

**Work Session Agenda
Staunton City Council
Caucus Room
October 11, 2018
6:00 p.m.**

Invocation/Moment of Silence—Dull

- | | | |
|------------------|-------------------|--|
| 6:30 p.m. | 1. | Consideration of Work Session and Regular Meeting Agendas |
| 6:35 p.m. | 2. | Staunton Public Library Annual Report |
| 6:50 p.m. | 3. | Staunton Creative Community Fund Annual Report |
| 7:00 p.m. | 4. & C | Discussion of the application for FY2018 Assistance to Firefighters Grant |
| 7:15 p.m. | | Break |

**Regular Meeting Agenda
Staunton City Council
Council Chambers
October 11, 2018
7:30 p.m.**

Call to Order

Pledge of Allegiance

Mayor's Report

Additional Items by Members of Council

Approval of Minutes

Work Session and Regular Meeting

REGULAR MEETING

- A. Public Hearing and Consideration of a Request by Stonewall Jackson Schoolhouse LLC, for an Amendment to SCC 18.125.011 (1) Exceptions to Off-Street Parking Requirements, of Chapter 18.125 Minimum Off-Street Parking Requirements, of Title 18 Zoning, of the Staunton City Code.**

- B. Public Hearing and Consideration of a Request By Staunton Orthodox Presbyterian Church, to Vacate and Abandon All of that Portion of Alley Lying Between Lot 3 and Lot 4, in Block 12, Staunton Park Addition from Hickory Street to the Alley Lying to the Rear of Lot 3 and Lot 4 in Block 12, Staunton Park Addition.**

- C. Consideration of an application for FY2018 Assistance to Firefighters Grant**

Matters from the City Manager

Matters from the Public

Adjournment

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	October 11 , 2018	City Council
Item #	1	
Ordinance #		
Department:	City Council	
Subject:	Work Session and Regular Meeting Agendas	

Background: Consistent with Procedural Memorandum No. 3, recently amended by Council at its organizational meeting on July 1, 2016, attached are draft meeting agendas for City Council's consideration and for approval as Council prefers.

Suggested Motion: I move to approve the Work Session agenda and the Regular Meeting agenda [as presented] [with the following changes: as to the Work Session, the addition/deletion of _____; as to the Regular Session, the addition/deletion of _____].

City Manager: Stephen F. Owen

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- C. Consideration of an application for FY2018 Assistance to Firefighters Grant**

Matters from the City Manager

Matters from the Public

Adjournment

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	October 11, 2018	Sarah Skrobis Library Director
Item #	2	
Ordinance #		
Department:	Library	
Council Vision:	Responsive, Efficient Government	
Subject:	Staunton Public Library Highlights 2017-2018	

Background: Sarah Skrobis, Library Director, has prepared the attached annual report of activities for the past fiscal year and will present the report.

City Manager's Recommendation: Not applicable.

Suggested Motion: Not applicable.

City Manager: Stephen F. Owen



STAUNTONTM

PUBLIC LIBRARY

ANNUAL REPORT: 2017-2018

AT A GLANCE

373,359

Items circulated

177,198

Visitors

19,908

Cardholders

27,650

Computer users

13,610

Attendees

at 776

events

594

Public meeting
room reservations



NOTE FROM THE DIRECTOR

I started as Director just over a year ago at the very start of Fiscal Year 2018. During my first year on the job, the Staunton Public Library drafted a new strategic plan using input from staff members, patron surveys, a community conversation, and board members. You can find our full plan on our website, but you can see from this report just how busy we've been. We're excited to be working towards strategic goals that forge connections, harness information and technology resources, build a strong sense of community, and remove barriers to access. This report shows a glimpse of our activities that are helping us to reach those goals, but it doesn't show the important daily impact of the library's work: job seekers learning to use a computer for the first time, children getting excited about STEM projects, and teenagers finding a safe place to hang out.

We're passionate about making the library a place that serves and welcomes everyone. Our staff invites you to see what new connections you can make at the Staunton Public Library, be it with information, each other, or the greater world. We hope you will share your ideas and feedback with us as we move forward!

SARAH SKROBIS
DIRECTOR OF LIBRARY SERVICES

OUR MISSION

To acquire, organize, and provide access and guidance to a wide variety of information and materials which help to fulfill the intellectual, educational, social and recreational needs of all the people in the city.

ADVISORY BOARD MEMBERS SERVING IN FY2018

Lisa Brooks, Christy Davis,
Dr. Joshua Howard, Brenda
Mead, Daniel Swift, and
Mac Warford

CONTACT US

Staunton Public Library
1 Churchville Avenue
Staunton, VA 24401
540.332.3902
StauntonLibrary.org





PUBLIC SERVICES

- Implemented a community-driven musical equipment collection available for circulation
- Collaborated with our colleagues in Augusta and Waynesboro to launch a popular series of events at local breweries including trivia nights and book clubs
- Hosted perhaps the biggest library program ever: a solar eclipse party with over 600 attendees
- Worked with the Library of Virginia to digitize historic local yearbooks, which are now available to view for free online

YOUTH SERVICES

- Over 10,100 attendees at children's programs
- Over 650 attendees at teen programs
- Eliminated overdue fines for children's materials checked out on children's cards
- Planned the first collaborative Valley Libraries Summer Reading Program
- Developed new community partnerships with Greater Good Gaming and Positive Paws
- Performed weekly outreach visits at schools and daycares while also participating in community events such as Queen City Mischief & Magic, Kids Matter Day, and more



TECHNOLOGY



- Launched a monthly email newsletter to push news and events out to subscribers
- Added mobile-printing service to allow patrons to print documents from their own devices
- Digital circulation increased 6.5% over FY17
- Cataloged the entire magazine collection for better statistical tracking and stewardship of this collection
- Integrated reading suggestions into the online library catalog and form-based reader's advisory on our website
- Offered over 30 public technology classes
- Conducted 35 one-on-one tech tutoring appointments

*"Thank you for keeping
books in my life despite
my vision loss."*

TALKING BOOK CENTER

- 16,952 items checked out to patrons in the cities of Lexington, Staunton, and Waynesboro and the counties of Augusta, Bath, Highland, and Rockbridge
- Visited each public library system in its service area
- Hosted a reading with local author Phyllis Campbell, who read from a Braille copy of her newest book
- Two new employees took the reins: Ilia Desjardins and Elaine Cronin



VOLUNTEER SUPPORT

**Over 2,700 volunteer hours given in FY2018:
the equivalent of 1.3 FTEs.**

We are thankful for the help of

- Staunton City Schools mentorship program
- Office on Youth summer work placements
- Mary Baldwin work study students
- VSDB work study students
- Staunton Library Foundation
- Our incredible group of dedicated individual volunteers

With special thanks to the Friends of the Staunton Library, who hosted fundraising events and contributed over **\$13,700** toward family programs, new furniture, staff training, and much more

ACCOLADES, AWARDS, & GRANTS

- Winner of Virginia Public Library Directors Association awards for Best Public Relations Project for the Valley Libraries Radio Reference spots on WQSV 106.3 and for Best Teen Program for Read the Rainbow LGBTQ+ Book Club
- Recipient of a Community Foundation grant to fund photo digitization equipment
- Library Assistant Jackie Sheffer awarded a Virginia Public Library Associates scholarship to attend their annual conference in Newport News
- Youth Services Librarian Lizzy Hill accepted into the 2018 Virginia Library Leadership Academy
- Recipient of a Kiwanis grant to support a teen book club series





**"I HAVE
FOUND THE
MOST VALUABLE
THING IN MY WALLET
IS MY LIBRARY
CARD."**

LAURA BUSH

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	October 11, 2018	Staff Member: Steve Owen
Item #	3	
Ordinance #		
Department:	City Manager	
Council Vision:	Economic Development	
Subject:	Staunton Creative Community Fund Annual Report	

Background: Kathy Deacon, Executive Director of Staunton Creative Community Fund (SCCF), will present SCCF's annual report for fiscal year 2017.

