	0.0	0.50	0.01	0.12	0.01	0.00	0.13	81.54
49.00	1.5	1.8	2.4	0.0	0.47	0.01	0.12	0.01	0.00	0.13	81.29
45.50	1.3	1.6	2.0	0.0	0.44	0.02	0.12	0.01	0.00	0.14	80.94
44.00	1.2	1.5	1.9	0.0	0.42	0.02	0.12	0.01	0.00	0.14	80.79
39.00	1.0	1.1	1.5	0.0	0.37	0.02	0.12	0.01	0.00	0.14	80.29
34.00	0.7	0.9	1.1	0.0	0.32	0.02	0.13	0.01	0.00	0.14	79.79
29.00	0.5	0.6	0.8	0.0	0.27	0.02	0.13	0.01	0.00	0.14	79.29
24.00	0.4	0.4	0.6	0.0	0.22	0.02	0.13	0.01	0.00	0.15	78.78
19.00	0.2	0.3	0.3	0.0	0.18	0.02	0.13	0.01	0.00	0.15	78.28
14.00	0.1	0.1	0.2	0.0	0.13	0.02	0.13	0.01	0.00	0.15	77.78
9.00	0.0	0.1	0.1	0.0	0.08	0.02	0.13	0.01	0.00	0.15	77.28
4.00	0.0	0.0	0.0	0.0	0.04	0.02	0.14	0.01	0.00	0.15	76.78

BY VALMONT INDUSTRIES FOR:
 Design Id: 488281-P1
 Deflections and Stresses for Pole

JACOBS 144.0' POLE, SITE: SW802 VAN FOSSEN - STAUNTON, VA

DATE 08/28/2020
 IMPAX 23.2.39.3

Loading Case ICE + WIND

*** Deflections and Stresses ***

Distance			Defl.			Axial	Flexural	Shear	Torsion	Combined	Effective
From	Defl.	Defl.	Resultant	Defl.	Rotation	Interaction	Interaction	Interaction	Interaction	Stress	Yield
Base	X-Dir	Y-Dir	X & Y	Z-Dir	(deg.)	Term	Term	Term	Term	Interaction	Strength
(ft)	(in)	(in)	(in)	(in)							(ksi)
0.00	0.0	0.0	0.0	0.0	0.00	0.02	0.14	0.01	0.00	0.15	76.38

BY VALMONT INDUSTRIES FOR: JACOBS 144.0' POLE, SITE: SW802 VAN FOSSEN - STAUNTON, VA
Design Id: 488281-P1
Forces and Moments for Pole in the Local Element Coordinate System

DATE 08/28/2020
IMPAX 23.2.39.3

Loading Case T+S

Dist. From Base (ft)	Mx (in-kips)	My (in-kips)	Resultant Mx & My (in-kips)	Torsion (in-kips)	Shear X-Dir. (lbs)	Shear Y-Dir. (lbs)	Resultant Shear (lbs)	Axial (lbs)
144.00	0	0	0	0	2	2	3	14
142.00	0	0	1	0	25	29	38	142
142.00	0	0	1	0	1034	1233	1609	4062
139.00	46	-38	59	0	1069	1274	1663	4259
134.00	124	-104	162	0	1128	1344	1755	4596
134.00	124	-104	162	0	2765	3295	4302	8595
129.00	324	-272	423	0	2823	3365	4393	8946
124.00	528	-443	689	0	2886	3440	4490	9307
124.00	528	-443	689	0	4492	5353	6988	13314
119.00	852	-715	1112	0	4548	5420	7075	13694
114.00	1179	-989	1539	0	4602	5484	7159	14089
109.00	1511	-1268	1972	0	4655	5548	7242	14498
104.00	1846	-1549	2410	0	4708	5610	7324	14921
99.00	2185	-1833	2852	0	4766	5680	7414	15352
97.50	2288	-1919	2986	0	4787	5705	7447	15481
97.50	2288	-1919	2986	0	4779	5695	7434	15487
94.00	2528	-2121	3300	0	4827	5753	7510	16174
92.42	2638	-2213	3443	0	4845	5774	7537	16493
89.00	2876	-2413	3754	0	4878	5814	7590	16881
84.00	3227	-2708	4213	0	4932	5878	7673	17459
79.00	3582	-3006	4676	0	4985	5940	7755	18053
74.00	3941	-3307	5145	0	5037	6003	7836	18662
69.00	4304	-3612	5619	0	5088	6064	7916	19287
64.00	4671	-3919	6097	0	5139	6124	7994	19928
59.00	5041	-4230	6580	0	5188	6183	8071	20585
54.00	5415	-4543	7068	0	5243	6248	8157	21253
51.50	5603	-4701	7314	0	5280	6292	8214	21587
51.50	5603	-4701	7314	0	5268	6278	8195	21594
49.00	5792	-4860	7561	0	5294	6310	8237	22338
45.50	6058	-5083	7908	0	5339	6363	8306	23390
44.00	6173	-5180	8058	0	5345	6369	8315	23644
39.00	6558	-5503	8560	0	5392	6425	8388	24486
34.00	6946	-5828	9067	0	5437	6479	8458	25347
29.00	7337	-6156	9578	0	5480	6531	8525	26226
24.00	7731	-6487	10092	0	5521	6579	8588	27124
19.00	8128	-6821	10611	0	5558	6624	8647	28040
14.00	8528	-7156	11133	0	5593	6665	8701	28974
9.00	8930	-7493	11658	0	5625	6704	8751	29926
4.00	9335	-7833	12186	0	5660	6745	8805	30896
0.00	9660	-8106	12610	0	5710	6805	8883	31675

Loading Case T+S

*** Deflections and Stresses ***

Distance From Base (ft)	Defl. X-Dir (in)	Defl. Y-Dir (in)	Defl. Resultant X & Y (in)	Defl. Z-Dir (in)	Rotation (deg.)	Axial Interaction Term	Flexural Interaction Term	Shear Interaction Term	Torsion Interaction Term	Combined Stress Interaction	Effective Yield Strength (ksi)
144.00	26.0	31.0	40.5	0.7	2.37	0.00	0.00	0.00	0.00	0.01	82.55
142.00	25.4	30.3	39.5	0.6	2.37	0.00	0.00	0.00	0.00	0.01	82.55
142.00	25.4	30.3	39.5	0.6	2.37	0.00	0.00	0.01	0.00	0.01	82.55
139.00	24.4	29.1	38.0	0.6	2.37	0.00	0.01	0.01	0.00	0.01	82.55
134.00	22.8	27.2	35.5	0.6	2.36	0.00	0.02	0.01	0.00	0.02	82.06
134.00	22.8	27.2	35.5	0.6	2.36	0.01	0.02	0.01	0.00	0.02	82.06
129.00	21.3	25.3	33.1	0.5	2.34	0.01	0.04	0.01	0.00	0.05	81.31
124.00	19.7	23.5	30.6	0.5	2.31	0.01	0.06	0.01	0.00	0.07	80.55
124.00	19.7	23.5	30.6	0.5	2.31	0.01	0.06	0.02	0.00	0.07	80.55
119.00	18.1	21.6	28.2	0.4	2.26	0.01	0.10	0.02	0.00	0.11	79.80
114.00	16.6	19.8	25.9	0.4	2.19	0.01	0.13	0.02	0.00	0.14	79.05
109.00	15.2	18.1	23.6	0.3	2.11	0.01	0.16	0.02	0.00	0.17	78.30
104.00	13.8	16.5	21.5	0.3	2.02	0.01	0.18	0.02	0.00	0.19	77.54
99.00	12.5	14.9	19.4	0.2	1.92	0.01	0.21	0.02	0.00	0.22	76.79
97.50	12.1	14.4	18.8	0.2	1.89	0.01	0.21	0.02	0.00	0.22	76.57
97.50	12.1	14.4	18.8	0.2	1.89	0.01	0.17	0.02	0.00	0.17	82.28
94.00	11.2	13.4	17.4	0.2	1.83	0.01	0.18	0.02	0.00	0.18	81.86
92.42	10.8	12.9	16.8	0.2	1.80	0.01	0.18	0.02	0.00	0.19	81.67
89.00	10.0	11.9	15.6	0.2	1.73	0.01	0.19	0.02	0.00	0.20	81.26
84.00	8.9	10.6	13.8	0.1	1.63	0.01	0.20	0.02	0.00	0.21	80.65
79.00	7.8	9.3	12.2	0.1	1.53	0.01	0.22	0.02	0.00	0.22	80.05
74.00	6.8	8.1	10.6	0.1	1.43	0.01	0.23	0.02	0.00	0.24	79.45
69.00	5.9	7.0	9.2	0.1	1.32	0.01	0.24	0.01	0.00	0.25	78.85
64.00	5.0	6.0	7.8	0.1	1.21	0.01	0.25	0.01	0.00	0.26	78.25
59.00	4.3	5.1	6.6	0.1	1.11	0.01	0.26	0.01	0.00	0.27	77.64
54.00	3.5	4.2	5.5	0.0	1.00	0.01	0.27	0.01	0.00	0.28	77.04
51.50	3.2	3.8	5.0	0.0	0.94	0.01	0.27	0.01	0.00	0.28	76.74
51.50	3.2	3.8	5.0	0.0	0.94	0.01	0.22	0.01	0.00	0.23	81.54
49.00	2.9	3.5	4.5	0.0	0.90	0.01	0.22	0.01	0.00	0.23	81.29
45.50	2.5	3.0	3.9	0.0	0.83	0.01	0.23	0.01	0.00	0.23	80.94
44.00	2.3	2.8	3.6	0.0	0.80	0.01	0.23	0.01	0.00	0.24	80.79
39.00	1.8	2.2	2.9	0.0	0.71	0.01	0.23	0.01	0.00	0.24	80.29
34.00	1.4	1.7	2.2	0.0	0.61	0.01	0.24	0.01	0.00	0.25	79.79
29.00	1.0	1.2	1.6	0.0	0.52	0.01	0.24	0.01	0.00	0.25	79.29
24.00	0.7	0.8	1.1	0.0	0.43	0.01	0.25	0.01	0.00	0.26	78.78
19.00	0.4	0.5	0.7	0.0	0.34	0.01	0.25	0.01	0.00	0.26	78.28
14.00	0.2	0.3	0.4	0.0	0.25	0.01	0.25	0.01	0.00	0.26	77.78
9.00	0.1	0.1	0.1	0.0	0.16	0.01	0.26	0.01	0.00	0.27	77.28
4.00	0.0	0.0	0.0	0.0	0.07	0.01	0.26	0.01	0.00	0.27	76.78

