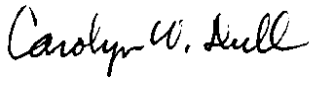


To: Members of Staunton City Council

From: Carolyn W. Dull, Mayor 

Copy: Steve Rosenberg, City Manager
Leslie Beauregard, Assistant City Manager
Suzanne F. Simmons, Clerk of Council
Phil Trayer, Chief Finance Officer
Douglas L. Guynn, City Attorney
Media

Date: March 17, 2020

Re: **NOTICE TO COUNCIL MEMBERS AND TO THE CITIZENS OF THE CITY OF
STAUNTON OF CALLED EMERGENCY MEETING OF THE STAUNTON CITY
COUNCIL**

In light of the emergency ramifications of the COVID-19 outbreak, reflected in the national, state and local declarations of emergency, consistent with Staunton City Charter § 7, I call a special-emergency meeting of the Staunton City Council to be held on Wednesday, March 18, 2020, 1:00 p.m., local time, City Council Chambers located on the 1st floor at City Hall, 116 West Beverley Street, Staunton, Virginia, to address the emergency, including consideration of the following:

1. A review of the nature of the emergency;
2. A briefing by the City Manager or staff on the actions taken by the City of Staunton already and likely to be taken regarding the emergency, consistent with the Declaration of Local Emergency issued by the City Manager on March 16, 2020, attached to this Notice;
3. A review of prior communications and future communications regarding the emergency, as part of addressing the emergency;
4. Actions that may be considered by Council to take in the near future to address the emergency;
5. Other matters from the City Manager or Council members related to addressing the emergency.

The meeting will be conducted by telephone conference call electronic means without necessarily a quorum of Council being physically assembled at City Hall, because the nature of the declared emergency makes it impractical or unsafe at this time to assemble a quorum in a single location, with the purpose of the meeting being to address the emergency.

Arrangements for public access to this emergency meeting will be by streamed live broadcast on the City's webpage at <https://www.ci.staunton.va.us/government/city-council> and by speakerphone situated in either the Caucus Room or Council Chambers.

The Clerk of Council is directed to give immediate notice to all members of Council, the City Manager, Assistant City Manager, Chief Finance Officer, and City Attorney, along with contemporaneous notice to the public by the best available notice, given the nature of the emergency.