

**Work Session Agenda
Staunton City Council
Rita S. Wilson Council Chambers
March 26, 2026
5:15 p.m.**

- | | | |
|------------------|-----------|--|
| 5:15 p.m. | 1. | Consideration of Work Session and Regular Meeting Agendas |
| 5:20 p.m. | 2. | Demonstration of Capital Projects Interactive Map |
| 5:40 p.m. | 3. | Discussion and Input on the Conceptual Site Plan for Remainder of the Juvenile and Domestic Relations District Court Site |
| 6:15 p.m. | 4. | Closed Meeting for the Performance of the City Manager and Discussion of a Public Contract (Includes Dinner Break Until Regular Meeting at 7:00 p.m.) |

**Regular Meeting Agenda
Staunton City Council
Rita S. Wilson Council Chambers
March 26, 2026
7:00 p.m.**

Call to Order

Pledge of Allegiance

Invocation/Moment of Silence—Park

Mayor's Report

Additional Items by Members of Council

REGULAR MEETING

A. Consent Agenda

A.1. Approval of Minutes

Work Session and Regular Meeting of March 12, 2026

**A.2. Consideration of Resolution to Dissolve the City of Staunton
Cable Commission**

**A.3. Consideration of Resolution Approving City Council Summer
Meeting Schedule for 2026**

All items will be voted on in one (1) motion. If so requested by any member of Council, an item placed on the consent agenda shall be removed and taken up as a separate matter at the end of the Regular Meeting.

B. Presentation of Proposed FY 2027 Budget

Matters from the City Manager

Matters from the Public*

Adjournment

***Public Participation** For instructions on how to participate in a Public Hearing and Matters from the Public portions of the City Council meeting visit www.staunton.va.us/council.

CITY COUNCIL



AGENDA BRIEFING

Staunton, Virginia

Meeting Date:	March 26, 2026	City Council
Item #	1	
Department:	City Council	
Alignment with Staunton Plan (Value/Strategic Area):	Values: Integrity Engagement	
Subject:	Work Session and Regular Meeting Agendas	

Background: Consistent with Procedural Memorandum No. 3, attached are draft meeting agendas for City Council's consideration and for approval as Council prefers.

Suggested Motion: I move to approve the Work Session agenda and the Regular Meeting agenda [as presented] [with the following changes: as to the Work Session, the addition/deletion of _____; as to the Regular Meeting, the addition/deletion of _____].

City Manager: Leslie Beauregard

CITY COUNCIL



AGENDA BRIEFING

Staunton, Virginia

Meeting Date:	March 26, 2026	Josh Knight Engagement & Communications Manager
Item #	2	
Department:	City Manager’s Office	
Alignment with Staunton Plan (Value/Strategic Area):	Values: Excellence; Engagement; Inclusion & Equity Strategic Area: An Informed and Engaged Community	
Subject:	Demonstration of Capital Projects Interactive Map	

Background: In collaboration with GIS Coordinator, Jessica Wright, the city has developed an interactive Capital Projects Map to provide a visual dashboard of Staunton's infrastructure investments. This tool tracks projects through planning, construction, and completion phases based on the Capital Improvement Plan. Residents can filter data by construction year, department, and project type to access specific details, including project costs, timelines, and direct contact information.

The launch of this platform directly supports the city's core value of fostering community engagement. By providing residents with timely, accurate, and meaningful information about city capital projects, this modern digital platform fulfills a priority in City Council's [Staunton Plan](#) under the strategic goal area of ***An Informed and Engaged Community***.

Attachment: A link to the interactive map will be posted prior the work session.

City Manager's Recommendation: Not Applicable.

Suggested Motion: Not applicable.

City Manager: Leslie Beauregard

Link to Capital Projects Interactive Map:

<https://www.arcgis.com/apps/dashboards/d06db813530844f4bbf175a0d4b1b232>

CITY COUNCIL



AGENDA BRIEFING

Staunton, Virginia

Meeting Date:	March 26, 2026	Rodney S. Rhodes Community Development Director Leslie Beauregard City Manager
Item #	3	
Department:	Community Development	
Alignment with Staunton Plan (Value/Strategic Area):	Values: Inclusion & Equity; Excellence; Engagement Strategic Area: An Economically Vibrant Community; A Resilient and Sustainable Community; A Healthy Community	
Subject:	Discussion and Input on the Conceptual Site Plan for Remainder of the Juvenile and Domestic Relations District Court Site	

Background: At the March 12, 2026 Work Session, staff presented to City Council a very preliminary conceptual plan for the remainder of the former Chestnut Hills shopping center site adjacent to the newly opened JDR District Courthouse on West Beverley Street.

During the work session, City Council provided initial feedback on the concept plan. At this time, staff needs a consensus and concrete direction from City Council before we engage Moseley Architects to create a Master Plan. Some of the feedback staff heard at the work session on March 12th includes the following (*staff comments are in italics*):

1. Land Use, Site Optimization & City Needs

- Does the current concept represent the highest and best use of the property, particularly given its relationship to the courthouse? This presents an opportunity to reassess long-term civic needs.
- Redevelopment of Former Building Footprints: The areas where buildings were previously demolished may offer opportunities for new structures that support city operations or community uses. (*Developing this area would impact the trails, stormwater facilities, and possibly the flexible open space – the most logical place to relocate an enlarged bioretention facility.*)

- Preservation of Beverley Street Frontage: The frontage along Beverley Street is a valuable civic asset and should be maximized and preserved for public-facing uses.