BY VALMONT INDUSTRIES FOR:
 Design Id: 488281-P1
 Deflections and Stresses for Pole

JACOBS 144.0' POLE, SITE: SW802 VAN FOSSEN - STAUNTON, VA

DATE 08/28/2020
 IMPAX 23.2.39.3

Loading Case T+S

*** Deflections and Stresses ***

Distance	Defl.	Defl.	Defl.	Defl.		Axial	Flexural	Shear	Torsion	Combined	Effective
From	X-Dir	Y-Dir	Resultant	Z-Dir	Rotation	Interaction	Interaction	Interaction	Interaction	Stress	Yield
Base	(in)	(in)	X & Y	(in)	(deg.)	Term	Term	Term	Term	Interaction	Strength
(ft)			(in)								(ksi)
0.00	0.0	0.0	0.0	0.0	0.00	0.01	0.26	0.01	0.00	0.27	76.38

BY VALMONT INDUSTRIES FOR: JACOBS 144.0' POLE, SITE: SW802 VAN FOSSEN - STAUNTON, VA
 Design Id: 488281-P1
 Forces and Moments for Pole in the Local Element Coordinate System

DATE 08/28/2020
 IMPAX 23.2.39.3

Loading Case Seismic								
Dist. From								
Base	Mx	My	Resultant		Shear	Shear	Resultant	
(ft)	(in-kips)	(in-kips)	Mx & My	Torsion	X-Dir.	Y-Dir.	Shear	Axial
			(in-kips)	(in-kips)	(lbs)	(lbs)	(lbs)	(lbs)
144.00	0	0	0	0	3	4	5	17
142.00	1	0	1	0	28	33	44	170
142.00	1	0	1	0	764	911	1189	4931
139.00	34	-29	44	0	798	951	1241	5166
134.00	93	-78	121	0	845	1007	1315	5570
134.00	93	-78	121	0	1344	1602	2091	10479
129.00	190	-160	248	0	1379	1643	2145	10898
124.00	290	-243	378	0	1406	1675	2187	11331
124.00	290	-243	378	0	1647	1963	2562	16247
119.00	408	-342	533	0	1659	1978	2582	16696
114.00	527	-442	688	0	1663	1981	2587	17161
109.00	646	-542	843	0	1658	1976	2579	17641
104.00	765	-642	998	0	1647	1962	2562	18135
99.00	882	-740	1151	0	1634	1947	2542	18644
97.50	917	-770	1197	0	1631	1944	2537	18799
97.50	917	-770	1197	0	1627	1939	2531	18800
94.00	998	-838	1303	0	1607	1915	2500	19619
92.42	1034	-868	1350	0	1595	1901	2481	19995
89.00	1112	-933	1452	0	1579	1882	2456	20449
84.00	1225	-1028	1599	0	1558	1857	2424	21128
79.00	1336	-1121	1744	0	1542	1837	2399	21826
74.00	1446	-1213	1888	0	1531	1825	2382	22542
69.00	1556	-1305	2031	0	1528	1821	2377	23276
64.00	1666	-1398	2174	0	1531	1825	2382	24029
59.00	1776	-1490	2318	0	1539	1834	2394	24800
54.00	1886	-1583	2463	0	1552	1850	2415	25589
51.50	1942	-1630	2535	0	1564	1864	2433	25989
51.50	1942	-1630	2535	0	1559	1858	2425	25990
49.00	1998	-1677	2609	0	1578	1881	2456	26874
45.50	2078	-1744	2713	0	1610	1919	2505	28128
44.00	2113	-1773	2758	0	1612	1921	2507	28423
39.00	2229	-1870	2910	0	1630	1942	2535	29419
34.00	2347	-1969	3063	0	1647	1963	2562	30437
29.00	2465	-2069	3218	0	1664	1983	2588	31477
24.00	2585	-2169	3375	0	1680	2002	2613	32538
19.00	2706	-2271	3533	0	1695	2020	2637	33622
14.00	2829	-2373	3692	0	1709	2037	2659	34728
9.00	2952	-2477	3853	0	1721	2051	2677	35856
4.00	3075	-2580	4014	0	1728	2060	2689	37006
0.00	3174	-2664	4144	0	1735	2068	2699	37941

BY VALMONT INDUSTRIES FOR:
Design Id: 488281-P1
Deflections and Stresses for Pole

