

REVISED

Work Session Agenda Staunton City Council Caucus Room July 11, 2019 6:15 p.m.

Invocation/Moment of Silence—Oakes

- | | | |
|------------------|-------------------|--|
| 6:15 p.m. | 1. | Consideration of Work Session and Regular Meeting Agendas |
| 6:20 p.m. | 2. | Presentation on 2020 Decennial Census |
| 6:35 p.m. | 3. & C | Discussion of Proposed Comprehensive Plan 2018 – 2040 |
| 6:45 p.m. | 4. & D | Discussion of a Resolution Cancelling July 25, 2019 City Council Meeting |
| 6:50 p.m. | 5. & E | Discussion of an Ordinance Authorizing a Joint Consortium Entity of the Workforce Development Area Consortium to Grant All Powers Necessary and Proper for the Performance of Duties Under the Workforce Innovation and Opportunity Act |
| 7:00 p.m. | 6. | Discussion of Draft Five-Year (FY2019-FY2023) Consolidated Plan Relating to the Administration of the Community Planning & Development Programs of the U.S. Department of Housing and Urban Development for the City of Staunton as a HUD Entitlement Community |
| 7:15 p.m. | | Break |

REVISED

Regular Meeting Agenda Staunton City Council Council Chambers July 11, 2019 7:30 p.m.

Call to Order

Pledge of Allegiance

Mayor's Report

Additional Items by Members of Council

REGULAR MEETING

- A. Presentation of Sub-regional Library of the Year Award**
- B. Consideration of an Ordinance to Amend the FY2020 Budget Ordinance for the City of Staunton by Adding Budget Amendment Number One**
- C. Consideration of Resolution of the Council of the City of Staunton, Virginia Memorializing Approval of the Proposed City of Staunton, Virginia, Comprehensive Plan 2018 – 2040**
- D. Consideration of a Resolution Cancelling July 25, 2019 City Council Meeting**
- E. Consideration of an Ordinance Authorizing a Joint Consortium Entity of the Workforce Development Area Consortium to Grant All Powers Necessary and Proper for the Performance of Duties Under the Workforce Innovation and Opportunity Act**
- F. Consideration of Resolution of the Council of the City of Staunton, Virginia to Terminate the Appointment of the Former City Manager, Stephen F. Owen as Shenandoah Valley Juvenile Detention Center Commission Board Member and Concurrently Appoint the Current City Manager, Steven L. Rosenberg, as the City's Representative Member on the Commission Board**

Matters from the City Manager

Matters from the Public

Adjournment

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	July 11, 2019	City Council
Item #	1	
Ordinance #		
Department:	City Council	
Council Vision:	Responsive, Efficient Government	
Subject:	Work Session and Regular Meeting Agendas	

Background: Consistent with Procedural Memorandum No. 3, attached are draft meeting agendas for City Council's consideration and for approval as Council prefers.

Suggested Motion: I move to approve the Work Session agenda and the Regular Meeting agenda [as presented] [with the following changes: as to the Work Session, the addition/deletion of _____; as to the Regular Session, the addition/deletion of _____].

City Manager: Steven L. Rosenberg

REVISED

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Matters from the City Manager

Matters from the Public

Adjournment

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	July 11, 2019	Staff Member: Steve Rosenberg
Item #	2	
Ordinance #		
Department:	City Manager	
Council Vision:	Responsive, Efficient Government	
Subject:	2020 Decennial Census	

Background: Roseanne Vrugtman, a partnership specialist with the U.S. Census Bureau, will attend Council's work session on July 11, 2019, to brief Council on the 2020 Decennial Census. Her presentation will include facts about the upcoming census and important changes for 2020, as well as potential challenges to and opportunities for the City related to the census.

A report provided by Ms. Vrugtman is attached to this briefing.

City Manager's Recommendation: Not applicable.

Suggested Motion: Not applicable.

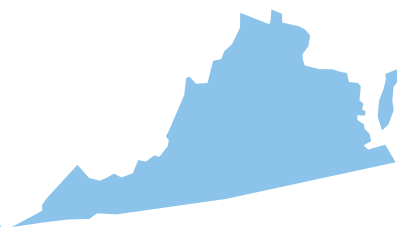
City Manager: Steven L. Rosenberg

VIRGINIA

In FY2016, Virginia received

\$17,766,199,831

through 55 federal spending programs
guided by data derived from the 2010 Census.



The **Counting for Dollars 2020 Project** aims to understand 1) the extent to which the federal government will rely on data from the 2020 Census to guide the distribution of federal funding to states, localities, and households across the nation and 2) the impact of the accuracy of the 2020 Census on the fair, equitable distribution of these funds.

The project has analyzed spending by state for 55 federal programs (\$883,094,826,042 in FY2016). Three types of programs are analyzed:

- **Domestic financial assistance programs** provide financial assistance – including direct payments to individuals, grants, loans, and loan guarantees – to non-federal entities within the U.S. – such as individuals and families, state and local governments, companies, and nonprofits – in order to fulfill a public purpose.
- **Tax credit programs** allow a special exclusion, exemption, or deduction from gross income or provide a special credit, a preferential rate of tax, or a deferral of tax liability.
- **Procurement programs** award a portion of Federal prime contract dollars to small businesses located in areas selected on the basis of census-derived data.

The four uses of census-derived datasets to geographically allocate funding are:

- **Define eligibility criteria** – that is, identify which organizations or individuals can receive funds.
- **Compute formulas** that geographically allocate funds to eligible recipients.
- **Rank project applications** based on priorities (e.g., smaller towns, poorer neighborhoods).
- **Set interest rates** for federal loan programs.

The two categories of census-derived datasets are:

- **Geographic classifications** – the characterization (e.g., rural), delineation (e.g., Metropolitan Areas), or designation (e.g., Opportunity Zones) of specific geographic areas.
- **Variable datasets**
 - **Annual updates** of population and housing variables collected in the Decennial Census.
 - **Household surveys** collecting new data elements (e.g., income, occupation) by using the Decennial Census to design representative samples and interpret results.



Reports of the Counting for Dollars 2020 Project:

- **Report #1:** Initial Analysis: 16 Large Census-guided Financial Assistance Programs (August 2017)*
- **Report #2:** Estimating Fiscal Costs of a Census Undercount to States (March 2018)*
- **Report #3:** Role of the Decennial Census in Distributing Federal Funds to Rural America (December 2018)*
- **Report #4:** Census-derived Datasets Used to Distribute Federal Funds (December 2018)
- **Report #5:** Analysis of 55 Large Census-guided Federal Spending Programs (forthcoming)*
- **Report #6:** An Inventory of 320 Census-guided Federal Spending Programs (forthcoming)

* Data available by state

+ Source for this state sheet

Counting for Dollars 2020

The Role of the Decennial Census in the Geographic Distribution of Federal Funds

REPORT

COUNTING FOR DOLLARS 2020:

VIRGINIA

Allocation of Funds from 55 Large Federal Spending Programs
Guided by Data Derived from the 2010 Census (Fiscal Year 2016)

Total Program Obligations: \$17,766,199,831

Program	Dept.	Obligations	Program	Dept.	Obligations
Financial Assistance Programs		\$16,659,672,817			
Medical Assistance Program (Medicaid)	HHS	\$4,553,022,000	Community Facilities Loans/Grants	USDA	\$82,273,588
Federal Direct Student Loans	ED	\$2,867,549,078	Supporting Effective Instruction State Grants	ED	\$50,134,748
Supplemental Nutrition Assistance Program	USDA	\$1,169,412,644	Crime Victim Assistance	DOJ	\$56,993,066
Medicare Suppl. Medical Insurance (Part B)	HHS	\$1,733,105,552	CDBG Entitlement Grants	HUD	\$34,034,616
Highway Planning and Construction	DOT	\$1,024,381,647	Public Housing Capital Fund	HUD	\$35,204,000
Federal Pell Grant Program	ED	\$628,100,000	Block Grants for the Prevention and Treatment of Substance Abuse	HHS	\$41,979,903
Section 8 Housing Choice Vouchers	HUD	\$402,768,000	Water and Waste Disposal Systems for Rural Communities	USDA	\$50,954,000
Temporary Assistance for Needy Families	HHS	\$158,285,172	Social Services Block Grant	HHS	\$41,142,148
Very Low to Moderate Income Housing Loans	USDA	\$587,360,809	Rural Rental Assistance Payments	USDA	\$32,692,454
Title I Grants to LEAs	ED	\$251,414,442	Business and Industry Loans	USDA	\$46,492,000
State Children's Health Insurance Program	HHS	\$265,185,000	Career and Technical Education - Basic Grants to States	ED	\$23,974,781
National School Lunch Program	USDA	\$241,811,000	Homeland Security Grant Program	DHS	\$7,445,500
Special Education Grants	ED	\$290,899,808	WIOA Dislocated Worker Grants	DOL	\$17,647,332
Section 8 Housing Assistance Payments Program	HUD	\$228,720,630	HOME	HUD	\$20,013,587
Federal Transit Formula Grants	DOT	\$156,964,000	State CDBG	HUD	\$16,811,481
Head Start	HHS	\$182,745,243	WIOA Youth Activities	DOL	\$15,728,252
WIC	USDA	\$113,209,000	WIOA Adult Activities	DOL	\$13,198,828
Title IV-E Foster Care	HHS	\$59,163,394	Employment Service/Wagner-Peyser	DOL	\$16,963,579
Health Care Centers	HHS	\$81,261,095	Community Services Block Grant	HHS	\$11,394,801
School Breakfast Program	USDA	\$82,496,000	Special Programs for the Aging, Title III, Part C, Nutrition Services	HHS	\$15,799,296
Rural Electrification Loans and Loan Guarantees	USDA	\$445,462,000	Cooperative Extension Service	USDA	\$13,597,841
Public and Indian Housing	HUD	\$66,208,000	Native Amer. Employment & Training	DOL	\$231,352
Low Income Home Energy Assistance	HHS	\$83,949,144			
Child and Adult Care Food Program	USDA	\$46,230,000	Federal Tax Expenditures		\$277,513,284
Vocational Rehabilitation Grants to the States	ED	\$77,318,917	Low Income Housing Tax Credit	Treas	\$224,910,402
Child Care Mandatory and Matching Funds	HHS	\$63,808,000	New Markets Tax Credit	Treas	\$52,602,882
Unemployment Insurance Administration	DOL	\$43,332,000			
Federal Transit - Capital Investment Grants	DOT	\$7,737,386	Federal Procurement Programs		\$829,013,730
Child Care and Development Block Grant	HHS	\$53,214,000	HUBZones Program	SBA	\$829,013,730
Adoption Assistance	HHS	\$49,851,703			

Prepared by Andrew Reamer, the George Washington Institute of Public Policy, the George Washington University. Spending data analysis provided by Sean Moulton, Open Government Program Manager, Project on Government Oversight. | January 30, 2019

Note: The sequence of the above programs is consistent with U.S. rank order by program expenditures. (See U.S. sheet in series.)

Counting for Dollars 2020 publications and spreadsheet with above data available at <https://gwipp.gwu.edu/counting-dollars-2020-role-decennial-census-geographic-distribution-federal-funds>

**GW Institute
of Public Policy**

THE GEORGE WASHINGTON UNIVERSITY

For further information:

Andrew Reamer, Research Professor
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CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	July 11, 2019	Staff Members: Rodney Rhodes Tim Hartless
Item #	3 & C	
Ordinance #		
Department:	Community Development — Planning and Zoning	
Council Vision:	Built Environment	
Subject:	Consideration of the Draft City of Staunton, Virginia, Comprehensive Plan 2018 – 2040, Pursuant to Virginia Code § 15.2-2223 and Virginia Code § 15.2-2230	

Background: In February of 2012, City Council adopted the City's current *Comprehensive Plan 2010 -2030*. If a comprehensive plan is to remain a valuable tool in the perennial task of orderly development in a growing city, it must be kept current. In recognition of this principle and because of a Commonwealth of Virginia mandate that comprehensive plans be reviewed and updated, in 2016, the City of Staunton began the process of updating its Comprehensive Plan. The Code of Virginia requires that the Plan:

- be general in nature;
- serve as a guide to development;
- survey both the locality's assets and challenges;
- prepare the community for future changes in population size, employment base, environmental quality, and the demand for public services and utilities;
- identify citizen concerns, needs, and aspirations;
- establish clear goals for the future; and
- outline strategies or recommendations for accomplishing future goals.

City staff and the Central Shenandoah Planning District Commission (CSPDC) staff worked with a Citizen's Advisory Committee for approximately 20 months on an update of the City's Comprehensive Plan. The purpose of the Committee was to guide the development of the update on a section-by-section basis and solicit input from citizens. The committee met monthly and held a public input open house. Rebecca Joyce and Tracy Hibbitts were the CSPDC staff

members assigned to the project.

Review: A draft Plan was introduced to the Planning Commission at its regular meeting on June 21, 2018. During the past year, the Planning Commission reviewed key aspects of the Plan, most notably the Future Land Use Map and the Goals and Objectives Chapter. During this review, the Commission conducted field trips and held four public work sessions. The changes noted during this review have been incorporated into the draft Plan.

The draft Comprehensive Plan can be viewed online at <https://www.ci.staunton.va.us/departments/planning-zoning-division/comprehensive-plan>.

At the May 16, 2019 meeting of the Planning Commission, PDC staff provided an overview of the draft Comprehensive Plan and the changes that have been made during Planning Commission's review.

Planning Commission Recommendation: At its May 16 meeting, the Planning Commission held a public hearing on the draft Comprehensive Plan. One person spoke in favor of adoption, and no one spoke in opposition. On a 4-0 vote, the Commission voted to recommend approval of the draft Plan, concurring with staff's recommendation.

City Council Review and Public Hearing: City staff, along with staff of the CSPDC, provided an overview of the notable changes in the draft Comprehensive Plan during City Council's work session on June 13, 2019. During the subsequent regular meeting, Council conducted a properly noticed public hearing on the draft Plan. No one spoke in opposition to the draft Plan. After the public hearing, Council tabled the matter until all public comments and Council questions could be addressed at a future work session. To date, staff has not received any questions.

The matter is on Council's work session agenda for July 11, 2019, for final discussion, and regular meeting agenda for the same date, for consideration of the resolution required for adoption of the Plan.

Attachments:

Attachment 1—Draft Resolution

Suggested Motion: I move that Council adopt the resolution and approve the *City of Staunton, Virginia Comprehensive Plan 2018 - 2040*, as recommended by the Planning Commission.

City Manager: Steven L. Rosenberg

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**RESOLUTION
OF THE COUNCIL OF THE CITY OF STAUNTON, VIRGINIA
MEMORIALIZING APPROVAL AND ADOPTION
OF THE PROPOSED CITY OF STAUNTON, VIRGINIA,
COMPREHENSIVE PLAN 2018 – 2040**

Recitals

A. The provisions of Virginia Code Section 15.2-2223(A), require the Staunton Planning Commission to prepare and recommend a comprehensive plan to City Council for the physical development of the territory within its jurisdiction and the Staunton City Council must adopt a comprehensive plan for the territory under its jurisdiction;

B. The Staunton City Council adopted the current *City of Staunton, Virginia, Comprehensive Plan 2010–2030* at its February 23, 2012 meeting and adopted subsequent amendments to the General Land Use Guide Map at its May 22, 2014 meeting and April 25, 2019 meeting;

C. Under the provisions of Virginia Code Section 15.2-2230 at least once every five years the Planning Commission must review the existing *Comprehensive Plan* and determine whether it is advisable to amend the plan;

D. The Staunton Planning Commission has reviewed the existing *2010-2030 Comprehensive Plan* and determined, with the input of staff and an advisory committee, that it should be revised and updated;

E. The Staunton Planning Commission also conducted a properly advertised public hearing at its May 16, 2019 meeting regarding the recommended changes and, after that hearing, voted and recommended, by resolution, approval of the proposed *2018-2040 Comprehensive Plan* to City Council, consistent with the provisions of Virginia Code Section 15.2-2225;

F. The Staunton City Council conducted a properly advertised public hearing at its June 13, 2019 meeting;

G. The Staunton City Council finds that, consistent with the provisions of Virginia Code Section 15.2-2223(A), the proposed *2018-2040 Comprehensive Plan* will serve to guide and accomplish a coordinated, adjusted and harmonious development of the City which will, in accordance with present and probable future needs and resources, best promote the health, safety, morals, order, convenience, prosperity and general welfare of the community;

H. These matters have been properly advertised, heard, and considered; and

I. These recitals are an integral part of this resolution.

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49 **NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE**
50 **CITY OF STAUNTON, VIRGINIA** that it formally adopts the *City of Staunton, Virginia,*
51 *Comprehensive Plan 2018 – 2040* as proposed and recommended by the Staunton Planning
52 Commission.
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55 Adopted: July 11, 2019
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59 _____
60 Carolyn W. Dull, Mayor
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62 ATTEST: _____
63 Suzanne F. Simmons
64 Clerk of Council

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	July 11, 2019	Staff Member: Steve Rosenberg
Item #	4 & D	
Ordinance #		
Department:	City Manager	
Subject:	Cancellation of July 25, 2019 City Council Meeting	

Background: By adoption of a resolution dated July 2, 2018, City Council established its meeting schedule for fiscal years 2019 and 2020. The schedule includes a meeting on Thursday, July 25, 2019. Department heads have indicated that they will have no matters requiring City Council action at the July 25 meeting. Accordingly, it is recommended that Council consider cancellation of its regular meeting on that date. State law requires the adoption of a resolution to cancel the meeting. A proposed resolution is attached.

City Manager's Recommendation: City Council discuss and consider the proposed resolution cancelling City Council's July 25 meeting.

Suggested Motion: I move to adopt the proposed resolution cancelling City Council's July 25, 2019 meeting.

City Manager: Steven L. Rosenberg

**RESOLUTION
CANCELLING THE JULY 25, 2019
CITY COUNCIL MEETING**

WHEREAS, according to its July 2, 2018 resolution, Council established its regular meeting schedule for the period of July 2018 through June 2020;

WHEREAS, Section 6 of Chapter II of the Charter for the City of Staunton provides that Council shall meet at such times as may be prescribed by ordinance or resolution provided that it hold at least one regular meeting each month;

WHEREAS, Section 2.10.070 of the Staunton City Code provides that Council will hold regular meetings on the second and fourth Thursday of each month and at any other time to which it may be regularly adjourned or postponed; and

WHEREAS, Council had determined that it would serve the best interests of the City to cancel its July 25 meeting;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Staunton, Virginia that its regularly scheduled July 25 meeting shall be and hereby is cancelled, with Council next reconvening at such time as may be designated by published agenda for such meeting, to be held at City Hall, 116 West Beverley Street, Staunton, Virginia; and that the Clerk of Council is directed to post an attested copy of this resolution at such location in City Hall where official notices are posted and to take such further actions as deemed appropriate to give notice of this change.

Adopted this 11th day of July, 2019.

Carolyn W. Dull, Mayor

ATTEST: _____
Suzanne F. Simmons, Clerk of Council

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	July 11, 2019	Steve Rosenberg City Manager
Item #	5 & E	
Ordinance #		
Department:	City Manager	
Council Vision:	Economic Development	
Subject:	Ordinance Authorizing a Joint Consortium Entity of the Workforce Development Area Consortium Among Various Localities	

Background: The Shenandoah Valley Workforce Development Board (SVWDB) has requested that the City, along with other localities, execute an updated consortium agreement, related to the functions performed by SVWDB under the federal Workforce Innovation and Opportunity Act of 2014 and related state law. From the SVWDB's website, the board is described as follows:

The Shenandoah Valley Workforce Development Board (SVWDB) was established in 2000 to provide oversight and administration of the Workforce Innovation and Opportunity Act (WIOA) in the Shenandoah Valley. The Workforce Innovation and Opportunity Act guides the delivery of workforce development programs for adults, dislocated workers and youth throughout the United States, with the intent of establishing and maintaining an effective network of resources for businesses, workers and career seekers.

Our regional board is one of 15 workforce boards throughout Virginia serving the cities of Buena Vista, Harrisonburg, Lexington, Staunton, Waynesboro and Winchester, and the counties of Augusta, Bath, Clarke, Frederick, Highland, Page, Rockbridge, Rockingham,

Shenandoah and Warren.

A memorandum from SVWDB's attorney to city and county attorneys for the member localities is attached (Attachment 1) and provides a further explanation of the action requested of the localities.

Also attached are a proposed ordinance authorizing the consortium agreement and its execution by the Mayor on behalf of the City (Attachment 2), the proposed consortium agreement (Attachment 3), and a chart showing the organizational structure of and funding sources for the SVWDB (Attachment 4).

Joan Hollen, Data and Communications Specialist for the SVWDB, will attend Council's work session and regular meeting on July 11, 2019, and will be available to answer questions.

City Manager's Recommendation: Adopt the proposed ordinance authorizing the consortium agreement and further authorizing the Mayor to execute the agreement upon final review and approval by the City Attorney.

Suggested Motion: I move that City Council adopt an ordinance authorizing approval of the consortium agreement among Augusta County, Bath County, the City of Buena Vista, Clarke County, Frederick County, the City of Harrisonburg, Highland County, the City of Lexington, Page County, Rockbridge County, Rockingham County, Shenandoah County, the City of Staunton, Warren County, the City of Waynesboro and the City of Winchester, related to the Shenandoah Valley Workforce Development Board and the associated Shenandoah Valley Chief Elected Officials Consortium, and further authorizing the Mayor to execute the agreement with such modifications and in final form as approved by the City Attorney.

City Manager: Steven L. Rosenberg

BotkinRose PLC

Attorneys at Law

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MEMORANDUM

TO: City and County Attorneys
for the localities listed on Exhibit A

FROM: Matthew W. Light 

DATE: May 30, 2019

RE: Consortium Agreement for Workforce Development

To my local government colleagues:

I am attaching for your consideration and that of your governing bodies a “consortium agreement” regarding workforce development functions. I have tried to provide a basic outline of what is happening in the recitals to the agreement, but I thought a memorandum with some additional background might be helpful as you waded through the layers of bureaucratic language. I have waded through much of it in drafting the agreement, and I hope that my work will save you some work. In short:

A federal statute, the Workforce Innovation and Opportunity Act of 2013 (“WIOA”), is the vehicle by which federal funding for workforce training is administered and disbursed. (For those of you who wish to read the statute, you can find it codified at 29 U.S.C. § 3101 *et seq.*) Under WIOA and its corresponding Virginia implementation legislation, codified at Virginia Code § 2.2-2470 *et seq.*, these programs are implemented through an entity called a “local workforce development board”, which employs the various administrators and runs the programs. The Shenandoah Valley Workforce Development Board, which is the “local workforce development board” for this region, is organized as non-stock corporation, and has a charter issued through the State Corporation Commission. The local workforce development boards are assigned a particular region in which to operate. For our region, the local workforce development board is called the “Shenandoah Valley Workforce Development Board” (the “SVWDB”).

May 30, 2019

Page 2

Like all corporations, the SVWDB has a Board of Directors that supervises its policies, together with officers and all the standard corporate accoutrements (articles of incorporation, bylaws, etc.). The primary question is how those directors are appointed.

WIOA has a complex formula to determine how directors of a local workforce development board are appointed. The idea is that all stakeholders should be represented: government, private industry, labor, education, etc. The policy goal of WIOA is that the activity be *local*—that is, the appointments should be bottom-up, not top-down. To accomplish this, WIOA requires that the appointments to the Board of Directors of the local workforce development board be made by the “chief elected official” of the unit of local government that the board serves. This is fine in larger localities where the local workforce development board’s service area is the same as the boundaries of the locality. In more rural areas like ours, however, the local workforce development board will cover many localities. In that event, WIOA requires the appointments to be made by the chief elected officials (“CEOs”) of the various localities collectively. It also requires that the localities agree how to discharge this function and other functions that WIOA delegates to CEOs. As a practical matter, given the need for administrative oversight of the various WIOA requirements, this agreement must be in writing.

The several localities within the SVWDB’s area executed such an agreement several years ago. The older agreement created a “CEO Consortium” – that is, the mechanisms by which the CEOs of the localities involved would be to exercise, jointly, the functions committed to CEOs under WIOA. However, a recent administrative audit of that agreement identified several technical areas in which the old agreement was deficient—specific clauses that WIOA required in the agreement, but that were omitted, etc. The auditors required SVWDB to revise the agreement. SVWDB retained me to do so.