City Manager's Recommendation: Not applicable.

Suggested Motion: Not applicable.

City Manager: Stephen F. Owen

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	October 11, 2018	Staff Member: R. Scott Garber
Item #	4 & C	
Ordinance #		
Department:	Fire and Rescue	
Subject:	Application for FY2018 Assistance to Firefighters Grant	

Background: Assistance to Firefighters Grants (AFG) provide financial assistance directly to fire departments to enhance their capabilities with respect to fire and fire-related hazards. AFG's primary goal is to assist organizations in meeting their firefighting and emergency response needs. AFG seeks to support organizations that lack the tools and resources necessary to more effectively protect the life and safety of the public and their emergency response personnel with respect to fire and all other hazards. Cost sharing under AFG is based on the population protected by the grantee. Organizations serving populations of more than 20,000 residents must agree to match the federal grant funds with an amount of 10% of the total project cost. The Staunton Fire and Rescue Department is pursuing the AFG to fund a project to upgrade its personal protective equipment (PPE). The goal of this project is to ensure firefighter health and safety while the department continues to provide efficient fire firefighting capabilities to the community. The department proposes to upgrade its existing PPE to the current National Fire Protection Association (NFPA) 1500 standards to ensure the safety of firefighters. This will include all new protective clothing coats, pants, boots, hoods, and gloves to the most up to date and most protective clothing ensemble. The department requests grant funding to replace the PPE at the cost of \$185,000, with a local 10% match of \$18,500. The 10% match will be funded from the department's annual Virginia Department of Fire Programs Aid to Locality funding.

City Manager's Recommendation: Recommend that City Council authorize staff to apply for an Assistance to Firefighters Grant, as proposed.

Suggested Motion: I move that City Council authorize staff to apply for an Assistance to Firefighters Grant, for the purpose of upgrading personal protective equipment (PPE), as proposed, provided matching funds are available in the Fire and Rescue Department budget for this purpose.

City Manager: Stephen F. Owen

City Council
WORK SESSION
September 27, 2018
5:45 p.m.

Council Members Present: Mayor Dull, Vice Mayor Kier, Council Members Curren, Holmes, Oakes, and Mead.

Council Member Absent: Council Member Harrington

The Mayor called the meeting to order at 5:45 p.m. and the invocation/moment of silence was given by Ms. Oakes.

1. Consideration of Work Session and Regular Meeting Agendas

Consistent with Procedural Memorandum No. 3, the agendas were presented for Council consideration.

Ms. Mead moved to approve the Work Session agenda and the Regular Meeting agenda as presented.

The motion was seconded by Mr. Holmes and carried unanimously as follows:

Ms. Mead	aye	Mr. Holmes	aye
Dr. Curren	aye	Ms. Oakes	aye
Mayor Dull	aye	Vice Mayor Kier	aye

2. Discussion of Resolution Declaring End of Local Emergency

Steve Owen, City Manager, stated on both agendas was the end of the declaration enacted in anticipation of Hurricane Florence. He noted the city got through the storm with minimal damage, but noted it was important to declare it. He stated this is not actually a resolution declaring the end, it is a simple motion which should be noted on the agenda.

This will be Item B on the Regular meeting agenda.

3. Presentation Concerning Gypsy Hill Park

Bill Frazier, Co-Chair of the Gypsy Hill Park Gateway Restoration Committee, stated the project started after a discussion with Chris Tuttle, Director of Parks and Recreation. He noted it was a project with a series of sub-projects at the main gates to Gypsy Hill Park and extends to both sides of the gateway. He noted the historic gates were originally designed by T.J. Collins in the 1890's. The area includes the Garden Center and the Pump House. Mr. Frazier showed proposed plans for improving curb appeal to the gateway to the park. He noted a campaign has been created to help the City raise funds to complete the projects.

Ms. Mead asked how many of the spring boxes would be renovated. Mr. Frazier replied there were three that would be renovated around the Pump House.

Vice Mayor Kier asked when the roofs were removed from the spring boxes. Mr. Tuttle stated it was before the 1970's when they were capped with concrete due to safety concerns. Mr. Frazier noted the concrete would remain in place.

Ms. Oakes thanked Mr. Frazier and the Committee for doing a wonderful job. She asked if the lights, which will resemble current light fixtures on Churchville Avenue, would include low lighting. Mr. Frazier noted that would be a detail to discuss with Dominion Power. He stated the original historic light fixture at the gate would need modifications made in order to be made operational. Ms. Oakes thanked Mr. Frazier for considering low level lighting at the entrance.

Discussion ensued on the history and name of the Garden Center. Mayor Dull stated the project sounded exciting and thanked the Committee.

4. **Economic Development Update**

Billy Vaughn, Director of Economic Development, and Amanda DiMeo, Economic Development Specialist, presented an update on efforts from the past six months, as well as short term plans as the City moves forward. Mr. Vaughn spoke about "Opportunity Zones", Virginia Business Ready Sites Program, and the strategy for Staunton Crossing. They also spoke on marketing and business retention and expansion efforts. The presentation ended with a new video smart book highlighting Staunton's assets.

Mayor Dull thanked Mr. Vaughn and Ms. DiMeo for the interesting and informative presentation.

5. **Closed Meeting for Consultation with Legal Counsel for Necessary Legal-Related Advice and Discussion Pertaining to (a) the Possible Filing of an Amicus Curiae Brief; (b) Specific Land Use and Zoning Matters; and (c) Federal Law Compliance and Legal Risk Management**

Ms. Oakes moved to enter a closed meeting for consultation with legal counsel for necessary legal-related advice and discussion pertaining to (a) the possible filing of an amicus curiae brief; (b) specific land use and zoning matters; and (c) federal law compliance and legal risk management, pursuant to Virginia Code § 2.2-3711(A)(8).

Seconded by Mr. Holmes, the motion carried as follows:

Dr. Curren	aye	Ms. Oakes	aye
Mayor Dull	aye	Vice Mayor Kier	aye
Mr. Holmes	aye	Ms. Mead	aye

Ms. Oakes moved that Council reconvene in an open meeting and certify to the best of each member's knowledge that only lawfully exempted public business matters were discussed and that only public business matters as identified in the closed meeting motion were heard, discussed or considered in the meeting.

Seconded by Ms. Mead, the motion carried as follows:

99

100

Mayor Dull aye

Vice Mayor Kier aye

101

Mr. Holmes aye

Ms. Mead aye

102

Ms. Oakes aye

Dr. Curren aye

103

104 The work session adjourned at 7:18 p.m.

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Suzanne F. Simmons
Clerk of Council

REGULAR MEETING OF STAUNTON CITY COUNCIL
Thursday, September 27, 2018
7:30 p.m.
Council Chambers

PRESENT: **Carolyn W. Dull, Mayor**
 Ophie A. Kier, Vice Mayor
 R. Terry Holmes
 Erik D. Curren
 Andrea Oakes
 Brenda O. Mead

ABSENT: **James L. Harrington**
 Steven Rosenberg, Deputy City Manager

ALSO PRESENT: **Stephen F. Owen, City Manager**
 Douglas L. Guynn, City Attorney
 Suzanne F. Simmons, Clerk of Council

Mayor Dull called the meeting to order. The Pledge of Allegiance was recited in unison.