2. Access, Circulation, Pedestrian Infrastructure and Neighborhood Connectivity

- Secondary Exit to Beverley Street: Determine whether this exit should be retained, modified, or repurposed under future site configurations. *(Originally the eastern entrance was considered as an access for court personnel; however, this was not pursued. Therefore, it could be repurposed to provide additional green space along Beverley Street.)*
- Access to Beverley Court and Adjacent Neighborhoods: There is interest in exploring additional pedestrian access points. *(Any new connections would require acquisition of easements.)*
- Potential Sidewalk Connection via Stella Mia's- Investigate whether a pedestrian easement or cooperative agreement could be pursued to improve sidewalk continuity and reduce pedestrian/vehicle conflict. Sidewalks should be located along the western edge of the access road rather than routed through parking areas to enhance safety, ADA compliance, and overall walkability. *(In the past, Stella Mia's was not receptive to providing a pedestrian easement through their property and Columbia Gas now has an easement along the western side of the access road.)*
- The possibility of developing the front section of the paper alley should be reviewed to determine whether it could provide additional usable space.
- Safe Routes to School (Grubert Project)- Is there an opportunity to integrate sidewalk enhancements that would strengthen pedestrian safety and connectivity. *(The concept plan ties into the existing Safe Routes to School crosswalk; however, additional improvements should be considered at this intersection.)*

3. Open Space & Environmental Considerations

- Hillside Area- Due to steep grades, this portion of the site is best suited for passive open space rather than development.
- A flexible open area that can support events, gatherings, and seasonal programming is strongly supported. Drive through aisles may not be needed around the flexible open space.
- Permeable Parking Surfaces- While costly, incorporating permeable materials in the parking lot would support stormwater management goals and reduce heat-island effects.

4. Parking Requirements & Courthouse Coordination

- Assessment of parking demand and code requirements is needed to determine the appropriate number of spaces. *(A parking assessment will be completed once a determination is made on future uses of the site. Any parking plan for the site will need to include the availability of 100 spaces for Stella Mia's, as required by deed restrictions.)*
- Evaluate proposed ideas/changes with Courthouse stakeholders for potential conflicts regarding functions, security, access, deliveries, and emergency response.

5. Transit Considerations

- Courthouse Bus Stop - account for a future eastbound stop on West Beverley Street, including space for a bench, shelter, and ADA-compliant boarding area. *(While the new Bus Stop on the north side of Beverley Street should be sufficient to handle to current demand, ridership should be monitored to determine when/if a new and improved bus*

stop is warranted.)

As was reviewed at the March 12th Work Session, the development of a Master Plan for the entire Juvenile and Domestic Relations Courthouse site was included in the scope of services with Moseley Architects as they developed plans for the new courthouse. The plan would provide a vision of what the entire Chestnut Hills site could look like and funding for the plan was secured through the American Rescue Plan Act (ARPA). However, due to the time constraints placed on constructing the new courthouse, the development of the Master Plan was not undertaken at the time that Moseley Architects developed the courthouse plans. The city now intends to pursue a Master Plan for the site, utilizing the existing ARPA funds; however, the plan needs to be completed by December 2026.

Attachment: Staff visuals from the March 12, 2026 City Council Work Session.

City Manager's Recommendation: City Council to provide feedback on the conceptual plan and direction to staff on the Master Plan that staff can then take to Moseley Architects.

Suggested Motion: Not applicable.

City Manager: Leslie Beauregard





Legend

- A. Primary Pedestrian Access – Bus Stop**
Main entry point for visitors
- B. Secondary Pedestrian Access – Birch Street**
Additional entry from the street; connects to ADA trail
- C. ADA-Accessible Walking Trail – Connects entries to Pocket Park and courthouse**
- D. Walking Trail Loop – General circulation path in Pocket Park**
- E. Pocket Park – Includes:**
Canopy Trees:
Brandywine Red Maple, Shumard Oak, Green Vase Zelkova
Picnic/Seating Areas:
Benches, tables, and flexible spaces for community use
- F. Proposed Open Space / Quad – Flexible lawn for events and informal recreation; includes picnic tables and shade trees (Brandywine Red Maple)**
- G. J&DR Court Building – Existing courthouse building**
- H. Future Expansion Building – Reserved footprint for future development**
- I. Parking Lot (160 Spaces) – Includes:**
Bioretention/curb cuts
18 shade trees (12 Shumard Oak, 6 American Yellowwood)
Understory plantings (Shenandoah Switchgrass)
- J. Bioretention Area / Stormwater Management – Seeded with wetland transition, upland species, and native warm-season grasses**
- K. Street Trees – Fastigate Shumard Oak along West Beverley Street (near bus stop)**
- L. Buffer Landscaping / Residential Screening – Staggered evergreen trees and shrubs along property edges**

LEGEND:

EXISTING WATER FIRE	F	F	F
EXISTING WATER	W	W	W
EXISTING FIBER OPTIC	FO	FO	FO
EXISTING 12" SANITARY	12" SAN	12" SAN	12" SAN
EXISTING 6" SANITARY	6" SAN	6" SAN	6" SAN
ADJACENT PROPERTY LINES			
EXISTING OVERHEAD ELECTRIC	OE	OE	OE
EXISTING UNDERGROUND ELECTRIC	UE	UE	UE
EXISTING OVERHEAD GAS	GAS	GAS	GAS
EXISTING STORM DRAIN	SD	SD	SD
EXISTING TV CABLE	UCATV	UCATV	UCATV
EXISTING ROADWAY			
EXISTING PROPERTY LINE			
FUTURE BUILDING PLAN			
PROJECT PROPERTY LINE			
EXISTING ROADWAY CURB			
SANITARY SEWER MANHOLE	⊙	⊙	⊙
EXISTING STORM DRAIN	⊙	⊙	⊙
SITE SIGN	⊙	⊙	⊙
PROPERTY MARKER	⊙	⊙	⊙
STORM DRAIN STRUCTURE	⊙	⊙	⊙

LEGEND CONT.:

MAJOR CONTOURS	
MINOR CONTOURS	
PROPOSED ROADWAY	
PROPOSED PARKING SPOT	
PROPOSED GREENSPACE	
PROPOSED CURB FACE	
PROPOSED CURB	
PROPOSED CROSS WALK	
PROPOSED PEDESTRIAN SIDEWALK	
PROPOSED PEDESTRIAN PATH ADA	
PROPOSED BIO RETENTION POND	
PROPOSED TREE	
PROPOSED ADA PARKING	
PROPOSED PARKING BARRIER	
PROPOSED TRAFFIC DIRECTION	
PROPOSED TWO LIGHT POLE	
PROPOSED FOUR LIGHT POLE	
PROPOSED ONE LIGHT POLE	

GRAPHIC SCALE
 50 0 25 50 100
 (IN FEET)
 1 inch = 50 ft.