I have tried to bring some clarity to the document while addressing the auditors’ comments. The document reflects the arrangement that is already in place, as the folks from the SVWDB have described it to me. In addition, a Virginia local government attorney operates in a “Dillon’s Rule” universe and always prefers to cite a specific statute that authorizes his or her locality to take a contemplated action. In this instance, although federal law requires this agreement or something like it, I have relied upon the state law authority cited in the recitals to authorize the respective localities to execute the agreement.

A word about funding: WIOA is a federally-funded program, and as with all federal grants, there are strings attached to the money. The money passes first into the state Community College System; from thence, to Page County as the “grant recipient”, and then from Page County to the SVWDB as the “fiscal agent”. Accordingly, the Consortium of CEOs itself never possesses the money nor, indeed, any other property. No appropriations are required from the localities.

WIOA requires, as a condition of the grant assistance, that the localities be financially responsible in the event that a local workforce development board misuses funds received under a WIOA grant.

This is not optional. In the event that misuse occurred, each locality would be responsible pro rata based on the Commonwealth's computation of how much each locality benefitted from the WIOA assistance. The Commonwealth provides these figures upon disbursement of grant funds. The provisions memorializing this requirement appear in the agreement. I note that the agreement also requires the Consortium to ensure that the SVWDB purchase insurance to cover the misuse of grant funds, which provides some protection to the localities against the risk of misappropriation.

Please let me know if you have any questions. The reality of coordinating execution of this agreement among 16 jurisdictions means that it may be difficult to implement substantive changes in the agreement, but if you have concerns, feel free to contact me. I note that Virginia Code § 15.2-1300(B) requires the enactment of the agreement by ordinance, which means in Counties that advertising is required. Cities should comply with any restrictions or provisions contained in their charters for the enactment of ordinances.

EXHIBIT A

LIST OF LOCALITIES

Augusta County
Bath County
City of Buena Vista
Clarke County
Frederick County
City of Harrisonburg
Highland County
City of Lexington
Page County
Rockbridge County
Rockingham County
Shenandoah County
City of Staunton
Warren County
City of Waynesboro
City of Winchester

Ordinance No. 2019 -

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**AN ORDINANCE AUTHORIZING
A JOINT CONSORTIUM ENTITY OF
THE WORKFORCE DEVELOPMENT AREA CONSORTIUM, AMONG
AUGUSTA COUNTY, BATH COUNTY, THE CITY OF BUENA VISTA, CLARKE
COUNTY, FREDERICK COUNTY, THE CITY OF HARRISONBURG, HIGHLAND
COUNTY, THE CITY OF LEXINGTON, PAGE COUNTY, ROCKBRIDGE COUNTY,
ROCKINGHAM COUNTY, SHENANDOAH COUNTY, THE CITY OF STAUNTON,
WARREN COUNTY, THE CITY OF WAYNESBORO, AND
THE CITY OF WINCHESTER, VIRGINIA, GRANTING SUCH ENTITY ALL
POWERS NECESSARY AND PROPER FOR THE PERFORMANCE OF DUTIES
UNDER THE WORKFORCE INNOVATION AND OPPORTUNITY ACT AND
TERMINATING ALL PRIOR ORDINANCES AND RESOLUTIONS FOR SUCH
PURPOSES**

Recitals

1. The federal Workforce Innovation and Opportunity Act of 2014 (Public Law 113-128, 29 U.S.C. § 3101 *et seq.*) (Act), provides federal funding to states for the delivery of workforce training and other services;

2. Among other things, the Act, together with implementing state law, Virginia Code § 2.2-2470 *et seq.*, requires the Governor to designate local workforce development areas to deliver workforce development services within the state;

3. The Governor has designated Augusta County, Bath County, the City of Buena Vista, Clarke County, Frederick County, the City of Harrisonburg, Highland County, the City of Lexington, Page County, Rockbridge County, Rockingham County, Shenandoah County, the City of Staunton, Warren County, the City of Waynesboro, and the City of Winchester, Virginia (the Member Jurisdictions) as the Area IV Workforce Innovation and Opportunity Act Area;

4. The Member Jurisdictions most recently entered an agreement effective July 1, 2015, to jointly administer the Workforce Innovation and Opportunity Act programs and have operated programs continuously;

5. Va. Code § 15.2-1300 provides that local governments may enter into agreements for joint or cooperative exercise of any power, privilege, or authority which each is capable of exercising individually;

6. The Member Jurisdictions desire to continue to recognize a joint entity under the Act and, under Va. Code § 15.2-1300, jointly exercise their powers through the Shenandoah Valley Chief Elected Officials Consortium (the Consortium) under a new agreement for Virginia's Area IV Local Workforce Development Area, and the Consortium which will perform the duties incumbent on them individually under the Workforce Innovation and Opportunity Act;

Ordinance No. 2019 -

7. The continued existence and operation of a joint entity will permit the delivery and oversight of workforce services in a manner that will help ensure discharge of their responsibilities and accountability to the governing bodies of the Member Jurisdictions; and

8. These recitals are an integral part of this ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Staunton, Virginia that Council hereby:

A. terminates any other ordinance and resolution creating a local joint entity for the purpose of operating federally funded workforce training programs;

B. approves entering into the Shenandoah Valley Chief Elected Officials Consortium Agreement (Agreement) which is annexed and incorporated by reference as a part of this Ordinance; and

C. authorizes the Mayor to execute the Agreement on its behalf and to take all actions in pursuance of the Agreement.

This Ordinance shall be effective immediately upon the last of the Member Jurisdictions to adopt substantially this form of ordinance.

Introduced:

Adopted:

Carolyn W. Dull, Mayor

ATTEST: _____
Suzanne F. Simmons
Clerk of Council

SHENANDOAH VALLEY CHIEF ELECTED OFFICIALS

CONSORTIUM AGREEMENT

THIS CHIEF ELECTED OFFICIALS CONSORTIUM AGREEMENT (the “Agreement”), dated for identification purposes as of May 1, 2019, is made by and among the localities that execute this Agreement (the “Localities”) as described below.

RECITALS:

A. The Workforce Innovation and Opportunity Act of 2014 (Public Law 113-128, codified at 29 U.S.C. § 3100 *et seq.*) (“WIOA”) is a federal statutory scheme designed to strengthen and improve the nation's public workforce system and help get Americans, including youth and those with significant barriers to employment, into high-quality jobs and careers and help employers hire and retain skilled workers. The goal of WIOA, in colloquial terms, is to provide job training in in-demand sectors and to match the newly-trained individuals with open job positions.

B. Title I of WIOA provides for regions to create and maintain “workforce development boards” (“WDBs”) to receive funds under WIOA and that are authorized to determine the mix of service provision, eligible providers, and types of training programs, among other decisions. WDBs are a component of a *demand-driven* workforce training and development system, in that such WDBs represent public-private partnerships but a majority of their members must be representatives of businesses.

C. The WDB for the Shenandoah Valley region is the “Shenandoah Valley Workforce Development Board” (the “SVWDB”), which is a nonstock corporation organized and existing under Virginia Code § 13.1-801 *et seq.* The SVWDB also constitutes a “local workforce development board” under the provisions of Virginia Code § 2.2-2470 *et seq.* Like other Virginia

corporations, the SVWDB has a Board of Directors (the “BOD”) that is responsible for governing its affairs and designing its policies and programs. The SVWDB has the responsibility to lead the development and implementation of workforce programs and services in the Shenandoah Valley Local Workforce Development Area.

D. Pursuant to the articles of incorporation and the bylaws of the SVWDB, and, moreover, pursuant to Section 107(c)(1)(b)(i) of WIOA (codified at 29 U.S.C. § 3122(c)(1)(b)(i)), when more than one locality is under the jurisdiction of a WDB, the various localities under the WDB may “execute an agreement that specifies the respective roles of the individual chief elected officials— (I) in the appointment of the members of the local board [i.e., the BOD of the SVWDB] from the individuals nominated or recommended to be such members in accordance with the criteria established under subsection (b); and (II) in carrying out any other responsibilities assigned to such officials under this subchapter.”

E. The Localities enter into this Agreement with the intent of making an agreement as described in 29 U.S.C. § 3122(c)(1)(b)(i) to provide procedures for the appointment of members of the BOD of the SVWDB and to discharge the other responsibilities assigned to the chief elected officials of the Localities under WIOA.

F. Virginia Code § 15.2-1303 empowers the Localities to “form and maintain associations for the purpose of promoting, through investigation, discussion and cooperative effort, the interest and welfare of the several political subdivisions of the Commonwealth, and to promote a closer relation between the several political subdivisions of the Commonwealth”. In negotiating, executing, and implementing this Agreement, the Localities exercise the powers granted to them under Virginia Code § 15.2-1303 to form the “Shenandoah Valley Chief Elected Officials Consortium”, all as described herein.

G. Moreover, in addition to the municipal powers granted to the Localities as described in Recital F above, Virginia Code § 15.2-1300 also empowers the Localities to exercise their powers jointly by agreement, provided that such agreement meets certain criteria described in that statute. The Localities intend for this Agreement to be an agreement contemplated under Virginia Code § 15.2-1300 in order for the Localities to exercise, on a joint basis, the powers and responsibilities of their chief elected officials under Virginia Code § 2.2-2472(H).

NOW, THEREFORE, the Localities agree as follows:

1. Creation of Consortium. The Localities hereby create an unincorporated association known as the “Shenandoah Valley Chief Elected Officials Consortium” (the “Consortium”). The Consortium shall have the powers described in this Agreement or otherwise allocated to the Localities’ Chief Elected Officials under WIOA, but no other powers, and shall exercise its powers through the votes of its voting members or otherwise in accordance with its bylaws.

2. Purpose of Consortium. The purpose of the Consortium shall be to plan, establish, and operate a Local Workforce Development Area (the “Area”) and Workforce Development Services Delivery System through the SVWDB according to the provisions of WIOA and the regulations promulgated thereunder, together with any and all other subsequent and relevant federal and Commonwealth of Virginia statutes, policies and interpretations.

3. Area to be Served. The Area to be served shall be known as the Shenandoah Valley Workforce Development Area, shall be co-extensive with the area served by the SVWDB, and shall include the jurisdictions of Augusta County, Bath County, the City of Buena Vista, Clarke County, Frederick County, the City of Harrisonburg, Highland County, the City of Lexington,

Page County, Rockbridge County, Rockingham County, Shenandoah County, the City of Staunton, Warren County, the City of Waynesboro and the City of Winchester.

4. Structure, Duties, and Responsibilities of the Consortium.

(a) The voting members of the Consortium shall be the Chief Elected Official of each Locality (“CEO”), or that official’s duly appointed designee. In Counties, the Chief Elected Official shall be the Chairman of the County’s Board of Supervisors. In Cities, the Chief Elected Official shall be the Mayor. In the event of that the voting member of the Locality is to be the designee of the CEO, rather than the CEO personally, each Locality may determine how such designee is to be appointed and shall certify such appointment to the Consortium in writing. Each Locality may also designate one or more alternates to serve as voting members of the Consortium in the event that the CEO or the CEO’s designee, as applicable, is not present at a meeting of the Consortium; but no Locality shall be entitled to more than one voting member at any meeting of the Consortium. In addition, the Chair of the BOD, or the Chair's duly appointed designee, shall serve as a voting member of the Consortium.

(b) The term of office for a Consortium voting member or designee shall coincide with the term of the CEO who serves on the Consortium or on whose behalf a designee serves on the Consortium.

(c) The Consortium shall elect from its membership a Chair, a Vice-Chair and such other officers as may be provided in the Consortium bylaws to serve for a term as prescribed in the bylaws.

(d) Each voting member of the Consortium shall have one (1) vote.

(e) The Consortium shall hold meetings as prescribed in the bylaws. A quorum is required for the Consortium to conduct business. A simple majority of the voting membership of

the Consortium constitutes a quorum. The action of a simple majority of the members present and voting at a meeting at which a quorum is present is the action of the Consortium.

5. Powers and Responsibilities of Consortium. The Consortium shall collectively perform the following functions on behalf of the Localities, which functions are the responsibilities delegated to Chief Elected Officials under WIOA:

(a) Designate one of the Localities to serve as local grant recipient for the WIOA funds,

(b) Designate the SVWDB to serve as fiscal agent for the Consortium. In its capacity as the fiscal agent of the Consortium, the SVWDB shall perform the following functions:

(i) Receive funds;

(ii) Ensure sustained fiscal integrity and accountability for expenditures of SVWDB funds in accordance with Office of Management and Budget circulars, WIOA and the corresponding Federal Regulations and Commonwealth of Virginia policies;

- (iii) Respond to audit financial findings;
- (iv) Maintain proper accounting records and adequate documentation;
- (v) Prepare financial reports;
- (vi) Provide technical assistance to sub recipients regarding fiscal issues;
- (vii) Procure contracts or obtain written agreements;
- (viii) Conduct financial monitoring of service providers; and
- (ix) Ensure independent audit of all employment and training programs.
- (x) Report periodically to the Localities regarding the SVWDB's finances.

(c) Designate the signatory authorities for the SVWDB fiscal agent to be the Chief Executive Officer, Chief Financial Officer, and Operations Officer of the SVWDB.

(d) Determine the composition of the Statement of Economic Interest required annually from all members of the BOD of the SVWDB.

(e) Set policy for the local workforce development system in coordination with the SVWDB;

(f) Collaborate with the SVWDB to provide oversight of local Youth, Adult and Dislocated Worker programs and regional workforce development initiatives;

(g) Approve the annual local operating budget developed by the SVWDB;

(h) Perform other duties as may be prescribed from time to time for Chief Elected Officials under the WIOA or Virginia law; and,

(i) Establish such bylaws and such other rules as it deems necessary to govern its operations.

6. Joint Responsibilities. In addition, the Consortium may collaborate with the SVWDB on the following initiatives, each of which shall be subject to the final approval of the Consortium:

(a) A local strategic workforce plan;

(b) Selection of the One Stop Operator or a One-Stop Consortium;

(c) An annual local operating budget;

(d) Local performance measures for approval by the Governor;

(e) Candidates for a Youth Council to serve as a subgroup of the SVWDB; and

(f) A youth work plan.

7. Appointment of Directors to the BOD of the SVWDB. The BOD of the SVWDB consists of both Jurisdictional Directors, who are appointed by the Localities to represent the appointing Locality, and Non-Jurisdictional Directors, who are appointed by the Consortium as a

whole. The Consortium shall receive SVWDB BOD nominations for non-Jurisdictional Directors and shall make appointments of Non-Jurisdictional Directors to the BOD of the SVWDB. The CEO of each Locality may appoint up to three Jurisdictional Directors to the BOD of the SVWDB. Appointments of Jurisdictional Directors do not need approval of the Consortium. Appropriate consideration should be given to diversity considerations when appointing members to the BOD of the SVWDB to ensure racial, ethnic, and cultural diversity, as well as the diversity of individuals with disabilities from labor markets within the Area. All appointments of both Jurisdictional Directors and Non-Jurisdictional Directors shall be made in accordance with the requirements of WIOA, as amended from time to time, and in accordance with the requirements contained in the governing documents of the SVWDB and applicable law.

8. Misuse of Funds. When the SVWDB receives WIOA funds, the Commonwealth also provides an allocation (the “Allocation”) stating the percentage of such funds that are attributable to services provided to each Locality. As required under WIOA, each Locality shall be responsible, on a pro rata basis in accordance with the Allocation, for any misuse of funds received by the SVWDB under WIOA. Designation of a Locality or other entity as local grant recipient or fiscal agent does not relieve any other Locality from liability for any misuse of WIOA funds.

9. Insurance. The Consortium shall insure that the SVWDB procures and maintains insurance sufficient to safeguard the Consortium and its voting members, the Localities, SVWDB officers and members, and SVWDB employees from errors, omissions, and misuse of funds received and held by the Consortium, its grant recipient, fiscal agent, and the SVWDB.

10. Conflicts of Interest. Section 107(h) of WIOA (codified at 29 U.S.C. § 3122(h)) prohibits a member of the Consortium from voting on a matter under consideration by the Consortium when:

(a) The matter concerns the provision of services by the member or by an entity that the member represents; or

(b) The matter would provide direct financial benefit to the member or the Immediate Family of the member; or

(c) The matter concerns any other activity determined by the Consortium to constitute a conflict of interest as specified in the Consortium's Bylaws, the State and local Government Conflict of Interest Act, and as specified under Virginia Workforce Development Board Policy 200-02 or SVWDB Policy OP 15-03. The term "Immediate Family" means wife, husband, son, daughter, mother, father, brother, brother-in-law, sister, sister-in-law, son-in-law, daughter-in-law, mother-in-law, father-in-law, aunt, uncle, niece, nephew, grandson, granddaughter, grandparent, stepparent, stepchild, or any person residing in the same household.

11. Confidentiality and Disclosure.

(a) All information, whether transmitted orally or in writing, that is of such a nature that it is not, at that time, a matter of public record or public knowledge, is confidential. Members shall not disclose confidential information obtained in the course of or by reason of such member's membership on the Consortium to any person or entity not directly involved with the business of the Consortium.

(b) No member shall use confidential information obtained in the course of or by reason of such member's membership on the Consortium in any matter with intent to obtain financial gain for the member, the member's Immediate Family, or any business with which the member is

associated. No member shall disclose confidential information obtained in the course of or by reason of his/her membership on the Consortium in any manner with the intent to obtain financial gain for any other person.

(c) Nothing in the foregoing provisions shall be construed to prevent any Locality from complying with its responsibilities under the Virginia Freedom of Information Act (“FOIA”). To the extent that FOIA is applicable to the Consortium (if any at all), the Consortium shall comply with FOIA.

12. Termination, New Members, Withdrawal, and Amendment.

(a) This Agreement shall be terminated upon the repeal of WIOA or successor legislation pertaining to workforce development, or upon mutual consent of at least two-thirds (2/3) of the voting members of the Consortium.

(b) A political subdivision of the Commonwealth of Virginia may petition the Consortium for membership provided that such political subdivision is part of the Area (as designated by the Governor in accordance with the provisions of WIOA). Upon approval of the voting members of the Consortium, such political subdivision shall become a member of the Consortium.

(c) Any Locality shall have the right to withdraw from the Consortium after providing at least ninety (90) days written notification to the Consortium.

(d) This Agreement may be amended by unanimous consent of the Localities.

(e) Nothing in this Agreement shall be construed to waive any sovereign immunity to which a Locality is entitled.

(f) The parties do not anticipate that the Consortium will have any property; rather, WIOA funds are the property of the SVWDB. No Locality shall be obligated to make any

appropriation under this Agreement except in the event that the SVWDB misuses funds that it received under WIOA, and then only as described in paragraph 8 above and to the extent that insurance or other funds are not otherwise available to make the repayments required under WIOA. Upon the termination of this Agreement any property of the Consortium shall become the property of the SVWDB.

13. Severability. If any of the provisions of this Agreement shall be found void or unenforceable for whatever reason by any court of law or equity, it is expressly intended that such provision(s) be severable and the remainder of the Agreement shall remain in force and effect.

14. Effective Date. This Agreement shall become effective upon full execution by each Locality and remain in effect for five years from the effective date. Should changes to this Agreement be required prior to the conclusion of the five year effective period, the document will be updated for compliance with federal and state regulations and presented to the Consortium and to the Localities for consideration and renewal.

15. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be valid as an original. It is not necessary that each Locality execute each counterpart, so long as each Locality has executed at least one counterpart. Facsimile or scanned signatures shall be valid as originals.

This product was created using 100% of federal U. S. Department of Labor Employment and Training Administration Workforce Innovation and Opportunity Act (WIOA) award of \$1,621,682 (#AA-32183-18-55-A-51) made to Page County on behalf of the Shenandoah Valley Workforce Development Area by the pass-through entity, the Virginia Community College System. No costs of this product were financed by nongovernmental sources. The information contained herein does not necessarily reflect the official position of the U.S. Department of Labor. The Department of Labor makes no guarantees, warranties, or assurances of any kind, express or implied, with respect to such information, including any information on linked sites and including, but not limited to, accuracy of the information or its completeness, timeliness, usefulness, adequacy, continued availability, or ownership.

[signatures to follow on subsequent pages]

IN WITNESS WHEREOF each Locality has caused this Agreement to be executed in its name and on its behalf by its duly authorized agent:

AUGUSTA COUNTY, VIRGINIA

By _____ (SEAL)

Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this _____ day of _____, 2019, by _____,
_____ for Augusta County, Virginia.

My commission expires: _____.
My registration number is: _____.

Notary Public

BATH COUNTY, VIRGINIA

By _____ (SEAL)

(Printed Name)
Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
____ day of _____, 2019, by _____,
_____ for Bath County, Virginia.

My commission expires: _____.
My registration number is: _____.

Notary Public

CITY OF BUENA VISTA, VIRGINIA

By _____ (SEAL)

Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
____ day of _____, 2019, by _____,
_____ for the City of Buena Vista, Virginia.

My commission expires: _____.
My registration number is: _____.

Notary Public

CLARKE COUNTY, VIRGINIA

By _____ (SEAL)

Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
____ day of _____, 2019, by _____,
_____ for Clarke County, Virginia.

My commission expires: _____.
My registration number is: _____.

Notary Public

FREDERICK COUNTY, VIRGINIA

By _____ (SEAL)
_____ (Printed Name)
Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
____ day of _____, 2019, by _____,
_____ for Frederick County, Virginia.

My commission expires: _____.

My registration number is: _____.

Notary Public

CITY OF HARRISONBURG, VIRGINIA

By _____ (SEAL)

Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
____ day of _____, 2019, by _____,
_____ for the City of Harrisonburg, Virginia.

My commission expires: _____.
My registration number is: _____.

Notary Public

HIGHLAND COUNTY, VIRGINIA

By _____ (SEAL)

Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
____ day of _____, 2019, by _____,
_____ for Highland County, Virginia.

My commission expires: _____.
My registration number is: _____.

Notary Public

CITY OF LEXINGTON, VIRGINIA

By _____ (SEAL)

Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
____ day of _____, 2019, by _____,
_____ for the City of Lexington, Virginia.

My commission expires: _____.
My registration number is: _____.

Notary Public

PAGE COUNTY, VIRGINIA

By _____ (SEAL)

Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
____ day of _____, 2019, by _____,
_____ for Page County, Virginia.

My commission expires: _____.
My registration number is: _____.

Notary Public

ROCKBRIDGE COUNTY, VIRGINIA

By _____ (SEAL)

Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
____ day of _____, 2019, by _____,
_____ for Rockbridge County, Virginia.

My commission expires: _____.
My registration number is: _____.

Notary Public

ROCKINGHAM COUNTY, VIRGINIA

By _____ (SEAL)

Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
____ day of _____, 2019, by _____,
_____ for Rockingham County, Virginia.

My commission expires: _____.
My registration number is: _____.

Notary Public

SHENANDOAH COUNTY, VIRGINIA

By _____ (SEAL)

Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
____ day of _____, 2019, by _____,
_____ for Shenandoah County, Virginia.

My commission expires: _____.
My registration number is: _____.

Notary Public

CITY OF STAUNTON, VIRGINIA

By _____ (SEAL)

Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
____ day of _____, 2019, by _____,
_____ for City of Staunton, Virginia.

My commission expires: _____.
My registration number is: _____.

Notary Public

WARREN COUNTY, VIRGINIA

By _____ (SEAL)

Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
____ day of _____, 2019, by _____,
_____ for Warren County, Virginia.

My commission expires: _____.
My registration number is: _____.

Notary Public

CITY OF WAYNESBORO, VIRGINIA

By _____ (SEAL)

Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
____ day of _____, 2019, by _____,
_____ for the City of Waynesboro, Virginia.

My commission expires: _____.
My registration number is: _____.