MAYOR'S REPORT

Mayor Dull stated she'd attended the American Shakespeare Center's 30th birthday party and accepted the 2018 Robin Goodfellow award on behalf of Staunton's citizens.

Ms. Mead stated she has completed her new Council member orientation and thanked Steve Owen, City Manager, and the department heads for their time. She noted she came away with tremendous confidence in the quality and capability of the City's great staff.

ADDITIONAL ITEMS BY MEMBERS OF COUNCIL

Vice Mayor Kier moved that the following appointments be made:

Joint City of Staunton/Stafford County IDA – To reappoint Jane Pietrowski to a one-year term beginning July 1, 2018 and expiring June 30, 2019.

Blue Ridge Criminal Justice Board – To appoint Jeffrey Gaines to fill the unexpired term of Raymond C. Robertson, beginning September 27, 2018 and expiring December 31, 2018, and to appoint Matthew Robertson to fill the unexpired term of Alex Caldwell, beginning September 27, 2018 and expiring December 31, 2018.

The motion was seconded by Mr. Holmes, and carried as follows:

Mayor Dull	aye	Ms. Mead	aye
Vice Mayor Kier	aye	Mr. Holmes	aye
Ms. Oakes	aye	Dr. Curren	aye

Vice Mayor Kier stated the “Building Bridges for the Greater Good” was held on September 22. He thanked the Blue Ridge Area Food Bank, Project Grows, and the Allegheny Mountain Institute for their donations, which filled 150 bags with produce and were distributed to families throughout the community.

APPROVAL OF MINUTES

Ms. Oakes moved to approve the work session and regular meeting minutes of September 13, 2018.

The motion was seconded by Mr. Holmes and carried as follows:

Vice Mayor Kier	aye	Mr. Holmes	aye
Ms. Oakes	aye	Dr. Curren	aye
Ms. Mead	aye	Mayor Dull	aye

REGULAR MEETING

A. Fire and Rescue Department Promotion

Steve Owen, City Manager, recognized and administered the oath of office to Perry Weller, who has been promoted as the second Deputy Fire Chief for the City of Staunton Fire and Rescue Department. Mr. Weller’s family members pinned his badges.

Fire Chief Scott Garber thanked Council for their continued support of the department.

B. Consideration of Resolution Consenting to and Confirming Declaration of Local Emergency

Mr. Owen stated he is asking Council to suspend the emergency declaration which was first approved on September 13, 2018 in anticipation of Hurricane Florence. He noted there was extensive preparation provided from many departments.

Mayor Dull noted she and Vice Mayor Kier had visited the command center prior to the storm.

Fire Chief Garber reported there were no losses or expenses related to the storm.

Vice Mayor Kier thanked the members of the Fire and Rescue Department for their service.

Dr. Curren moved that the local emergency declared by the City of Staunton, as consented to and confirmed by City Council by resolution adopted on September 13, 2018, now be declared ended, retroactively, as of September 18, 2018.

The motion was seconded by Ms. Oakes and carried unanimously as follows:

Ms. Mead	aye	Dr. Curren	aye
Mayor Dull	aye	Ms. Oakes	aye
Vice Mayor Kier	aye	Mr. Holmes	aye

Matters from the City Manager

Mr. Owen stated he had nothing to report.

Matters from the Public

There was no one wishing to speak.

Adjournment

There being no further business to come before Council, the meeting adjourned at 7:48 p.m.

Suzanne F. Simmons
Clerk of Council

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	October 11, 2018	Staff Members: Rodney Rhodes Tim Hartless
Item #	A	
Ordinance #		
Department:	Community Development – Planning and Zoning	
Council Vision:	Built Environment	
Subject:	Public Hearing and Consideration of a Request by Stonewall Jackson Schoolhouse LLC, for an Amendment to SCC 18.125.011 (1) Exceptions to Off-Street Parking Requirements, of Chapter 18.125 Minimum Off-Street Parking Requirements, of Title 18 Zoning, of the Staunton City Code.	

Background: Stonewall Jackson Schoolhouse LLC, is requesting an amendment to the zoning code that would expand the area in the downtown business district that is exempted from the minimum off-street parking requirements. *Chapter 18.125.010 (10) Table of Parking Spaces Required* establishes the off-street parking requirements for proposed uses. *Chapter 18.125.011 (1)* establishes boundaries for an area, in and around downtown, where every use is exempt from this requirement. If approved, the amendment would extend the western boundary of the exempt area from Lewis Street to Church Street. The attached map (Attachment No. 2) shows the present district boundaries in blue and the proposed area to be added to the district in red.

Review: The eastern side of Church Street from Lushbaugh to West Johnson is currently developed with dwellings, the majority of which are used as single-family dwellings. All of these dwellings are on lots that are less than 9,000 square feet and as such do not meet the minimum density requirements for additional units. Therefore, the properties could not be developed with multiple dwelling units even with an exemption to the parking requirements.

The remainder of the area includes commercial buildings such as Sunspots, Redbeard, Trinity Episcopal Church, Central United Methodist Church, the Stonewall Jackson Schoolhouse and the C & P Telephone Company Building, all of which are currently nonconforming in regards to parking. The *Comprehensive Plan* encourages the residential development on the upper floors of commercial buildings in and around downtown. However, the zoning code requires that parking for residential uses must be on the same property as the use it serves. Because of the lack of onsite parking, the redevelopment and reuse of the upper floors of these buildings becomes much more difficult. Exempting these properties from the off-street parking requirement will help encourage the continued use and reuse of these buildings as well as permit additional housing options in the area.

The *City of Staunton Comprehensive Plan 2010 – 2030* includes the following Priority Initiatives and Recommendations that support the request.

Planning

Initiative

Develop compatible mixed uses as the norm, rather than the exception.

Recommendation

Encourage residential use of upper floors in downtown and in commercial areas that adjoin neighborhoods.

Neighborhoods and Housing

Initiative

Ensure that Staunton's housing stock is an adequate mix to support the citizenry and the City's tax base.

Recommendation

Encourage and facilitate development of apartments, condominiums, and townhouses for upper floors of downtown commercial buildings

Rehabilitation and Re-Use

Initiative

Redevelop older, high density areas where utilities and infrastructure already exist.

Recommendation

Examine lots size, setback, and parking requirements for opportunities to improve flexibility in older neighborhoods and redevelopment areas.

Support efforts to improve and revitalize the business strip along West Beverley Street from Lewis Street to the intersection of West Beverley Street and Frederick Street at Thornrose Cemetery (Including mixed uses, where appropriate, on West Beverley from Jefferson to Thornrose).

Transportation and Parking

Initiative

Reduce the emphasis of parking quantity and increase the importance of parking design and use.

Recommendation

Reduce parking requirements by allowing and promoting shared parking and dual use - especially for redevelopment, transitional areas, and planned mixed-use development.

For the above noted reasons, staff concluded that the request was compliant with the *Comprehensive Plan* and good zoning practice and recommended its approval.

