



Shenandoah Valley Animal Services Center Owners' Meeting:

9/23/25

2:00pm

Augusta County Government Center

1. Approval of Minutes from 8/26/25 Meeting
2. Friends of SAWAS presentation
3. Population Report
4. Director's Report
5. Budget Review
6. VES Updates
7. Public Comment
8. Closed Session

I move that the Shenandoah Valley Animal Services Center Board of Trustees enter into a closed session to discuss amendments to the June 27, 2022 Shenandoah Valley Animal Services Center Operating Agreement. Such discussion shall consider the acquisition of real property for a public purpose related to the Center as well as the disposition of Center real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Center pursuant to Virginia Code Section 2.2-3711(A)(3).

**ANIMAL SHELTER MEETING
MINUTES
August 26, 2025 2:00 PM**

PRESENT

**Tim Fitzgerald, Augusta County Administrator
Mike Hamp, Waynesboro City Manager
Leslie Beauregard, Staunton City Manager
Jon Hilbert, Shelter Director
Shane Ayers, Staunton ACO
Candy Hensley, Assistant County Administrator**

1. Minutes were presented and approved for the 7/22/2025 meeting.

Motion: Fitzgerald Second: Hamp Approved

2. Mr. Hilbert presented the population report as attached.
3. Mr. Hilbert presented the Director's report as attached.
4. Mr. Hilbert presented a year-to-date budget update that reflects spending through 8/25/25.
5. The purchase of a second commercial washer was discussed. Donated funds were provided for a second commercial dryer for the new facility and a second washer will provide a significant reduction of time spent on laundry and will allow staff more time for other tasks. An RFQ will be issued if approved. A motion was made that funds come from the sinking fund/capital fund for the shelter.

Motion: Fitzgerald Second: Hamp Approved

6. Ms. Hensley provided an update on construction of the new shelter. Final inspection passed and temporary occupancy has been issued. All buildings are complete except for dog intake and dog adoption. There has been another delay with the kennel manufacturer, late October is anticipated for install. County maintenance will begin moving furniture and equipment that was purchased and build shelving and place in new facility. RFQ was issued to hire a moving company and for front load dumpsters. Working on purchasing livestock run/shed. Considering lighting options for sally-port and getting quotes for signage.
6. Public Comment
 - a. David Griener with Friends of the Staunton Augusta Waynesboro Animal Shelter introduced himself and the organization and requested time to present at a later meeting.

- b. Some comments from the public on the delay and upcoming move to the new facility.

7. Closed Session

Motion to go into closed session: Fitzgerald Second: Hamp Approved

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Next meeting – September 23rd at 2:00 PM