Notary Public

CITY OF WINCHESTER, VIRGINIA

By _____ (SEAL)

Its: _____ (Title)

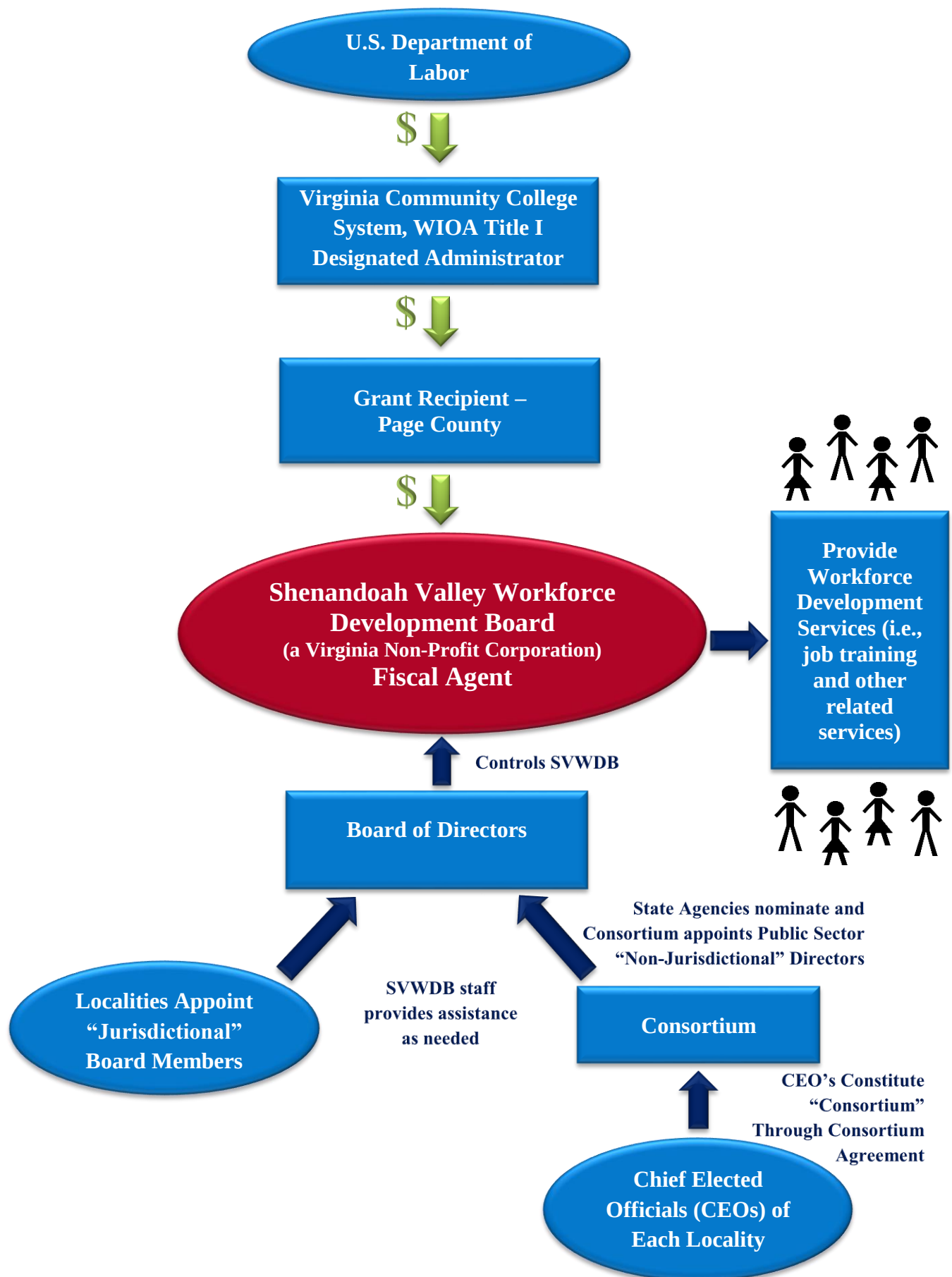
COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
____ day of _____, 2019, by _____,
_____ for the City of Winchester, Virginia.

My commission expires: _____.
My registration number is: _____.

Notary Public

WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)



CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	July 11, 2019	Staff Member: Billy Vaughn
Item #	6	
Ordinance #		
Department:	Community Development	
Council Vision:	Built Environment	
Subject:	Discussion of Draft Five-Year (FY2019-FY2023) Consolidated Plan Relating to the Administration of the Community Planning & Development Programs of the U.S. Department of Housing and Urban Development for the City of Staunton as a HUD Entitlement Community	

Background: On February 26, 2019, the City received official confirmation from the U.S. Department of Housing and Urban Development (HUD) that it has been designated as a new entitlement community starting with the federal fiscal year 2019. Under this program designation, the City will receive annual allocations from HUD. In a letter dated April 15, the City was notified that Congress appropriated \$354,433 for its FY 2019 allocation.

To comply with federal regulatory requirements, the City must prepare a Citizen Participation Plan that outlines policies and procedures to maximize citizen involvement in the development of a Five-Year Consolidated Plan, 2019 Annual Action Plan, and Impediments to Affordable Housing Plan. Low and moderate income persons must be encouraged to participate in this process, particularly those that reside in areas where HUD assistance may be targeted. The City must also encourage the participation of minorities, non-English speaking persons, and persons with disabilities. Participation by nonprofits, community based organizations, public housing agencies, businesses, developers, City departments, and faith based organizations should also be encouraged.

In an effort to obtain input from various entities, a series of stakeholder meetings was held on June 4 and 5, 2019, in the Council Caucus Room. The following organizations, as well as numerous City departments, were invited to the meetings:

- Blue Ridge CASA
- Community Action Partnership of Staunton-Augusta-Waynesboro
- Community Foundation of Central Blue Ridge
- Community Housing Partners
- Greater Augusta Wellness Partnership
- Renewing Homes of Greater Augusta
- Staunton Augusta Waynesboro Habitat for Humanity
- Staunton Redevelopment and Housing Authority
- United Way of Greater Augusta
- Valley Community Services Board - Permanent Supportive Housing
- Valley Mission
- Valley Program for Aging Services
- Valley Supportive Housing

In addition to the stakeholder meetings, a public needs meeting was held on Tuesday, June 4, 2019, at 7:00 p.m. at Montgomery Hall Park Activity Room, to gather input from the community at large. Residents were also been invited to weigh-in on the City's community development needs in a community needs survey.

Mullin & Lonergan Associates (M&L) is under contract to guide the City through the entire process. Bill Wasielewski, Principal-in-Charge and Project Manager for M&L, attended City Council's June 13 work session to present the draft Citizen Participation Plan. The plan was adopted by Council during the regular meeting on the same date.

Subsequently, staff has worked with Mr. Wasielewski to develop the required draft Five-Year Consolidated Plan, a copy of which is attached. The draft plan is scheduled for Council's consideration during Council's regular meeting on August 8, 2019. It is included on the agenda for Council's work session on July 11, 2019, to afford members of Council an opportunity to discuss the plan and the proposed allocation of funds.

Also attached is a schedule of the proposed funding for FY2019, summarizing the allocation contained in the plan.

Attachments:

Draft City of Staunton Five-Year Consolidated Plan
Draft Consolidated Plan FY19 Proposed Funding

City Manager's Recommendation: Not applicable.

Suggested Motion: Not applicable.

City Manager: Steven L. Rosenberg

DISPLAY FOR PUBLIC REVIEW AND COMMENT

Executive Summary

ES-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Staunton is a new federal entitlement community under the U.S. Department of Housing and Urban Development (HUD). As a HUD entitlement community, the City is required to prepare a Five-Year Consolidated Plan (CP) in order to implement any federal programs that fund housing, community development and economic development within the community. The Staunton CP covers the period from FY 2019 through FY 2023 (October 1, 2019 through September 30, 2024).

This CP consolidates into a single document the planning and application requirements for the following federal program:

- Community Development Block Grant (CDBG)

Funds are provided under the following program:

- **Community Development Block Grant (CDBG):** The primary objective of the CDBG Program is to develop viable urban communities by providing decent housing, a suitable living environment, and economic opportunities, principally for persons of low- and moderate-income levels. Funds can be used for a wide array of activities, including: housing rehabilitation, acquisition of existing housing or land, homeownership assistance, lead-based paint detection and removal, construction or rehabilitation of public facilities and infrastructure, removal of architectural barriers, water and efficiency improvements, abatement of hazards such as lead based paint or asbestos, public services, rehabilitation of commercial or industrial buildings, and loans or grants to businesses.

Purpose of the Consolidated Plan

The purpose of the Consolidated Plan (CP) is to guide federal funding decisions in the next five years. The CP is guided by three overarching goals that are applied according to a community's needs. The goals are:

- To provide decent housing by preserving the affordable housing stock, increasing the availability of affordable housing, reducing discriminatory barriers, increasing the supply of supportive housing for those with special needs, and transitioning homeless persons and families into housing.
- To provide a suitable living environment through safer, more livable neighborhoods, greater integration of low- and moderate- income residents throughout the City, increased housing opportunities, and reinvestment in deteriorating neighborhoods.
- To expand economic opportunities through more jobs paying self-sufficient wages, homeownership opportunities, development activities that promote long-term community viability, and the empowerment of low- and moderate- income persons to achieve self-sufficiency.

The overall priority for the investment of federal funds is to increase self-sufficiency and economic opportunity for lower income residents and individuals with special needs so that they can achieve a reasonable standard of living.

2. Summary of the objectives and outcomes identified in the Plan Needs Assessment

Overview

The Strategic Plan provides a framework to address the needs of the City for the next five years using approximately \$354,433 annually in Community Development Block Grant (CDBG) funds. The three overarching objectives guiding the proposed activities are:

- Providing Decent Affordable Housing
- Creating Suitable Living Environments
- Creating Economic Opportunities

Outcomes show how programs and activities benefit low- and moderate- income areas of a community or the people served. The three outcomes that will illustrate the benefits of each activity funded by the CDBG program are:

- Improve Availability/Accessibility
- Improve Affordability
- Improve Sustainability

All future activities funded in the next five years will support at least one objective and one outcome. The City's framework for realizing the objectives and outcomes include the following goals:

- Provide Decent, Affordable Housing
- Provide a Suitable Living Environment
- Increase Homeownership
- End Chronic Homelessness

3. Evaluation of past performance

The City of Staunton is a newly designated federal entitlement community, and therefore, no evaluation of past performance is available.

4. Summary of citizen participation process and consultation process

Public Hearings – Public hearings were held on June 4 and August 8, 2019 to solicit public feedback on the Plan development. The first was a general hearing to solicit input from the public on the needs and priorities for the City. Approximately 25 members of the public attended and identified needs ranging from public infrastructure improvements to the creation of affordable housing units. The second hearing was a presentation to City Council to present the draft Consolidated Plan and make a recommendation the Council adopt it. Both hearings were advertised in the *News Leader* and on the City's website and social media accounts in accordance with the City's Citizen Participation Plan.

The first public hearing specifically for the Con Plan was held on June 4, 2019. A final public hearing was held on August 8th, at the culmination of the 30-day public comment period. City Council considered the Con Plan and FY19 Annual Plan for approval at its regular meeting on August 8, 2019.

Stakeholder Interviews – From June 4th through 5th, 2019, a series of stakeholder interviews and consultations were conducted for the Consolidated Plan. Over the course of these two days, approximately 20 individuals from organizations whose mission involves housing, community and/or economic development in one facet or another provided feedback. Individuals representing government and policy makers, nonprofit organizations, affordable housing providers, and other interested parties were invited to participate to ensure that as many points-of-view as possible were heard. A complete summary is included in the Citizen Participation Appendix.

Web-based Citizen Surveys – Two web-based surveys, one for the general public and one for other interested stakeholders, were distributed via email, public meeting agenda, via news outlets and posted on the City’s website, as well as publicized on the City’s social media pages. Each stakeholder who was invited to participate in an interview was also encouraged to share the survey with their colleagues, clients or constituents, and any other network of contact they deemed appropriate. During the month that the surveys were active, 68 responses were received.

See the Citizen Participation Appendix for a detailed report of both surveys.

All sign-in sheets, advertisements, and comments received are included in the Citizen Participation Appendix.

5. Summary of public comments

TBD

6. Summary of comments or views not accepted and the reasons for not accepting them

TBD

7. Summary

TBD

The Process

PR-05 Lead & Responsible Agencies 24 CFR 91.200(b)

1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	STAUNTON	Department of Community and Economic Development

Table 1 – Responsible Agencies

Narrative

The City, a newly designated HUD entitlement grantee, is required by HUD to prepare a Consolidated Plan and Annual Action Plan that meets the Consolidated Plan regulations in order to receive grant program funds. The lead agency responsible for overseeing the development of these plans and reports is the City's Community and Economic Development Departments.

Consolidated Plan Public Contact Information

Mr. William L. Vaughn, Director

Community and Economic Development Departments

116 W. Beverly Street

Staunton, VA 24401

Office: 540.332.3869

PR-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

As a new Entitlement grantee, the City encouraged a high level of public communication and agency consultation when developing this plan to demonstrate its commitment to identifying priority needs and engaging the participation of citizens, public agencies, and nonprofit organizations in a positive and collaborative manner. A list of stakeholders was developed for the purpose of developing the Plan, and included affordable housing providers, public agencies and private nonprofit organizations whose missions include the provision of affordable housing and human services to LMI households and persons. These stakeholders were invited to participate in group interviews held to develop the Con Plan.

The City plans to continue this level of engagement with all interested parties beyond the consolidated planning process, enhancing general coordination of the service delivery system throughout the year and for each Annual Plan.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

The City participates in the Virginia Balance of State Continuum of Care (CoC), and is a member of one of twelve local planning groups. This group encompasses the City of Staunton, Augusta County, the City of Waynesboro, Highland County, the City of Lexington, the City of Buena Vista, and Rockbridge County. Members of the CoC were consulted during the development of the Con Plan to understand how to best address the needs of homeless persons and persons at risk of homelessness. Through its cooperation with the CoC, the City will seek to identify ways to enhance coordination among the assisted housing providers and governmental health, mental health, and service agencies.

The City anticipates continuing its coordination of human service funding with other social service agencies and charitable organizations to better target the limited amount of human service dollars available in the community.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS

City staff will continue to work with the local planning group of the Balance of State CoC to undertake the establishment of performance measurements for homeless programs. Members of the CoC provided valuable input during public outreach, plan drafting, and project selection process of the Con Plan. The CoC administers the local HMIS.

The City's Citizen Participation Plan allows for citizens, community agencies, and the local CoC to provide input on the use of all funding. Notifications of the public hearings are published in Staunton's newspaper of largest distribution, the *News Leader*. Information is also made available at the City's office of Community Development and is displayed on the City's website.

The City does not receive ESG funds.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities

Several housing and social service agencies participated in the two-day stakeholder meetings and the public need hearing. Groups representing the homeless, housing rehabilitation programs, elderly populations and those with mental health and other special needs provided feedback to inform the Plan. Needs arising from these meetings include the creation of new, affordable units for the homeless and/or folks with mental health and/or drug/alcohol disabilities and the rehabilitation of existing units to ensure decent, safe and sanitary housing, particularly for those aging in place.

Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

All entities were considered for consultation.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?

Table 3 – Other local / regional / federal planning efforts

Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(l))

In accordance with 24 CFR 91.100(4), the City will notify adjacent units of local government of the non-housing community development needs included in its Con Plan. The City will continue to interact with public entities at all levels to ensure coordination and cooperation in the implementation of the Con Plan and thereby maximize the benefits of the City’s housing and community development activities for the residents being served.

PR-15 Citizen Participation

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Public Hearings – Public hearings were held on June 4 and August 8, 2019 to solicit public feedback on the Plan development. The first was a general hearing to solicit input from the public on the needs and priorities for the City. Approximately 25 members of the public attended and identified needs ranging from public infrastructure improvements to the creation of affordable housing units. The second hearing was a presentation to City Council to present the draft Consolidated Plan and make a recommendation the Council adopt it. Both hearings were advertised in the *News Leader* and on the City’s website and social media accounts in accordance with the City’s Citizen Participation Plan.

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Citizen Participation Outreach

1	Agency/Group/Organization	Renewing Homes Augusta
	Agency/Group/Organization Type	Services-Low-income Households
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Economic Development
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through a stakeholder meeting and brought several community needs to the attention of City staff that have been incorporated into the plan. Please see the Citizen Participation Appendix for summaries of all stakeholder interviews/workshops.
2	Agency/Group/Organization	United Way of Greater Augusta
	Agency/Group/Organization Type	Services-Children Services-Health Services-Education
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through a stakeholder meeting and brought several community needs to the attention of City staff that have been incorporated into the plan. Please see the Citizen Participation Appendix for summaries of all stakeholder interviews/workshops.
3	Agency/Group/Organization	STAUNTON REDEVELOPMENT AND HOUSING AUTHORITY
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through a stakeholder meeting and brought several community needs to the attention of City staff that have been incorporated into the plan. Please see the Citizen Participation Appendix for summaries of all stakeholder interviews/workshops.
4	Agency/Group/Organization	City of Staunton - Parks & Recreation Department
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Economic Development Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This municipal department was consulted through a stakeholder meeting and brought several community needs to the attention of City staff that have been incorporated into the plan. Please see the Citizen Participation Appendix for summaries of all stakeholder interviews/workshops.
5	Agency/Group/Organization	City of Staunton – Community and Economic Development
	Agency/Group/Organization Type	Other government - Local

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Economic Development Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This municipal department was consulted through a stakeholder meeting and brought several community needs to the attention of City staff that have been incorporated into the plan. Please see the Citizen Participation Appendix for summaries of all stakeholder interviews/workshops.
6	Agency/Group/Organization	VPAS
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through a stakeholder meeting and brought several community needs to the attention of City staff that have been incorporated into the plan. Please see the Citizen Participation Appendix for summaries of all stakeholder interviews/workshops.
7	Agency/Group/Organization	Valley Community Services Board
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through a stakeholder meeting and brought several community needs to the attention of City staff that have been incorporated into the plan. Please see the Citizen Participation Appendix for summaries of all stakeholder interviews/workshops.

8	Agency/Group/Organization	Staunton Augusta Habitat for Humanity
	Agency/Group/Organization Type	Services-Low-income Households
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Economic Development
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through a stakeholder meeting and brought several community needs to the attention of City staff that have been incorporated into the plan. Please see the Citizen Participation Appendix for summaries of all stakeholder interviews/workshops.
9	Agency/Group/Organization	Community Foundation of Central Blue Ridge
	Agency/Group/Organization Type	Community Foundation
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Economic Development Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through a stakeholder meeting and brought several community needs to the attention of City staff that have been incorporated into the plan. Please see the Citizen Participation Appendix for summaries of all stakeholder interviews/workshops.
10	Agency/Group/Organization	Valley Supportive Housing
	Agency/Group/Organization Type	Homeless

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through a stakeholder meeting and brought several community needs to the attention of City staff that have been incorporated into the plan. Please see the Citizen Participation Appendix for summaries of all stakeholder interviews/workshops.
11	Agency/Group/Organization	Blue Ridge CASA
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted through a stakeholder meeting and brought several community needs to the attention of City staff that have been incorporated into the plan. Please see the Citizen Participation Appendix for summaries of all stakeholder interviews/workshops.

Needs Assessment

NA-05 Overview

Needs Assessment Overview

Based on U.S. Housing and Urban Development (HUD) Comprehensive Housing Affordability Strategy (CHAS) data (2011-2015) and analysis included within this section of the Strategic Plan, in addition to interviews and group discussions held with service providers, the following conclusions relative to housing needs in the City of Staunton for all household types, income groups and racial/ethnic groups can be made.

Racial/ethnic groups with disproportionate *housing problems* as defined by HUD include housing units lacking complete kitchen facilities and/or complete plumbing facilities, overcrowding (more than 1.5 person per room), and/or cost burden greater than **30%** include the following:

Housing Problems

- Black households earning 31-80% of AMI
- Asian households earning 0-30% of AMI (very small sample size).
- Hispanic households earning 0-30%, 51-80%, and 81-100% of AMI (very small sample size).

Racial/ethnic groups with disproportionate *housing problems* defined as housing units lacking complete kitchen facilities and/or complete plumbing facilities, overcrowding (more than 1.5 person per room), and/or cost burden greater than **50%** include the following:

Severe Housing Problems

- Black households earning 0-30% of AMI
- Asian households earning 0-30% of AMI (very small sample size).
- Hispanic households earning 0-30% of AMI (small sample size).

Racial/ethnic groups with disproportionate *housing cost burden* include the following:

Housing Cost Burden

Asian households in Staunton experienced severe cost burden at a disproportionate level using the HUD definition as defined above (note: very small sample size). Also, the data shows that a large number of Blacks, 425, have a cost burden over 30%.

Display

NA-10 Housing Needs Assessment - 24 CFR 91.205 (a,b,c)

Summary of Housing Needs

The Housing Needs Assessment is based on data provided by HUD through the Comprehensive Housing Affordability Strategy (CHAS) data, with supplemental data used when available. Although the CHAS data is somewhat dated, it provides a glimpse of the housing needs within the City. This data, in combination with supplemental data and interviews with agencies and housing providers in the City, can provide a snapshot view of the housing needs.

Lower-income households in the City have been greatly impacted by high housing costs, which reduce economic opportunities and access to prosperity. Real incomes in the area have declined while housing costs have risen, resulting in an increase in the need for affordable housing options. Between 2000 and 2015, median income for City residents *declined* by almost a third (29.7%) after adjusting for inflation, while median rent *increased* by 28% and median home values *increased* by 7%.

Median income decreasing while median home values and rents continue to rise contributes to a diminished ability for households to reside in the City. Given an inadequate supply of decent, affordable housing options, the area's lower-income households often face a choice between substandard housing and housing cost burden.

As the data below show, the most significant housing issue identified is cost burden, defined as spending over 30% of household income on housing costs, such as mortgage and rent payments. According to CHAS data, 31.3% of households in the City are cost burdened. Similarly, severe cost burden is defined as spending over 50% of household income on housing. In Staunton, over 15.89% of households are severely cost burdened.

Renter and owner households:

- Large number of households between 0-30% of AMI with housing cost burden greater than 50%

Households by Household Type

Renter households paying more than 30% of their gross income on housing costs:

- All households between 0-30% of AMI.

Owner households paying more than 30% of their gross income on housing costs:

- Elderly households between 31-50% of AMI.

Renter households paying more than 50% of their gross income on housing costs:

- All households between 0-30% of AMI.

Owner households paying more than 50% of their gross income on housing costs:

- Elderly households between 0-30% of AMI

Demographic indicators are essential to understanding a community's housing needs. The data provides a snapshot of the City's growth and highlights the ongoing increase in population and households.

Demographics	Base Year: 2000	Most Recent Year: 2015	% Change
Population	23,739	24,195	2%
Households	9,909	10,385	5%
Median Income	\$42,713.00 <i>(\$58,061 in 2015 dollars)</i>	\$40,842.00	-4% (unadjusted) <i>(-29.7% adjusted)</i>

Table 4 - Housing Needs Assessment Demographics

Data Source: 2000 Census (Base Year), 2011-2015 ACS (Most Recent Year)

Housing Costs Table (SUPPLEMENTAL)

	Base Year: 2000	Most Recent Year: 2015	% Change
Median Home Value	\$155,200 <i>(\$210,969 in 2015 dollars)</i>	\$165,400	+7% <i>(-21.6% adjusted)</i>
Median Contract Rent	\$510 <i>(\$693 in 2015 dollars)</i>	\$655	+28% <i>(-5.5% adjusted)</i>

Data Source: 2000 Census (Base Year), 2011-2015 ACS (Most Recent Year)

The following are HUD-generated tables using 2011-2015 CHAS data that are part of the Consolidated Plan tool. These tables are automatically generated when creating the Consolidated Plan. Please note that HAMFI refers to "HUD Adjusted Median Family Income," which is the median family income calculated by HUD for each jurisdiction, in order to determine Fair Market Rents and income limits for HUD programs. HAMFI will not necessarily be the same as other calculations of median incomes such as a simple Census number due to a series of adjustments that are made.