JACOBS 144.0' POLE, SITE: SW802 VAN FOSSEN - STAUNTON, VA

DATE 08/28/2020
IMPAX 23.2.39.3

Loading Case Seismic

*** Deflections and Stresses ***

Distance From Base (ft)	Defl. X-Dir (in)	Defl. Y-Dir (in)	Defl. Resultant X & Y (in)	Defl. Z-Dir (in)	Rotation (deg.)	Axial Interaction Term	Flexural Interaction Term	Shear Interaction Term	Torsion Interaction Term	Combined Stress Interaction	Effective Yield Strength (ksi)
144.00	9.2	11.0	14.3	0.1	0.89	0.00	0.00	0.00	0.00	0.01	82.55
142.00	9.0	10.7	14.0	0.1	0.89	0.00	0.00	0.00	0.00	0.01	82.55
139.00	8.6	10.3	13.4	0.1	0.89	0.00	0.01	0.00	0.00	0.01	82.55
134.00	8.0	9.6	12.5	0.1	0.88	0.00	0.01	0.00	0.00	0.02	82.06
134.00	8.0	9.6	12.5	0.1	0.88	0.01	0.01	0.01	0.00	0.02	82.06
129.00	7.4	8.9	11.6	0.1	0.87	0.01	0.02	0.01	0.00	0.03	81.31
124.00	6.9	8.2	10.7	0.1	0.85	0.01	0.04	0.01	0.00	0.04	80.55
124.00	6.9	8.2	10.7	0.1	0.85	0.01	0.04	0.01	0.00	0.05	80.55
119.00	6.3	7.5	9.8	0.1	0.82	0.01	0.05	0.01	0.00	0.06	79.80
114.00	5.8	6.9	9.0	0.1	0.79	0.01	0.06	0.01	0.00	0.07	79.05
109.00	5.2	6.2	8.1	0.1	0.76	0.01	0.07	0.01	0.00	0.08	78.30
104.00	4.7	5.6	7.4	0.1	0.72	0.01	0.08	0.01	0.00	0.09	77.54
99.00	4.3	5.1	6.6	0.1	0.68	0.01	0.08	0.01	0.00	0.09	76.79
97.50	4.1	4.9	6.4	0.0	0.67	0.01	0.09	0.01	0.00	0.10	76.57
97.50	4.1	4.9	6.4	0.0	0.67	0.01	0.07	0.01	0.00	0.07	82.28
94.00	3.8	4.5	5.9	0.0	0.64	0.01	0.07	0.01	0.00	0.08	81.86
92.42	3.7	4.4	5.7	0.0	0.63	0.01	0.07	0.01	0.00	0.08	81.67
89.00	3.4	4.0	5.3	0.0	0.60	0.01	0.07	0.01	0.00	0.08	81.26
84.00	3.0	3.6	4.7	0.0	0.57	0.01	0.08	0.00	0.00	0.09	80.65
79.00	2.6	3.1	4.1	0.0	0.53	0.01	0.08	0.00	0.00	0.09	80.05
74.00	2.3	2.7	3.6	0.0	0.49	0.01	0.08	0.00	0.00	0.09	79.45
69.00	2.0	2.4	3.1	0.0	0.45	0.01	0.09	0.00	0.00	0.10	78.85
64.00	1.7	2.0	2.6	0.0	0.41	0.01	0.09	0.00	0.00	0.10	78.25
59.00	1.4	1.7	2.2	0.0	0.37	0.01	0.09	0.00	0.00	0.10	77.64
54.00	1.2	1.4	1.8	0.0	0.34	0.01	0.09	0.00	0.00	0.10	77.04
51.50	1.1	1.3	1.7	0.0	0.32	0.01	0.09	0.00	0.00	0.10	76.74
51.50	1.1	1.3	1.7	0.0	0.32	0.01	0.08	0.00	0.00	0.08	81.54
49.00	1.0	1.2	1.5	0.0	0.30	0.01	0.08	0.00	0.00	0.09	81.29
45.50	0.8	1.0	1.3	0.0	0.28	0.01	0.08	0.00	0.00	0.09	80.94
44.00	0.8	0.9	1.2	0.0	0.27	0.01	0.08	0.00	0.00	0.09	80.79
39.00	0.6	0.7	0.9	0.0	0.24	0.01	0.08	0.00	0.00	0.09	80.29
34.00	0.5	0.5	0.7	0.0	0.20	0.01	0.08	0.00	0.00	0.09	79.79
29.00	0.3	0.4	0.5	0.0	0.17	0.01	0.08	0.00	0.00	0.09	79.29
24.00	0.2	0.3	0.4	0.0	0.14	0.01	0.08	0.00	0.00	0.09	78.78
19.00	0.1	0.2	0.2	0.0	0.11	0.01	0.08	0.00	0.00	0.09	78.28
14.00	0.1	0.1	0.1	0.0	0.08	0.01	0.08	0.00	0.00	0.09	77.78
9.00	0.0	0.0	0.0	0.0	0.05	0.01	0.09	0.00	0.00	0.10	77.28
4.00	0.0	0.0	0.0	0.0	0.02	0.01	0.09	0.00	0.00	0.10	76.78
0.00	0.0	0.0	0.0	0.0	0.00	0.01	0.09	0.00	0.00	0.10	76.38

MINIMUM DEFLECTION RATIO // DEFLECTION LIMIT / DEFLECTION // IS

BY VALMONT INDUSTRIES FOR: JACOBS 144.0' POLE, SITE: SW802 VAN FOSSEN - STAUNTON, VA
Design Id: 488281-P1

DATE 08/28/2020
IMPAX 23.2.39.3

NUMBER OF BOLTS	DIAMETER (IN.)	LENGTH (IN.)	WEIGHT (KIPS)	SHIPPED AS	PROJECTION LENGTH (IN.)	GALVANIZED LENGTH (IN.)	THREAD SIZE
18	1.750	66.00	1.11	BOLTS, TEMPLATES	9.25	66.00	5-UNC-2A

STEEL SPEC. VALMONT	STEEL SPECIF.	MAXIMUM BOLT FORCE (KIPS)	MAXIMUM BOLT SHEAR FORCE (KIPS)	FACTORED NOMINAL TENS. STRENGTH (KIPS)	STRESS AREA (SQ. IN.)	INTERACTION VALUE	CONFIGURATION OF BOTTOM END
S23	A615	145.34	1.77	152.00	1.90	0.98	THREADED WITH HEAVY HEX HEAD NUT

NOTE: BOLT INTERACTION VALUE WAS CALCULATED BY DIVIDING SHEAR FORCE BY FACTOR RELATED TO DETAIL TYPE d) IN EIA-G SPECS.

*** BOLT COORDINATES (IN.) ***

BOLT NO.	X-COORD	Y-COORD	*	BOLT NO.	X-COORD	Y-COORD
1	27.750	0.000	*	2	26.076	9.491
3	21.258	17.837	*	4	13.875	24.032
5	4.819	27.328	*			

MAX. BOLT CIRCLE = 55.50 IN.

TEMPLATE DIAMETER = 59.00 IN.

*** BASE PLATE CHARACTERISTICS GOVERNED BY LOADING CASE WIND ***

BASE PLATE DIAMETER (IN.)	BASE PLATE THICKNESS (IN.)	ACTUAL WEIGHT (KIPS)	RAW MATERIAL WEIGHT (KIPS)	POLE DIAM. (MAJOR DIAM.) (IN.)
60.80	2.25	1.35	2.32	49.00

EFFECTIVE PLATE WIDTH (IN.)	PLASTIC SECTION MOD. (CU. IN.)	MOMENT IN BASE PLATE (IN. -K)	PLASTIC MOMENT (IN. -K)	FACTORED RESISTING MOM. (IN. -K)
8.55	10.82	472.36	541.19	487.07

STEEL SPECIF. VALMONT	STEEL SPECIF. OTHER	EFFECTIVE YIELD STRESS (KSI)	STRESS RATIO
S56	A572	50	0.97

** LOADS AT POLE BASE IN THE GLOBAL COORDINATE SYSTEM ***** LOADING CASES *****

LOADING CASE IDENTIFICATION	WIND	ICE + WIND	T+S	Seismic	MAX CRITERION-	LOAD CASE
MOMENT ABT. X-AXIS (IN-KIP)	34863	5024	9659	3174	]MOMENT ABT. X	WIND
MOMENT ABT. Y-AXIS (IN-KIP)	-29253	-4216	-8105	-2663	]MOMENT ABT. Y	WIND
SHEAR FORCE (LB.)	31730	4399	8863	2691	]RES. MOMENT	WIND
VERTICAL FORCE (LB.)	38739	63455	31680	37941	]SHEAR FORCE	WIND
					]BOLT FORCE	WIND
					]BOLT TENSION	WIND

September 10, 2020

Staunton Department of Planning & Inspections
116 W. Beverley Street
Staunton, VA 24402

To Whom It May Concern,

As owner of the existing tower located at 2619 Locust Ave – Off N. Sheets Street that we are proposing to replace with a new tower, please except this statement.

Ridle Radio, Inc. will allow additional colocation tenants on the new tower, as capacity allows.

Thank you for your consideration in approving this tower replacement.