Site Plan Details:

- EXISTING RESTAURANT**
- ADA PATH (MAX 5.0% SLOPE)**
- BIORETENTION AREA**
- ADA ACCESS TO OPEN AREA**
- PROP OPEN SPACE FOR EVENTS/GATHERINGS**
- 1 TREE FOR EVERY 10 SPACES IN PARKING AREA AND 5% OF PARKING AREA NEEDS LANDSCAPING**
- FUTURE BUILDING AREA: 26,000 SQFT F.F.=1553.75**
- J&DR COURT BUILDING F.F.=1553.75**
- FUTURE PARKING & DRIVE AISLES**
- FUTURE RETAINING WALL**
- EX. SMALL DEPRESSION AREA**
- LIMITS OF ANALYSIS**

	SHEET	C1	MARCH 2026	CONCEPT PLAN LAYOUT CHESTNUT HILLS POCKET PARK CITY OF STAUNTON, VIRGINIA	 TRC TRC ENGINEERS, INC. 2200 SOUTH MAIN STREET, SUITE A BLACKSBURG, VA 24060 (540) 552-1044	DESIGN BY: EGABEL DRAWN BY: EUGEMANNI CHECKED BY: EMORILLO SCALE: 1" = 50' JOB NUMBER: 018244	NO.	REVISION	DATE
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[illegible]LANDSCAPE SCREENING PLANTING TEMPLATE – TYPE A
LANDSCAPE PLANTING SCHEDULE

SYMBOL	BOTANICAL NAME/ COMMON PLANT NAME	QUANTITY	SIZE	ROOT	MATURE HEIGHT
AB	ACER RUBRUM 'BRANDYWINE' BRANDYWINE RED MAPLE	6	2" CAL. MIN.	B&B	40'-60' HT.
AG	AMELANCHER X GRANDIFLORA 'AUTUMN BRILLIANCE' AUTUMN BRILLIANCE SERVICEBERRY	7	1.5" CAL. MIN.	B&B	15'-25' HT.
CF	CORNUS FLORIDA 'JEAN'S APPALACHIAN SNOW' FLOWERING DOGWOOD	4	1.5" CAL. MIN.	B&B	20'-30' HT.
JV	JUNIPERUS VIRGINIANA EASTERN RED CEDAR	16	5'-7" HT.	B&B	40'-50' HT.
CK	CLADASTRUS KENTUCKEA AMERICAN YELLOWWOOD	6	2" CAL. MIN.	B&B	30'-45' HT.
PS	PINUS STROBUS EASTERN WHITE PINE	45	5'-7" HT.	B&B	50'-80' HT.
TG	THUJA X 'GREEN GIANT' GREEN GIANT ARBORVITAE	89	5'-7" HT.	B&B OR CONT.	40'-60' HT.
QS	QUERCUS SHUMARDII SHUMARD OAK	15	2" CAL. MIN.	B&B	60'-80' HT.
QSF	QUERCUS SHUMARDII 'FASTIGIATA' FASTIGIATE SHUMARD OAK	5	2" CAL. MIN.	B&B	60'-80' HT.
ZG	ZELKOVA SERRATA 'GREEN VASE' GREEN VASE ZELKOVA	4	2" CAL. MIN.	B&B	40'-60' HT.

SYMBOL	BOTANICAL NAME/ COMMON PLANT NAME	QUANTITY	SIZE	ROOT	MATURE HEIGHT
BN	BUXUS X 'S9 108" NEWGEN INDEPENDENCE NEWGEN INDEPENDENCE BOXWOOD	21	18"-24" HT.	#3/5 CONT.	3-4' HT.
HA	HYDRANGEA ARBORESCENS 'ANNABELLE' ANNABELLE / SMOOTH HYDRANGEA	11	12"-16" HT.	#3/5 CONT.	3'-5' HT.
VW	VBURNUM NUDUM 'WINTERTHUR' WINTERTHUR / POSSUMHAW VBURNUM	3	12"-16" HT.	#3/5 CONT.	6'-10' HT.
IG	ILEX GLABRA INKBERRY HOLLY	45	12"-16" HT.	#3/5 CONT.	6'-10' HT.
PS	PANICUM VIRGATUM 'SHENADOAH' SHENADOAH SWITCHGRASS	155	12"-18" HT.	#1 CONT.	3'-5' HT.
TS	TURF SOD - TALL FESCUE BLEND (60-80% TURF TYPE TALL FESCUE + 20-40% KENTUCKY BLUEGRASS)	131,387 SF	24"-30" HT.	SOD	6"-12" HT.

SYMBOL	DESCRIPTION	QUANTITY
K-101	CRUSHED ROCK, 3/4 " BROWN RIVER GRAVEL FROM GRAVELSHOP CONSTRUCTION MATERIAL & LANDSCAPE SUPPLY OR APPROVED EQUAL; CONFIRM ROCK MATERIAL WITH CITY HORTICULTURIST.	575 SF
K-102	STEEL EDGING	5.9'

*per Sec. 18.175.060 of the Staunton City Code.