Number of Households Table

	0-30% HAMFI	>30-50% HAMFI	>50-80% HAMFI	>80- 100% HAMFI	>100% HAMFI
Total Households	1,260	1,560	1,660	1,145	4,760
Small Family Households	290	230	440	265	2,440
Large Family Households	35	125	10	60	295
Household contains at least one person 62-74 years of age	195	360	265	375	1,075
Household contains at least one person age 75 or older	255	410	550	140	355
Households with one or more children 6 years old or younger	135	215	125	120	455

Table 5 - Total Households Table

Data Source: 2011-2015 CHAS

Housing Needs Summary Tables

1. Housing Problems (Households with one of the listed needs)

	Renter					Owner				
	0-30% AMI	>30- 50% AMI	>50- 80% AMI	>80- 100% AMI	Total	0-30% AMI	>30- 50% AMI	>50- 80% AMI	>80- 100% AMI	Total
NUMBER OF HOUSEHOLDS										
Substandard Housing - Lacking complete plumbing or kitchen facilities	70	45	0	0	115	0	0	0	25	25
Severely Overcrowded - With >1.51 people per room (and complete kitchen and plumbing)	0	0	0	0	0	0	4	0	0	4
Overcrowded - With 1.01-1.5 people per room (and none of the above problems)	35	30	10	4	79	0	0	0	10	10
Housing cost burden greater than 50% of income (and none of the above problems)	580	400	120	15	1,115	150	185	15	15	365

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
Housing cost burden greater than 30% of income (and none of the above problems)	55	355	330	60	800	75	35	250	195	555
Zero/negative Income (and none of the above problems)	140	0	0	0	140	80	0	0	0	80

Table 6 – Housing Problems Table

Data 2011-2015 CHAS

Source:

2. Housing Problems 2 (Households with one or more Severe Housing Problems: Lacks kitchen or complete plumbing, severe overcrowding, severe cost burden)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Having 1 or more of four housing problems	685	475	130	20	1,310	150	190	15	50	405
Having none of four housing problems	130	635	720	285	1,770	75	260	790	790	1,915
Household has negative income, but none of the other housing problems	140	0	0	0	140	80	0	0	0	80

Table 7 – Housing Problems 2

Data 2011-2015 CHAS

Source:

3. Cost Burden > 30%

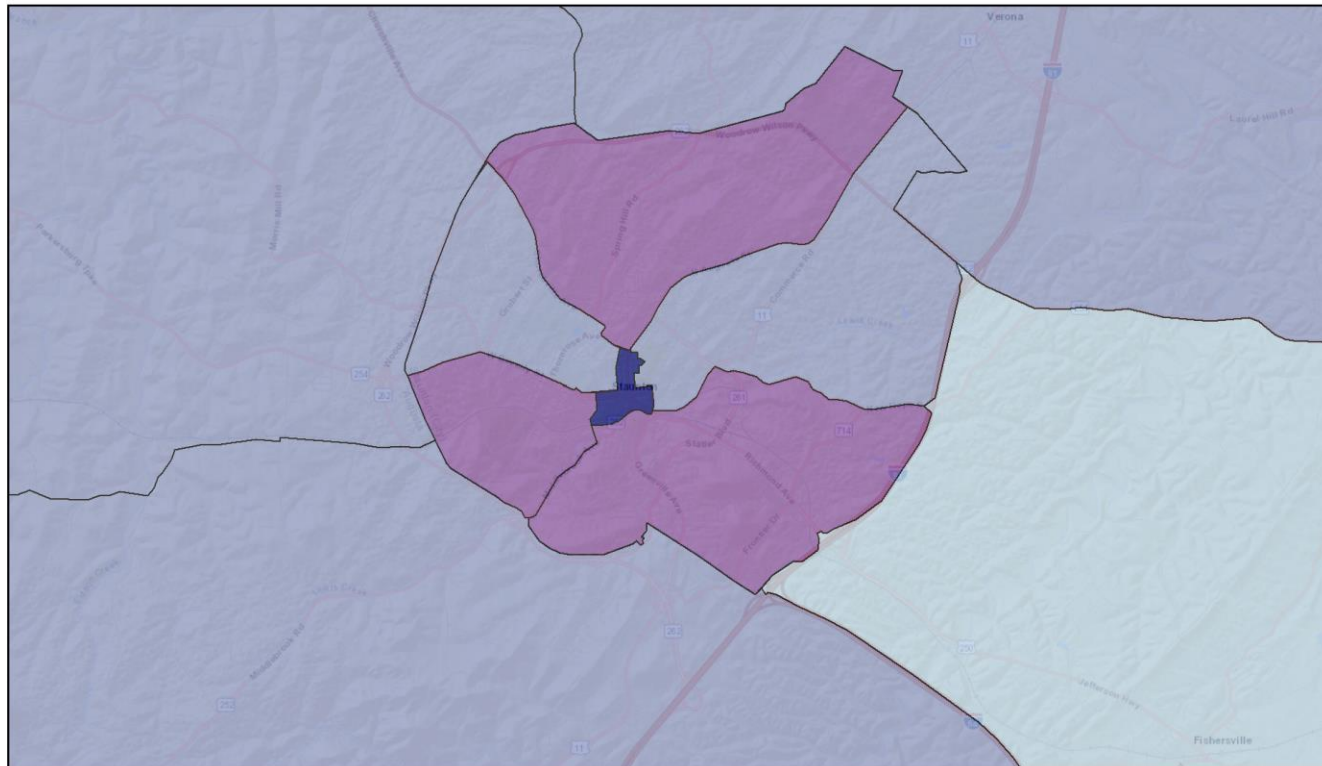
	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	210	115	160	485	20	45	160	225
Large Related	25	90	0	115	0	0	0	0
Elderly	205	210	130	545	165	155	64	384
Other	295	390	160	845	45	15	45	105
Total need by income	735	805	450	1,990	230	215	269	714

Table 8 – Cost Burden > 30%

Data 2011-2015 CHAS
Source:

The following housing cost burden map generated from the HUD CPD Maps system shows the areas of the city with the greatest cost burden (>30%).

Staunton - Housing Cost Burden Paying >30% -



May 24, 2019

HousingCostBurden

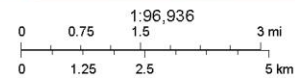
B25106_CB_PCT

10-20% Paying>30%

20-30% Paying>30%

30-40% Paying>30%

>40% Paying>30%



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community



Consolidated Plan

STAUNTON

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4. Cost Burden > 50%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	210	35	0	245	20	45	10	75
Large Related	25	55	0	80	0	0	0	0
Elderly	165	90	70	325	115	120	10	245
Other	265	260	50	575	20	15	0	35
Total need by income	665	440	120	1,225	155	180	20	355

Table 9 – Cost Burden > 50%

Data 2011-2015 CHAS
Source:

The following housing severe cost burden map generated from the HUD CPD Maps system shows the areas of the city with low income households with severe cost burden (>50%).

5. Crowding (More than one person per room)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Single family households	20	30	0	4	54	0	4	0	10	14
Multiple, unrelated family households	0	0	10	0	10	0	0	0	0	0
Other, non-family households	15	0	0	0	15	0	0	0	0	0
Total need by income	35	30	10	4	79	0	4	0	10	14

Table 10 – Crowding Information – 1/2

Data 2011-2015 CHAS
Source:

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
Households with Children Present	0	0	0	0	0	0	0	0

Table 11 – Crowding Information – 2/2

Data Source
Comments:

Describe the number and type of single person households in need of housing assistance.

According to CHAS data, there are 4,600 single person households in Staunton, 46.04% of which are cost-burdened. This is higher than the citywide rate of household cost burden (33.63%), which means households comprised of single persons in general have more difficulty in affording housing costs than larger households. When considering tenure, about 33.71% of single person homeowners are cost-burdened, compared to 54.92% of single person renters.

According to 2017 American Community Survey (ACS) data, there are 3,854 householders living alone in Staunton, 667 of which (17.3%) have income below the poverty level. This is higher than the citywide rate of household poverty (7.9%), which means households comprised of single persons have more difficulty in affording housing costs than larger households.

Estimate the number and type of families in need of housing assistance who are disabled or victims of domestic violence, dating violence, sexual assault and stalking.

In 2017, 3,544 individuals in Staunton, or 15% of the population, reported a disability. About 48.4% were over the age of 65. Across the City, approximately 30% of persons with a disability also live in poverty. Median earnings for people with a disability were \$14,552, compared to \$28,760 for earners without a disability. These figures underscore the struggle that many households that include a person with a disability experience in finding and maintaining suitable affordable housing.

These figures underscore the struggle that many Staunton households that include a person with a disability experience in finding and maintaining suitable affordable housing.

What are the most common housing problems?

The most common housing problem in Staunton is cost burden, especially for renters. There are 1,009 renter-occupied households with housing costs greater than 50% of their income.

Additionally, 21.93% of renter households are severely cost-burdened, compared to 6.3% of owner-occupied households.

Repeatedly during the public outreach process the poor condition of existing housing stock was also identified as a concern, particularly among the elderly who lack the financial resources to maintain their property.

Are any populations/household types more affected than others by these problems?

“Other” renter households are the largest cost-burdened category, with these 845 households accounting for 42% of all cost-burdened households.

Severe cost burden follows a very similar distribution, although “other” households (both renters and homeowners) are slightly more affected by severe cost burden (46% of severely burdened households) than regular cost burden (39%).

Describe the characteristics and needs of Low-income individuals and families with children (especially extremely low-income) who are currently housed but are at imminent risk of either residing in shelters or becoming unsheltered 91.205(c)/91.305(c)). Also discuss the needs of formerly homeless families and individuals who are receiving rapid re-housing assistance and are nearing the termination of that assistance

No data exists that would specifically enumerate or describe the at-risk population within the City's jurisdiction.

If a jurisdiction provides estimates of the at-risk population(s), it should also include a description of the operational definition of the at-risk group and the methodology used to generate the estimates:

No estimate of at-risk populations in Staunton is currently available.

Specify particular housing characteristics that have been linked with instability and an increased risk of homelessness

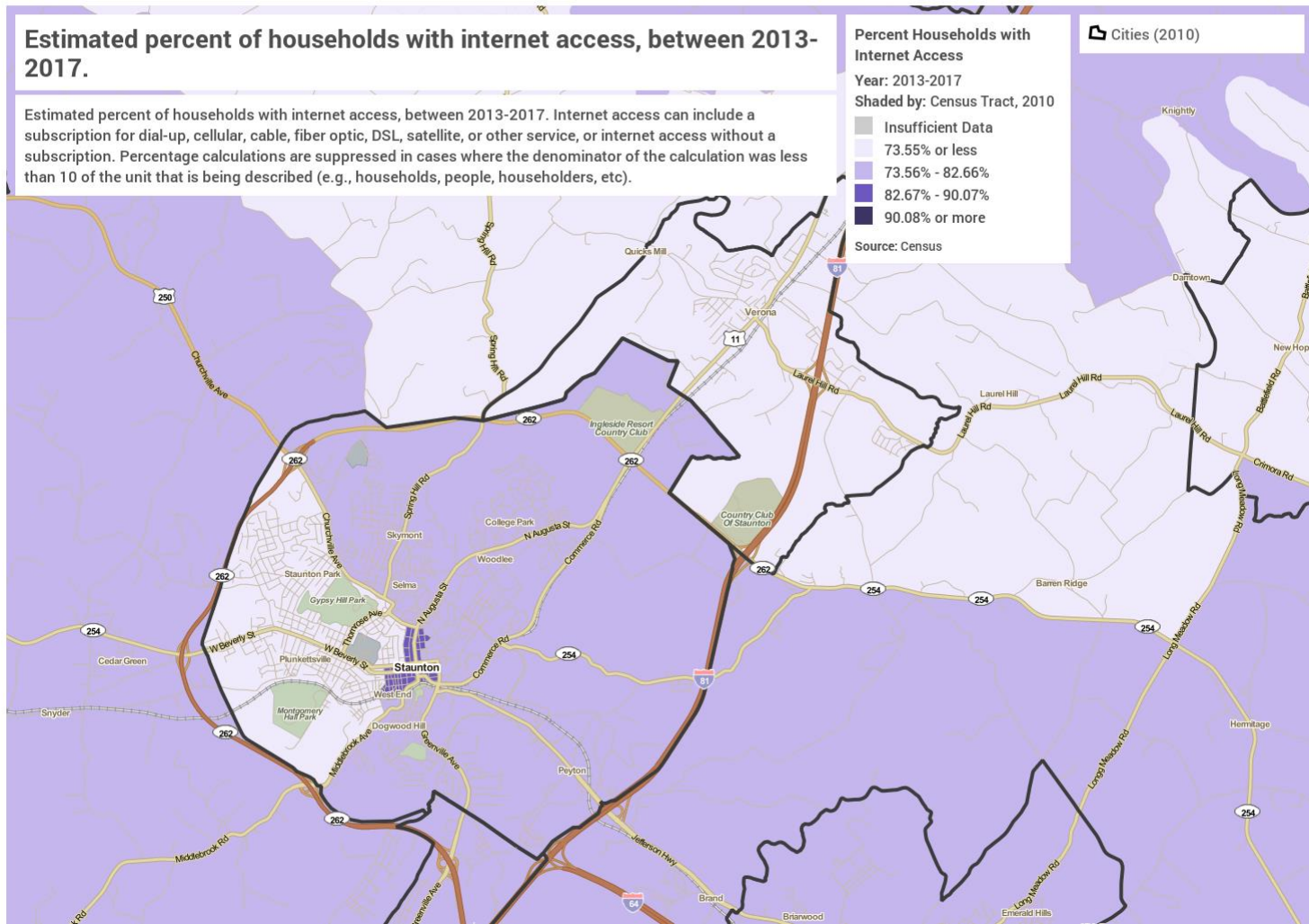
Staunton's high housing costs, evident through the CHAS estimate that 73.7% of all households earning less than 50% of AMI are cost-burdened, make it difficult for low-income individuals and families to maintain a stable household. According to 2013-2017 ACS 5-Year Estimates, 13.3% of the City's population lives below poverty level and 2.4% of the population is unemployed.

Discussion

The following section, Narrowing the Digital Divide, is now required by HUD to be included in the Consolidated Plan. The Consolidated Planning process serves as the framework for a community-wide dialogue to identify housing and community development priorities that align and focus funding from HUD's formula block grant programs. This rule amends HUD's Consolidated Plan regulations to require that jurisdictions, including Staunton, to consider two additional concepts in their planning efforts: Narrowing the Digital Divide and Natural Hazard Risk. Note: the Natural Hazard Risk section is in MA-20: Housing Market Analysis-Condition of Housing.

Narrowing the Digital Divide (91.210(a)(4))

Per FCC data on residential wired broadband access provided by PolicyMap, there are a few small areas through-out the City with limited access to broadband internet, indicated by the lighter colored areas in the map on the following page. The areas with more limited broadband access are the western neighborhoods of Staunton, which also tend to be low- and moderate income (LMI) areas. The downtown area appears to have the highest level of broadband internet access.



NA-15 Disproportionately Greater Need: Housing Problems – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction

HUD defines a disproportionately greater housing need when a racial or ethnic group experiences housing problems at a rate over 10 percentage points than that of the corresponding income level as a whole. The bullet points below summarize the percentage of each racial/ethnic group experiencing housing problems by HUD Adjusted Median Family Income (HAMFI) levels. Where the HUD tables below report AMI, they refer to HAMFI. Housing problems include:

- Housing units lacking complete kitchen facilities and/or complete plumbing facilities
- Overcrowding (more than one person per room)
- Housing costs greater than 30% of income (i.e., cost burden)

In general, the percentage of households with a housing problem is higher for the lowest income brackets (0-50% AMI) and decreases as income increases. According to the above definitions, three racial/ethnic groups in Staunton experience one or more housing problems at a disproportionate level:

- Black households earning 31-80% of AMI
- Asian households earning 0-30% of AMI (very small sample size).
- Hispanic households earning 0-30%, 51-80%, and 81-100% of AMI (very small sample size).

Given the very small number of Hispanics included in the data, results for this group are likely highly error-prone. Racial/ethnic groups with disproportionately greater housing problems are noted in bold with a frame around the data:

	0-30% AMI	31-50%	51-80%	81-100%
Racial/ Ethnic Group	% with one or more housing problems			
White	81.0%	62.1%	38.2%	26.2%
Black/ African American	75.6%	98.0%	53.8%	21.9%
Asian	100.0%	0.0%	0.0%	0.0%
American Indian, Alaska Native	0.0%	0.0%	0.0%	0.0%
Pacific Islander	0.0%	0.0%	0.0%	0.0%
Hispanic	100.0%	0.0%	100.0%	100.0%
Jurisdiction as a Whole	80.5%	67.0%	38.8%	26.3%

Source: CHAS 2011-2015

0%-30% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	865	210	170
White	660	155	110
Black / African American	170	55	50
Asian	10	0	10
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	25	0	0

Table 12 - Disproportionally Greater Need 0 - 30% AMI

Data Source: 2011-2015 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

30%-50% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,025	505	0
White	820	500	0
Black / African American	200	4	0
Asian	0	0	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	0	0	0

Table 13 - Disproportionally Greater Need 30 - 50% AMI

Data Source: 2011-2015 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

50%-80% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	630	995	0
White	585	945	0
Black / African American	35	30	0
Asian	0	0	0
American Indian, Alaska Native	0	4	0
Pacific Islander	0	0	0
Hispanic	10	0	0

Table 14 - Disproportionally Greater Need 50 - 80% AMI

Data Source: 2011-2015 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

80%-100% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	305	855	0
White	275	775	0
Black / African American	14	50	0
Asian	0	15	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	15	0	0

Table 15 - Disproportionally Greater Need 80 - 100% AMI

Data Source: 2011-2015 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

Discussion

Display

NA-20 Disproportionately Greater Need: Severe Housing Problems – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction

HUD defines a disproportionately greater housing need when a racial or ethnic group experiences housing problems at a rate over 10 percentage points than that of the corresponding income level as a whole. The data table below, based on 2011-2015 CHAS data, summarizes the percentage of each racial/ethnic group experiencing severe housing problems by HUD Adjusted Median Family Income (HAMFI) levels. Where the HUD tables below report AMI, they refer to HAMFI. Housing problems include:

- Housing units lacking complete kitchen facilities and/or complete plumbing facilities
- Overcrowding (more than 1.5 people per room)
- Housing costs greater than 50% of income (i.e., severe cost burden)

In general, the percentage of households with a housing problem is higher for the lowest income brackets (0-50% AMI) and decreases as income increases. According to the above definitions, one racial/ethnic group in Staunton experienced one or more housing problems at a disproportionate level:

- Black households earning 0-30% of AMI
- Asian households earning 0-30% of AMI (very small sample size).
- Hispanic households earning 0-30% of AMI (small sample size).

	0-30% AMI	31-50%	51-80%	81-100%
Racial/ Ethnic Group	% with one or more severe housing problems			
White	52.1%	25.4%	10.5%	1.4%
Black/ African American	69.6%	17.1%	15.4%	5.8%
Asian	100.0%	0.0%	0.0%	0.0%
American Indian, Alaska Native	0.0%	0.0%	0.0%	0.0%
Pacific Islander	0.0%	0.0%	0.0%	0.0%
Hispanic	100.0%	0.0%	0.0%	0.0%
Jurisdiction as a Whole	57.4%	24.2%	10.4%	1.6%

Source: CHAS 2011-2015

0%-30% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	620	460	170
White	425	390	110
Black / African American	160	70	50
Asian	10	0	10
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	25	0	0

Table 16 – Severe Housing Problems 0 - 30% AMI

Data Source: 2011-2015 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

30%-50% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	370	1,160	0
White	335	985	0
Black / African American	35	170	0
Asian	0	0	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	0	0	0

Table 17 – Severe Housing Problems 30 - 50% AMI

Data Source: 2011-2015 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

50%-80% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	170	1,460	0
White	160	1,370	0
Black / African American	10	55	0
Asian	0	0	0
American Indian, Alaska Native	0	4	0
Pacific Islander	0	0	0
Hispanic	0	10	0

Table 18 – Severe Housing Problems 50 - 80% AMI

Data Source: 2011-2015 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

80%-100% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	19	1,140	0
White	15	1,035	0
Black / African American	4	65	0
Asian	0	15	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	0	15	0

Table 19 – Severe Housing Problems 80 - 100% AMI

Data Source: 2011-2015 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

Display

NA-25 Disproportionately Greater Need: Housing Cost Burdens – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction:

HUD defines a disproportionately greater housing need when a racial or ethnic group experiences housing problems at a rate over 10 percentage points than that of the corresponding income level as a whole. Cost-burdened is defined as paying 30-50% of the household income to housing, and severely cost burdened is defined as paying greater than 50% of the household income to housing. The data table below summarizes the percentage of each racial/ethnic group experiencing cost burden at various levels.

Asian households in Staunton experienced severe cost burden at a disproportionate level using the HUD definition as defined above (note: very small sample size). Also, the data shows that a large number of Blacks, 425, have a cost burden over 30%.

	Less than 30% (No Cost Burden)	30-50%	More than 50%	No/ negative income (not computed)
Racial/ Ethnic Group	% with housing cost burden			%
White	65.1%	15.6%	19.3%	2.6%
Black/ African American	53.9%	20.0%	26.0%	2.4%
Asian	45.7%	16.5%	37.8%	43.3%
American Indian, Alaska Native	64.9%	22.7%	12.3%	0.0%
Pacific Islander	0.0%	0.0%	0.0%	0.0%
Hispanic	58.6%	23.5%	17.9%	1.2%
Jurisdiction as a Whole	60.5%	18.8%	20.7%	2.8%

Source: CHAS 2009-2013

Housing Cost Burden

Housing Cost Burden	<=30%	30-50%	>50%	No / negative income (not computed)
Jurisdiction as a whole	6,635	1,960	1,139	170
White	6,095	1,690	895	110
Black / African American	455	220	205	50
Asian	30	0	10	10

Housing Cost Burden	<=30%	30-50%	>50%	No / negative income (not computed)
American Indian, Alaska Native	15	0	0	0
Pacific Islander	0	0	0	0
Hispanic	10	40	25	0

Table 20 – Greater Need: Housing Cost Burdens AMI

Data Source: 2011-2015 CHAS

NA-30 Disproportionately Greater Need: Discussion – 91.205(b)(2)

Are there any Income categories in which a racial or ethnic group has disproportionately greater need than the needs of that income category as a whole?

The impact of housing problems in Staunton varies primarily by income level. However, the following groups within an income tier and race/ethnicity category experienced problems at a rate at least 10 percentage points higher than the City as a whole:

Housing Problems

- Black households earning 31-80% of AMI
- Asian households earning 0-30% of AMI (very small sample size).
- Hispanic households earning 0-30%, 51-80%, and 81-100% of AMI (very small sample size).

Severe Housing Problems

- Black households earning 0-30% of AMI
- Asian households earning 0-30% of AMI (very small sample size).
- Hispanic households earning 0-30% of AMI (small sample size).

Cost Burden

Asian households in Staunton experienced severe cost burden at a disproportionate level using the HUD definition. Also, the data shows that a large number of Blacks, 425, have a cost burden over 30%.

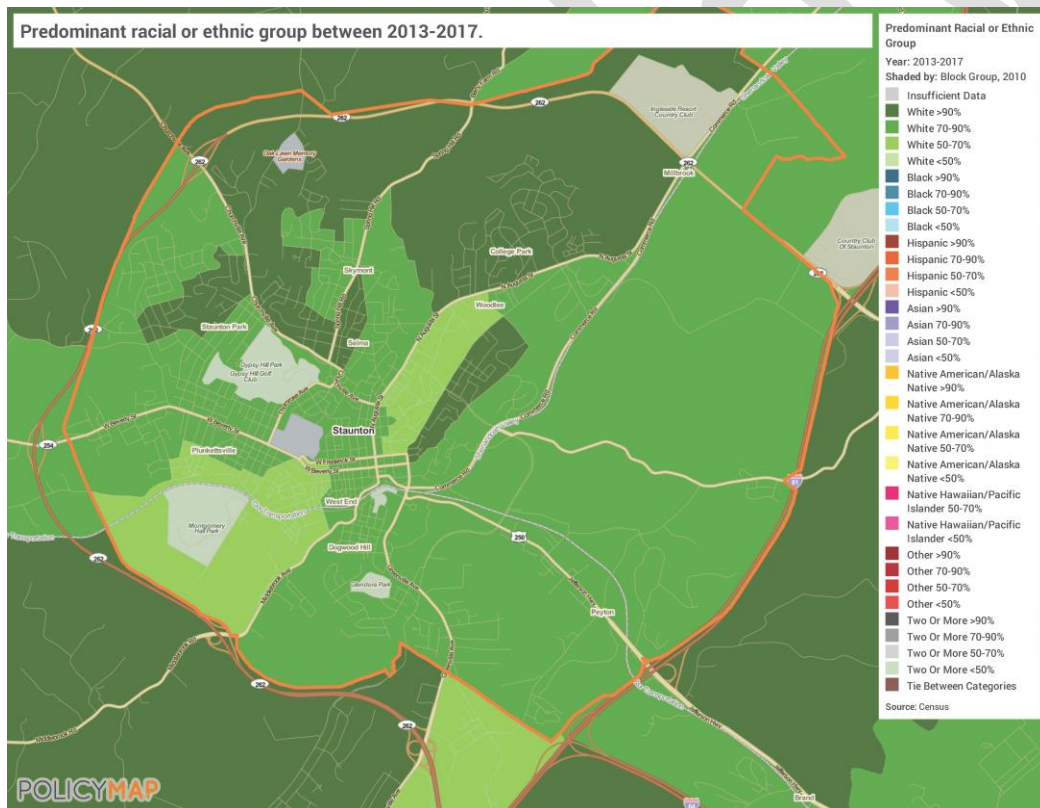
If they have needs not identified above, what are those needs?