Sincerely,

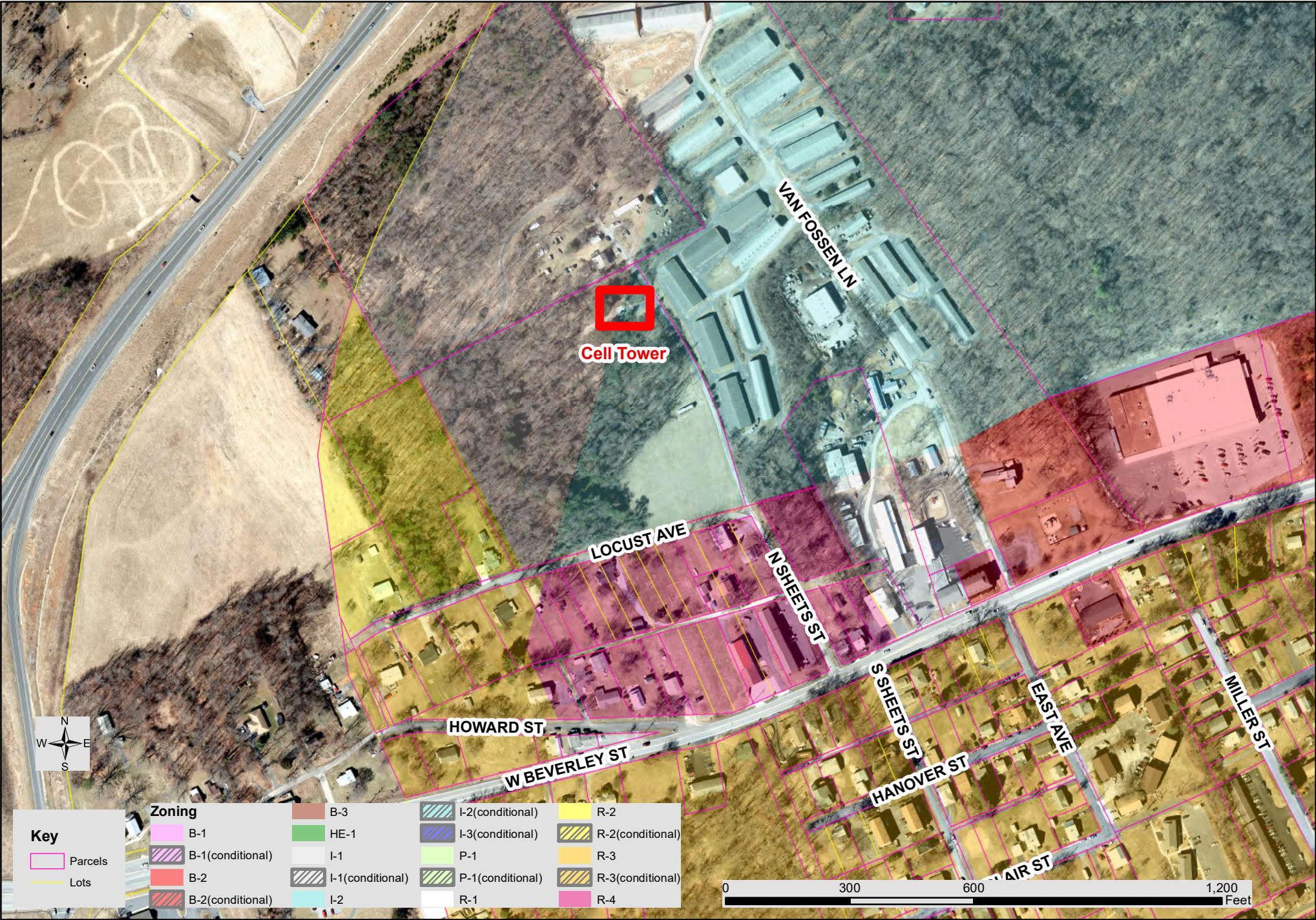


Robert C. Ridle (Bob)
President
Ridle Radio, Inc.

Vicinity Map – 2619 Locust Ave Telecommunication Tower



Current Zoning – 2619 Locust Ave Telecommunication Tower



CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	November 12, 2020	Staff Member: Shane Ayers Animal Control Officer
Item #	C	
Ordinance #		
Department:	Police	
Council Vision:	Responsive, Efficient Government	
Subject:	Ordinance Amending Section 6.05.010, Definitions, of Chapter 6.05, In General, of Title 6, Animals and Fowl, to Align with Changes to the Code of Virginia as Enacted by the General Assembly and to Amend the Definition of “Wild or Exotic Animal”	

Background: The Virginia General Assembly has enacted changes at various times to the Code of Virginia which merit amendments to update some aspects of the Staunton City Code. These updates are part of an ongoing process to amend the City Code to align with changes to the Code of Virginia.

Exhibit A is a proposed draft ordinance amending the definitions of "adequate shelter," "adequate space," "companion animal," and "wild or exotic animal," within the context of animal control, found in the Staunton City Code's Title 6, Animals and Fowl.

"Adequate shelter" is amended definitionally to provide that outdoor tethering of an animal does not meet the requirement that an animal be given adequate shelter unless the animal is safe from predators and well equipped to tolerate its environment during the effective period for a hurricane warning or tropical storm warning issued by the National Weather Service, during a heat advisory when the temperature is 85 degrees Fahrenheit or higher or 32 degrees Fahrenheit or lower, or during the effective period for a severe weather warning, including a winter storm, tornado, or severe thunderstorm warning, unless an animal control officer has

inspected the circumstances and determined the animal to be safe from predators and well suited and well equipped to tolerate its environment.

“Adequate space” is amended definitionally to provide that a tether meets the requirement that an animal be given adequate space if the tether is at least 15 feet in length or four times the length of the animal, or when an animal control officer has inspected the animal’s circumstances and determined that a tether of at least 10 feet or three times the length of the animal, but shorter than 15 feet or four times the length of the animal, makes the animal more safe, more suited, and better equipped to tolerate its environment than a longer tether.

“Companion animal” is amended definitionally to align with the definition in the Code of Virginia.

“Wild or exotic animal” is amended definitionally to exclude animals which have been bred in captivity and which have never known the wild and are lawfully made available for sale or otherwise by pet shops located and lawfully operating in the corporate limits of the City.

Exhibit B is the public hearing advertisement notice from *The News Leader* indicating the advertisement dates of October 22, 2020, and November 4, 2020.

City Manager’s Recommendation: Introduce the proposed ordinance and conduct a public hearing on the ordinance.

Suggested Actions: Request that the City Attorney summarize the ordinance; then invite the following motion to be made before the public hearing is conducted:

Motion: I move to introduce the proposed ordinance amending Section 6.05.010, Definitions, of Chapter 6.05, In General, of Title 6, Animals and Fowl, to align with changes to the Code of Virginia as enacted by the General Assembly, to amend the definition of “wild or exotic animal” and to conduct a public hearing of the ordinance.

Open, conduct, and then close the public hearing.

The proposed ordinance then will be scheduled for consideration at Council’s meeting on December 10, 2020.

City Manager: Steven L. Rosenberg

DRAFT 10.19.20

Ordinance No. 2019 - __

**AN ORDINANCE AMENDING, RESTATING AND REORDAINING
SECTION 6.05.010, DEFINITIONS, OF CHAPTER 6.05, IN GENERAL, OF
TITLE 6, ANIMALS AND FOWL, OF THE STAUNTON CITY CODE TO ALIGN
WITH CHANGES TO THE CODE OF VIRGINIA AS ENACTED BY THE
GENERAL ASSEMBLY AND TO AMEND THE DEFINITION OF “WILD OR
EXOTIC ANIMAL”**

Recitals

A. The General Assembly has enacted changes at various times to the Code of Virginia which merit amendments relating to the definitions under Title 6 of the Staunton City Code (SCC) of “adequate shelter,” “adequate space,” and “companion animal” to align the SCC with the Code of Virginia related to “companion animals”;

B. Pursuant to Staunton City Charter Section 11, Thirteenth, and Section 3.2-6543 of the Code of Virginia, the City Council has the authority to amend provisions of Title 6, Animals and Fowl, of the City Code;

C. The City Council finds that it is in the interest of the City and its citizens to amend the SCC provisions relating to the definitions of “adequate shelter,” “adequate space,” “companion animal” and “wild or exotic animal” consistent with the changes enacted to Section 3.2-6500 of the Code of Virginia;

D. This matter has been properly advertised, heard, and considered; and

E. These recitals are deemed an integral part of this ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Staunton, Virginia, that Sections 6.05.010, Definitions, and 6.15.010, Definitions, of the Staunton City Code be and hereby is amended as follows:

6.05.010 Definitions.

The following words and phrases shall, as used in this title, have the following meanings:

...

“Adequate shelter” means provision of and access to shelter that is suitable for the species, age, condition, size, and type of each animal; provides adequate space for each animal; is safe and protects each animal from injury, rain, sleet, snow, hail, direct sunlight, the adverse effects of heat or cold, physical suffering, and impairment of health; is properly lighted; is properly cleaned; enables each animal to be clean and dry, except when detrimental to the species; during hot weather, is properly shaded and does not readily conduct heat; during cold weather, has a windbreak at its entrance and provides a

47 quantity of bedding material consisting of ~~straw~~ hay, cedar shavings, or the equivalent
48 that is sufficient to protect the animal from cold and promote the retention of body heat;
49 and, for dogs and cats, provides a solid surface, resting platform, pad, floor mat, or
50 similar device that is large enough for the animal to lie on in a normal manner and can be
51 maintained in a sanitary manner. Under this chapter, shelters whose wire, grid, or slat
52 floors (1) permit the animals' feet to pass through the openings, (2) sag under the
53 animals' weight, or (3) otherwise do not protect the animals' feet or toes from injury are
54 not adequate shelter. The outdoor tethering of an animal shall not constitute the provision
55 of adequate shelter unless the animal is safe from predators and well suited and well
56 equipped to tolerate its environment during the effective period for a hurricane warning
57 or tropical storm warning issued for the area by the National Weather Service, or during a
58 heat advisory issued by a local or state authority, when the actual or effective outdoor
59 temperature is 85 degrees Fahrenheit or higher or 32 degrees Fahrenheit or lower, or
60 during the effective period for a severe weather warning issued for the area by the
61 National Weather Service, including a winter storm, tornado, or severe thunderstorm
62 warning, unless an animal control officer, having inspected an animal's individual
63 circumstances has determined the animal to be safe from predators and well suited and
64 well equipped to tolerate its environment.