REQUIREMENT	QUANTITY	CALCULATIONS	REQUIRED	PROVIDED
5' WIDE BUFFER-EVERGREEN SCREENING	DOUBLE STAGGERED ROW OF EVERGREEN SHRUBS 10' ON CENTER (OR) DOUBLE STAGGERED ROW OF EVERGREEN TREES 15' ON CENTER	2,139 FT TOTAL 2,139 / 15 FT = 142 TREES 454 FT / 10 FT = 45 SHRUBS	142 TREES AND 45 SHRUBS	150 TREES AND 51 SHRUBS
STREET TREES	ONE PER EVERY 50 FEET ROAD FRONTAGE	258 FT / 50 FT = 5 TREES	5 TREES	5 TREES

NOTES:

1. SCREENING REQUIRED ALONG EASTERN BOUNDARY ALONG HOMES ON BEVERLY COURT
2. SCREENING REQUIRED ALONG SOUTHERN AND WESTERN BOUNDARY PROPERTY
(UNDEVELOPED RANSON ST. AREA, & HOOVER ST. NEIGHBORHOOD)
3. NO SPECIES OVER 30' AT MATURITY MAY BE PLANTED UNDER OR WITHIN 10 LATERAL
FEET TO ANY OVERHEAD UTILITY, OR OVER OR WITHIN 5 LATERAL FEET OF ANY
UNDERGROUND WATER LINE, SEWER LINE, TRANSMISSION LINE, OR OTHER UTILITY.

CONCEPT PLAN LANDSCAPE
CHESTNUT HILLS POCKET PARK
CITY OF STAUNTON, VIRGINIA





CITY COUNCIL



AGENDA BRIEFING

Staunton, Virginia

Meeting Date:	March 26, 2026	City Council John C. Blair, II City Attorney
Item #	4	
Department:	City Council	
Alignment with Staunton Plan (Value/Strategic Area):	Value: Excellence	
Subject:	Closed Meeting for the Performance of the City Manager and Discussion of a Public Contract	

Suggested Motion: I move to enter a closed meeting for (i) the discussion of the performance of the Staunton City Manager pursuant to Virginia Code Section 2.2-3711(A)(1); and (ii) the discussion of the award of a public contract involving the expenditure of public funds for fluoride infrastructure where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body pursuant to Virginia Code Section 2.2-3711(A)(29).

Second. Discussion. Vote – Clerk of Council to poll members of Council.

After the closed meeting: I move that Council reconvene in an open meeting and certify to the best of each member's knowledge that only lawfully exempted public business matters were discussed and that only public business matters as identified in the closed meeting motion were heard, discussed or considered in the meeting.

Second. Discussion. Vote –Clerk of Council to poll members of Council.

City Manager: Leslie M. Beauregard

CITY COUNCIL



AGENDA BRIEFING

Staunton, Virginia

Meeting Date:	March 26, 2026	City Council
Item #:	A	
Department:	City Council	
Alignment with Staunton Plan (Value/Strategic Area):	Values: Integrity; Engagement Strategic Area: An Informed and Engaged Community	
Subject:	Consent Agenda	

Background: As provided in [Council Procedure Memorandum No. 14](#), it is the policy of City Council to have the City Manager place routine, noncontroversial items on a Consent Agenda. Briefings for each item included on the Consent Agenda have been prepared in the manner and format of regular business items on the agenda, with each item described in sufficient detail to provide the public with an appropriate understanding of such item. All matters listed on the Consent Agenda will be enacted by one motion and as a single item. There will be no separate discussion of an item. If discussion is desired, the item may be removed from the Consent Agenda at the request of a member of City Council and considered separately at the end of the regular meeting agenda.

The Mayor will inquire whether any member of City Council desires to remove any item from the Consent Agenda and to place such item on the regular meeting agenda for separate consideration.

Suggested Motion (if no items removed): I move to approve the Consent Agenda, as presented.

Suggestion Motion (if one or more items removed): I move to approve the Consent Agenda with the exception of item(s) _____, and that item(s)_____ be moved to the end of the regular agenda for discussion and a separate vote.

City Manager: Leslie Beauregard

CITY COUNCIL



AGENDA BRIEFING

Staunton, Virginia

Meeting Date:	March 26, 2026	City Council
Item #	A.1	
Department:	City Council	
Alignment with Staunton Plan (Value/Strategic Area):	Values: Integrity Engagement	
Subject:	Approval of Minutes	

Background: Draft meeting minutes are attached for City Council's consideration and for approval as Council prefers.

Attachment:

Attachment 1 – Work Session and Regular Meeting Minutes of March 12, 2026

Suggested Motions: I move to approve the work session and regular meeting minutes of November 13, 2025 [as presented] [with the following changes: _____.]

City Manager: Leslie Beauregard



City Council
WORK SESSION
Rita S. Wilson City Council Chambers
March 12, 2026
5:15 p.m.

Council Members present: Mayor Edwards, Vice Mayor Arrowood, and Councilors Campbell, Overholtzer, Park (Remote Participant starting at 5:25 p.m.), and Woods.

Councilor Shepherd arrived at 5:18 p.m.

Mayor Edwards called this meeting of Staunton City Council to order.

1. Consideration of Work Session and Regular Meeting Agendas

Consistent with Procedural Memorandum No. 3, the agendas were presented for Council consideration.

Councilor Woods moved to approve the work session and regular meeting agendas as presented.

The motion was seconded by Councilor Campbell and carried as follows:

Ms. Park	N/A	Mr. Shepherd	N/A
Mr. Overholtzer	aye	Vice Mayor Arrowood	aye
Ms. Woods	aye	Mayor Edwards	aye
Mr. Campbell	aye		

2. Discussion of the City of Staunton Cable Commission

Kurt Plowman, Chief Technology Officer, presented the following information:

In 1988, City Council established the Staunton Cable Television Commission to serve as a liaison between the City of Staunton and cable providers operating under franchise agreements within the City. The Commission was charged with evaluating the quality and adequacy of cable television service, assisting with franchise negotiations, and serving as a forum for citizen concerns related to cable service.

The Commission has played a meaningful role in negotiating franchise agreements with providers including Comcast, nTelos, and GloFiber. The Commission has also provided a venue for residents to raise service concerns and has facilitated communication between franchise holders and the City.