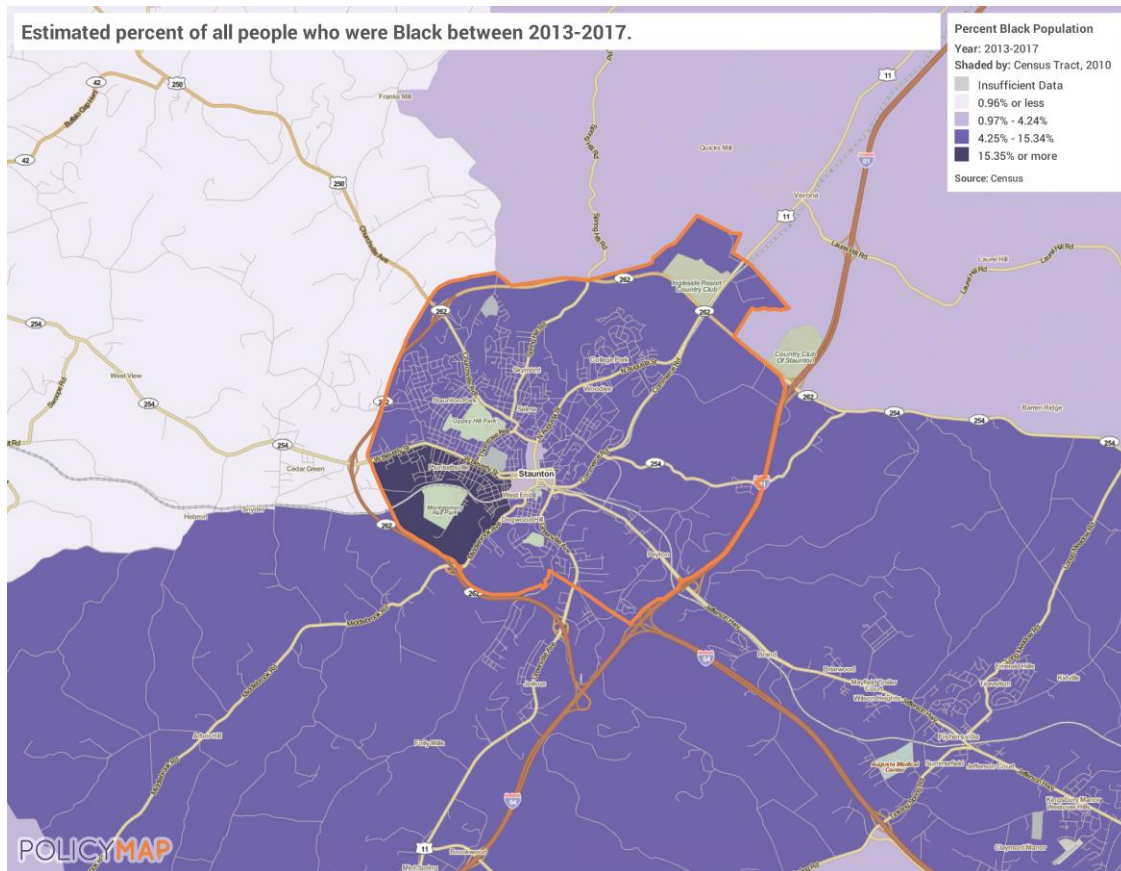
The needs among races/ethnicities are indicated above. Households in the lower income categories have more general needs, as described in NA-10 and the Housing Market Analysis.

Are any of those racial or ethnic groups located in specific areas or neighborhoods in your community?

For the purposes of this Consolidated Plan, concentration is defined by a census tract where a minority group's population is ten percentage points higher in that census tract than its proportion in the City's population. For example, Black residents comprise 11.2% of Staunton's population. An area of concentration of Black residents will be any census tract that is at least 21.2% Black.

In Staunton no census tracts meet this definition. Census Tract 2 has the closest concentration with 19.6% of its residents identified as Black. This is in the southwestern area of Staunton, which is also predominately an LMI area. This data is illustrated by the maps on following page.





NA-35 Public Housing – 91.205(b)

Introduction

As of 2016, Staunton Redevelopment and Housing Authority (SR&HA) converted all of its public housing units into project-based Section 8 units under the Rental Assistance Demonstration Program. SR&HA currently owns and manages a total of 150 residential units including 50 units for elderly and disabled. The units range from one bedroom to five bedroom townhouses. Rent is based on income and utilities are included.

The data in this plan is provided by HUD and the SR&HA.

Totals in Use

	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers			Special Purpose Voucher		
				Total	Project-based	Tenant-based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units and vouchers in use	0	0	142	207	0	207	0	0	0

Table 21 - Public Housing by Program Type

*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition

Data Source: Staunton Redevelopment & Housing Authority

PIC (PIH Inform

Characteristics of Residents

Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers				
				Total	Project-based	Tenant-based	Special Purpose Voucher	
							Veterans Affairs Supportive Housing	Family Unification Program
Average Annual Income	0	0	10,165	12,046	0	12,046	0	0
Average length of stay	0	0	5	4	0	4	0	0

	Program Type							
	Certificate	Mod-Rehab	Public Housing	Vouchers				
				Total	Project-based	Tenant-based	Special Purpose Voucher	
							Veterans Affairs Supportive Housing	Family Unification Program
Average Household size	0	0	2	2	0	2	0	0
# Homeless at admission	0	0	0	0	0	0	0	0
# of Elderly Program Participants (>62)	0	0	29	36	0	36	0	0
# of Disabled Families	0	0	43	57	0	57	0	0
# of Families requesting accessibility features	0	0	146	198	0	198	0	0
# of HIV/AIDS program participants	0	0	0	0	0	0	0	0
# of DV victims	0	0	0	0	0	0	0	0

Table 22 – Characteristics of Public Housing Residents by Program Type

Data Source: PIC (PIH Information Center)

Race of Residents

Race	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project-based	Tenant-based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
White	0	0	225	244	0	244	0	0	0

Race	Certificate	Mod-Rehab	Public Housing	Program Type					
				Vouchers					
				Total	Project-based	Tenant-based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
Black/African American	0	0	87	222	0	222	0	0	0
Asian	0	0	0	0	0	0	0	0	0
American Indian/Alaska Native	0	0	0	0	0	0	0	0	0
Pacific Islander	0	0	1	1	0	1	0	0	0
Other	0	0	10	10	0	10	0	0	0
*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition									

Table 23 – Race of Public Housing Residents by Program Type

Data Source: Staunton Redevelopment & Housing Authority

Ethnicity of Residents

Ethnicity	Certificate	Mod-Rehab	Public Housing	Program Type					
				Vouchers					
				Total	Project-based	Tenant-based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
Hispanic	0	0	24	25	0	25	0	0	0
Not Hispanic	0	0	299	477	0	477	0	0	0
*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition									

Table 24 – Ethnicity of Public Housing Residents by Program Type

Data Source: Staunton Redevelopment & Housing Authority

PIC (PIH Inform

Section 504 Needs Assessment: Describe the needs of public housing tenants and applicants on the waiting list for accessible units:

Based on information provided by the Staunton Redevelopment & Housing Authority (SR&HA), there are few requests for reasonable accommodations when it comes to accessibility. When a household with a disability approaches the top of the waiting list for Public Housing, the SR&HA addresses their needs and identifies a unit that will meet the requirements of the household.

Most immediate needs of residents of Public Housing and Housing Choice voucher holders

The greatest needs of households currently living in publicly supported housing continue to be stable, decent living conditions and access to opportunity, in the form of employment, education, or transportation connections to neighborhood amenities. SR&HA continues to address the most immediate needs of its residents by keeping the maximum number of housing units available and in good condition.

How do these needs compare to the housing needs of the population at large

The population at large includes households that share the needs of HRHA residents and voucher holders because the resources available to SR&HA are insufficient to meet local need. Until a unit or voucher becomes available, the households on SR&HA's waiting list continue to subsist on extremely low incomes in housing conditions that are likely unaffordable, inadequate, or both.

NA-40 Homeless Needs Assessment – 91.205(c)

Introduction:

The City participates in the Virginia Balance of State Continuum of Care (CoC), and is a member of one of twelve local planning groups. This group encompasses the City of Staunton, Augusta County, the City of Waynesboro, Highland County, the City of Lexington, the City of Buena Vista, and Rockbridge County, for which raw data was provided following the 2019 Point in Time Survey. The data indicates that only three unsheltered adult individuals were identified in the City of Staunton. (Note that the sheltered numbers represent household/individuals whose previous residence was the City of Staunton; the only emergency shelter serving the City is located in neighboring Augusta County).

Population	Estimate the # of persons experiencing homelessness on a given night	
	Unsheltered	Sheltered
Persons in Households with Adult(s) and Child(ren)	0	3
Persons in Households with Only Children	0	0
Persons in Households with Only Adults	3	16
Chronically Homeless Individuals	0	1
Chronically Homeless Families	0	0
Veterans	1	0
Unaccompanied Youth	0	0
Persons with HIV	0	01

If data is not available for the categories "number of persons becoming and exiting homelessness each year," and "number of days that persons experience homelessness," describe these categories for each homeless population type (including chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth):

Nature and Extent of Homelessness: (Optional)

Race:	Sheltered:	Unsheltered (optional)
White	12	3
Black or African American	7	0
Asian	0	0
American Indian or Alaska Native	0	0
Pacific Islander	0	0
Ethnicity:		
Hispanic	0	0
Not Hispanic	19	3

Estimate the number and type of families in need of housing assistance for families with children and the families of veterans.

Only two unsheltered households (three individuals) were identified in the City of Staunton during the 2019 Point in Time Count. No unsheltered households contained children, and one head of household indicated he was a Veteran. Only one sheltered household identified contained children; no households contained Veterans. (Note that the sheltered numbers represent household/individuals whose previous residence was the City of Staunton; the only emergency shelter serving the City is located in neighboring Augusta County).

Describe the Nature and Extent of Homelessness by Racial and Ethnic Group.

Seven of the City's 19 sheltered homeless individuals are Black/African American (37%). No individuals identified as Hispanic. (Note that the sheltered numbers represent household/individuals whose previous residence was the City of Staunton; the only emergency shelter serving the City is located in neighboring Augusta County).

Describe the Nature and Extent of Unsheltered and Sheltered Homelessness.

An overwhelming majority of the 22 persons surveyed in the 2019 Point in Time count (PIT) were sheltered. Only three of those individuals did not have shelter at the time of the survey, and only one unsheltered individual was a Veteran.

Discussion:

Homelessness in the City of Staunton is not widespread, likely due to the fact that services and shelter are located in neighboring Augusta County. Nevertheless, the City recognizes the need to coordinate and support services for homeless individuals and families and those at-risk of becoming homeless.

Display

NA-45 Non-Homeless Special Needs Assessment - 91.205 (b,d)

Introduction:

Persons with special needs include the elderly and frail elderly; persons with mental health, intellectual/developmental and physical disabilities; persons suffering from drug and alcohol addiction; and persons living with HIV/AIDS. Individuals who have special needs are typically extremely low income and face tremendous challenges finding housing that they can afford. Individuals with special needs also require supportive services in addition to housing that they can afford. Public and private sources have much smaller funds available for these purposes, making it difficult for non-profit organizations to develop and operate housing and supportive service programs.

Describe the characteristics of special needs populations in your community:

Elderly

Elderly persons are more likely to live on fixed, very low incomes and/or require special supportive service to complete their daily routines. This means elderly residents especially need access to affordable housing options and easy access to service providers. In addition, the elderly are more likely to encounter physical disabilities and require either accessible units or access to resources to help make their home more accessible. The elderly are also less likely to be able to earn sufficient income to be able to financially support improvements to their home to ensure it remains in decent, safe and sanitary condition.

According to CHAS data, 15.9% of City households contain at least one person age 65 or over. Eighteen percent of these households are living below the poverty level. In addition, the Census reported that 41.4% of persons 65 years and over had at least one disability in 2015.

People Living with Disabilities

There were 9,260 persons with disabilities in Staunton in 2015, representing 16.7% of the population. The most common disabilities reported were ambulatory, meaning difficulty walking or moving around; independent living difficulties; and cognitive, meaning difficulties with various types of mental tasks. Individuals with ambulatory disabilities generally require accessible housing units, and individuals with independent living and cognitive disabilities may require assisted living facilities. Approximately 33% of persons with a disability also live in poverty.

Individuals with a mental health or intellectual/developmental disability represent 5.9% of the population of Staunton. Often, this population faces barriers to affordable housing including criminal history, poor landlord history, poor credit history and stigma associated with a mental health diagnosis.

Substance Abuse and Addiction

The Virginia Department of Behavioral Health and Developmental Services (DBHDS) issues a Report on Substance Abuse Services every two years. According to the 2015 report, alcohol is both the most used

and most abused drug in the state. In Virginia, the rate of alcohol use (55.15%) is slightly higher than the nation's (52.13%).

In addition, more than 6% of Virginia's youth engaged in binge drinking the month prior to the survey, and more than 40% of those between 18 and 25 drank to this excess. For those who are 26 and older, more than one in five engaged in binge drinking in the month prior to the survey. Young adults in Virginia exhibit higher rates of alcohol dependence than in the general population. Those same age groups also have higher rates of needing but not receiving treatment.

When viewed by age group, the incidence of current illicit drug use is significantly higher than that of alcohol dependence in Virginia. Whereas around 20% of Virginians ages 12-25 are currently abusing or dependent on alcohol, almost 30% are illicit drug users.

The Office of the Chief Medical Examiner 2013 Annual Report indicates that the number of drug-caused deaths since 2010 has increased 31.8%. Although this problem started in the far southwestern region of the state due to abuse of prescription pain medication, it has spread eastward.

Individuals served by publicly funded substance abuse services were predominantly male (63%). The average age for service recipients was 34. Forty percent of these individuals were in the 26 to 40 age range. Most individuals served reported their race as White (61%), with 28% reporting their race as Black/African American. The most common sources of referral were from components of the criminal justice system (39%), which along with self-referrals (29%), accounted for over half of the individuals served. Almost 35% of service recipients reported alcohol as their primary drug of abuse. Marijuana/Hashish (21%) and Heroin/Methadone/Other Opiates (21%) were the second and third most commonly reported drugs.

Specific data regarding substance abuse and addiction rates in Staunton are unavailable.

What are the housing and supportive service needs of these populations and how are these needs determined?

Summarizing the above estimates and input received during stakeholder interviews held in preparing the Five Year Consolidated Plan, the most significant needs for these populations are:

- Access to medical care, including substance abuse and psychiatric care
- Access to transportation to major community facilities and employers
- to get to employment opportunities
- Assistance for housing accessibility modifications by homeowners, especially elderly homeowners
- Rental and utility assistance payments
- Creation of new, quality affordable rental units

Discuss the size and characteristics of the population with HIV/AIDS and their families within the Eligible Metropolitan Statistical Area:

According to the Virginia Department of Health, as of December 31, 2014, there were 24,962 persons, or about one in 334 Virginia residents, who were living with HIV. Males represent 74% of the total HIV-positive population. Between the years of 2005 and 2014, males were almost three times more likely to be living with HIV disease than females. As of December 31, 2014, males were living with HIV disease at a rate of 452 per 100,000, with females at a rate of 152 per 100,000.

By December 31, 2014, nearly three-quarters of persons living with HIV disease were ages 40 and older. Age distribution rates were highest among the 50-54 age group at 733 per 100,000, followed by the 45-49 age group at 721 per 100,000. As medical treatment continues to improve, individuals are living longer with HIV.

Approximately 60% of all persons living with HIV disease as of December 31, 2014 were Black, non-Hispanic, followed by White, non-Hispanic persons living with HIV/AIDS at 30%. Black, non-Hispanic persons were almost 7 times more likely to be living with HIV disease at the end of 2014 than White, non-Hispanic persons. Hispanic persons were 2 times more likely to be living with HIV disease as White, non-Hispanic persons.

NA-50 Non-Housing Community Development Needs – 91.215 (f)

Describe the jurisdiction's need for Public Facilities:

Through CDBG funds, Staunton can fund the construction, rehabilitation, or installation of public facilities. Eligible public facilities include neighborhood facilities (such as educational centers, parks, recreation centers, and libraries) and facilities for special needs populations (such as homeless shelters, elderly facilities, or centers for disabled persons).

Public Facilities needs include:

- Improved park and recreational amenities, specifically ADA accessibility to park amenities

How were these needs determined?

The City conducted a series of stakeholder interviews, public meetings and online surveys to determine the needs of the community. In addition, the City prepares and updates annually a five-year Capital Improvement Plan.

Describe the jurisdiction's need for Public Improvements:

Through CDBG funds, the City can also fund the construction, rehabilitation, or installation of public improvements. Public improvements include, but are not limited to, street and sidewalk improvements, water and sewer installation, and maintenance and ADA compliance construction and rehabilitation.

Public Improvements needs include:

- Accessibility improvements to curbs, sidewalks
- General improvements to City infrastructure, including streets, water/sewer lines
- Other improvements as identified in the City's Capital Improvement Plan

How were these needs determined?

The City conducted a series of stakeholder interviews, public meetings and online surveys to determine the needs of the community. In addition, the City prepares and updates annually a five-year Capital Improvement Plan, which identifies several of the above-mentioned needs.

Describe the jurisdiction's need for Public Services:

Through CDBG funds, Staunton can fund an array of public services. Eligible public services include, but are not limited to, homeless services, education and workforce development

programs, homebuyer counseling, elderly care and programs, and child care and health services.

Public Services needs include:

- Increased transit service to major community amenities
- Transportation for elderly and LMI residents
- Services for elderly and persons with disabilities (physical, mental health, ID)
- Services for at-risk youth
- Assistance with rental and utility payments
- Services for homeless individuals/families

How were these needs determined?

The City conducted a series of stakeholder interviews, public meetings and online surveys to determine the needs of the community. In addition, the City prepares and updates annually a five-year Capital Improvement Plan, which identifies several of the above-mentioned needs.

Housing Market Analysis

MA-05 Overview

Housing Market Analysis Overview:

This analysis identifies the need to preserve existing affordable housing opportunities while advancing efforts to create a diverse supply of additional affordable units. Ultimately, the City is working to ensure that a mix of housing types exists within all areas to accommodate households of all types and at all places across the income spectrum. The City's housing strategies will be especially informed by the increasing mismatch between incomes and housing costs, the shortage of affordable housing, and the specific accommodations necessary to ensure that special needs populations have adequate affordable housing options with appropriate supportive services where needed.

MA-10 Number of Housing Units – 91.210(a)&(b)(2)

Introduction

The housing stock in Staunton is mostly single-family (70%) and owner-occupied (57.5%). The majority of multi-family units are located in medium-sized structures (2 to 19 units). Given the number of households that are cost burdened, as described in the Needs Assessment, and the length of the Housing Authority's waiting lists, it is clear that the number of affordable units in the City is insufficient to meet the level of demand. With 13.3% of the City's population living in poverty, the need for more affordable housing, both owner- and renter-occupied, is strong throughout the community.

All residential properties by number of units

Property Type	Number	%
1-unit detached structure	8,055	68%
1-unit, attached structure	195	2%
2-4 units	1,300	11%
5-19 units	1,315	11%
20 or more units	865	7%
Mobile Home, boat, RV, van, etc	55	0%
Total	11,785	100%

Table 25 – Residential Properties by Unit Number

Data Source: 2011-2015 ACS

Unit Size by Tenure

	Owners		Renters	
	Number	%	Number	%
No bedroom	40	1%	140	3%
1 bedroom	45	1%	1,110	25%
2 bedrooms	985	17%	1,830	41%
3 or more bedrooms	4,830	82%	1,405	31%
Total	5,900	101%	4,485	100%

Table 26 – Unit Size by Tenure

Data Source: 2011-2015 ACS

Describe the number and targeting (income level/type of family served) of units assisted with federal, state, and local programs.

The City is committed to allocating funds that serve the needs of the lowest-income and most disadvantaged residents. Households with incomes less than 80% of the area median income, particularly those with extremely low incomes (less than 30% of area median income), are priorities.

Provide an assessment of units expected to be lost from the affordable housing inventory for any reason, such as expiration of Section 8 contracts.

According to HUD's Multifamily and Section 8 database on expiring project-based rental assistance (PBRA), which includes project-based Section 8, Section 202, Section 811, RAP, LIHTC, and HOME, there are -- actively subsidized units in the City at-risk for conversion to market-rate units within the next ten years. In the absence of intervention to preserve the affordability of these units, conversion would occur as the rental assistance or affordability periods expire and these units would be lost from the affordable housing inventory. The following is a table of units expected to be lost from the inventory based on HUD's database.

Property Name	Subsidy End Date	Total Subsidized Units
Willow View Townhome Apts.	2032	110
Gypsy Hill House	2044	100
Frontier Ridge	2037	100
Valley View Seniors	2038	71
Plaza Apartments	2038	110

Does the availability of housing units meet the needs of the population?

The current availability of housing units does not meet the needs of the population. The Staunton Redevelopment & Housing Authority (SR&HA) has a waiting list of 162 families for its Section 8 Housing Choice Voucher program and 483 for public housing. This aligns with the nationwide trend of communities experiencing a significant shortage of affordable and available rental units for extremely low-, low-, and moderate-income households. There is also a concern for providing housing for lower income renters as federal housing subsidies expire.

Describe the need for specific types of housing:

There is a need for safe, sanitary, accessible, and affordable housing throughout the City. Specifically, there is a strong need for housing affordable to households earning less than 50%

of the median income, and practical options are needed to ensure the availability of accessible units for the elderly and people with physical disabilities.

Display

MA-15 Housing Market Analysis: Cost of Housing - 91.210(a)

Introduction

Housing costs in Staunton have increased since 2000, while median incomes decreased in the same time period. The HUD-provided table below indicates the number of affordable units available to households with various income levels. The 1,315 rental units identified as costing \$500 or less account for nearly 30% of the inventory. There are only 215 rental units affordable to those earning up to 30% of HAMFI.

In the City of Staunton, the FMR for a two-bedroom apartment in 2019 is \$875. The annual income required to make this rent affordable (no more than 30% of monthly income) is \$35,000. In order to keep a two-bedroom apartment at the FMR affordable, a household would have to earn at least \$2,916 per month, or \$16.82 per hour. At the minimum wage working 40 hours a week this would require 2.3 workers. The monthly rent affordable at minimum wage for a 40-hour work week in the City is \$375, about 40% of the actual two-bedroom Fair Market Rent.

Cost of Housing

	Base Year: 2000	Most Recent Year: 2015	% Change
Median Home Value	155,200	165,400	7%
Median Contract Rent	510	655	28%

Table 27 – Cost of Housing

Data Source: 2000 Census (Base Year), 2011-2015 ACS (Most Recent Year)

Rent Paid	Number	%
Less than \$500	1,315	29.3%
\$500-999	2,540	56.6%
\$1,000-1,499	260	5.8%
\$1,500-1,999	180	4.0%
\$2,000 or more	200	4.5%
Total	4,495	100.2%

Table 28 - Rent Paid

Data Source: 2011-2015 ACS

Housing Affordability

% Units affordable to Households earning	Renter	Owner
30% HAMFI	215	No Data
50% HAMFI	1,100	204
80% HAMFI	2,645	1,149
100% HAMFI	No Data	1,964
Total	3,960	3,317

Table 29 – Housing Affordability

Data Source: 2011-2015 CHAS

Monthly Rent

Monthly Rent (\$)	Efficiency (no bedroom)	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom
Fair Market Rent	\$657	\$661	\$875	\$1,178	\$1,183
High HOME Rent	\$657	\$661	\$875	\$1,165	\$1,183
Low HOME Rent	\$606	\$649	\$778	\$900	\$1,003

Table 30 – Monthly Rent

Data Source: HUD FMR and HOME Rents

Is there sufficient housing for households at all income levels?

No. The table above shows that there is insufficient housing for extremely low- and low-income households in the City. According to CHAS data analyzed in the Needs Assessment, there are 2,820 households earning between 0% and 50% of the median family income. However, there are only 1,315 housing units affordable to these households, accommodating less than half (46%) of this population.

How is affordability of housing likely to change considering changes to home values and/or rents?

According to the table above, between 2000 and 2015 the median home value and median contract rent in Staunton increased by 7% and 28%, respectively, after adjusting for inflation. Over the same time period, the median household income has decreased in terms of real dollars by nearly 30%. This means that housing has become less affordable overall during the past ten years. If these trends continue, then housing affordability will become an even higher barrier for most City residents, particularly affordability for renters as rents continue to rise while income decreases.

How do HOME rents / Fair Market Rent compare to Area Median Rent? How might this impact your strategy to produce or preserve affordable housing?