65
66 “Adequate space” means sufficient space to allow each animal to (1) easily stand, sit, lie,
67 turn about, and make all other normal body movements in a comfortable, normal position
68 for the animal and (2) interact safely with other animals in the enclosure. When the
69 animal is tethered, “adequate space” means that the tether to which the animal is attached
70 permits the above actions and is appropriate to the age and size of the animal; is attached
71 to the animal by a properly applied collar, halter, or harness, not of the choker type, that
72 is configured so as to protect the animal from injury and prevent the animal or tether from
73 becoming entangled with other objects or animals, or from extending over an object or
74 edge that could result in the strangulation or injury of the animal; is at least the greater of
75 150 feet in length or threefour times the length of the animal, as measured from the tip of
76 its nose to the base of its tail, except when the animal is being walked on a leash or is
77 attached by a tether to a lead line or when an animal control officer, having inspected an
78 animal's individual circumstances, has determined that in such an individual case, a tether
79 of at least 10 feet or three times the length of the animal, but shorter than 15 feet or four
80 times the length of the animal, makes the animal more safe, more suited, and better
81 equipped to tolerate its environment than a longer tether; does not, by its material, size, or
82 weight or any other characteristic, cause injury or pain to the animal; does not weigh
83 more than one-tenth of the animal's body weight; and does not have weights or other
84 heavy objects attached to it. The walking of an animal on a leash by its owner shall not
85 constitute the tethering of the animal for the purpose of this definition. When freedom of
86 movement would endanger the animal, temporarily and appropriately restricting
87 movement of the animal according to professionally accepted standards for the species is
88 considered provision of adequate space. The provisions of this definition that relate to
89 tethering shall not apply to agricultural animals.

90
91 ...

“Companion animal” means any domestic or feral dog, domestic or feral cat, nonhuman primate, guinea pig, hamster, rabbit not raised for human food or fiber, exotic or native animal, reptile, exotic or native bird, or any feral animal or any animal under the care, custody, or ownership of a person or any animal which is bought, sold, traded, or bartered by any person. ~~No Agricultural animals~~, game species, or ~~any animals~~ regulated under federal law as ~~a research animals~~ shall ~~not~~ be considered ~~a companion animals~~ for the purposes of this chapter.

...

6.05.010 Definitions.

For the purposes of this chapter, the following words and phrases shall have the meanings respectively ascribed to them:

...

(4) “Wild or exotic animal” shall mean any live monkey (nonhuman primate), raccoon, skunk, wolf, squirrel, fox, leopard, panther, tiger, lion, lynx or any other warm-blooded animal, poisonous snake or tarantula which can normally be found in the wild state or any other member of crocodilian, including, but not limited to, alligators, crocodiles, caimans, and gavials. ~~Animals Ferrets, guinea pigs, nonpoisonous snakes, rabbits, and laboratory rats~~ which have been bred in captivity and which have never known the wild shall and are lawfully made available for sale or otherwise by a pet shop located and lawfully operating in the corporate limits of the City of Staunton shall be excluded from this definition.

...

In all other respects, the provisions of Chapter 6.05, In General, of Title 6, Animals and Fowl, of the Staunton City Code remain the same and are hereby restated, confirmed and reordained.

Introduced:

Adopted:

Effective Date:

Andrea W. Oakes, Mayor

ATTEST: _____
Suzanne F. Simmons, Clerk of Council

DRAFT

**NOTICE OF INTENT AND PUBLIC HEARING
TO CONSIDER AN ORDINANCE TO AMEND SECTION 6.05.010,
DEFINITIONS, OF CHAPTER 6.05, IN GENERAL, OF TITLE 6, ANIMALS
AND FOWL, OF THE STAUNTON CITY CODE TO ALIGN WITH CHANGES
TO THE CODE OF VIRGINIA AS ENACTED BY THE GENERAL ASSEMBLY
AND TO AMEND THE DEFINITION OF “WILD OR EXOTIC ANIMAL”**

The Staunton City Council will hold a public hearing at its regular meeting at 7:30 p.m. on Thursday, November 12, 2020, in Council Chambers, first floor of City Hall, 116 West Beverley Street, Staunton, Virginia on whether to adopt an ordinance to amend Section 6.05.010, Definitions, of Chapter 6.05, In General, of Title 6, Animals and Fowl, of the Staunton City Code to align with changes to the Code of Virginia as enacted by the General Assembly and to amend the definition of “wild or exotic animal.”

Copies of the proposed ordinance to review the amendments, in full context, are available for inspection during normal working hours at the office of the Clerk of Council and at the office of the City Manager. The Staunton City Code is available online at: <https://www.codepublishing.com/VA/Staunton/>

All persons wishing to be heard at the public hearing are invited to attend. Persons with hearing loss or speech impairment desiring to attend the public hearing may contact the Clerk of Council by email at simmonssf@ci.staunton.va.us to request an interpreter.

Suzanne F. Simmons,
Clerk of Council

Please publish this ad in the legal notices portion of the Staunton News Leader on Wednesday, October 28, 2020, **AND** Wednesday, November 4, 2019.

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	November 12, 2020	Staff Members: Rodney Rhodes Tim Hartless
Item #	E	
Ordinance #		
Department:	Community Development — Planning and Zoning	
Council Vision:	Built Environment	
Subject:	Consideration of a Final Plat for Winnbrook, Section 4	

Background: Winnbrook is a single-family residential development located on New Hope Road near Interstate 81. In April 2003, City Council approved a rezoning of the property from R-1, Low Density Residential District, to R-2, Low Density Residential District Conditional. The conditional zoning retained the same density as the previous zoning for the overall tract.

The proffered items from the rezoning include:

1. Minimum lot width of 85 feet at front setback.
2. Minimum lot depth of 135 feet.
3. Minimum lot area of 12,000 sq. ft.
4. There shall be no more than 76 single-family lots.
5. Several uses in standard R-2 have been removed, such as housing boarders and upon review, golf courses, plant nurseries, cemeteries and not for profit social uses.

A preliminary plat for the development was approved in August 2003. The preliminary plat contains 76 single-family lots with a minimum lot area of 12,000 square feet. A final plat for Section 1 contained 19 lots and was approved in September 2005. In June 2007, the final plat for section 2 was approved and contained 18 lots. The final plat for Section 3 was approved in June 2014 and contained 11 lots. The developer now proposes to proceed with Section 4.

Review: The proposed section 4 contains 15 new lots. The lots have frontage on either New Hope Road or on the recently constructed Winnbrook Street.

Winnbrook Street was constructed in 2016 between New Hope Road and Waterton Street. As part of section 4, Winnbrook Street would be extended an additional 289 feet south of Waterton Street to a future intersection with Wexford Street. The developer will be required to post a bond in the amount of \$250,000 for the cost of construction of this infrastructure.

Staff has conducted a review of the proposal and has identified the following issues:

Facility fees will need to be paid in the amount of \$155,250, as follows:

- Water Facilities Fee: \$3500/lot x 15* lots = \$52,500
- Sewer Facilities Fee: \$6850/lot x 15* lots = \$102,750

The *City of Staunton, Virginia, Comprehensive Plan 2018-2040*, Future Land Use Map, designates this area as Low Density Residential, and the Winnbrook single-family development is in conformance with this designation.

The final plat is also in conformance with the approved preliminary plat from 2003, and all requirements of the zoning and subdivision ordinances.

Planning Commission Recommendation: At its meeting of October 15, 2020, the Planning Commission considered the request. On a 5-0 vote, the Commission voted unanimously to recommend approval of the final plat, with the following conditions:

1. Facility fees shall be paid in the amount of \$155,250.
2. A bond shall be posted in the amount of \$250,000 for the cost of infrastructure construction.
3. Additional survey related details shall be added to the plat to address the minor issues identified by the City Engineer.
4. An evaluation of sight distance for the lots that front New Hope Road shall be undertaken by the City Engineer.

All four conditions have been met. Facility fees have been paid, a bond has been received by the City Engineer and a revised plat has been submitted addressing the minor survey issues. The City Engineer has reevaluated sight distance for all of the proposed lots on New Hope Road. The City Engineer has requested the completion of some additional grading to cut a knoll and increase site lines further down New Hope Road. This grading will be completed prior to the issuance of any building permits.

Attachment:

Attachment 1—Winnbrook Section 4 Final Plat

Suggested Motion: I move that Council approve the final plat for Winnbrook Section 4, as recommended by the Planning Commission.