At its meeting on September 20, 2018, the Planning Commission held a public hearing on the matter. No one spoke in opposition to the request. The Commission unanimously, on a 4-0 vote, concurred with staff's recommendation and recommended approval of the amendment to expand the parking exempt district.

Attachment:

Attachment No 1—Application for Zoning Text Amendment

Attachment No 2—Map Showing Current and Proposed Boundaries of Parking Exempt Areas

Attachment No 3—Ordinance

Suggested Motion (After Conducting the Public Hearing): I move that City Council approve the requested amendment to Chapter 18.125 of the Zoning Code and adoption of the Ordinance as recommended by the Planning Commission.

City Manager: Stephen F. Owen



Applicant: Julie Devine-Stonewall Jackson Date: 7/19/18
Schoolhouse LLC

Present Zoning Regulation:

Downtown Parking Exemption Zone
Presently runs along Lewis Street (at the
western boundary of Beverly St)

Proposed Zoning Amendment:

To Expand the western boundary (@ Beverly)
to Church St.

Purpose of Request:

As the owner of a mixed use building, it would
be beneficial to my tenants as well as make
me more able to expand my rental spaces to
closer to 100% occupancy.

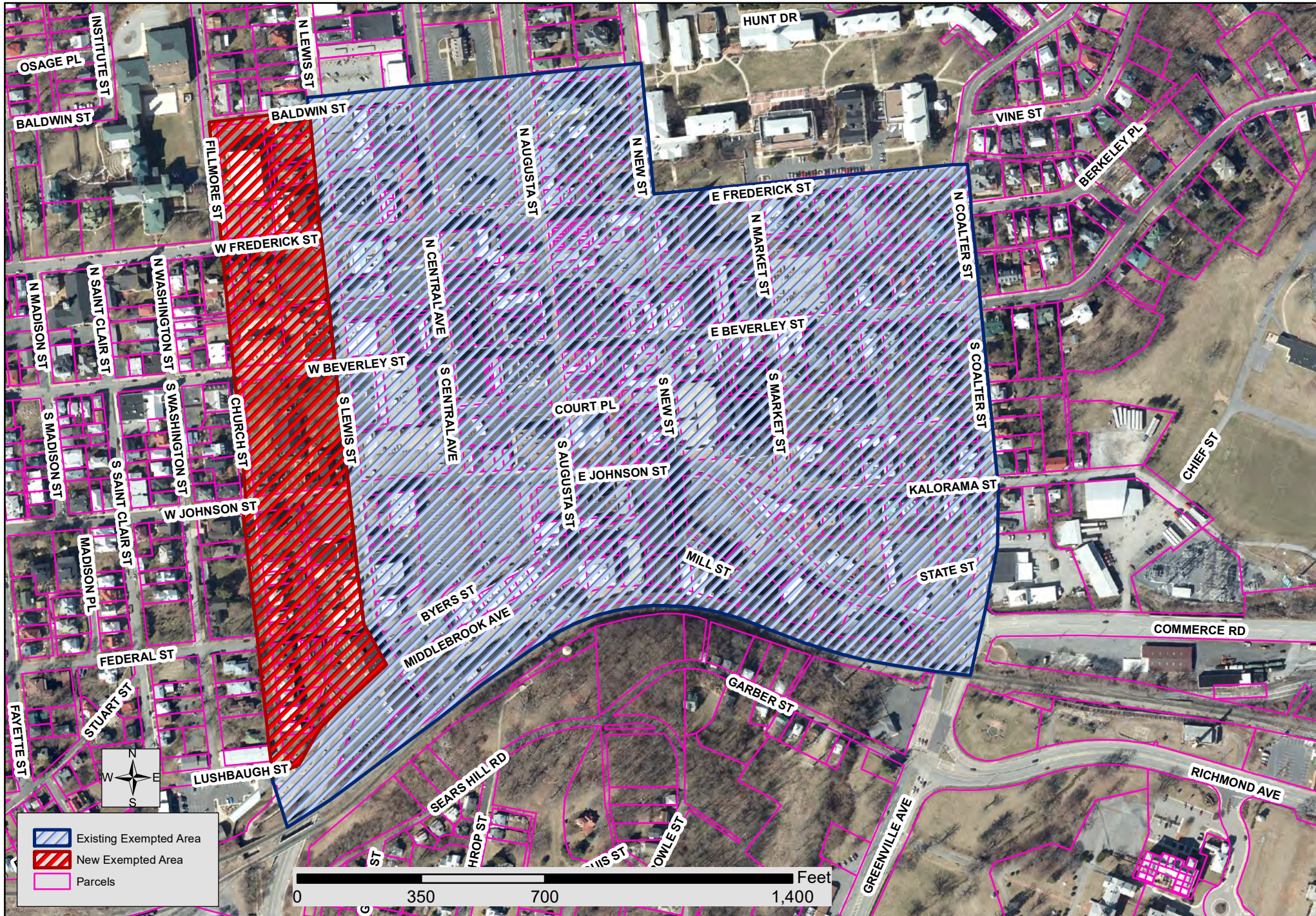
Ordinance Provided ☒ Yes ☐ No (Please Provide An Electronic Copy of Proposed Ordinance)

Fee Paid (\$250.00) ☒ Yes ☐ No

Signature of Applicant: Julie Devine

Owner/agent

Exemption From Off-Street Parking Requirements



Ordinance No. 2018-

AN ORDINANCE AMENDING, RESTATING AND REORDAINING
SECTION 18.125.011, EXCEPTION TO OFF-STREET PARKING REQUIREMENTS
OF CHAPTER 18.125, MINIMUM OFF-STREET PARKING REQUIREMENTS
OF TITLE 18 ZONING
OF THE STAUNTON CITY CODE

WHEREAS, Stonewall Jackson Schoolhouse, LLC has applied for a zoning text amendment to expand the area given exception to SCC § 18.125.011 Off-Street Parking Requirements – General;

WHEREAS, after review of the proposal, City staff has determined that the expansion of the parking exempt area (as shown on the attached map) would be a benefit and would aid in the continued use and reuse of commercial buildings in the City's historic districts;

WHEREAS, the Staunton Planning Commission, after study and review, determined to recommend approval of an amendment to the Staunton City Code to expand the area given exception to off-street parking requirements of SCC § 18.125.011; and

WHEREAS, this matter has been properly advertised, heard, and considered.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Staunton, Virginia, that Section 18.125.011, Exception to Off-Street Parking Requirements, of Chapter 18.125, Minimum Off-Street Parking Requirements, of Title 18 Zoning, of the Staunton City Code be, and hereby is amended as follows:

18.125.011 Exceptions to Off-Street Parking Requirements.

The requirements of SCC 18.125.011 shall not be applicable to the following:

(1) Any lot or parcel in the core business district, beginning at the intersection of Baldwin Street and Lewis Street, thence with Baldwin Street to Central Avenue, thence with the (center line) of existing Baldwin Street to New Street, thence with Frederick Street to Coalter Street, thence with Coalter Street to its intersection with the C&O Railroad, thence with the C&O Railroad to its intersection with Middlebrook Avenue, thence with Middlebrook Avenue to its intersection with Lewis Church Street, thence with ~~Lewis Street~~ the (center line) of existing Church Street to the intersection of Frederick and Fillmore Streets, thence with Fillmore Street to its intersection with Baldwin Street, thence with Baldwin Street to the point of beginning.