The City's Fair Market Rent (\$875) is equal to the High HOME rent for a two-bedroom apartment. This means that the HOME rents are roughly aligned with what's available in the market; anecdotally, however, the stakeholder interviews revealed that market rents are significantly higher, causing an affordable housing challenge to ensure sufficient units for the low- moderate-income population.

This also does not mean that the supply of median priced homes are sufficient to satisfy everyone receiving a subsidy. In fact, stakeholders described a situation in which residents have a difficult time securing affordable housing for a number of reasons, including rents that are higher than fair market standards, criminal backgrounds, poor credit, lack of transportation, poor quality of housing, etc.

As detailed above, housing costs in the City are increasing at much faster rates than incomes. As housing construction and rehabilitation costs rise, it will be increasingly difficult to produce much needed affordable housing.

MA-20 Housing Market Analysis: Condition of Housing – 91.210(a)

Introduction

The following data provides an overview on the condition of housing in Staunton, particularly as it relates to housing that is or is in the process of becoming unsafe or obsolete. The data below indicate significant inventory of older housing stock (built before 1979). Feedback garnered through the stakeholder interview process indicate that there is a significant number of housing units, both owner- and renter-occupied that require substantial improvements to be code-compliant. Although both owner and rental units may require rehabilitation from normal wear and tear, the need is slightly greater for renter-occupied units. This does not reflect on the affordability or availability of housing, however, especially given the City's rapid population growth.

Definitions

Standard Condition: No major structural defects; adequate plumbing and kitchen facilities; appearance which does not create a blighting influence; and the house meets additional, more stringent, local standards and building codes, including lead-based paint clearance.

Substandard Condition but Suitable for Rehabilitation: The nature of the substandard condition makes rehabilitation both financially and structurally feasible.

Housing Conditions: Condition of units is assessed using the same criteria as in the Needs Assessment. This includes: 1) lacks complete plumbing facilities, 2) lacks complete kitchen facilities, 3) more than one person per room, 4) cost burden (amount of income allocated to housing) is greater than 30%, and 5) complies with applicable building code standards.

Condition of Units

Condition of Units	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
With one selected Condition	1,255	21%	2,005	45%
With two selected Conditions	0	0%	80	2%
With three selected Conditions	0	0%	85	2%
With four selected Conditions	0	0%	0	0%
No selected Conditions	4,645	79%	2,315	52%
Total	5,900	100%	4,485	101%

Table 31 - Condition of Units

Data Source: 2011-2015 ACS

Year Unit Built

Year Unit Built	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
2000 or later	615	10%	820	18%
1980-1999	635	11%	1,120	25%
1950-1979	3,110	53%	1,410	31%
Before 1950	1,545	26%	1,135	25%
Total	5,905	100%	4,485	99%

Table 32 – Year Unit Built

Data Source: 2011-2015 CHAS

Risk of Lead-Based Paint Hazard

Risk of Lead-Based Paint Hazard	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
Total Number of Units Built Before 1980	4,655	79%	2,545	57%
Housing Units build before 1980 with children present	550	9%	235	5%

Table 33 – Risk of Lead-Based Paint

Data Source: 2011-2015 ACS (Total Units) 2011-2015 CHAS (Units with Children present)

Vacant Units: **Note: No data is available for the following table**

	Suitable for Rehabilitation	Not Suitable for Rehabilitation	Total
Vacant Units			
Abandoned Vacant Units			
REO Properties			
Abandoned REO Properties			

Table 34 - Vacant Units

Need for Owner and Rental Rehabilitation

Older housing typically requires more continual maintenance. In the absence of routine maintenance, older housing can quickly become substandard. A common age threshold used to signal a potential deficiency is around 50 years or more. The age of the housing stock in Staunton is slightly younger than the U.S. overall. Over 19.3% of the nation's overall housing stock was built before 1950; for Staunton, 26% of owner-occupied units were built before 1950, and 25% of rental units were built in the same timeframe. A need heard repeatedly throughout the stakeholder interview process was rehabilitation of existing housing stock, for both homeowners and renters.

Year Unit Built	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
2000 or later	615	10%	820	18%

Year Unit Built	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
1980-1999	635	11%	1,120	25%
1950-1979	3,110	53%	1,410	31%
Before 1950	1,545	26%	1,135	25%
Total	5,905	100%	4,485	99%

Table 35 – Year Unit Built

Data Source: 2011-2015 CHAS

Estimated Number of Housing Units Occupied by Low or Moderate Income Families with LBP Hazards

Lead-based paint was banned from residential uses in 1978. All houses constructed before 1978 are, therefore, considered at risk for containing lead-based paint.

According to 2011-2015 CHAS data for Staunton, 264 low- and moderate-income households (80% HAMFI and below) with at least one child age 6 or younger live in housing units built before 1980. These households, 2.5% of all households, are at risk for lead-based paint hazards.

Discussion

Based on feedback received in stakeholder interviews, public meeting and online survey, a consistent identified need was assistance for property owners to help improve the condition of their buildings. This was primarily identified as a need among the elderly, who lack financial resources to keep up with regular and routine maintenance on an aging home, but was also identified among renter households. Units that are deemed affordable are often in poor condition, while units in good condition are well outside the price range of low-moderate income households.

MA-25 Public and Assisted Housing – 91.210(b)

Introduction

Totals Number of Units

Program Type									
	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project -based	Tenant -based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units vouchers available			150	234			0	0	0
# of accessible units									
*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition									

Table 36 – Total Number of Units by Program Type

Data Source: PIC (PIH Information Center)

Describe the supply of public housing developments:

As of 2016, Staunton Redevelopment and Housing Authority (SR&HA) converted all of its public housing units into project-based Section 8 units under the Rental Assistance Demonstration Program. SR&HA currently owns and manages a total of 150 residential units including 50 units for elderly and disabled. The units range from one bedroom to five bedroom townhouses. Rent is based on income and utilities are included.

Describe the number and physical condition of public housing units in the jurisdiction, including those that are participating in an approved Public Housing Agency Plan:

The units owned and managed by SR&HA are in good condition; only 20 units required rehabilitation during the RAD conversion process, per the SR&HA Executive Director.

Public Housing Condition

Public Housing Development	Average Inspection Score

Table 37 - Public Housing Condition

Describe the restoration and revitalization needs of public housing units in the jurisdiction:

The units owned and managed by SR&HA are in good condition; only 20 units required rehabilitation during the RAD conversion process.

Describe the public housing agency's strategy for improving the living environment of low- and moderate-income families residing in public housing:

Discussion:

MA-30 Homeless Facilities and Services – 91.210(c)

Introduction

The City participates in the Virginia Balance of State Continuum of Care (CoC), and is a member of one of twelve local planning groups. This group encompasses the City of Staunton, Augusta County, the City of Waynesboro, Highland County, the City of Lexington, the City of Buena Vista, and Rockbridge County. This CoC promotes a Housing First approach, which means that priority is placed on getting someone into permanent housing as quickly as possible, and then wraparound supportive services, such as substance abuse treatment, employment, supportive living, etc are provided to encourage stability in housing.

Facilities and Housing Targeted to Homeless Households

Note the figures in the table below represent beds available across the broader Staunton/Augusta/Waynesboro area.

	Emergency Shelter Beds		Transitional Housing Beds	Permanent Supportive Housing Beds	
	Year Round Beds (Current & New)	Voucher / Seasonal / Overflow Beds	Current & New	Current & New	Under Development
Households with Adult(s) and Child(ren)	125				
Households with Only Adults				32	18
Chronically Homeless Households					
Veterans					
Unaccompanied Youth					

Table 38 - Facilities and Housing Targeted to Homeless Households

Describe mainstream services, such as health, mental health, and employment services to the extent those services are used to complement services targeted to homeless persons

The following is a summary of the targeted and main-stream services available to homeless persons in the Staunton Area. Note most providers cover the Staunton, Augusta, Waynesboro region:

- Blue Ridge Legal Services - free legal assistance to low-income residents.
- Valley Supportive Housing-provides housing and supportive services for those with mental illness, intellectual disabilities or substance abuse issues
- United Way Greater Augusta- administers the Emergency Food and Shelter Board federal funds which provide emergency rental and mortgage assistance for persons facing eviction.
- Staunton Augusta Church Relief Association-provides emergency financial assistance for rental and utilities, evictions, medications and food
- Valley Community Services Board - mental health, intellectual disability, and substance abuse services and case management.

List and describe services and facilities that meet the needs of homeless persons, particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth. If the services and facilities are listed on screen SP-40 Institutional Delivery Structure or screen MA-35 Special Needs Facilities and Services, describe how these facilities and services specifically address the needs of these populations.

The following is a summary of the targeted and main-stream services available to homeless persons in the Staunton Area. Note most providers cover the Staunton, Augusta, Waynesboro region:

- Blue Ridge Legal Services - free legal assistance to low-income residents.
- Valley Supportive Housing-provides housing and supportive services for those with mental illness, intellectual disabilities or substance abuse issues
- Boys & Girls Club of Waynesboro, Staunton, Augusta - youth development programs including homework help and tutoring, alcohol and drug abuse prevention, teen pregnancy prevention, conflict resolution, juvenile delinquency prevention, athletics, cultural enrichment, citizenship and leadership
- Blue Ridge CASA-identify neglected and abused children and place them in safe, stable housing situation
- United Way Greater Augusta- administers the Emergency Food and Shelter Board federal funds which provide emergency rental and mortgage assistance for persons facing eviction.

- Staunton Augusta Church Relieve Association-provides emergency financial assistance for rental and utilities, evictions, medications and food
- Valley Community Services Board - mental health, intellectual disability, and substance abuse services and case management.

Display

MA-35 Special Needs Facilities and Services – 91.210(d)

Introduction

Various supportive housing needs of the non-homeless have been identified by service providers who were interviewed during the Consolidated Plan process. Identified housing needs include home repair and maintenance for the elderly; accessibility improvements to enable people with disabilities to remain in their homes; housing for the mentally disabled; and affordable housing for all sub-populations. **Including the elderly, frail elderly, persons with disabilities (mental, physical, developmental), persons with alcohol or other drug addictions, persons with HIV/AIDS and their families, public housing residents and any other categories the jurisdiction may specify, and describe their supportive housing needs**

Supportive housing is defined as living units that provide a planned services component with access to a wide range of services needed for the resident to achieve personal goals and stability in housing. Various populations with special needs require supportive housing. The specific needs of local special needs subpopulations are described in NA-45, Non-Homeless Special Needs Assessment.

In general, stakeholders interviewed expressed an overall shortage of various types of permanent supportive housing, but particular gaps were identified for the homeless and those at risk of becoming homeless, adults with mental disabilities, and elderly homeowners wishing to retain independent living. Valley Mission does have 32 beds available for permanent supportive housing, with an additional 18 planned in 2019, but it is still insufficient to meet the need; stakeholders indicated, for example, that 48 households are on the discharge list from the state hospital, but cannot be discharged without a place to live. Another particular service that was identified as lacking was workforce and job training for these populations.

Describe programs for ensuring that persons returning from mental and physical health institutions receive appropriate supportive housing

There is a lack of resources available to persons returning from institutions. There is no HUD Section 202 (supportive housing for low-income elderly persons) or Section 811 (supportive housing for persons with disabilities) As mentioned previously, 48 households are on the discharge list from the state hospital, but there are not units available that are affordable to the individual and that also provide the necessary supports. Staunton will continue to aid special-needs populations by supporting public, private, and non-profit housing and service providers who serve special needs clients.

Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with

respect to persons who are not homeless but have other special needs. Link to one-year goals. 91.315(e)

The City plans to fund the following activities that align with the one-year goals and address special housing and supportive needs:

- Goal: Provide public services
 - VPAS - Meals on Wheels
 - VPAS-Transportation Services
 - Blue Ridge CASA-Advocate Training
- Goal: Improve access to and quality of housing
 - City-Wide-Homeowner occupied housing rehabilitation
 - Valley Supportive Housing-acquisition for purpose of creating new units

For entitlement/consortia grantees: Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. (91.220(2))

The City plans to fund the following activities that align with the one-year goals and address special housing and supportive needs:

- Goal: Provide public services
 - VPAS - Meals on Wheels
 - VPAS-Transportation Services
 - Blue Ridge CASA-Advocate Training
- Goal: Improve access to and quality of housing
 - City-Wide-Homeowner occupied housing rehabilitation
 - Valley Supportive Housing-acquisition for purpose of creating new units

MA-40 Barriers to Affordable Housing – 91.210(e)

Negative Effects of Public Policies on Affordable Housing and Residential Investment

The City will conduct a full Analysis of Impediments to Fair Housing Choice in a coming program year. Anecdotally, however, non-profit housing providers have indicated some challenges presented by the City's zoning ordinance restricting the type of units that are often best for special needs populations (single room occupancy versus how the ordinance defines family).

Other barriers identified over the course of the outreach for the development of this Consolidated Plan, include lack of assistance available for elderly and LMI residents for major home repairs (foundation, roof, septic, HVAC, etc.) and emergency home repairs that would allow them stay in their homes.

MA-45 Non-Housing Community Development Assets – 91.215 (f)

Introduction

In determining priorities for the allocation of federal funds, the City has recognized the need to foster a competitive local economy that expands economic opportunities for current and future residents. This section describes the local workforce, the nature of current employment, and activities that coordinate economic development activities across local and regional agencies.

Economic Development Market Analysis

Business Activity

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %	Jobs less workers %
Agriculture, Mining, Oil & Gas Extraction	61	3	1	0	-1
Arts, Entertainment, Accommodations	1,351	1,563	15	16	1
Construction	450	266	5	3	-2
Education and Health Care Services	1,766	2,367	20	24	5
Finance, Insurance, and Real Estate	349	475	4	5	1
Information	188	124	2	1	-1
Manufacturing	1,105	524	12	5	-7
Other Services	397	608	4	6	2
Professional, Scientific, Management Services	666	793	7	8	1
Public Administration	0	0	0	0	0
Retail Trade	1,433	1,912	16	20	4
Transportation and Warehousing	459	308	5	3	-2
Wholesale Trade	337	298	4	3	-1
Total	8,562	9,241	--	--	--

Table 39 - Business Activity

Data 2011-2015 ACS (Workers), 2015 Longitudinal Employer-Household Dynamics (Jobs)
Source:

Labor Force

Total Population in the Civilian Labor Force	11,970
Civilian Employed Population 16 years and over	11,295
Unemployment Rate	5.65
Unemployment Rate for Ages 16-24	14.80

Unemployment Rate for Ages 25-65	2.99
----------------------------------	------

Table 40 - Labor Force

Data Source: 2011-2015 ACS

Occupations by Sector	Number of People
Management, business and financial	2,315
Farming, fisheries and forestry occupations	525
Service	1,529
Sales and office	2,710
Construction, extraction, maintenance and repair	780
Production, transportation and material moving	630

Table 41 – Occupations by Sector

Data Source: 2011-2015 ACS

Travel Time

Travel Time	Number	Percentage
< 30 Minutes	8,165	76%
30-59 Minutes	2,375	22%
60 or More Minutes	200	2%
Total	10,740	100%

Table 42 - Travel Time

Data Source: 2011-2015 ACS

Education:

Educational Attainment by Employment Status (Population 16 and Older)

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Less than high school graduate	545	105	505
High school graduate (includes equivalency)	2,460	165	1,245
Some college or Associate's degree	2,490	65	560
Bachelor's degree or higher	3,420	30	710

Table 43 - Educational Attainment by Employment Status

Data Source: 2011-2015 ACS

Educational Attainment by Age

	Age				
	18–24 yrs	25–34 yrs	35–44 yrs	45–65 yrs	65+ yrs
Less than 9th grade	40	0	20	240	410
9th to 12th grade, no diploma	135	255	170	475	625
High school graduate, GED, or alternative	850	905	1,120	1,870	1,425
Some college, no degree	1,125	505	480	1,235	930
Associate's degree	50	370	165	365	235
Bachelor's degree	170	995	510	1,065	650
Graduate or professional degree	105	365	200	1,025	570

Table 44 - Educational Attainment by Age

Data Source: 2011-2015 ACS

Educational Attainment – Median Earnings in the Past 12 Months

Educational Attainment	Median Earnings in the Past 12 Months
Less than high school graduate	23,533
High school graduate (includes equivalency)	25,155
Some college or Associate's degree	30,546
Bachelor's degree	36,500
Graduate or professional degree	46,531

Table 45 – Median Earnings in the Past 12 Months

Data Source: 2011-2015 ACS

Based on the Business Activity table above, what are the major employment sectors within your jurisdiction?

The largest employment sectors in Staunton in terms of worker share are Education and Health Care Services (20%); Retail Trade (16%); Arts, Entertainment, and Accommodation (15%); Education and Health Care Services (15%); and Manufacturing (12%).

Describe the workforce and infrastructure needs of the business community:

The Staunton Crossing site is currently being developed into hotel, retail and restaurant space. In addition, the City hopes to recruit light manufacturing and employers with high-paying jobs. This will require site development to include roadway infrastructure, demolition, relocation of

existing resources to attract development. In addition, the City has identified developing incentives for local businesses as a priority to attract and retain existing businesses that pay sustainable wages. Workforce

Describe any major changes that may have an economic impact, such as planned local or regional public or private sector investments or initiatives that have affected or may affect job and business growth opportunities during the planning period. Describe any needs for workforce development, business support or infrastructure these changes may create.

Continuous population growth has brought economic opportunities to the region alongside challenges for local governments and service providers tasked with accommodating it. As development of the Staunton Crossing site continues to progress, the need for workers in the hotel, retail, manufacturing and logistics industries will continue to grow. The need for workforce training to increase the skills of these residents and open new employment opportunities to them will only become more important in the future.

How do the skills and education of the current workforce correspond to employment opportunities in the jurisdiction?

A skillful and well-educated workforce is essential to attracting and retaining employers and growing the City's economy. According to ACS data, the City's unemployment rate in 2017 was 3.9%. This is significantly lower than the unemployment rate in 2012, which was 5.65%.

Residents with a Bachelor's degree or higher were less likely to be unemployed or not in the labor force than residents with less educational attainment. Residents without a high school diploma or those with only a high school diploma or equivalent were more likely to be out of the labor force altogether.

Describe any current workforce training initiatives, including those supported by Workforce Investment Boards, community colleges and other organizations. Describe how these efforts will support the jurisdiction's Consolidated Plan.

Workforce pipelines are an essential part of recruiting, preparing, and placing Staunton-area residents in good-paying jobs through partnerships with employers, community colleges, and other community-based partners. The City's community colleges and universities collaborate closely with local employers to develop responsive workforce training programs. Local technical training programs currently include:

- Mechatronics
- Bioprocessing
- Aviation Power Plant Maintenance
- Packaging
- Welding
- Commercial Driving
- Hospitality

Further, the following local community partners operate workforce training programs:

- The Shenandoah Valley Workforce Development Board (SVWDB) was established in 2000 to provide oversight and administration of the Workforce Innovation and Opportunity Act (WIOA) in the Shenandoah Valley. Adult career seekers and those who have been laid off can find a wide range of services to improve job readiness, education, and job searching skills through Virginia Career Works networks. All career seekers may participate in workshops, classes, and events offered through Virginia Career Works free of charge. Other specialized services are based on eligibility.
- Blue Ridge Community College in Weyers Cave, VA offers career training, certification/licensure prep, and professional development in programs including health care, business, commercial driving, manufacturing, and trades.
- The Virginia Employment Commission (VEC), a partner in the Virginia Workforce Network (VWN), is the public employment service established to assist employers in finding qualified workers and to assist workers in finding suitable jobs. There are no fees charged to the employer or applicant for services. VEC staff will assist employers by screening and referring applicants to job openings, providing critical labor market information for business and economic planning, and coordinating statewide Employer Advisory Committee activities.

Does your jurisdiction participate in a Comprehensive Economic Development Strategy (CEDS)?

Yes. Staunton is part of the Central Shenandoah Planning District Commission (CSPDC), which prepares a CEDS for a region of five counties, five cities, and eleven towns.

If so, what economic development initiatives are you undertaking that may be coordinated with the Consolidated Plan? If not, describe other local/regional plans or initiatives that impact economic growth.

There are a number of strategic initiatives described in detail in the 2015 CEDS that are directly supported by the goals contained in this Consolidated Plan, including:

- Support enhancement of regional multimodal transportation planning efforts that will provide adequate regional mobility and accessibility.
- Support measures that provide reliable and efficient sewer and water systems and anticipate future capacity needs.
- Develop a regional plan and program that integrates affordable workforce housing within urban and rural areas of the region to meet employment needs, reduce personal travel expense and balance the cost of providing services to the workforce and their families.
- Seek ways to support and utilize to the greatest extent the increasingly growing senior population segment in the central Shenandoah Valley.

MA-50 Needs and Market Analysis Discussion

Are there areas where households with multiple housing problems are concentrated? (include a definition of "concentration")

Are there any areas in the jurisdiction where racial or ethnic minorities or low-income families are concentrated? (include a definition of "concentration")

For the purposes of this Consolidated Plan, concentration is defined by a census tract where a minority group's population is ten percentage points higher in that census tract than its proportion in the City's population. For example, Black residents comprise 11.2% of Staunton's population. An area of concentration of Black residents will be any census tract that is at least 21.2% Black.

In Staunton no census tracts meet this definition. Census Tract 2 has the closest concentration with 19.6% of its residents identified as Black.

What are the characteristics of the market in these areas/neighborhoods?

Are there any community assets in these areas/neighborhoods?

Are there other strategic opportunities in any of these areas?

Strategic Plan

SP-05 Overview

Strategic Plan Overview

The purpose of the Strategic Plan is to guide the use of CDBG funds in Staunton over the next five years.

The principal goals of Staunton's CDBG program is to:

- provide safe, decent, sanitary, and affordable housing
- create and maintain a suitable living environment
- create or expand economic development opportunities for residents

Staunton will fund eligible projects that meet the needs of low- and moderate-income residents. Progress in meeting the housing and community development needs of the City will be made by ensuring that partnerships are formed with other governmental entities, community based, and faith based organizations, and local nonprofit housing developers, who can contribute funds, expertise, and experience that address the priorities set by the City.

The strategies set forth in this plan also work towards furthering the City's goal of affirmatively furthering fair housing.

SP-10 Geographic Priorities – 91.215 (a)(1)

Geographic Area

Table 46 - Geographic Priority Areas

General Allocation Priorities

Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA)

Federal funds are intended to provide low- and moderate-income (LMI) households with viable communities, including decent housing, a suitable living environment, and expanded economic opportunities. Staunton's programs focus on growth and development in areas where at least 51% of the population are LMI persons.

SP-25 Priority Needs - 91.215(a)(2)

Priority Needs

1	Priority Need Name	Increase Access to Affordable Housing
	Priority Level	High
	Population	Extremely Low Income Low Income Moderate Income Large Families Families with Children Elderly Families Public Housing Residents Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Victims of Domestic Violence
	Geographic Areas Affected	Citywide CDBG Eligible
	Associated Goals	Improve access to and quality of housing
	Description	New construction and preservation of quality affordable housing.
	Basis for Relative Priority	The City places a high priority on the development and maintenance of affordable housing in the community. This need was identified during the development of the housing market analysis, identified as a high priority in the resident and stakeholder surveys, and in discussions with area affordable housing stakeholders.