City Manager: Steven L. Rosenberg

CERTIFICATE OF APPROVAL
THIS SUBDIVISION KNOWN AS "WINNBROOK SECTION 4" IS APPROVED BY THE UNDERSIGNED IN ACCORDANCE WITH EXISTING SUBDIVISION REGULATIONS AND MAY BE ADMITTED TO RECORD.

APPROVED BY THE CITY OF STAUNTON

PLANNING COMMISSION
DATE

CITY COUNCIL
DATE

*** IF THIS PLAT IS NOT RECORDED WITHIN 6 MONTHS, THE SUBDIVISION APPROVAL IS VOID.

OWNER'S CONSENT TO DIVISION
THE PLATTING OR DEDICATION OF THE FOLLOWING DESCRIBED LAND "WINNBROOK SECTION 4" IS WITH FREE CONSENT AND IN ACCORDANCE WITH THE DESIRE OF THE UNDERSIGNED OWNERS, PROPRIETORS, AND TRUSTEES, IF ANY.

FOR: F.C. LAND, LLC
DATE

COMMONWEALTH OF VIRGINIA

CITY/COUNTY OF _____, TO WIT:

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED
BEFORE ME THIS _____ DAY OF _____, 2020.

BY: _____

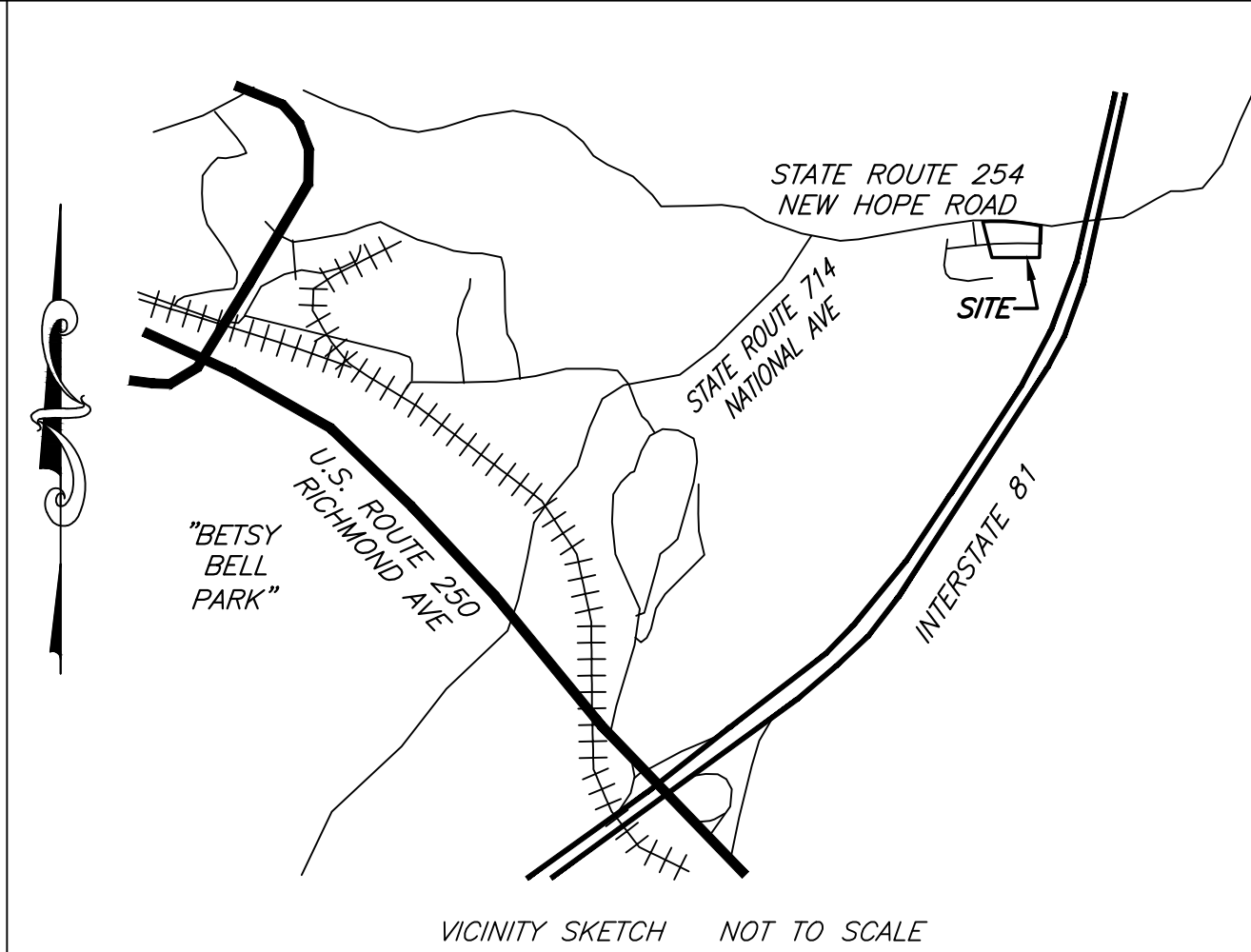
NOTARY: _____

- SURVEY NOTES:
- 1) THIS PLAT REPRESENTS A CURRENT FIELD SURVEY.
 - 2) THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE REPORT AND IS SUBJECT TO INFORMATION DISCLOSED BY SUCH.
 - 3) PROPERTY IS LOCATED IN FEMA DEFINED ZONE "X"
MAP NUMBER: 51015C0333D
EFFECTIVE DATE: SEPTEMBER 28, 2007
 - 4) A 5' WIDE UTILITY EASEMENT ALONG ALL PROPERTY LINES IS HEREBY DEDICATED FOR PUBLIC USE.
 - 5) ALL EXISTING, INTERNAL, PARCEL LINES FOR PIDS# 9712, 9714, 9716, 10424, AND 101161 ARE HEREBY VACATED.
 - 6) PORTIONS OF EXISTING 20' WATERLINE EASEMENT PER DB:737 PG:450 AND EXISTING 20' SEWER EASEMENT PER INST# 000001677 THAT FALL WITHIN PARCEL "A", BEING DEDICATED TO THE CITY OF STAUNTON, ARE HEREBY VACATED.
 - 7) EXISTING NEW HOPE ROAD, ROUTE 254, HAS A 30' PRESCRIPTIVE RIGHT-OF-WAY. THE ORIGINAL PROPERTY LINES GENERALLY WENT TO THE CENTER OF ROUTE 254. THEREFORE, THE 25' WIDE STRIP, DESIGNATED AS PARCEL "A" AND CONTAINING 0.343 ACRES, WILL BE DEDICATED TO THE CITY OF STAUNTON. THIS NOTE IS ORIGINALLY REFERENCED IN "WINNBROOK SECTION 1" RECORDED IN INST# 050005311.
 - 8) SECTION 4 CONSISTS OF LOTS 51, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, & 76 AND ALSO DEDICATES A PORTION OF NEW HOPE ROAD AND A PORTION OF WINNBROOK STREET.

LINE TABLE		
LINE	BEARING	DISTANCE
L1	N81°39'51"E	14.67'
L2	S15°21'14"W	25.00'
L3	S15°21'14"W	14.67'
L4	S67°52'22"E	25.00'
L5	S67°52'22"E	25.00'
L6	S22°07'38"W	37.37'
L7	S14°39'54"W	199.04'
L8	N70°06'01"W	25.10'
L9	N70°06'01"W	25.10'
L10	N81°39'51"E	14.67'
L11	N05°08'52"W	150.43'
L12	N01°12'16"W	145.12'
L13	N02°40'12"E	149.26'
L14	N06°35'16"E	151.20'
L15	N10°29'44"E	147.31'
L16	N14°24'05"E	146.81'
L17	S75°20'06"E	146.46'
L18	S75°20'06"E	171.90'
L19	S67°46'38"E	139.20'
L20	S67°46'38"E	139.35'
L21	S67°46'38"E	139.50'
L22	S67°46'38"E	139.65'
L23	N22°13'22"E	20.00'
L24	S67°46'38"E	64.35'
L25	N22°13'22"E	80.00'
L26	N32°51'29"E	69.42'
L27	S67°46'38"E	62.19'
L28	N38°20'29"W	78.79'
L29	N13°27'08"E	41.86'
L30	N22°13'22"E	80.00'