Over the past decade, however, the cable television landscape has changed significantly. The growth of streaming services and alternative content delivery platforms has reduced reliance on traditional cable service. Additionally, franchise agreements have become increasingly standardized, with limited opportunity for substantive local negotiation due to state and federal regulatory frameworks.

As a result, the scope of responsibilities originally envisioned for the Commission has diminished, and many of its functions are now administrative in nature and can be effectively managed by City staff. Therefore, City staff recommends that the Cable Commission be permanently dissolved.

Virginia Code Section 15.2-1411 authorizes the City Council to establish advisory commissions. The Attorney General of Virginia has repeatedly opined that, "It is well-settled in Virginia that a public body having the power to create a public office has the implied power to abolish it, absent an express provision of law to the contrary." Therefore, City Council has the legal authority to dissolve the Cable Commission.

Vice-Mayor Arrowood asked when was the last time the Cable Commission met. Mr. Plowman replied that he didn't know the exact date, but he believed it was during the COVID timeframe.

Councilor Campbell asked about the Commission's involvement in the GloFiber franchise. Mr. Plowman stated that it was minimal. The franchise agreement between GloFiber and the City was a standardized form agreement.

Councilor Overholtzer asked if abolishing the Cable Commission will affect the public's ability to air grievances. Mr. Plowman said that all cable bills within the City of Staunton would still have his number printed on them. He would continue to work with cable companies and customers to resolve disputes.

At approximately 5:25 p.m. Councilor Park's remote connection was established with the Work Session.

Councilor Woods moved to permit Councilor Park to remotely participate in the work session and regular meeting. Councilor Overholtzer seconded the motion which carried as follows:

Ms. Park	N/A	Mr. Shepherd	aye
Mr. Overholtzer	aye	Vice Mayor Arrowood	aye
Ms. Woods	aye	Mayor Edwards	aye
Mr. Campbell	aye		

Councilor Park stated that personal matter that prohibited her attendance was attendance at an academic conference at Montpelier.

93
94 She stated that the address of her remote participation was 1130 Constitution Highway, Montpelier
95 Station, Virginia.

96
97 Mayor Edwards confirmed that other Councilors and audience members could hear Councilor
98 Park.

99
100 **3. Presentation of the Conceptual Site Plan for Remainder of the Juvenile and Domestic**
101 **Relations District Court Site**

102
103 Rodney Rhodes, Community Development Director, presented the following information:

104
105 The development of a Master Plan for the entire Juvenile and Domestic Relations Courthouse site
106 was included in the scope of services with Moseley Architects as they developed plans for the new
107 courthouse. The plan would provide a vision of what the entire Chestnut Hills site could look like
108 and funding for the plan was secured through the American Rescue Plan Act (ARPA). However,
109 due to the time constraints placed on constructing the new courthouse, the development of the
110 Master Plan was not undertaken.

111
112 While the new Courts Complex was under construction, the city became aware of an opportunity
113 to have a high-level Conceptual Plan developed for the site through the existing Brownfields
114 Assessment Grant. Staff directed the Brownfields' consultant, TRC, to include the following
115 elements in the concept plan:

- 116 • pocket park/greenspace
- 117 • landscaping
- 118 • stormwater elements
- 119 • pedestrian access from Beverley St.
- 120 • BRITE stop (public bus service)
- 121 • utilities for lighting/water features
- 122 • parking availability, including for adjacent restaurant
- 123 • future expansion of district court/circuit court – building, parking needs, etc.

124
125 Furthermore, it was noted that the Green Neighborhoods section of the West End Revitalization
126 Strategy Plan specifically recommends the following:

- 127 - “Create a Public Square at the J&DR Site” action item;
- 128 - “Incorporate Beautification” strategy; and
- 129 - “Improve Stormwater through Natural Features”

130
131 The existing ARPA funds for the Master Plan need to be spent by December 2026.

132
133 Mayor Edwards asked if there as a pull-in in front of the green space fronting on West Beverley.
134 Mr. Rhodes confirmed that it was a pull-in.

135

Councilor Campbell apologized in advance, but said that he had some complaints about the concept plan. He pointed out that there were numerous city services that could use the space in question, and he did not believe the trail presented was the highest and best use of the property. He urged that interim solutions not become throw away work.

He asked if there has been any coordination with Stella Mia. Mr. Rhodes said there has not.

Councilor Campbell pointed out that a trail on the Stella Mia side of the property would be more accessible for those with ADA needs. He also pointed out that the plan creates an earth ramp which limits the developability of the property.

Councilor Overholtzer complimented the bioretention features, but added that he would like to be more aggressive in limiting the number of parking spaces.

Councilor Campbell pointed out that the City had a number of space needs including for the police and fire departments as well as for recreation and community centers. He said he wanted to maximize the investment of taxpayer dollars.

Councilor Woods and Councilor Campbell then inquired about the use of the existing concrete pads on the site. The City Manager said that she didn't think that the police or fire needs would be met, but she didn't know about library needs or a community or recreation center.

Councilor Campbell clarified that he was not necessarily looking at preserving the concrete pads as much as he was looking at preserving developable space.

4. Review of Water, Sewer and Environmental Funds, Rates, and Capital Projects

Jessie Moyers, Chief Financial Officer, presented a review of the water, sewer, and environmental funds, including a rate analysis, operating expenditures review, and planned capital improvements for each fund.

She stated that the current water fund balance is approximately \$13M, but the future five years of capital needs are estimated to cost approximately \$22M.

She stated that the sewer fund balance is approximately \$9M, but the future five years of capital needs are estimated to cost approximately \$13.5M.

She stated that the environmental fund balance is approximately \$550,000, but the future five years of capital needs including the landfill needs is equivalent to \$6.5M when truck replacements are included.

She stated the upcoming budget will propose a 5.4% increase in the water rate, a 7.1% increase in the sewer rate, and a 14.5% increase in the refuse rate.

Ms. Moyers also stated that she hopes to conduct a utility rate study in the coming year. She mentioned that the best practice is to conduct a utility rate study every three to five years.