2	Priority Need Name	Housing and services to Decrease Homelessness
	Priority Level	High
	Population	Families with Children Elderly Families Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Victims of Domestic Violence
	Geographic Areas Affected	Citywide
	Associated Goals	Provide housing/services to the homeless/at risk of homelessness
	Description	Provide support for facilities and services that are targeted at those experiencing homelessness and/or at risk of homelessness
	Basis for Relative Priority	Homeless shelters, transitional living centers and permanent supportive housing have been given a high priority based on the needs identified by the Valley Mission, Valley Supportive Housing and Valley Community Services Board, the data in the Point in Time count and the Housing Inventory, and the results of the resident and stakeholder surveys and interviews.
3	Priority Need Name	Improve Public Facilities and Infrastructure
	Priority Level	High

	Population	Extremely Low Income Low Income Moderate Income Non-housing Community Development
	Geographic Areas Affected	CDBG Eligible Citywide
	Associated Goals	Improve public infrastructure Improve public facilities
	Description	Improvements to public facilities and infrastructure and facilities that deliver public services. Infrastructure improvements include: flood drains, water/sewer, streets, sidewalks, lighting, neighborhood facilities, and parks and recreational facilities. Examples of public facilities include parks, facilities that serve seniors and youth/children, abused and neglected children, persons with disabilities and other vulnerable populations.
	Basis for Relative Priority	There is a need to make improvements, particularly in low- and moderate-income areas. Outdated and deteriorating infrastructure needs to be repaired or replaced, and existing public facilities are in need of upgrading and expansion.
4	Priority Need Name	Provide Public Services
	Priority Level	High

	Population	Extremely Low Income Low Income Moderate Income Non-homeless special needs Persons with disabilities Victims of domestic violence Homeless Families with children Non-housing Community Development
	Geographic Areas Affected	Citywide
	Associated Goals	Provide public services
	Description	Delivery of public services for seniors, persons with disabilities, youth, victims of domestic violence, abused and neglected children as well as childcare services, health and mental health services, transportation, non-homeless special needs and employment training.
	Basis for Relative Priority	A variety of public services are needed including services for seniors, youth and children, those needing mental health services, health services, services for persons with disabilities, services for victims of domestic violence and non-homeless special needs. Public transportation is a significant need to enable individuals to access services.
5	Priority Need Name	Affirmatively Further Fair Housing Choice
	Priority Level	High

	Population	Extremely Low Income Low Income Moderate Income Families with Children Elderly Families Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Victims of Domestic Violence
	Geographic Areas Affected	Citywide
	Associated Goals	Fair housing activities
	Description	Provide education and outreach to the community regarding fair housing laws
	Basis for Relative Priority	There is the continued need for education and outreach for the general public, those in the real estate industry, landlords and property managers regarding fair housing laws.
6	Priority Need Name	Economic Development
	Priority Level	High
	Population	Extremely Low Low Moderate Non-housing Community Development
	Geographic Areas Affected	Citywide

	Associated Goals	Economic development
	Description	Economic development activities for job creation and business development.
	Basis for Relative Priority	Economic development through direct technical and business assistance are the catalyst for the retention and creation of new jobs. Specific job readiness and training is a high priority to move people from being working poor into self-sufficiency. Resident and stakeholder surveys rated workforce development and vocational training programs as a high priority.
7	Priority Need Name	Planning and Administration
	Priority Level	High
	Population	Extremely Low Income Low Income Moderate Income
	Geographic Areas Affected	Citywide
	Associated Goals	Planning and administration
	Description	Administrative and planning costs to operate the CDBG program successfully.
	Basis for Relative Priority	Effective and efficient implementation of CDBG funding requires adequate resources for program planning and administration.

Table 47 – Priority Needs Summary

SP-30 Influence of Market Conditions – 91.215 (b)

Influence of Market Conditions

Affordable Housing Type	Market Characteristics that will influence the use of funds available for housing type
Tenant Based Rental Assistance (TBRA)	As shown in the Needs Assessment and Market Assessment, there is need for rental housing assistance throughout the City. The Staunton housing market does not provide a sufficient amount of affordable housing to meet the needs of all the households that require it.
TBRA for Non-Homeless Special Needs	When faced with other daily costs – essential services such as health care and medical costs, transportation, and even basic nutrition - many persons with special needs in the City depend on rental assistance to afford decent, accessible housing.
New Unit Production	There is a substantial need for affordable housing for renter households in Staunton. The City will support efforts to increase the supply of single family and multi-family affordable housing units by both private sector and public sector entities.
Rehabilitation	Owner-occupied rehabilitation assistance is an effective way to preserve the City's affordable housing inventory, and also encourages aging in place. Renter-occupied rehabilitation assistance can be effective in ensuring low-income households have an affordable, decent, safe and sanitary place to live.
Acquisition, including preservation	

Table 48 – Influence of Market Conditions

SP-35 Anticipated Resources - 91.215(a)(4), 91.220(c)(1,2)

Introduction

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public federal	Acquisition Admin/Planning Economic Development Housing Public Improvements Public Services	\$354,433			\$354,433	\$1,417,732	The estimated expected amount available for the remainder of the Con Plan is four times the 2019 annual allocation.

Table 49 - Anticipated Resources

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Over the next five years, Staunton will attempt to leverage its CDBG allocations with federal and other public resources, as well as private sector funding sources, to address the City's housing and community development needs. The City will continue to partner with other public agencies and non-profit organizations, when feasible, to leverage resources and maximize outcomes in providing the housing and supportive services needs of the community.

The City annually provides general fund dollars to organizations that provide housing and/or supportive services to area residents, including LMI households. The City will continue this practice to maximize its CDBG investments.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The Staunton Crossing redevelopment site is publicly owned and could potentially be used to address economic development and infrastructure needs identified in the Plan.

Display

SP-40 Institutional Delivery Structure – 91.215(k)

Explain the institutional structure through which the jurisdiction will carry out its consolidated plan including private industry, non-profit organizations, and public institutions.

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served

Table 50 - Institutional Delivery Structure

Assess of Strengths and Gaps in the Institutional Delivery System

The City manages its CDBG allocation within the City Manager's Office, which, as the lead entity/agency, will be responsible for the implementation of the Consolidated Plan. The City Manager's Office coordinates with many other City departments and agencies in assessing need and implementing projects, including the Department of Planning and Community Development, Department of Economic Development, Department of Parks and Recreation, Department of Public Transportation, Department of Public Utilities, Public Works Department, Staunton Redevelopment and Housing Authority, and others.

In addition to the state and local government agencies, an important part of the institutional structure for affordable housing and community development in Staunton is represented by a core group of concerned residents, non-profit organizations, service providers, government agencies, and other parties who are deeply committed to improving the quality of life for LMI persons in the City. The City currently works with many community-based organizations, including:

- Blue Ridge CASA
- Blue Ridge Legal Services
- Community Action Partnership of Staunton-Augusta-Waynesboro
- Community Housing Partners
- Greater Augusta Wellness Partnership
- Habitat for Humanity of Staunton-Augusta-Waynesboro
- Renewing Homes of Greater Augusta
- Shenandoah Valley Workforce Investment Board
- Staunton Redevelopment and Housing Authority
- The Community Foundation
- United Way of Greater Augusta
- Valley Community Services Board
- Virginia Department of Health
- Valley Mission

- Valley Program for Aging Services
- Valley Supportive Housing

Strengths

One key strength is that the City is committed to continuing its participation and coordination with federal, state, county, and local agencies, as well as with the private and non-profit sectors, to serve the needs of low- and moderate-income individuals and families. The City Manager's Office continues to strengthen its working relationships with the agencies listed above. In particular, the City's strong working relationship with SR&HA continues to benefit both organizations and serve the needs of the City's LMI households well.

Gaps

The primary gaps in the City's housing and community development delivery system are due to inadequate financial resources. Stakeholder interviews also revealed regulatory and operational challenges to collaboration with other governmental entities.

Availability of services targeted to homeless persons and persons with HIV and mainstream services

Homelessness Prevention Services			
Counseling/Advocacy	X	X	X
Legal Assistance	X		
Mortgage Assistance			X
Rental Assistance	X	X	X
Utilities Assistance	X		X
Street Outreach Services			
Law Enforcement	X		
Mobile Clinics		X	
Other Street Outreach Services		X	
Supportive Services			
Alcohol & Drug Abuse	X	X	
Child Care	X		
Education	X		
Employment and Employment Training	X	X	X
Healthcare	X	X	X
HIV/AIDS	X	X	X
Life Skills	X	X	X
Mental Health Counseling	X	X	X
Transportation	X		X

Table 51 - Homeless Prevention Services Summary

Describe how the service delivery system including, but not limited to, the services listed above meet the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth)

The City participates in the Virginia Balance of State Continuum of Care (CoC), and is a member of one of twelve local planning groups. This group encompasses the City of Staunton, Augusta County, the City of Waynesboro, Highland County, the City of Lexington, the City of Buena Vista, and Rockbridge County. The CoC operates a Coordinated Entry System as a central point of entry for households in the area experiencing homelessness or at-risk of homelessness. The following is a summary of the traditional services and facilities that meet the needs of homeless persons in the Staunton Area:

- Blue Ridge Legal Services - free legal assistance to low-income residents.
- Valley Supportive Housing-provides housing and supportive services for those with mental illness, intellectual disabilities or substance abuse issues
- Boys & Girls Club of Waynesboro, Staunton, Augusta - youth development programs including homework help and tutoring, alcohol and drug abuse prevention, teen pregnancy prevention, conflict resolution, juvenile delinquency prevention, athletics, cultural enrichment, citizenship and leadership
- Blue Ridge CASA-identify neglected and abused children and place them in safe, stable housing situation
- United Way Greater Augusta- administers the Emergency Food and Shelter Board federal funds which provide emergency rental and mortgage assistance for persons facing eviction.
- Staunton Augusta Church Relieve Association-provides emergency financial assistance for rental and utilities, evictions, medications and food
- Valley Community Services Board - mental health, intellectual disability, and substance abuse services and case management.

Describe the strengths and gaps of the service delivery system for special needs population and persons experiencing homelessness, including, but not limited to, the services listed above

Strengths

The Virginia Balance of State Continuum of Care is an active network of homeless and special needs service providers in the region. The City is very supportive of and maintains strong working relationships with the CoC. The CoC does not have a 10-year plan to end homelessness, but it does establish priorities in its by-laws for eliminate chronic homelessness and reduce overall homelessness in the City.

Gaps

One of the goals of the CoC is to create permanent supportive housing as a solution to chronic homelessness. The CoC, and the stakeholder interviews conducted during development of this Plan, noted that the homeless often face multiple barriers to housing stability, including mental disabilities, chemical dependencies, and other chronic health conditions. Further, criminal histories, poor credit history and poor rental history often prevent the homeless from returning to stable housing.

There are social service agencies in the Staunton area that provide the services required by the homeless; what is needed is the development of more permanent supportive housing units. The participating agencies of the CoC will continue to look for additional agencies with which to form partnerships to facilitate the creation of new permanent housing beds.

Provide a summary of the strategy for overcoming gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs

The City will continue to support the CoC in their efforts to improve the service delivery system by identifying gaps in services, duplication of services, and coordinating homeless service providers to more efficiently serve the homeless population.

SP-45 Goals Summary – 91.215(a)(4)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Improve access to and quality of housing	2019	2023	Affordable Housing Public Housing	Citywide	Affordable Housing	\$825,000	Low/Moderate Income Housing Benefit: 100 households
2	Provide public services	2019	2023	Non-Homeless Special Needs	Citywide	Public Services	\$250,000	Public service activities other than Low/Moderate Income Housing Benefit: 595 Persons
3	Improve public facilities and infrastructure	2019	2023	Non-Housing Community Development	Citywide	Public Facilities and Infrastructure	\$777,730	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 17,000 Persons

Table 52 – Goals Summary

Goal Descriptions

1	Goal Name	Improve access to and quality of housing
	Goal Description	Includes the rehabilitation and preservation of quality affordable housing as well as increasing access to homeownership through City initiatives and partnerships with SR&HA.
2	Goal Name	Provide public services
	Goal Description	Expand and continue non-housing community development supportive services, including services for the homeless, mental health, elderly and other special needs populations.
3	Goal Name	Improve public facilities and infrastructure
	Goal Description	Continue and expand public facility improvements and improve and maintain infrastructure servicing households in low-income areas.

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)

Over the course of the next five years, it is expected 100 households will benefit from the creation of new or preservation of existing affordable housing units.

SP-50 Public Housing Accessibility and Involvement – 91.215(c)

Need to Increase the Number of Accessible Units (if Required by a Section 504 Voluntary Compliance Agreement)

Not Applicable

Activities to Increase Resident Involvements

Staunton Redevelopment and Housing Authority (SR&HA) has a resident council that participates in meetings and events. The Council was particularly active during the conversion of the units to project based vouchers under the Rental Assistance Demonstration program in 2016.

Is the public housing agency designated as troubled under 24 CFR part 902?

SR&HA is not troubled.

Plan to remove the 'troubled' designation

Not Applicable.

SP-55 Barriers to affordable housing – 91.215(h)

Barriers to Affordable Housing

The City will conduct a full Analysis of Impediments to Fair Housing Choice in a coming program year. Anecdotally, however, non-profit housing providers have indicated some challenges presented by the City's zoning ordinance restricting the type of units that are often best for special needs populations (single room occupancy versus how the ordinance defines family).

Other barriers identified over the course of the outreach for the development of this Consolidated Plan, include lack of assistance available for elderly and LMI residents for major home repairs (foundation, roof, septic, HVAC, etc.) and emergency home repairs that would allow them stay in their homes.

Strategy to Remove or Ameliorate the Barriers to Affordable Housing

The City will conduct a full Analysis of Impediments to Fair Housing Choice in a coming program year, and with it develop an action plan for overcoming those impediments.

SP-60 Homelessness Strategy – 91.215(d)

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Individuals and families can access support services either by self-presenting at most of the shelter facilities or through referrals. Regional emergency shelters refer participants to agencies that will assist them in obtaining mainstream resources so that they will have the financial ability to start along the road to self-sufficiency. Transitional housing programs generally refer participants to permanent housing programs/locations and provide the assistance necessary in obtaining resources to be successful when they make this transition.

Addressing the emergency and transitional housing needs of homeless persons

Each year, the CoC conducts a Point-in-Time count of the persons residing in emergency shelters, transitional housing facilities and places not meant for human habitation. This information is used to understand the emergency needs of homeless persons so that they can be addressed adequately and efficiently. The City plans to continue to fund non-profit organizations such as Valley Mission and Valley Supportive Housing who provide housing and supportive services to homeless individuals and families.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

Increasing the inventory of permanent housing with supportive services is a priority for the City. The majority of chronically homeless persons have severe mental illness and/or substance abuse issues. They require long-term, affordable housing options with supportive services to make the transition to residential stability. In addition to permanent affordable housing, the City's strategy for ending chronic homelessness addresses each of the issues that most often cause this problem:

- The high prevalence of substance abuse among chronically homeless individuals
- Inadequate education and/or job skills among many homeless persons
- The shortage of affordable rental housing in Staunton

The City will maintain coordination and collaboration with local non-profit agencies serving the homeless population. The City will continue use its CDBG funds to assist non-profit organizations that serve homeless individuals and families in the region.

Help low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families who are likely to become homeless after being discharged from a publicly funded institution or system of care, or who are receiving assistance from public and private agencies that address housing, health, social services, employment, education or youth needs

Virginia has in place policies to ensure that individuals discharged from state mental health facilities and state mental retardation training centers are not discharged into homelessness. Policies are developed by the Virginia Department of Behavioral Health and Developmental Services (DBHDS). Policies (entitled "Discharge Protocols for Community Services Boards and State Mental Health Facilities" and "Admission and Discharge Protocols for Persons with Mental Retardation Served in State Mental Retardation Facilities") are available at the agency's website. Local implementation of these policies is the responsibility of Valley Community Services Board (CSB). CSB case managers and discharge liaisons work closely with Western State Hospital and Central Virginia Training Center to ensure that individuals who are clinically ready for discharge are provided opportunities for safe, affordable housing that meets their unique needs. Individuals are not discharged without such planning. While discharge planning is a statutory responsibility of the CSB, discharge planning is most effective when carried out as a collaborative effort of both CSB and state facility staff.

The City of Staunton plans to use a portion of its CDBG funding to indirectly provide assistance to persons who are at risk of homelessness and/or homeless. The City's funds help support community based organizations that provide rental assistance and essential services to the homelessness.

The CoC encourages its agency partners, the local Department of Social Services (DSS), Staunton City, as well as United Way, to follow the service plan policy developed by the Virginia Department of Social Services for youth aging out of foster care.

SP-65 Lead based paint Hazards – 91.215(i)

Actions to address LBP hazards and increase access to housing without LBP hazards

The City seeks to reduce the hazards associated with lead based paint as much as possible. The City will work with other parties to achieve cost effective methods for controlling these hazards through the following:

- As part of its code enforcement efforts, Staunton's building code department will continue to educate City residents about lead paint hazards.
- Properties will be made lead safe during renovation of older residential units.
- The City will continue to monitor Virginia Department of Health reports regarding Staunton children with elevated blood lead levels.

How are the actions listed above related to the extent of lead poisoning and hazards?

While the City does not have the resources to ensure that lead risk is eliminated from the entirety of housing stock within its borders, it is compelled by federal and state regulations to ensure that its programs are carried out in ways that protect program participants, especially low income families with children, from exposure.

How are the actions listed above integrated into housing policies and procedures?

Lead abatement in housing, especially units occupied by LMI households, is integrated into the City's affordable housing policies and programs. This involves first and foremost those projects applying for City funding for rehabilitation of units built before 1978. This includes a requirement that a provision be made for lead testing and, if necessary, proper abatement will be a condition for funding. For new construction on vacant lots, proper environmental testing is required and approved remedial action must be taken before construction of the new units.

SP-70 Anti-Poverty Strategy – 91.215(j)

Jurisdiction Goals, Programs and Policies for reducing the number of Poverty-Level Families

The City recognizes the best way to assist people in improving their economic positions is to provide employment opportunities. Therefore, through its policies and planning, the City will continue to encourage business growth and the availability of workforce training and educational opportunities in the community. It will also continue to encourage agencies that provide services to LMI persons to reduce poverty and create job opportunities for themselves. These programs will assist City residents with services such as job searching, resume creation, and interview skills.

How are the Jurisdiction poverty reducing goals, programs, and policies coordinated with this affordable housing plan

As noted in the Needs Assessment of this Consolidated Plan, cost burden (paying more than 30% of household income for housing) is the most common housing problem for low- and moderate-income residents and is especially common among extremely low-income residents. Staunton will continue to support organizations that provide supportive services to encourage local economic development, and to preserve and improve affordable housing options as part of its strategy to prevent and alleviate poverty. By combining job creation, workforce development, and other income-raising activities with efforts to increase the supply of affordable housing, fewer residents will experience housing cost burden.

SP-80 Monitoring – 91.230

Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

As a new Entitlement grantee, the City will develop a plan and process for monitoring all CDBG activities to ensure appropriate use of funds.

Each subrecipient of City CDBG funds will be required to maintain records of all project expenses, activities, correspondence, and other information as requested by the City, for a period of no less than five years from the date of the final project report. All documentation is maintained in the City's CDBG files.

Additionally, the City may make site visits to inspect the progress of each project and review subrecipient records.

During each fiscal year, the City will track efforts made to achieve its Strategic Plan goals relative to their individual metrics and milestones. These accomplishments will be described through the narrative included in each annual CAPER.

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Staunton receives only CDBG funds for housing rehabilitation initiatives, public services, economic development, public facilities improvements and other eligible activities. These funding sources are expected to be available over the next five years.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$354,433	\$0	\$0	\$354,433	\$1,417,732	The expected amount available for the remainder of the Con Plan is four times the 2019 annual allocation.

Table 53 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Over the next five years, Staunton will attempt to leverage its CDBG allocations with federal and other public resources, as well as private sector funding sources, to address the City's housing and community development needs. The City will continue to partner with other public agencies and non-profit organizations, when feasible, to leverage resources and maximize outcomes in providing the housing and supportive services needs of the community.

The City annually provides general fund dollars to organizations that provide housing and/or supportive services to area residents, including LMI households. The City will continue this practice to maximize its CDBG investments.

The non-profit organizations funded through the CDBG program have additional financial capacity through foundations, fundraising campaigns, and other grants. The City's allocation of federal funds provide these organizations with the opportunity to expand their services to benefit more low- and moderate-income persons.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The Staunton Crossing redevelopment site is publicly owned and could potentially be used to address economic development and infrastructure needs identified in the Plan.

Display

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Improve access to and quality of housing	2019	2020	Affordable Housing Public Housing	Citywide	Affordable Housing	\$165,000	Low/Moderate Income Housing Benefit: 20 households
2	Provide public services	2019	2020	Non-Homeless Special Needs	Citywide	Public Services	\$50,000	Public service activities other than Low/Moderate Income Housing Benefit: 120 Persons
3	Improve public facilities and infrastructure	2019	2020	Non-Housing Community Development	Citywide	Public Facilities and Infrastructure	\$155,546	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 17,000 Persons

Table 54 – Goals Summary

Goal Descriptions

1	Goal Name	Improve access to and quality of housing
	Goal Description	Includes the rehabilitation and preservation of quality affordable housing as well as increasing access to homeownership through City initiatives and partnerships with SR&HA.
2	Goal Name	Provide public services
	Goal Description	Expand and continue non-housing community development supportive services, including services for the homeless, mental health, elderly and other special needs populations.
3	Goal Name	Improve public facilities and infrastructure
	Goal Description	Continue and expand public facility improvements and improve and maintain infrastructure servicing households in low-income areas.

Projects

AP-35 Projects – 91.220(d)

Introduction

The following project information for FY 2017 provides a comprehensive overview of CDBG activities.

Projects

#	Project Name
1	Blue Ridge CASA
2	Acquisition - Valley Supportive Housing-PSH
3	VPAS - Transportation Assistance
4	VPAS - Meals on Wheels
5	Valley Mission – Financial Assistance
6	Public Facility Improvements -
7	Re-Roofing Staunton
8	Owner- Occupied Housing Rehabilitation
9	Administration

Table 55 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs:

The City of Staunton has directed its FY 2019 CDBG activities to low/moderate income neighborhoods where concentrations of poverty, deteriorated infrastructures and community facilities, and poor housing conditions are most prevalent.

The following are obstacles to meeting underserved needs in the City:

- The reduction of funding at the local, state, and federal levels will significantly limit the resources available to meet the needs of low and moderate income residents. With declining resources from various sources, the City and non-profit organizations will be unable to serve all persons who are in need of services.

As the population of Staunton continues to grow, continuing limitations on affordable housing will become a major barrier.

Table 56 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City of Staunton has directed its FY 2019 CDBG activities to low/moderate income neighborhoods where concentrations of poverty, deteriorated infrastructures and community facilities, and poor housing conditions are most prevalent.

The following are obstacles to meeting underserved needs in the City:

- The reduction of funding at the local, state, and federal levels will significantly limit the resources available to meet the needs of low and moderate income residents. With declining resources from various sources, the City and non-profit organizations will be unable to serve all persons who are in need of services.

As the population of Staunton continues to grow, continuing limitations on affordable housing will become a major barrier.

AP-38 Project Summary

1	Project Name	Blue Ridge CASA
	Target Area	Citywide
	Goals Supported	Provide Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$15,000
	Description	Activity will provide services to abused and neglected children.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The proposed activities will directly benefit at least 70 low-income children living in unstable and inadequate housing conditions who have been victims of abuse or neglect and have special needs. The proposed activities will also directly benefit up to 35 adults who volunteer to be trained as Advocates and assigned a case.
	Location Description	
	Planned Activities	Recruit, select, and train 7 new Advocates
2	Project Name	Valley Supportive Housing-PSH
	Target Area	Citywide
	Goals Supported	Affordable Housing
	Needs Addressed	Housing/services for the Homeless
	Funding	CDBG: \$10,000
	Description	Valley Supportive Housing will use CDBG funding to acquire land and/or a building for the creation of four affordable units to be made available to homeless individuals with mental health disability.
	Target Date	12/31/2019

	Estimate the number and type of families that will benefit from the proposed activities	Target minimum number of individuals to be served in the program year = 4 homeless individuals.
	Location Description	
	Planned Activities	Valley Supportive Housing will use CDBG funding to acquire land and/or a building for the creation of four affordable units to be made available to homeless individuals with mental health disability.
3	Project Name	VPAS - Meals on Wheels
	Target Area	Citywide
	Goals Supported	Provide public services
	Needs Addressed	Public Services
	Funding	CDBG: \$10,000
	Description	This program provides a nutritious hot meal delivery to frail, older Staunton residents who are at nutritional risk. Individualized plans of care are developed following comprehensive in-home assessments. Additionally, clients receive disease prevention, health promotion, and public information education and support.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Target minimum number of individuals to be served in this program year = 50 low-income seniors.
	Location Description	
	Planned Activities	
5	Project Name	VPAS – Transportation Assistance
	Target Area	Citywide
	Goals Supported	Provide public services
	Needs Addressed	Public Services
	Funding	CDBG: \$10,000

	Description	VPAS' Senior Transportation Program (STP) provides Staunton residents 60 years and older and those under 60 with a disability transportation services to medical and other life necessary destinations when there is no other reliable or affordable transportation option available to them. Almost all VPAS riders are unable to use public transportation for a variety of reasons including needing hand held, door through door assistance, or having cognitive impairments that prevent them from successfully navigating public transportation on their own.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Target minimum number of individuals to be served in this program year = 40 low-income seniors.
	Location Description	
	Planned Activities	
6	Project Name	Valley Mission-Financial Assistance
	Target Area	Citywide
	Goals Supported	Provide public services
	Needs Addressed	Public Services Homeless Affordable Housing
	Funding	CDBG: \$5,000
	Description	This program will be used to provide financial and utility assistance to low- to moderate-income individuals exiting a transitional or emergency shelter.
	Target Date	9/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	Target minimum number of individuals to be served in the program year = 3 to 6 new low- to moderate-income individuals
	Location Description	
	Planned Activities	
7	Project Name	Public Facility Improvements
	Target Area	Citywide
	Goals Supported	Improve public facilities and infrastructure
	Needs Addressed	Public Facilities and Infrastructure
	Funding	CDBG: \$158,576
	Description	This project will provide funding for street resurfacing and sidewalk improvements as identified in the City's Capital Improvement Plan.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Target minimum number of individuals to be served in the program year = 17,000 individuals in low-moderate-income neighborhoods.
	Location Description	
8	Project Name	ReRoofing Staunton
	Target Area	Citywide
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$50,000
	Description	The scope of this project would include roof replacement for low-income homeowners (primarily seniors).
	Target Date	9/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	Approximately 10 households will benefit from the proposed activity.
	Location Description	City-wide
	Planned Activities	
9	Project Name	Owner-Occupied Housing Rehabilitation-Critical Home Repair
	Target Area	Citywide
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$25,000
	Description	This project will provide critical home repair (roof, electrical, foundation, HVAC) to low-income homeowners.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 10 households will benefit from the proposed activity.
	Location Description	City-wide; West End
	Planned Activities	
10	Project Name	Administration
	Target Area	Citywide
	Goals Supported	Planning and administration
	Needs Addressed	Planning and Administration
	Funding	CDBG: \$70,887
	Description	This funding will be used to support the general administration and planning activities for the Community Development Block Grant Program.
	Target Date	6/30/2018

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	

Display

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Geographic Distribution

Target Area	Percentage of Funds
City-wide	100%

Table 57 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Staunton does not allocate funds by target areas. Rather, the City allocates funds based upon the priorities that have been identified by citizens participating in the public input process and through the regular planning contacts made with elected officials and staff. The City will use CDBG funds throughout the jurisdiction to serve low and moderate-income persons.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City will use its federal funds to provide affordable housing by providing funds to rehabilitation existing units and create new affordable units for individuals with special needs.