LINE TABLE		
LINE	BEARING	DISTANCE
L31	N67°46'38"W	64.35'
L32	S04°37'04"E	11.11'
L33	S66°51'14"E	53.00'
L34	S05°08'52"E	96.86'
L35	S33°27'51"E	7.34'
L36	S83°12'44"W	18.80'
L37	N05°08'52"W	107.75'
L38	N66°51'14"W	53.07'
L39	N04°37'04"W	16.76'
L40	S60°40'40"E	50.25'
L41	N22°15'06"E	15.58'
L42	S84°04'12"E	39.50'
L43	N10°29'44"E	103.00'
L44	N51°22'58"E	54.40'
L45	N12°32'32"E	7.20'
L46	N39°57'56"E	26.74'
L47	S83°09'21"E	69.73'
L48	N09°39'08"E	82.84'
L49	N51°22'58"E	52.43'
L50	N12°32'32"E	3.58'

CURVE TABLE				
CURVE	RADIUS	ARC LENGTH	CHORD BEARING	CHORD LENGTH
C1	1425.00'	588.68'	S86°28'50"E	584.50'
C2	15.00'	25.46'	S26°29'51"E	22.51'
C3	425.00'	44.38'	S87°29'19"W	44.36'
C4	425.00'	55.35'	N18°23'46"E	55.31'
C5	15.00'	21.66'	N63°30'09"E	19.83'
C6	400.00'	52.10'	S18°23'46"W	52.06'
C7	1400.00'	578.34'	S86°28'50"E	574.24'
C8	1400.00'	77.38'	N83°16'06"E	77.37'
C9	1400.00'	95.02'	N86°47'46"E	95.00'
C10	1400.00'	96.02'	S89°17'41"E	96.00'
C11	1400.00'	95.73'	S85°22'16"E	95.71'
C12	1400.00'	95.49'	S81°27'30"E	95.47'
C13	1400.00'	95.44'	S77°33'06"E	95.42'
C14	1400.00'	23.28'	S75°07'21"E	23.28'
C15	425.00'	89.77'	N65°23'42"W	89.61'
C16	15.00'	22.54'	N28°23'27"W	20.48'
C17	375.00'	48.84'	N18°23'46"E	48.81'
C18	15.00'	24.41'	S61°17'39"W	21.81'
C19	1400.00'	10.01'	N83°09'01"E	10.01'



GENERAL NOTES:

OWNER: F.C. LAND, LLC
PIDS# 9712, 9714, 9716, 10424, 101160, 101161
INST #140001006

EXISTING ZONING: (R-2) LOW DENSITY RESIDENTIAL

SETBACKS: FRONT = 25 FEET
SIDE = SINGLE STORY - NOT LESS THAN 7 FEET, AND
THE SUM OF TWO NOT LESS THAN 18 FEET.
MORE THAN ONE STORY - 10 FEET
REAR = 30 FEET

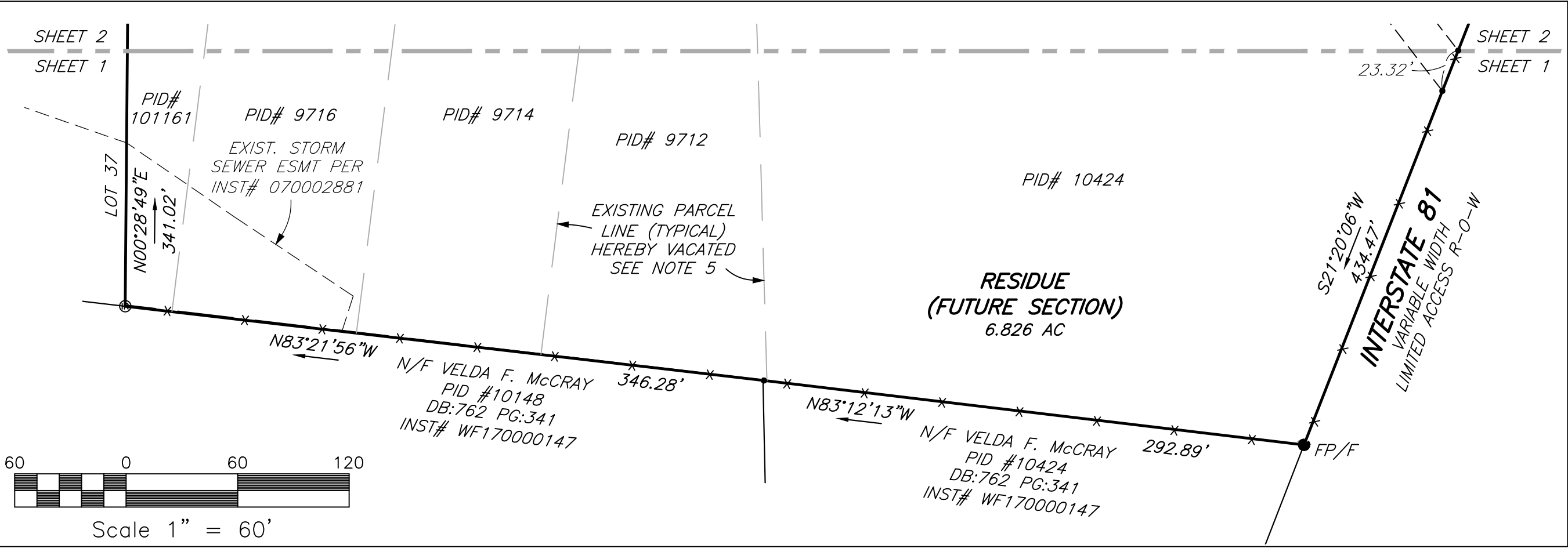
SUBDIVIDER: F.C. LAND, LLC
5211 CONCOURSE DRIVE SOUTH
ROANOKE, VA 24019
CONTACT: ROBERT FRALIN
(540) 204-4247 (P)
(540) 204-4249 (F)

AGENT: BALZER & ASSOCIATES, INC
1561 COMMERCE RD. SUITE 401
VERONA, VA 24482
540-248-3220 (TEL)
540-248-3221 (FAX)

WATER: CITY OF STAUNTON

SEWER: CITY OF STAUNTON

AREA TABULATION FOR SECTION FOUR:	
AREA IN LOTS=	4.719 ACS
AREA IN ROADS=	0.331 ACS
AREA IN DEDICATION=	0.343 ACS
TOTAL=	5.393 ACS

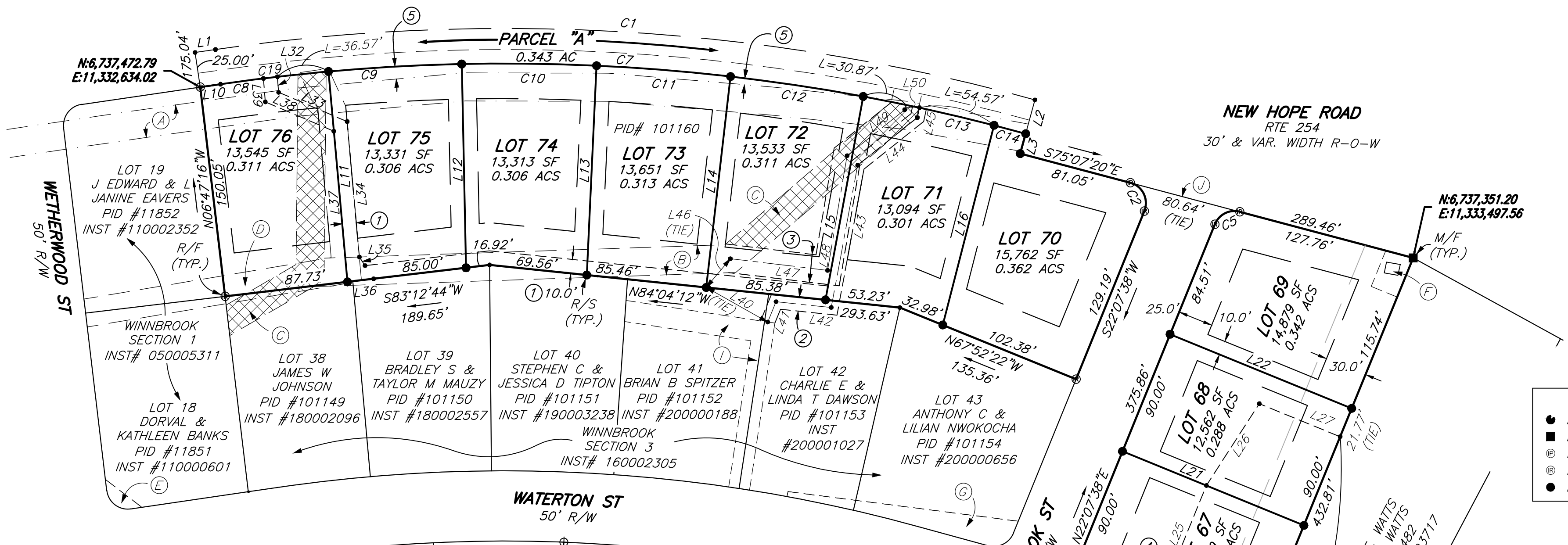


SURVEYOR'S CERTIFICATE
I, DANIEL E. HANSEN, A LAND SURVEYOR DULY LICENSED BY THE COMMONWEALTH OF VIRGINIA, DO HEREBY CERTIFY THAT THIS SUBDIVISION KNOWN AS "WINNBROOK SECTION 4" IS A PORTION OF THOSE CERTAIN TRACTS OF LAND LAST CONVEYED TO F.C. LAND, LLC IN INSTRUMENT #140001006 OF RECORD IN THE CLERK'S OFFICE OF THE CITY OF STAUNTON, VIRGINIA.