Councilor Campbell asked how much \$1.8M in new revenue would cover truck replacements. Ms. Moyers said two new trucks for Fiscal Year 2027 and one each year after that.

Councilor Campbell asked if the \$4.8M in proposed new refuse funding would cover the new cell and new weigh station at the landfill. Ms. Moyers stated that it would cover those expenses, but there are additional upcoming expenses as the landfill in future fiscal years.

Mayor Edwards asked if the Public Works Department has an adequate number of functioning refuse trucks. She said she hated to think about the City not having enough functioning trucks.

Ms. Moyers asked the Director of Public Works to answer the question. David Irvin, the Director of Public Works, said that a good example is that a few weeks ago, the department had three refuse trucks offline and one of the repairs cost \$9,000. He stated that a typical truck costs \$300,000 to \$350,000. Ms. Moyers added that it takes about one year for a truck to be delivered after the order is placed.

Councilor Overholtzer asked if the costs displayed on the slides includes both the opening of a new cell and the closure of an existing cell at the landfill. Ms. Moyers stated that the opening of the new cell is included, but the closing of the old cell, which is part of phase five, is not included in the proposed costs.

Councilor Overholtzer asked how much the rate study would cost. Ms. Moyers stated that she anticipated it to cost \$35,000 to \$45,000.

Councilor Campbell pointed out that businesses don't fail to connect its charges, and that the first slide of the presentation made a good point that the utilities should be operated like a business.

Councilor Campbell asked if it was possible to transfer funds from the general fund or the capital improvement fund to one of the utilities funds. Ms. Moyers said the Council could. She pointed to a past transfer of \$1M in carryover funds to the environmental fund.

Councilor Overholtzer reminded residents that Staunton's landfill costs are proportional to Staunton residents' landfill usage. He suggested that the City could perhaps incentivize residents to use the landfill less by potentially differentiating between large and small cans. Ms. Moyers said that it would be a possibility, but that Public Works employees would need to keep track of it.

Councilor Campbell asked why other localities have a base rate for utilities. Ms. Moyers stated she was not sure, but she thought the rate study might provide some insight into that question.

5. Closed Meeting for the Provision of Legal Advice

Councilor Woods moved to enter a closed meeting for (i) consultation with legal counsel, the Staunton City Attorney, regarding specific legal matters requiring the provision of legal advice

concerning the Historic Preservation Commission’s authority pursuant to Virginia Code Section 2.2-3711(A)(8).

The motion was seconded by Councilor Overholtzer and carried as follows:

Ms. Park	aye	Mr. Shepherd	aye
Mr. Overholtzer	aye	Vice Mayor Arrowood	aye
Ms. Woods	aye	Mayor Edwards	aye
Mr. Campbell	aye		

The Council reconvened after the closed meeting.

Councilor Woods moved that Council reconvene in an open meeting and certify to the best of each member’s knowledge that only lawfully exempted public business matters were discussed and that only public business matters as identified in the closed meeting motion were heard, discussed or considered in the meeting.

The motion was seconded by Councilor Park and carried as follows:

Ms. Park	aye	Mr. Shepherd	aye
Mr. Overholtzer	aye	Vice Mayor Arrowood	aye
Ms. Woods	aye	Mayor Edwards	aye
Mr. Campbell	aye		

The March 12, 2026 Staunton City Council Work Session adjourned at 7:01 p.m.

John Blair
City Clerk

**REGULAR MEETING OF STAUNTON CITY COUNCIL****Thursday, March 12, 2026****7:02 p.m.****Rita S. Wilson Council Chambers**

PRESENT: Mayor Michele D. Edwards
Vice Mayor Brad D. Arrowood
Adam F. Campbell
Jeff L. Overholtzer
Corrie R. Park
Blake N. Shepherd
Alice L. Woods

ABSENT: None

ALSO PRESENT: Leslie Beauregard, City Manager
Amanda DiMeo, Acting Deputy City Manager
John Blair, City Attorney

Mayor Edwards called the meeting to order: Mayor Edwards called this meeting of Staunton City Council to order.

The Pledge of Allegiance was recited in unison.

The invocation/moment of silence was given by Councilor Overholtzer.

MAYOR'S REPORT

Mayor Edwards made a Proclamation for Brain Injury Awareness Month and presented it to Anne Fitzgerald. A copy of the Proclamation can be found at the conclusion of these minutes.

ADDITIONAL ITEMS BY MEMBERS OF COUNCIL

Councilor Campbell provided a Comprehensive Plan update in which he shared that full drafts of the Comprehensive Plan will be available for the public's review later this Spring. He also thanked Mr. Rhodes and staff for a very informative and engaging Comprehensive Plan stakeholder meeting with the City's deaf community.

Vice-Mayor Arrowood attended the first meeting of the Housing Commission and stated that it was a good meeting with a focus on “Less talk and more action.”

Councilor Shepherd added that the Housing Commission is a fantastic group of people.

Councilor Park praised the Staunton City Schools for the division’s recent recognition from the U.S. Department of Education for decreasing its chronic absenteeism and increasing its graduation rate.

Councilor Woods made the following motions out of the Nominations Committee:

Appoint Brady Johnson and Garreth Bartholomew to the Staunton Bicycle and Pedestrian Advisory Commission for a two-year term commencing April 1, 2026 and ending March 31, 2028;

Appoint Breanna Decker to the Tourism Advisory Board for a three-year term commencing April 1, 2026 and ending March 31, 2029;

Appoint Wendy Meyer and Dolly Frazier to the Landscape Advisory Board for three-year terms commencing April 1, 2026 and ending March 31, 2029; and

Appoint Steve Tomaso to the Planning Commission to fill the unexpired term of John Hutchinson, commencing April 1, 2026 and ending February 28, 2029.