...

In all other respects, the provisions of the chapter 18.25.011 of the Staunton City Code remain the same and are hereby restated, confirmed and reordained.

Introduced:

Adopted:

Effective Date:

Carolyn W. Dull, Mayor

ATTEST:

Suzanne F. Simmons
Clerk of Council

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	October 11, 2018	Staff Members: Rodney Rhodes Tim Hartless
Item #	B	
Ordinance #		
Department:	Community Development – Planning and Zoning	
Council Vision:	Built Environment	
Subject:	Public Hearing and Consideration of a Request By Staunton Orthodox Presbyterian Church, to Vacate that Portion of Alley Lying Between Lot 3 and Lot 4, in Block 12, Staunton Park Addition from Hickory Street to the Alley Lying to the Rear of Lot 3 and Lot 4 in Block 12, Staunton Park Addition.	

Background: Staunton Orthodox Presbyterian Church, located at the intersection of Grubert Avenue and Hickory Street, is requesting a vacation of an alley that separates two lots that it owns, 2406 and 2408 Hickory Street. Attached is a vicinity map (Attachment No. 2) indicating in red the portion of the alley to be vacated. The proposed alley vacation begins at Hickory Street and runs south approximately 127 feet, through the church parking lot, to its intersection with an alley running parallel with the rear of the church property. The alley and surrounding lots were created as part of the Staunton Park Addition (Attachment No. 3) and were originally located in Augusta County before being annexed by the City in 1948. Representatives of the church have noted their interest in constructing a small addition; however, the existence of the alley would prevent them from meeting setback requirements.

Review: The zoning of the affected area is R-3, Medium Density Residential District and churches are permitted by Special Use Permit. The surrounding area has been developed with single-family dwellings with an apartment building located across Grubert Avenue. The alley doesn't appear to serve any other properties. Therefore, staff recommended approval of the alley

vacation.

At its meeting on September 20, 2018, the Planning Commission held a public hearing on the matter. No one spoke in opposition to the request. The Commission unanimously, on a 4-0 vote, recommended approval of the alley vacation, concurring with staff's recommendation.

Attachment:

Attachment No 1—Application for Alley/Street Vacation

Attachment No 2—Vicinity Map Showing Alley to be Vacated

Attachment No 3—Plat of the Staunton Park Addition

Attachment No 4---Ordinance of Vacation

Suggested Motion (After Conducting the Public Hearing): I move that City Council approve the alley vacation for Staunton Orthodox Presbyterian Church and adoption of the Ordinance of Vacation as recommended by the Planning Commission.

City Manager: Stephen F. Owen



DEPARTMENT OF PLANNING &
INSPECTIONS
116 W. BEVERLEY STREET | P.O. BOX 58 |
STAUNTON, VA 24402 540.332.3862
(OFFICE) 540.332.3807 (FAX)

ALLEY & STREET VACATION APPLICATION

DATE OF APPLICATION: July 20, 2018

APPLICANTS NAME: STAUNTON ORTHODOX PRESBYTERIAN CHURCH

ADDRESS: 2408 WICKORY ST, STAUNTON, VA 24401

TELEPHONE NUMBER: 540-885-0004 ALTERNATE: 540-337-6837

EMAIL ADDRESS: ABRZYPT@COMCAST.NET

LOCATION OF PROPERTY: 2408 WICKORY, ST STAUNTON, VA, 24401

PLAT PROVIDED ☒ YES ☐ NO (REQUIRED)

LEGAL DESCRIPTION OF PORTION OF ALLEY OR STREET IN THIS REQUEST:

16' ALLEY BETWEEN LOT 3 & LOT 4 BLOCK 12, STAUNTON PARK ADDITION

IS THE PORTION OF THE ALLEY OR STREET IN THIS REQUEST IMPROVED? ☐ YES ☒ NO

IF YES, IS IT BEING USED BY PERSONS OTHER THAN YOURSELF? ☐ YES ☒ NO

IF YES, EXPLAIN: _____

TO YOUR KNOWLEDGE, ARE THERE ANY UTILITIES IN THE PORTION OF THE ALLEY OR STREET

AFFECTED BY THIS REQUEST? ☐ YES ☒ NO IF YES, EXPLAIN?

PURPOSE OF THE REQUEST? VACATE 16' x 127.34' ALLEY (IN YELLOW) NEXT TO CHURCH

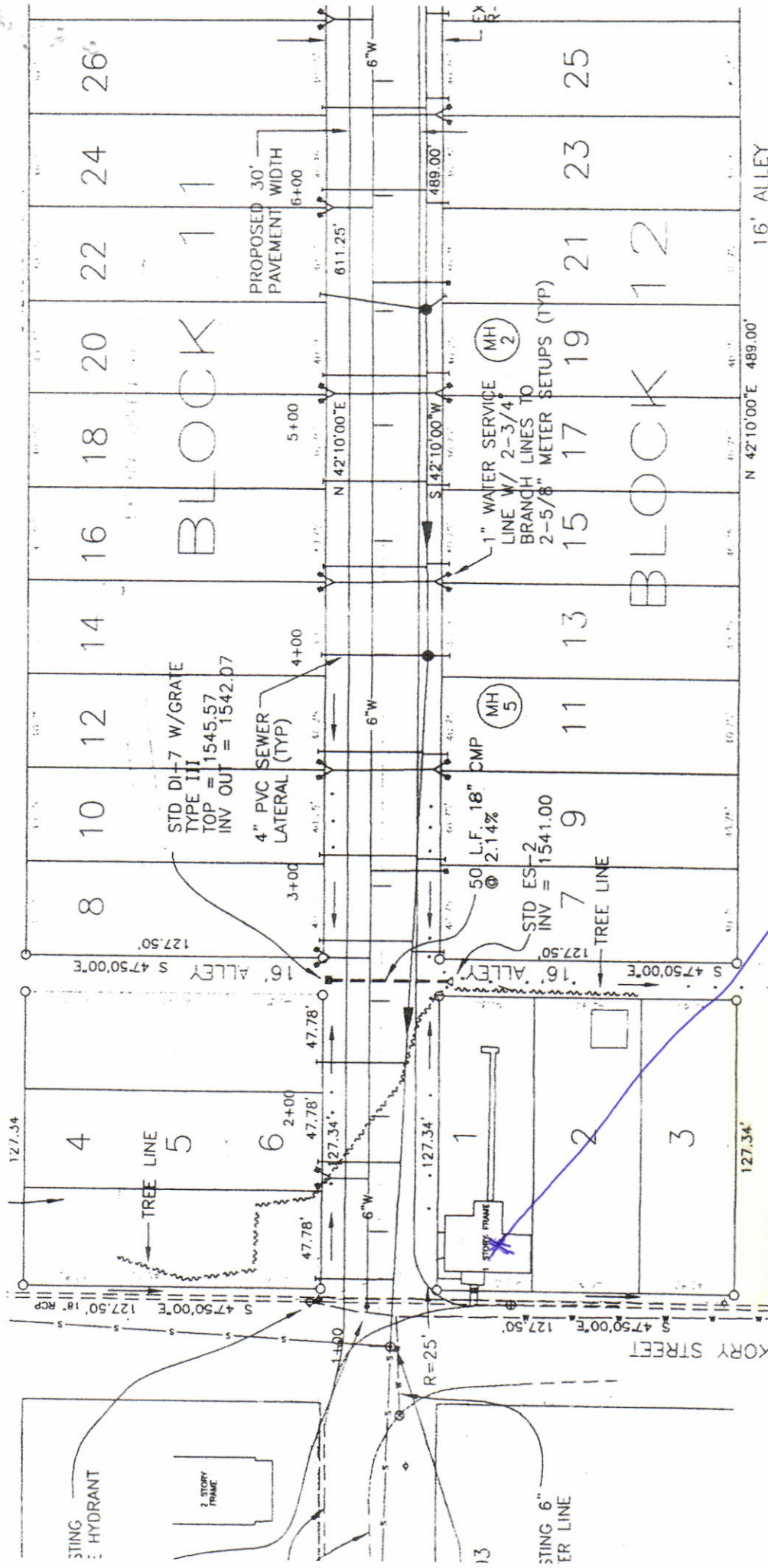
ORDINANCE PROVIDED? ☒ YES ☐ NO

**An electronic copy, in word document format, must be emailed to Planning Office. Application is considered incomplete until this is provided.*