The special needs population will be served through grants to local service providers. The homeless population will be served through assistance grants to local service providers. The following estimates have been based on the information in SP-45.

One Year Goals for the Number of Households to be Supported	
Homeless	10
Non-Homeless	
Special-Needs	110
Total	120

Table 58 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	4
Rehab of Existing Units	20
Acquisition of Existing Units	0
Total	24

Table 59 - One Year Goals for Affordable Housing by Support Type

AP-60 Public Housing – 91.220(h)

Introduction

Actions planned during the next year to address the needs to public housing

Staunton Redevelopment and Housing Authority (SR&HA) has a resident council that participates in meetings and events. The Council was particularly active during the conversion of the units to project-based vouchers under the Rental Assistance Demonstration program in 2016.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The PHA is not designated troubled.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

As a participant in the Virginia Balance of State Continuum of Care (CoC), the City is a partner in addressing homelessness and the priority needs of homeless individuals and families, including homeless subpopulations.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Balance of State Coordinated Entry System offers a central point of entry for households experiencing homelessness or at-risk of homelessness. During an initial phone call, a housing counselor asks questions that will help determine eligibility for services with local agencies.

Each January, the CoC conducts a Point-in-Time (PIT) count of the City's sheltered and unsheltered homeless to ascertain the number and characteristics of the homeless population and to assess their needs. Staunton's continued participation in the PIT study will give the City the ability to collect information to be used in setting priorities, written standards, and performance measures for the area.

Addressing the emergency shelter and transitional housing needs of homeless persons

During 2019, the City's federal funds will support the Valley Mission and Valley Supportive Housing Program, both of which operate emergency shelter for homeless individuals and families.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City will maintain coordination and collaboration with local non-profit agencies serving the homeless population. The City will continue will use its entitlement grant funds to assist non-profit organizations that serve homeless individuals and families in Staunton.

During FY 2019, the City's federal funds support the following affordable housing programs:

- Valley Mission
- Valley Supportive Housing Program

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City recognizes a need for neighborhood-based homelessness prevention programs, such as crisis response and stabilization, street outreach, housing search and placement specialists, and increased employment opportunities that provide temporary rental assistance and other services.

During FY 2019, the City's federal funds support the following supportive service programs

- VPAS - Meals on Wheels
- VPAS-Transportation Services
- Blue Ridge CASA-Advocate Training
- Valley Mission-case management services
- Valley Supportive Housing-acquisition for purpose of creating new units

AP-75 Barriers to affordable housing – 91.220(j)

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City will conduct a full Analysis of Impediments to Fair Housing Choice in a coming program year. Anecdotally, however, non-profit housing providers have indicated some challenges presented by the City's zoning ordinance restricting the type of units that are often best for special needs populations (single room occupancy versus how the ordinance defines family).

Other barriers identified over the course of the outreach for the development of this Consolidated Plan, include lack of assistance available for elderly and LMI residents for major home repairs (foundation, roof, septic, HVAC, etc.) and emergency home repairs that would allow them stay in their homes.

AP-85 Other Actions – 91.220(k)

Introduction:

The following information illustrates other actions that Staunton will take to address its priority needs.

Actions planned to address obstacles to meeting underserved needs

The primary impediment to the City's ability to meet underserved needs is the limited amount of funding to address identified priorities. The City will continue to seek public and private resources to leverage its entitlement funds in assisting with implementation of policies and programs.

Actions planned to foster and maintain affordable housing

The City will continue to support its goals of maintaining and expanding affordable housing. In FY 2019 the City will allocate CDBG funds for rehabilitation of homeowner-occupied units and acquisition for development of new affordable units for individuals with special needs.

Actions planned to reduce lead-based paint hazards

The City will work with other parties to achieve cost effective methods for controlling these hazards through the following:

- As part of its code enforcement efforts, Staunton's building code department will continue to educate City residents about lead paint hazards.
- Properties will be made lead safe during renovation of older residential units.
- The City will continue to monitor Virginia Department of Health reports regarding Staunton children with elevated blood lead levels.

Actions planned to reduce the number of poverty-level families

The City will collaborate with human service, social service, and economic development agencies and organizations to facilitate their efforts and maximize their resources to provide quality services to low-income residents to help them improve their incomes.

Actions planned to develop institutional structure

Although the City feels that the existing institutional structure is sufficient for carrying out activities to address identified community development needs, the City Manager's Office plans to continue to strengthen its working relationships with local social service agencies. Public and non-profit agencies that are critical to the institutional structure must work cooperatively, and

agency staff have the ability and expertise to deliver services efficiently and effectively, often with years of expertise in their respective fields.

Actions planned to enhance coordination between public and private housing and social service agencies

The City plans to improve coordination among its partners to promote a broadly shared understanding of community needs, collaborative and complementary approaches to addressing needs, and responsiveness to changes in conditions.

The City anticipates coordination of human service funding with other social service agencies and charitable organizations to better target the limited amount of human service dollars available in the community. The City will also continue to coordinate its housing efforts with the Staunton Redevelopment and Housing Authority (SR&HA).

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	0
5. The amount of income from float-funded activities	0
Total Program Income	

Other CDBG Requirements

1. The amount of urgent need activities	0
---	---

**Consolidated Plan
FY19 Proposed Funding**

#	Project Name	Estimated Amount
1	Blue Ridge CASA	\$15,000
2	Acquisition - Valley Supportive Housing	\$10,000
3	VPAS - Transportation Assistance	\$10,000
4	VPAS - Meals on Wheels	\$10,000
5	Valley Mission - Financial Assistance	\$5,000
6	Public Facilities Improvements	\$158,546
7	Re-Roofing Staunton (Renewing Homes of Greater Augusta)	\$50,000
8	Owner-Occupied Housing Rehabilitation (SAW Habitat)	\$25,000
9	Administration	\$70,887
Total		\$354,433
HUD FY 2019 Allocation		\$354,433

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	July 11, 2019	Staff Member: Sarah Skrobis
Item #	A	
Ordinance #		
Department:	Library	
Subject:	Sub-regional Library of the Year Award	

Background: The National Library Service for the Blind and Physically Handicapped (NLS) awarded the Talking Book Center the Sub-regional Library/Advisory and Outreach Center of the Year Award on Thursday, May 16 at a ceremony in Washington, D.C. at the Library of Congress. Those in attendance included Rep. Ben Cline, Director of the NLS Karen Keninger, and Librarian of Congress Dr. Carla Hayden.

The Network Library Awards were created by NLS in 2005. A committee of librarians and consumer-organization representatives selects finalists from nominated libraries based on mission support, creativity, innovation in providing service and demonstrated reader satisfaction. The winner is selected by the NLS director from finalists determined by a panel of network librarians and community leaders.

Copies of releases issued by the NLS and the City of Staunton, detailing the award, are attached to this agenda briefing. The NLS specifically cited the Talking Book Center's outreach efforts, including the relaunch of the monthly newsletter, participation in the Queen City Mischief and Magic festival, and a hands-on showcase of NLS services dating back to 1931. The Talking Book Center was honored with a plaque and a cash prize of \$1,000.

Director of Library Services Sarah Skrobis and other personnel from the Talking Book Center will attend Council's regular meeting on July 11 to be recognized.

City Manager's Recommendation: Not applicable.

Suggested Motion: Not applicable.

City Manager: Steven L. Rosenberg

MAY 10, 2019

Library of Congress Honors Pennsylvania and Virginia Libraries for Service to Blind Readers

Press Contact: Benny Seda-Galarza (202) 707-8732

Public Contact: Kristen Fernekas (202)707-0521

The [National Library Service for the Blind and Physically Handicapped](#) (NLS) at the Library of Congress will honor two of its cooperating libraries for their outstanding service to readers who are visually or physically disabled.

The Carnegie Library of Pittsburgh, Library for the Blind and Physically Handicapped (CLP-LBPH) in Pittsburgh, Pennsylvania, will receive the Regional Library of the Year Award, while the Staunton Talking Book Center (TBC) in Staunton, Virginia, will receive the Sub-regional Library/Advisory and Outreach Center of the Year Award.

The awards will be presented at an event in the historic Thomas Jefferson Building of the Library of Congress in Washington, D.C., on May 16.

“Each year the Library of Congress recognizes the work of state and local libraries that provide braille and talking-book services to people who cannot use print materials,” said NLS Director Karen Keninger. “The programs and services these two libraries offer are outstanding examples of the innovation seen throughout our network of cooperating libraries nationwide, as well as their commitment to ensuring that all may read.”

Outreach was a big part of CLP-LBPH’s success last year. Library employees visited 131 sites in 15 counties, spreading the word about the braille and talking-book program to more than 3,400 people. CLP-LBPH also put an emphasis on multicultural outreach; its staff comprises speakers of Spanish, Serbian, Hindi, Tamil, French, Italian, Portuguese and American Sign Language. In an effort to respond to the needs of users, the library translated all of its welcome packet materials into Spanish.

The CLP-LBPH in Pittsburgh was one of the first large libraries in the NLS network to pilot a new duplication-on-demand program that allows libraries to download audio files from NLS servers and create talking-book cartridges customized with patrons’ requests.

CLP-LBPH’s programming included a virtual story-time via conference call for children who are blind or have limited vision, and Accessible Movie Afternoons with audio description, tactile elements and foods related to each movie’s plot. In conjunction with the Pittsburgh Society of Sculptors, the library presented a tactile art

exhibit, “Somatosensory 2018: Relating to the Senses,” where attendees with visual impairments could feel the features of the sculptures while listening to descriptive recordings by the artists.

The library’s 24 staff members and 197 volunteers, who contributed nearly 13,000 hours of their time, served 15,421 registered users throughout Pennsylvania last year.

“The library receives substantial positive feedback from all types of library users,” wrote Glenn R. Miller, Deputy Secretary of Pennsylvania’s Office of Commonwealth Libraries, in his letter nominating the library for the award. “[It] shines with creativity and innovation.”

The TBC, which serves about 300 patrons in four counties, is housed in Staunton’s public library, near the Virginia School for the Deaf and Blind. The TBC also focused attention on outreach and engagement over the last year. In 2018, the TBC began a monthly newsletter and participated in Staunton’s Queen City Mischief and Magic Festival, where volunteers braille-embossed index cards with visitors’ names and a “wizard word,” then gave them an NLS braille alphabet card to decipher the code. TBC also co-hosted a book reading with local author Phyllis Staton Campbell and created a hands-on exhibit showcasing NLS services going back to its founding in 1931.

The library set up a low-vision tabletop display with lighted and hand-held magnifiers and converted an office into an accessibility room where patrons can use a text-to-speech screen reader, a page magnifier and a large table for private book readings.

The Network Library Awards were created by NLS in 2005. A committee of librarians and consumer-organization representatives selects finalists from nominated libraries based on mission support, creativity, innovation in providing service and demonstrated reader satisfaction. The winner is selected by the NLS director from finalists determined by a panel of network librarians and community leaders.

NLS administers the braille and talking-book program, a free library service available to U.S. residents and American citizens living abroad whose low vision, blindness or disability makes reading regular printed material difficult. Through its national network of libraries, NLS provides books and magazines in talking-book and braille formats and playback equipment directly to patrons at no cost. Materials are also available online for download and are accessible on smart devices through the BARD mobile app. Music instructional materials are available in large-print, ebraille, braille and recorded formats. For more information, visit loc.gov/ThatAllMayRead or call 1-888-NLS-READ (1-888-657-7323).

The Library of Congress is the world’s largest library, offering access to the creative record of the United States – and extensive materials from around the world – both on-site and online. It is the main research arm of the U.S. Congress and the home of the U.S. Copyright Office. Explore collections, reference services and other programs and plan a visit at loc.gov, access the official site for U.S. federal legislative information at congress.gov and register creative works of authorship at copyright.gov.

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PR 19-047

2019-05-10

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NEWSROOM

Talking Book Center to Host Celebration of National Award TBC Named Sub-regional Library of the Year

JUNE 18, 2019 —Staunton's Talking Book Center will host a reception to celebrate its recently received national award this Thursday.



The Talking Book Center (TBC) was honored last month in Washington, D.C. at the Library of Congress as the Sub-regional Library of the Year, a rare honor bestowed on just two libraries in the nation this year.

The public is invited to celebrate the honor with the TBC and learn more about its mission from 4 to 6 p.m., Thursday, in the 2nd-floor meeting room at the Staunton Public Library. Light refreshments

will be provided.

(Pictured left: Elaine Cronin, Sarah Skrobis, Ilia Desjardins, and Librarian of Congress Dr. Carla Hayden at the Library of Congress.)

The TBC is a cooperating library with the National Library Service for the Blind and Physically Handicapped, a subdivision of the Library of Congress, and provides free audio book service to about 300 patrons in Staunton and the surrounding localities who are unable to read standard print material due to physical disabilities. It is housed in the Staunton Public Library.

The TBC received the award due to its focused attention on outreach and engagement over the last year through several activities:

- A monthly newsletter launched in 2018
- Participation in Staunton's Queen City Mischief and Magic Festival, where volunteers provided braille-embossed index cards with visitors' names, a "wizard word," and a braille alphabet card to decipher the code
- A co-hosted book reading with Phyllis Staton Campbell, a local author who is visually impaired and has been writing for the visually impaired for 40 years
- A hands-on exhibit showcasing National Library Service offerings going back to its founding in 1931
- A low-vision tabletop display with lighted and hand-held magnifiers

- An accessibility room where patrons can use a text-to-speech screen reader, a page magnifier and a large table for private book readings

“Many of our patrons are homebound and rely on our services for not only entertainment, but for mental health to combat isolation, depression, and general loneliness,” said Ilia Desjardins, who manages the TBC. “We have been working to increase disability awareness in the community as our services are available for blind, low-vision, and print disabled and for all ages.”

(Pictured right: National Library Service Director Karen Keninger (front) and Ilia Desjardins with plaque; and Elaine Cronin and Sarah Skrobis (back).)

Desjardins said winning a national award for Staunton still hasn't quite sunk in.



“This Sub-regional Library of the Year award is not only for the Talking Book Center, but it honors our patrons, their caregivers, sponsors, and community members who have supported us and our mission over the years,” she said. “We are looking forward to the future and what services we can create and continue to offer our patrons.”

Media Contact:

[Ilia Desjardins](#)

Talking Book Center

540.885.6215

Originally Posted: 06/18/2019 1:45 PM

Last Updated: 06/26/2019 5:42 PM

[Return to full list >>](#)

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	July 11, 2019	Staff Member: Phil Trayer Cindy Fitzgerald
Item #	B	
Ordinance #		
Department:	Finance	
Council Vision:	Responsive, Efficient Government	
Subject:	Consideration of an Ordinance to Amend the FY2020 Budget Ordinance for the City of Staunton by Adding Budget Amendment Number One Attachment: PDF Budget Amendment	

Background: The first budget amendment for fiscal year 2020 has been prepared for your review and discussion. The total budget amendment equals \$224,500. At Council's regular meeting on June 13, 2019, Council introduced the ordinance. No public hearing is required or advertised because the amendment is less than one percent of the total adopted FY2020 budget. Consideration of the ordinance is scheduled for Council's meeting on July 11, 2019.

City Budget Amendment—\$224,500

The General Fund amendment, totaling \$224,500, appropriates \$224,500 for additional state and recovered funds for additional positions within the Commonwealth Attorney's Office (two positions) and the Circuit Court Clerk's Office (one position). In addition, certification increases funded by the Compensation Board have been awarded to staff within the Clerk's Office, the Commissioner of the Revenue's Office and the Treasurer's Office.

City Manager's Recommendation: Recommend that City Council adopt the ordinance as presented.

Suggested Motion: I move to adopt an ordinance amending the fiscal year 2020 budget by adding Budget Amendment Number One, totaling \$224,500.

City Manager: Steven L. Rosenberg

Ordinance No. 2020-
AN ORDINANCE TO AMEND
THE FY 2020 BUDGET ORDINANCE
FOR THE CITY OF STAUNTON
BY ADDING BUDGET AMENDMENT NUMBER ONE

BE IT ORDAINED, by the City Council of the City of Staunton, Virginia, that the FY2020 Budget is amended as follows:

GENERAL FUND		
<u>Anticipated Revenue</u>		
General Revenue	\$	162,447
General Property Taxes		-
Recovered Costs	\$	62,053
Other Local Taxes		-
Capital Grants and Contributions		-
Total Revenue	\$	224,500
<u>Appropriations</u>		
General Government Administration	\$	212,437
Judicial Administration		12,063
Public Works		-
Community Development		-
Transfer to the Capital Improvements Fund		-
Total Appropriations	\$	224,500
GRAND TOTAL BUDGET AMENDMENT NUMBER ONE	\$	224,500

BE IT FURTHER ORDAINED that the FY2020 Budget is amended to add one new position in the Circuit Court Clerk's Office (for a total of six authorized positions) and two new positions in the Commonwealth's Attorney's Office (for a total of nine authorized positions) to the summary entitled "FY2020 Authorized Full-Time Employee Positions," beginning on page 109 of the adopted budget.

INTRODUCED: June 13, 2019

Approved this _____ day of _____ 2019

Effective Date: _____

CERTIFIED: _____

ATTEST: _____

Suzanne F. Simmons

Clerk of Council

Carolyn W. Dull

Mayor of Council

FY 2020 BUDGET AMENDMENT NO. 1

GENERAL FUND		AMOUNT	
	LEDGER CODE	REVENUE	EXPENDITURE
JUDICIAL ADMINISTRATION			
<u>Clerk of Circuit Court</u>			
To appropriate additional Commensation Board Reimbursement	11023-45317	\$ 27,941	
To appropriate additional Court Recorder Fees	11022-41411	\$ 5,000	
To appropriate additional Court Fines	11022-41410	\$ 23,186	
Constitutional Salaries - 1 Additional Position / 1 Certification Adj	11022160-51007		\$ 32,800
Group Life	11022160-52001		\$ 430
Social Security	11022160-52010		\$ 2,509
Retirement	11022160-52020		\$ 4,458
Health Insurance	11022160-52005		\$ 15,732
VLDP	11022160-52035		\$ 174
Unemployment Insurance	11022160-52030		\$ 25
<u>Commonwealth Attorney</u>			
To appropriate additional Commensation Board Reimbursement	11023-45310	\$ 124,802	
To appropriate additional Court Fines	11022-41410	\$ 31,508	
Constitutional Salaries - Two Additional Positions	11022210-51007		\$ 101,394
Group Life	11022210-52001		\$ 1,328
Social Security	11022210-52010		\$ 7,757
Retirement	11022210-52020		\$ 13,779
Health Insurance	11022210-52005		\$ 31,464
VLDP	11022210-52035		\$ 537
Unemployment Insurance	11022210-52030		\$ 50
GENERAL GOVERNMENT ADMINISTRATION			
<u>Treasurer</u>			
To appropriate additional Commensation Board Reimbursement	11033-45313	\$ 8,447	
To appropriate additional Court Fines	11022-41410	\$ 959	
Constitutional Salaries - Certification Adjustment	11011340-51007		\$ 7,675
Group Life	11011340-52001		\$ 101
Social Security	11011340-52010		\$ 587
Retirement	11011340-52020		\$ 1,043
<u>Commissioner of Revenue</u>			
To appropriate additional Commensation Board Reimbursement	11033-45313	\$ 1,257	
To appropriate additional Court Fines	11022-41410	\$ 1,401	
Constitutional Salaries - Certification Adjustment	11011330-51007		\$ 2,163
Group Life	11011330-52001		\$ 28
Social Security	11011330-52010		\$ 165
Retirement	11011330-52020		\$ 301
TOTAL GENERAL FUND		\$ 224,500	\$ 224,500

BUDGET AMENDMENT NO. 1 GENERAL FUND SUMMARY**GENERAL FUND REVENUE SUMMARY**

General Revenues		
Commonwealth of Virginia	\$	162,447
Donations - Public Safety		-
Total General Revenues	\$	162,447
Recovered Costs		
Courts	\$	62,053
Public Safety		-
Total Recovered Costs	\$	62,053
Total General Fund Revenues	\$	224,500

GENERAL FUND EXPENDITURE SUMMARY

Judicial Administration	\$	212,437
General Government Administration		12,063
Total General Fund Expenditures	\$	224,500

FY 2020 BUDGET AMENDMENT NUMBER ONE SUMMARY**CITY GOVERNMENT FUNDS**

GENERAL FUND	\$	224,500
GRANTS FUND		-
WATER FUND		-
WATER CIP FUND		-
SEWER FUND		-
SEWER CIP FUND		-
PARKING FUND		-
CAPITAL IMPROVEMENTS FUND		-
TOTAL CITY FUNDS	\$	224,500
FY 2020 BUDGET AMENDMENT NO. 1	\$	224,500

A. The Shenandoah Valley Juvenile Detention Center Commission (the Commission) is a public body corporate duly formed under the provisions of Article 13, Chapter 11, of Title 16.1 of the Code of Virginia to operate a juvenile detention center;

C. Under the March 1, 2000 Restated and Amended Bylaws of the Commission (the Bylaws), “[a]ll Commission powers shall be exercised by or under the authority of, and the business and affairs of the Commission shall be managed under the direction of, the Commission Board,” and “[t]he Commission Board shall be comprised of one representative from each Member Jurisdiction,” with “each Member Jurisdiction to give due consideration to the appointment of the chief administrative officer of the unit of local government;”

D. The Bylaws authorize the local governing body of a member jurisdiction to remove its regular member at any time by written notice to the Commission, provided that a replacement member is appointed concurrently with the effectiveness of such removal;

F. Steven L. Rosenberg was appointed successor City Manager by Staunton Council at its June 13, 2019 regular meeting, effective July 1, 2019;

G. It is appropriate for Staunton City Council to terminate Stephen F. Owen's appointment to the Commission Board and appoint Steven L. Rosenberg, successor City Manager, as the City's Commission Board Member; and

H. These recitals are an integral part of this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF STAUNTON, VIRGINIA that:

1. To the extent necessary, the appointment of Stephen F. Owen to the Shenandoah Valley Juvenile Detention Center Commission Board is terminated and Steven

L. Rosenberg, successor City Manager, is appointed as the City's representative on the Commission Board, effective retroactively to and including July 1, 2019; and

2. It directs the Clerk of Council to transmit immediately an attested copy of this Resolution to the Commission.

Adopted: July 11, 2019, effective retroactively to and including July 1, 2019

Ophie Kier, Vice Mayor

ATTEST:_____
Suzanne F. Simmons
Clerk of Council