The motion did not require a second, and carried as follows:

Ms. Woods	aye	Ms. Park	aye
Mr. Shepherd	aye	Vice Mayor Arrowood	aye
Mr. Campbell	aye	Mayor Edwards	aye
Mr. Overholtzer	aye		

REGULAR MEETING

A. Consent Agenda (Note: A copy of all Ordinances and Resolutions approved on the Consent Agenda shall appear at the conclusion of these minutes.)

A.1. Approval of Minutes

Work Session and Regular Meeting of February 26, 2026

A.2. Consideration of Virginia Commission for the Arts FY2027 Creative Communities Partnership Grant Application

A.3. Consideration of Ordinance to Amend the FY2026 Budget Ordinance for the City of Staunton by Adding Budget Amendment Number Two

A.4. Consideration of Ratification of Council Procedure Memoranda**A.5. Consideration of Virginia Department of Criminal Justice Services FY 2027 School Resource Officer Continuation Grant Program Application****A.6. Consideration of Virginia Department of Criminal Justice Services FY 2027 Edward Byrne Memorial Justice Assistance Grant Application**

Mayor Edwards made the following statement:

“Per Procedure Memorandum No. 14, it is the policy of City Council to have routine, non-controversial items placed on a Consent Agenda. All items on the Consent Agenda will be voted on in one motion. If separate discussion of an item is requested by any member of Council, that item shall be removed and considered separately at the end of the regular meeting agenda.”

Mayor Edwards asked if any Councilmembers desired to remove any item from the Consent Agenda to be placed on the regular meeting agenda for separate consideration.

Councilor Overholtzer moved to approve the Consent Agenda as presented.

The motion was seconded by Councilor Woods and carried as follows:

Ms. Woods	aye	Ms. Park	aye
Mr. Shepherd	aye	Vice Mayor Arrowood	aye
Mr. Campbell	aye	Mayor Edwards	aye
Mr. Overholtzer	aye		

B. Consideration of Changes to Utility Billing Adjustments

Jessie Moyers, Chief Financial Officer, presented the following proposed changes to the Staunton City Code as well as a PowerPoint presentation detailing the changes:

1. Adds language to section 13.20.070 Toilet Leak Billing Adjustment of the city code allowing customers to have one adjustment every 36 months for a toilet leak. Criteria and adjustment calculation is outlined in Attachment #1.
2. Codifies the sewer adjustment for pool fills in city code section 13.45.030 Amount and sets the minimum gallons for a pool adjustment to 5,000 as outlined in Attachment #2.
3. Allows a refuse exemption for vacant properties in city code section 8.30.110 Fees – Prescribed, where the water must be left on to operate the hydronic heating system. Details for the exemption can be found in Attachment #3.

Councilor Shepherd asked Ms. Moyers to confirm that there is no existing credit for a toilet leak. Ms. Moyers confirmed that no credit currently exists for a toilet leak.

Councilor Woods asked how staff knows that a customer has a pool. Ms. Moyers stated that staff can usually detect a pool through use of the Neptune system.

Mayor Edwards asked if there is currently only one customer that would benefit from the hydronic heating system exemption. Ms. Moyers stated that to her knowledge, that is correct.

Councilor Woods moved to accept the proposed ordinances authorizing changes to City Code for utility bill adjustments, as presented.

The motion was seconded by Vice-Mayor Arrowood and carried as follows:

Ms. Woods	aye	Ms. Park	aye
Mr. Shepherd	aye	Vice Mayor Arrowood	aye
Mr. Campbell	aye	Mayor Edwards	aye
Mr. Overholtzer	aye		

NOTE: A copy of the ordinance amendments are found at the conclusion of these minutes.

MATTERS FROM THE CITY MANAGER

Ms. Beauregard stated that she did not have any information to share with Council.

MATTERS FROM THE PUBLIC

Mayor Edwards read the following statement:

“This part of City Council’s agenda is entitled matters from the public. It is a time that Council sets aside to hear from citizens and others about a wide variety of subjects. A copy of the Staunton City Council’s ‘Matters from the Public’ rules is available in paper form at the Clerk’s desk and online at the City of Staunton webpage. You are asked to familiarize yourself with those rules before commenting. Please come to the podium or raise your hand, identify yourself, and complete your remarks within five minutes.”

Judd Bankert spoke about the addition of fluoride into the City’s water supply. He stated that federal courts have ordered the Environmental Protection Agency to study the toxic effect of fluoride. He stated that the cost to replace the City’s fluoride tank is \$440,000 with additional costs for fluoride and operations. He stated that Luray and Timberville have recently decided to stop adding fluoride to their water supplies. He asked that Council commission a study pursuant to the Staunton City Code about the effects of fluoride being added to the City’s water supply.

Barbara Whipple requested that the Comprehensive Plan’s provisions regarding responsible lighting be strengthened. She wanted to underscore the importance of the Comprehensive Plan in discussions with Dominion Power concerning responsible lighting.

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ADJOURNMENT

There being no further business to come before Council, the meeting adjourned at 7:36 p.m.

John C. Blair, II
Clerk of Council

DRAFT

CITY COUNCIL



AGENDA BRIEFING

Staunton, Virginia

Meeting Date:	March 26, 2026	Kurt Plowman Chief Technology Officer John Blair City Attorney
Item #	A.2	
Department:	Information Technology	
Alignment with Staunton Plan (Value/Strategic Area):	Value: Excellence; Engagement Strategic Area: An Informed and Engaged Community	
Subject:	Consideration of Resolution to Dissolve the City of Staunton Cable Commission	

Background: At its March 12, 2026 Work Session, City Council heard a presentation from Kurt Plowman, Chief Technology Officer, about the Staunton Cable Commission. After a brief discussion, the Council agreed with Mr. Plowman's recommendation to dissolve the Cable Commission.

Virginia Code Section 15.2-1411 authorizes the City Council to establish advisory commissions. The Attorney General of Virginia has repeatedly opined that, "It is well-settled in Virginia that a public body having the power to create a public office has the implied power to abolish it, absent an express provision of law to the contrary." Therefore, City Council has the legal authority to dissolve the Cable Commission.