FEE PAID? ☒ YES ☐ NO *check or cash only

SIGNATURE OF APPLICANT [Signature] Dan & Ann Dransky

* ORDINANCE TO BE PREPARED BY PHILIP H. MILLER



CHURCH PURCHASED THIS PROPERTY
ON 7/19/18

DROP INLET
TOP = 1529.25
24\"/>

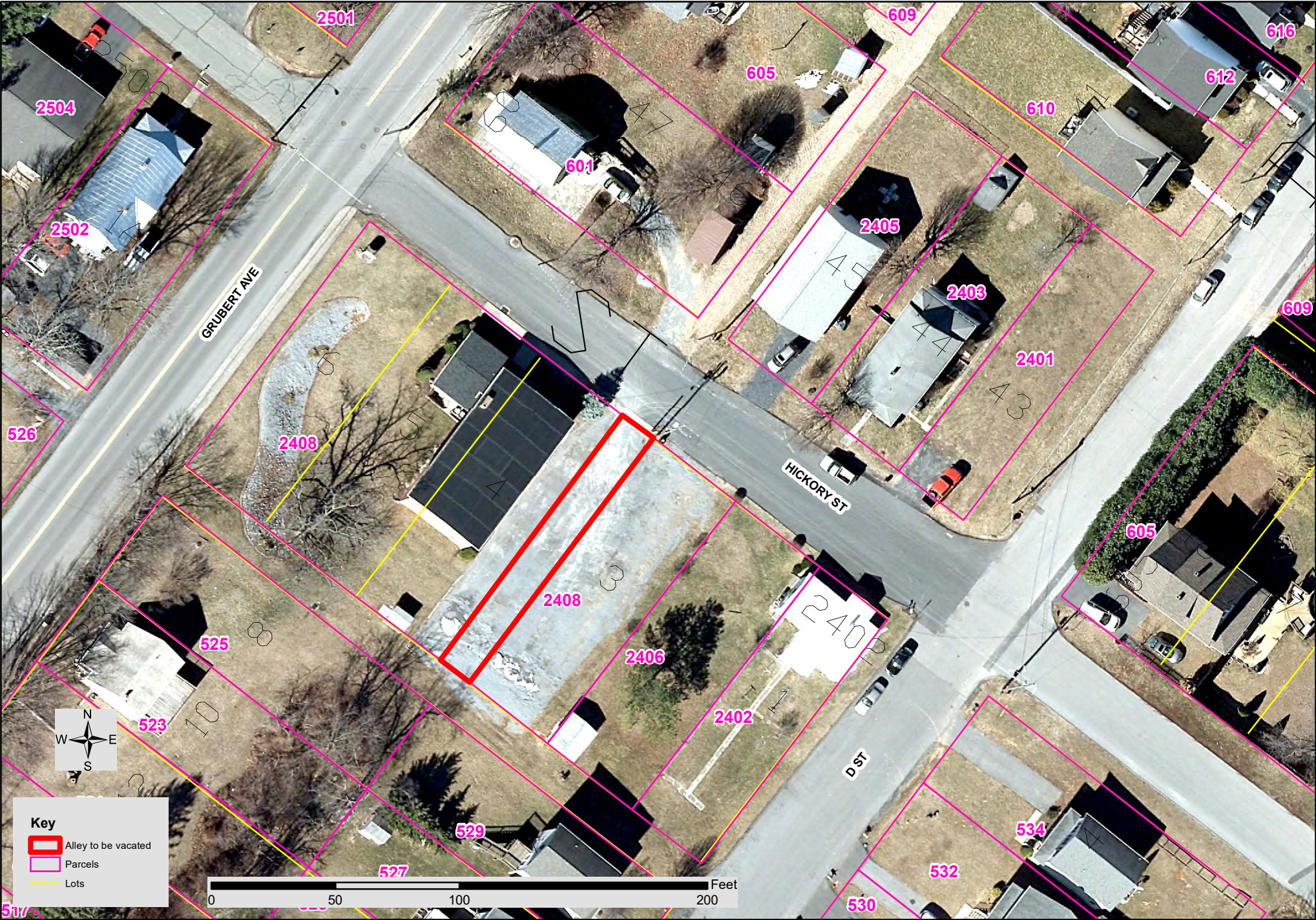
3\"/>

IP INLET
= 1528.50
PVC IN = 1523.90
CMP OUT = 1522.15
CMP IN = 1525.50
CMP IN = 1522.30

PLAN VIEW D STREET

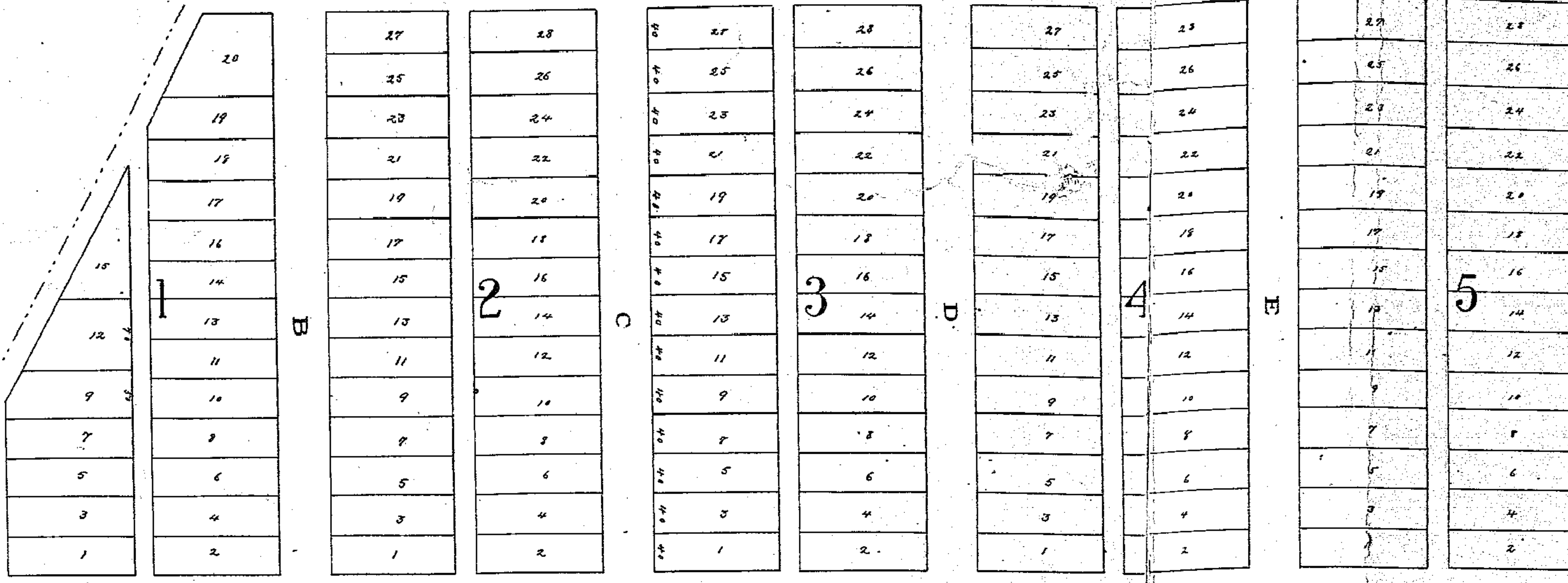
GRUBERT STREET

Vicinity Map – Alley Vacation

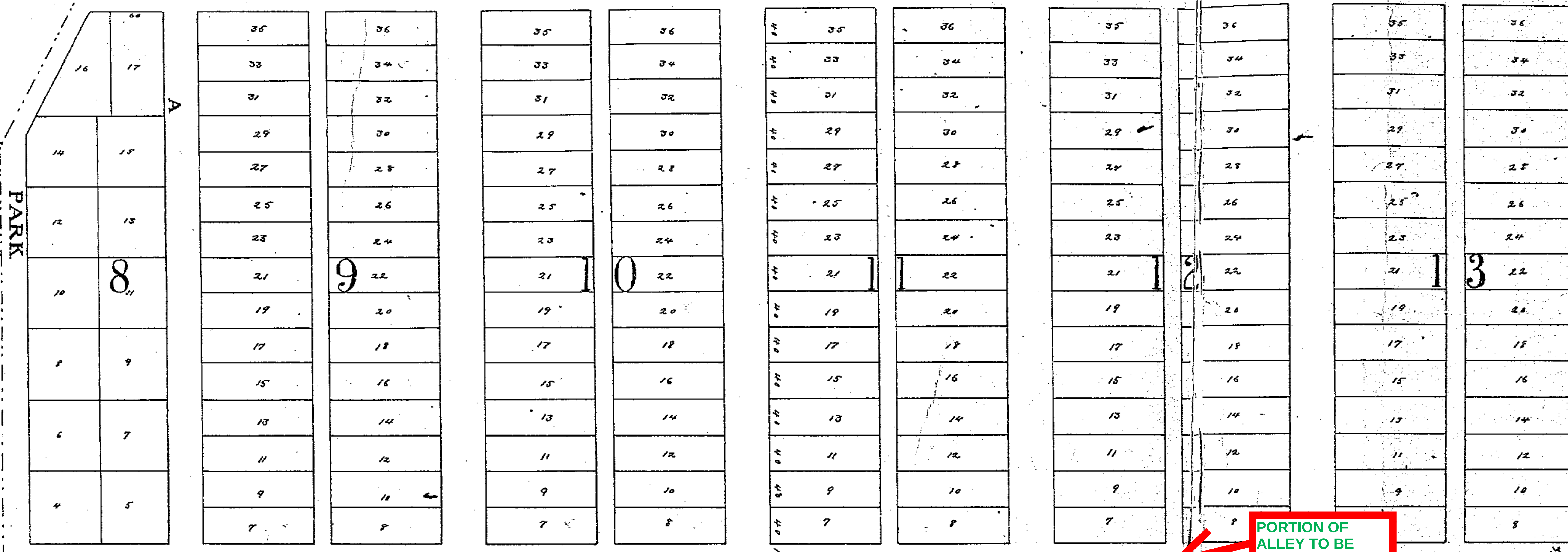


of the Circuit Court of Augusta County 1917, see
Book of Maps.