WINNBROOK SECTION 4
FINAL PLAT
CITY OF STAUNTON, VIRGINIA
PLANNERS / ARCHITECTS / ENGINEERS / SURVEYORS
ROANOKE / RICHMOND / NEW RIVER VALLEY / STAUNTON / HARRISONBURG / LYNCHBURG
1561 Commerce Road, Suite 401 / Verona, Virginia 24482 / Phone (540) 248-3220 / www.balzer.cc



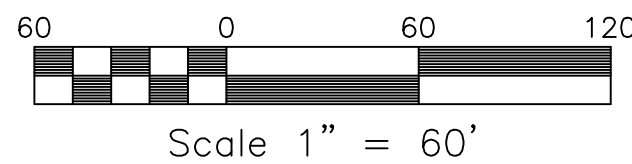


EXISTING EASEMENTS:

- (A) EX. 20' WATERLINE ESMT PER AUG. CO. DB:737 PG:450.
- (B) EX. 20' SEWER ESMT PER INST# 000001677.
- (C) EX. 20' SEWER ESMT PER INST# 000001677. (TO BE VACATED)
- (D) EX. SANITARY SEWER ESMT PER INST# 050005311.
- (E) EX. STORM SEWER ESMT PER INST# 050005311.
- (F) EX. 20'x30' VERIZON ESMT PER INST# 060001845. INSTRUMENT ALSO ALLOWS FOR A 10' R-O-W ACROSS ALL PROPERTY LINES WITH CABLE ROUTE AS CENTER.
- (G) EX. VARIABLE WIDTH PUBLIC STORM ESMT PER INST# 160002305.
- (H) EX. 20' PUBLIC WATER ESMT PER INST# 160002305.
- (I) EX. 15' DRAINAGE ESMT PER INST# 190003192.
- (J) EXISTING R-O-W PER VDOT PROJECT 0081-007-103.

PROPOSED EASEMENTS:

- (1) PROP. 10' DRAINAGE ESMT.
- (2) PROP. 10' DRAINAGE ESMT.
- (3) PROP. 20' SANITARY SEWER ESMT.
- (4) PROP. VARIABLE WIDTH STORMWATER ESMT.
- (5) PROP. VARIABLE WIDTH WATERLINE ESMT. (BOUNDARY IS TO BE NORTHERN LINE OF EXISTING ESMT TO SOUTHERN RIGHT-OF-WAY LINE OF NEW HOPE RD FROM LOT 71 THROUGH LOT 76 (INCLUSIVE))



REV: 11-03-2020
 REV: 10-13-2020
 DATE: 08-25-2020
 SCALE: 1" = 60'
 JOB: S1400055
 DRAWN BY: EDP/DEH
 SHEET 2 OF 2

**WINNBROOK SECTION 4
 FINAL PLAT**

CITY OF STAUNTON, VIRGINIA
 PLANNERS / ARCHITECTS / ENGINEERS / SURVEYORS
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CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	November 12, 2020	Staff Member: Jonathan Venn
Item #	F	
Ordinance #		
Department:	Human Resources	
Council Vision:	Responsive, Effective Government	
Subject:	Resolution to Amend the City of Staunton Cafeteria Plan to Permit the Reimbursement of Over-the-Counter Medical Products Without a Prescription in Accordance with the CARES Act	

Background: The City of Staunton sponsors a “Cafeteria Plan”, with Premium Payment, Health Flexible Spending Account (FSA), Health Savings Account (HSA), and Dependent Care Account Components. The “Cafeteria Plan” allows eligible employees to choose from a menu of different benefits to suit their needs and to pay for those benefits with pre-tax dollars.

Prior to the enactment of the Coronavirus Aid, Relief and Economic Security Act (CARES Act) in March 2020, the Affordable Care Act (ACA) required employees to obtain a prescription in order to be reimbursed for non-prescription, “over-the-counter” (OTC) drugs and medicines from a health FSA or HSA. With the passage of the CARES Act, effective as of January 1, 2020, the requirement for a prescription for “over-the-counter” (OTC) drugs and medicines is eliminated, and the purchase of such drugs and medicines and menstrual care products are now reimbursable through a health FSA or HSA.

The attached, proposed resolution amends the City’s Cafeteria Plan to implement these provisions of the CARES Act.

Attachment:

Attachment 1—Proposed Resolution for the Amendment of City of Staunton Cafeteria Plan

City Manager's Recommendation: Recommend that City Council adopt the resolution, eliminating the prescription requirement for OTC drugs and medicines and allowing reimbursement of the purchase of such drugs and medicines and menstrual care products through a health FSA and HAS, as presented.

Suggested Motion: I move that City Council adopt the resolution amending the City of Staunton Cafeteria Plan established under Code § 125 of the Internal Revenue Code of 1986, to conform with the requirements of the CARES Act.

City Manager: Steven L. Rosenberg

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Amendment

Elimination of the Prescription Requirement for OTC Amendment to the City of Staunton Cafeteria Plan

Section 1. General Rules

1.1 Purpose and Adoption. The purpose of this Amendment is to permit the reimbursement of over-the-counter (OTC) medical products without a prescription in accordance with the CARES Act.

This amendment shall apply notwithstanding any other statements in the Plan, the summary plan description (SPD), or any other documents.

City of Staunton ("the Employer") hereby adopts the following Amendment to its City of Staunton Cafeteria Plan for plan years effective January 1, 2020.

1.2. Precedence. The requirements of this Amendment will take precedence over any inconsistent provisions of the Plan, including any previous amendments adopted by the Employer.

Section 2. Amendment

2.1. Elimination of Prescription Requirement for OTC drug reimbursements. The Plan is hereby amended to eliminate the prescription requirement for over-the-counter medical products effective January 1, 2020 and for all future plan years. In addition, menstrual care products will now qualify as medical care for purposes of reimbursement or tax-free distribution.

2.2. Adoption. IN WITNESS WHEREOF, The undersigned has executed this Amendment to the City of Staunton Cafeteria Plan on this _____ day of _____ 20_____.

City of Staunton

By: _____

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	November 12, 2020	Steve Rosenberg City Manager Doug Guynn City Attorney
Item #		
Ordinance #		
Department:	City Manager's Office City Attorney's Office	
Subject:	Closed Meeting for: (i) Discussion of Possible Acquisition of Real Property Within the City; (ii) Discussion of Possible Disposition of Publicly Held Real Property at Staunton Crossing; (iii) Consultation and Discussion with Legal Counsel Regarding the Possible Acquisition and/or Disposition of Real Property; and (iv) Discussion Concerning a Prospective Business or Industry	

Suggested Motions:

Before the closed meeting: I move to enter a closed meeting for: (i) discussion of possible acquisition of real property within the City, where discussion in an open meeting would adversely affect the public body's bargaining position or negotiating strategy; (ii) discussion of possible disposition of publicly held real property at Staunton Crossing, where discussion in an open meeting would adversely affect the public body's bargaining position or negotiating strategy, pursuant to Virginia Code Section 2.2-3711(A)(3); (iii) consultation and discussion with legal counsel requiring the provision of legal advice by such counsel regarding the possible acquisition and/or disposition of real property, pursuant to Virginia Code Section 2.2-3711(A)(8); and (iv) discussion concerning a prospective business or industry where no previous announcement actually has been made of the business' or industry's interest in locating its facilities in the City, pursuant to Virginia Code § 2.2-3711(A)(5).

Second. Discussion. Vote – Clerk of Council to poll members of Council.

After the closed meeting: I move that Council reconvene in an open meeting and certify to the best of each member's knowledge that only lawfully exempted public business matters were

discussed and that only public business matters as identified in the closed meeting motion were heard, discussed or considered in the meeting.

Second. Discussion. Vote – Clerk of Council to poll members of Council.