In order to dissolve the Cable Commission, the Council will need to adopt a Resolution.

City Manager's Recommendation: Adopt the Resolution, as presented.

Suggested Motion: I move to adopt the Resolution, as presented.

City Manager: Leslie M. Beauregard

RESOLUTION DISSOLVING CABLE COMMISSION

WHEREAS, in 1988, the Staunton City Council created the Staunton Cable Commission; and

WHEREAS, subsequent state and federal legal and regulatory changes have greatly diminished the ability for localities to negotiate cable and other telecommunications franchises; and

WHEREAS, the Staunton City Council conducted a Work Session on March 12, 2026 to discuss the potential dissolution of the Staunton Cable Commission; and

WHEREAS, these recitals are an integral part of this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the Staunton City Council hereby abolishes and dissolves the Staunton Cable Commission.

BE IT FURTHER RESOLVED that the Staunton City Council thanks the current members of the Staunton Cable Commission for their service to the City of Staunton.

Michele D. Edwards,
Mayor

ATTEST:

John Blair
City Clerk

CITY COUNCIL



AGENDA BRIEFING

Staunton, Virginia

Meeting Date:	March 26, 2026	City Council
Item #	A.3	
Department:	City Council	
Alignment with Staunton Plan (Value/Strategic Area):	Strategic Area: An Informed and Engaged Community	
Subject:	Consideration of Resolution Approving City Council Summer Meeting Schedule for 2026	

Background: The City Manager polled the members of Council to determine if they were interested in cancelling one or more meetings during the months of June, July, and/or August. Based on that poll, the majority of City Councilmembers desired to cancel one meeting in June as well as one meeting in July. The attached Resolution cancels the first Council meetings in June and July.

Attachment: Proposed Resolution

City Manager's Recommendation: Adopt the proposed Resolution

Suggested Motion: I move that City Council adopt the proposed Resolution cancelling the following City Council meetings: June 11, 2026 and July 9, 2026.

City Manager: Leslie Beauregard

**RESOLUTION
OF THE
COUNCIL OF THE CITY OF STAUNTON
ESTABLISHING DATES FOR
REGULAR MEETINGS OF THE
COUNCIL OF THE CITY OF STAUNTON
FOR THE PERIOD OF
JUNE, 2026 THROUGH
DECEMBER, 2026**

RECITALS

A. Section 6 of Chapter II of the Charter of the City of Staunton provides that regular meetings of the Council must occur at least once per month and that Council meet at such times as prescribed by ordinance or resolution;

B. Section 2.10.070 of the Staunton City Code provides that Council will hold regular meetings on the second and fourth Thursdays of each month at such hour as it may designate and at any other time to which it may be regularly adjourned or postponed;

C. For the months of June and July 2026, City Council has determined that it will not meet on the second Thursday, and for the months of November and December 2026, City Council has determined that it will not meet on the fourth Thursday due to the Thanksgiving and Christmas holidays, respectively, which Council recognizes as holidays observed by the City;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Staunton, Virginia, that:

1. Regular meetings of the Council shall be held on the second and fourth Thursdays of each month for the period of June, 2026 through December, 2026, at City Hall, 116 West Beverley Street, Staunton, Virginia, at 7:00 p.m. or at such earlier or other time or place as may be designated by the published agenda for any meeting or session of Council, except Council shall only meet on the fourth Thursday of June and July, 2026, and only meet on the second Thursday of November and December, 2026

2. In the event the Mayor, or the Vice-Mayor, if the Mayor is unable to act, finds and declares that weather or other conditions are such that it is hazardous for members of the Council to attend a regular meeting, such regular meeting shall be continued to the next Monday. Such finding and declaration shall be communicated to the members of the Council and the media as promptly as possible. And to the fullest extent permitted by law, all hearings and other matters previously advertised shall be conducted at the continued meeting and no further advertisement is required.

Adopted this ____ day of March, 2026.

Michele D. Edwards, Mayor

ATTEST: _____
John Blair, Clerk of Council

CITY COUNCIL



Staunton, VA

AGENDA BRIEFING

Meeting Date:	March 26, 2026	Leslie Beauregard City Manager Jessie Moyers Chief Finance Officer
Item #	B	
Department:	City Manager’s Office Finance	
Alignment with Staunton Plan (Value/Strategic Area):	Values: Excellence; Integrity; Inclusion & Equity; Engagement; Environmentally Conscious Strategic Areas: An Economically Vibrant Community; A Resilient and Sustainable Community; A Healthy Community; An Informed and Engaged Community	
Subject:	Presentation of Proposed FY 2027 Budget	

Background: The City Manager will present details of the FY 2027 Proposed Budget to City Council during the regular meeting. This presentation will be the official kick off to a series of public hearings and work sessions that will result in the scheduled consideration to adopt the FY 2027 Operating and Capital Budget on April 23, 2026.

City Council will be presented with the budget document on Thursday, and all materials will be posted on the City's website at <https://www.ci.staunton.va.us/departments/finance/city-budget> following the presentation.

FY 2027 Work Session and Public Hearing Schedule

March 26 Presentation of the FY 2027 Proposed Budget – 7:00 p.m.

April 2 Special Meeting - Budget Work Session – 5:00 p.m.

April 9 Budget Work Session (Joint with City Schools followed by City Only)– 5:00 p.m.
Public Hearing of FY 2027 Proposed Budget and Fee Increases – 7:00 p.m.

April 16 Special Meeting - Budget Work Session – 7:00 p.m. (Following Planning Commission Meeting)

April 23 Budget Work Session – 5:00 p.m.
 Consideration of the FY 2027 Adopted Operating and Capital Budget and Fee Changes
 – 7:00 p.m.

Attachments: Not applicable.

City Manager's Recommendation: Not applicable.

Suggested Motion: Not applicable.

City Manager: Leslie Beauregard