FIFTH

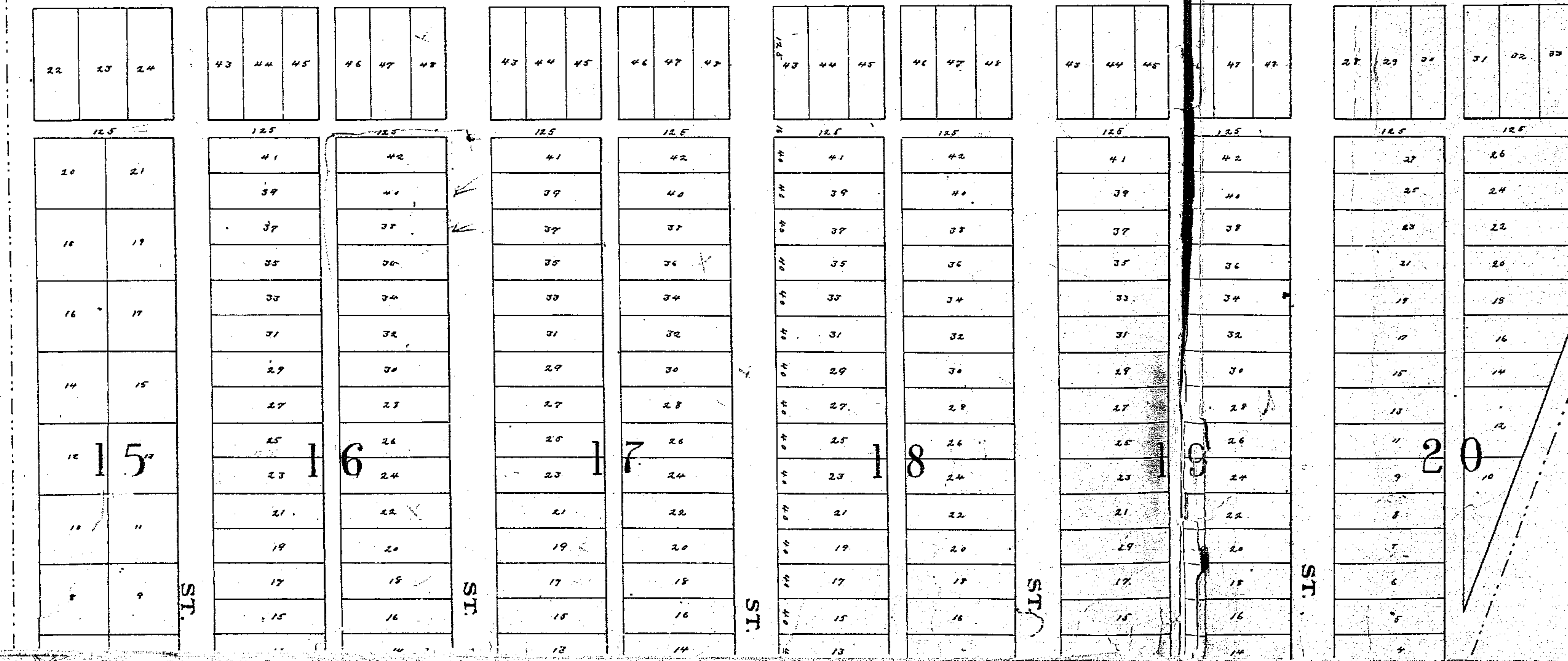


FOURTH

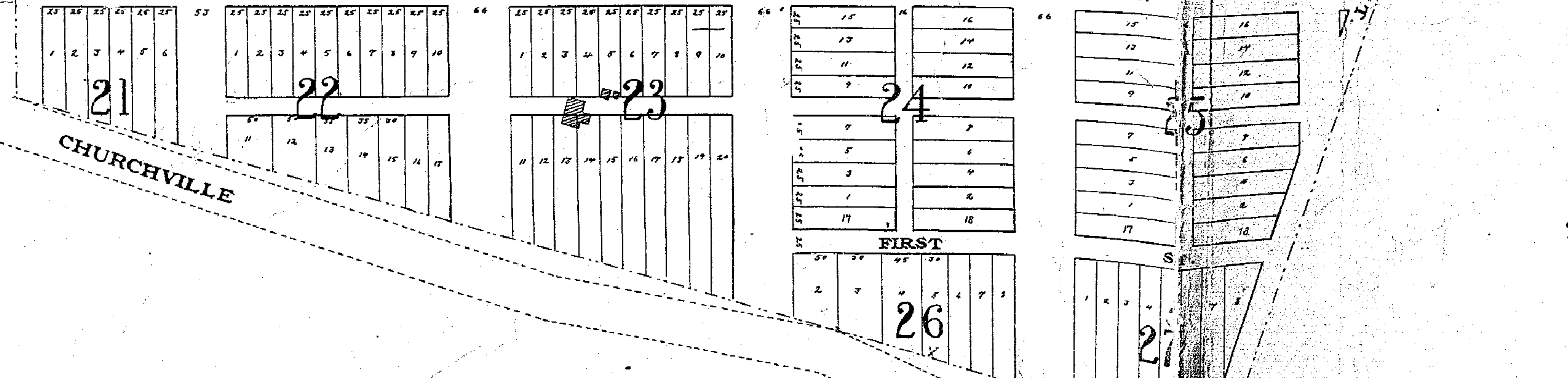


PORTION OF
ALLEY TO BE
VACATED

THIRD



SECOND



FIRST



Virginia
The for
Addition
office of
admitted

DISCUSSION DRAFT 10.08.18

Ordinance No. 2018-

**AN ORDINANCE VACATING AND ABANDONING
THE UNDEVELOPED ALLEY LYING BETWEEN LOT 3 AND LOT 4 IN BLOCK 12
(PORTION OF PID 9036), STAUNTON PARK ADDITION**

WHEREAS, all streets and alleys in Staunton Park Addition were created upon the recordation of the plat of Staunton Park Addition recorded in the Clerk's Office of the Circuit Court of Augusta County, Virginia, in Deed Book 113, Page 240;

WHEREAS, Staunton Orthodox Presbyterian Church, is the owner of Lot 3 and Lot 4, Block 12 (Portion of PID 9036) of Staunton Park Addition, in the City of Staunton, Virginia;

WHEREAS, Staunton Orthodox Presbyterian Church, an unincorporated association, was previously named Covenant Community Church. The name of the church was changed at a congregational meeting held on October 6, 2007, a copy of the congregational meeting minutes is annexed and incorporated hereto;

WHEREAS, pursuant to an Order by Judge Charles Ricketts, III, dated June 28, 2018, a copy of which is annexed and incorporated hereto, the trustees of Staunton Orthodox Presbyterian Church are: Edward Mudrowsky, Jason Hochstetler, and Arie ban Eyk; and

WHEREAS, at the request of Staunton Orthodox Presbyterian Church, public hearings were held by the Staunton Planning Commission and Staunton City Council, after proper advertisement and notice, for the vacation and abandonment of the alley as shown on the plat of Staunton Park Addition lying between Lot 3 and Lot 4, in Block 12 (Portion of PID 9036).

NOW, THEREFORE, BE IT ORDAINED by the City Council for the City of Staunton, Virginia, the alley as shown on the plat of Staunton Park Addition lying between Lot 3 and Lot 4, in Block 12 (Portion of PID 9036), be and it is hereby vacated with reservation to the City of Staunton of any existing utility lines located in the alley, with ownership of the alley vacated determined in accordance with applicable law.

Introduced:

Adopted:

Effective Date:

Carolyn W Dull, Mayor

44 Attest: _____
45 Suzanne F. Simmons
46 Clerk of Council

DRAFT

Congregational Meeting
October 6, 2007

A congregational meeting of Covenant Community Church, OPC was held at 10:00 a.m. on October 6, 2007 at 2408 Hickory Street, Staunton, VA. The purpose of the meeting was to vote on an amendment to our Bylaws to change the name of the church to either Staunton Orthodox Presbyterian Church or Covenant Reformed Orthodox Presbyterian Church. Pastor Scott Willet served as moderator. The meeting was opened with the singing of a hymn, prayer, and Scripture reading. A quorum was declared.

