



Shenandoah Valley Animal Services Center Owners' Meeting:

7/22/25

2:00pm

Augusta County Government Center

1. Approval of Minutes from 06/09/25 and 6/24/25 Meetings
2. Population Report
3. Director's Report
4. Budget Review
5. Consideration of the purchase of trailer
6. VES Updates
7. Public Comment

**ANIMAL SHELTER SPECIAL MEETING
MINUTES
June 9, 2025 2:00 PM**

PRESENT

**Mike Hamp, Waynesboro City Manager
Leslie Beauregard, Staunton City Manager
Tim Fitzgerald, County Administrator
Jon Hilbert, Shelter Director**

Closed Session

I move that the Shenandoah Valley Animal Services Center Board of Trustees enter into a closed session to (i) discuss amendments to the June 27, 2022 Shenandoah Valley Animal Services Center Operating Agreement, the acquisition of real property for a public purpose related to the Center as well as the disposition of Center real property, where discussion in an open meeting would adversely affect the bargaining position and negotiating strategy of the Center pursuant to Virginia Code Section 2.2-3711(A)(3) and Virginia Code Section 2.2-3711(A)(29); (ii) consideration of the performance of the Executive Director of the Shenandoah Valley Animal Services Center pursuant to Virginia Code Section 2.2-3711(A)(1)

Motion: Hamp

Second: Fitzgerald

Approved

Motion to Leave Closed Session:

Motion: Hamp

Second: Fitzgerald

Approved and all Certified

**ANIMAL SHELTER MEETING
MINUTES
June 24, 2025 2:00 PM**

PRESENT

**Mike Hamp, Waynesboro City Manager
Leslie Beauregard, Staunton City Manager
Tim Fitzgerald, County Administrator
Jon Hilbert, Shelter Director
Shane Ayers, Staunton ACO
Candy Hensley, Assistant County Administrator**

1. Minutes were presented and approved for the May 27, 2025, meeting.
Motion: Hamp Second: Fitzgerald Approved
2. Mr. Hilbert presented the population report as attached.
3. Mr. Hilbert presented the Director's report as attached.
4. Mr. Hilbert presented a year-to-date budget update as attached.
5. Ms. Hensley provided an update on construction indicating there is a delay. The dog kennels are not being shipped until August 22, 2024.
6. Public Comment
 - a. A question as asked on how many adoption applications were rejected. Mr. Hilbert indicated 88 were rejected for various reasons. This is out of approximately 800 applications. Mr. Hilbert indicate that staff is receiving training and there is a policy on adopting from the shelter. All agreed that as few applications should be rejected as possible.
7. Closed Session
I move that the Shenandoah Valley Animal Services Center Board of Trustees enter into a closed session to (i) discuss amendments to the June 27, 2022 Shenandoah Valley Animal Services Center Operating Agreement, the acquisition of real property for a public purpose related to the Center as well as the disposition of Center real property, where discussion in an open meeting would adversely affect the bargaining position and negotiating strategy of the Center pursuant to Virginia Code Section 2.2-3711(A)(3) and Virginia Code Section 2.2-3711(A)(29); and (ii) consideration of the performance of the Executive Director of the Shenandoah Valley Animal Services Center pursuant to Virginia Code Section 2.2-3711(A)(1); and (iii) discuss a proposed public contract between the Shenandoah Valley Animal Services Center and a non-profit entity where discussion in an open meeting would adversely affect the bargaining position and negotiating strategy of the Center pursuant to Virginia Code Section 2.2-3711(A)(29).
Motion: Hamp Second: Fitzgerald Approved

Motion to leave closed session:

Motion: Hamp

Second: Fitzgerald

Approved and all Certified

Next meeting – July 22, 2025 at 2:00 PM

DRAFT