A motion was made by Barbara Brown and seconded by Ed Mudrowsky to approve the call for the meeting. Motion carried.

A motion came from Session proposing that the following procedure be followed for this vote since our Bylaws require a 2/3 majority to amend our church constitution.

"Staunton Orthodox Presbyterian Church" and "Covenant Reformed Orthodox Presbyterian Church" shall both be proposed to the congregation by written ballot as an amendment to our Bylaws regarding the name of the church. A third option to vote against any change in our Bylaws shall also be presented. If there is not a 2/3 majority vote, an identical second ballot will be presented to the congregation. If a third ballot fails to produce a 2/3 majority vote, the meeting shall be adjourned."

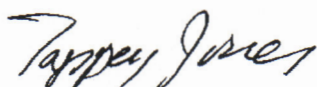
Time was allowed for discussion on the procedure. After discussion, the moderator called for a vote and the motion carried.

The floor was opened for any further discussion of the proposed names. After a time of discussion, Pastor Willet led in prayer. Ballots were handed out. 18 votes will be required to bring about a change with 26 voting. On the first ballot, there were 12 for Covenant Reformed Orthodox Presbyterian Church and 14 for Staunton Orthodox Presbyterian Church. Time was allowed for discussion before a second ballot was handed out. On the second ballot there were 8 votes for Covenant Reformed Orthodox Presbyterian Church and 18 for Staunton Orthodox Presbyterian Church. Therefore, Staunton Orthodox Presbyterian Church passes.

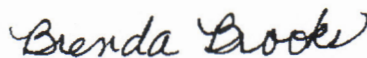
Pastor Willet then led in prayer. The minutes of the meeting were read. A motion was made by Paul Brown and seconded by Barbara Brown that the minutes be approved as read. Motion carried.

A motion was made by Gene Rowe and seconded that the meeting be adjourned. Motion carried.

Respectfully submitted,



Tappey Jones
Clerk of Session



Brenda Brooks
Recording Secretary

VIRGINIA: IN THE CIRCUIT COURT OF THE CITY OF STAUNTON

IN RE: Staunton Orthodox
Presbyterian Church

TRUSTEES APPOINTED
CL18000387-00

It appearing to the Court from a certificate of Staunton Orthodox Presbyterian Church, formerly known as Covenant Community Church, by Tappey Jones, Clerk of Session, the following were elected Trustees of Staunton Orthodox Presbyterian Church; Edward Mudrowsky, Jason Hochstetler and Arie van Eyk.

IT IS THEREFORE ORDERED that the said Edward Mudrowsky, Jason Hochstetler and Arie van Eyk are hereby appointed Trustees of Staunton Orthodox Presbyterian Church.

Enter: _____



Date: _____

