

**Work Session Agenda
Staunton City Council
Rita S. Wilson Council Chambers
June 26, 2025
5:00 p.m.**

- | | | |
|------------------|-----------|--|
| 5:00 p.m. | 1. | Consideration of Work Session and Regular Meeting Agendas |
| 5:05 p.m. | 2. | Introduction of United Way of Central Shenandoah Valley President & CEO, Amanda Leech |
| 5:25 p.m. | 3. | Discussion of Proposal for New Form of City Council Recognition |
| 5:40 p.m. | 4. | Closed Meeting for: (i) the Discussion of Public Contracts Where Discussion in an Open Session Would Adversely Affect the Bargaining Position of the City of Staunton and (ii) Consultation with Legal Counsel for Legal Advice Related to a Boundary Adjustment (Includes Dinner Break Until the Regular Meeting at 7:00 p.m.) |

**Regular Meeting Agenda
Staunton City Council
Rita S. Wilson Council Chambers
June 26, 2025
7:00 p.m.**

Call to Order

Pledge of Allegiance

Invocation/Moment of Silence—Overholtzer

Mayor's Report

Additional Items by Members of Council

REGULAR MEETING

A. Consent Agenda

A.1. Approval of Minutes

Work Session and Regular Meeting of May 22, 2025

A.2. Consideration of Ordinance to Amend the FY2025 Budget Ordinance for the City of Staunton by Adding Budget Amendment Number Four

A.3. Amending, Restating and Reordaining Chapter 3.35, Transient Occupancy Tax, of Title 3, Staunton City Code to Conform with the Code of Virginia

A.4. Consideration of Amendment to Staunton City Code Section 13.02.010

All items will be voted on in one (1) motion. If so requested by any member of Council, an item placed on the consent agenda shall be removed and taken up as a separate matter at the end of the Regular Meeting.

B. Promotional Pinning of Fire & Rescue Lieutenant Phil Sibold

C. Public Hearing and Consideration of a Request by Max Nunez to Vacate a Portion of Unaccepted Alley Lying Between 316 Hamrick Street and 1015 Peck Street, 1019 Peck Street, and 1025 Peck Street

D. Consideration of a Final Plat for Bell Creek, Sections Three and Four

- E. Consideration of a Final Plat for South View, Sections Five and Six**
- F. Consideration of Application for Staffing for Adequate Fire and Emergency Response Grant**
- G. Update and Discussion of Staunton Crossing Water Tank Painted Design**

Matters from the City Manager

Matters from the Public*

Adjournment

***Public Participation** For instructions on how to participate in a Public Hearing and Matters from the Public portions of the City Council meeting visit www.staunton.va.us/council.

CITY COUNCIL



AGENDA BRIEFING

Staunton, Virginia

Meeting Date:	June 26, 2025	City Council
Item #	1	
Department:	City Council	
Alignment with Staunton Plan (Value/Strategic Area):	Values: Integrity Engagement	
Subject:	Work Session and Regular Meeting Agendas	

Background: Consistent with Procedural Memorandum No. 3, attached are draft meeting agendas for City Council's consideration and for approval as Council prefers.

Suggested Motion: I move to approve the Work Session agenda and the Regular Meeting agenda [as presented] [with the following changes: as to the Work Session, the addition/deletion of _____; as to the Regular Meeting, the addition/deletion of _____].

City Manager: Leslie Beauregard

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	June 26, 2025	Leslie Beauregard City Manager
Item #	2	
Department:	City Manager’s Office	
Alignment with Staunton Plan (Value/Strategic Area):	Value: Excellence; Inclusion	
Subject:	Introduction of United Way of Central Shenandoah Valley President & CEO, Amanda Leech	

Background: Amanda Leech has worked for the United Way of Harrisonburg and Rockingham County since 2016 and was appointed President & CEO in 2025. With the recent closing of the United Way of Staunton, Augusta County and Waynesboro, United Way of Harrisonburg and Rockingham County has expanded into the SAW region. And most recently, the United Way of Harrisonburg and Rockingham County recently announced a name change, United Way Central Shenandoah Valley, to reflect its growing regional footprint and commitment.

More information about the United Way and the expansion can be found here: <https://uwhr.org/sawexpansion>. There is also a survey that community members can take in order to provide feedback on how the United Way can better serve the SAW area.

Ms. Leech will attend the City Council Work Session to introduce herself, talk about and answer questions about the expansion plans.

Attachment: Not applicable.

City Manager's Recommendation: Not applicable.

Suggested Motion: Not applicable.

City Manager: Leslie Beauregard

CITY COUNCIL



AGENDA BRIEFING

Staunton, Virginia

Meeting Date:	June 26, 2025	Michele Edwards Mayor
Item #	3	
Department:	City Council	
Alignment with Staunton Plan (Value/Strategic Area):	Value: Engagement; Excellence Strategic Area: Responsive, Efficient Government	
Subject:	Discussion of Proposal for New Form of City Council Recognition	

Background: At the request of Mayor Michele Edwards, an item has been added to the work session to discuss a new form of City Council recognition to be awarded to citizens who have significantly contributed to the betterment of the Staunton community.

Per [City Council Procedure Memorandum No. 19](#), there are currently five forms of recognition that City Council can provide to residents and entities.

Attachment: Not applicable.

City Manager's Recommendation: Provide feedback and direction to City Manager and staff.

Suggested Motion: Not applicable.

City Manager: Leslie Beauregard

CITY COUNCIL



AGENDA BRIEFING

Staunton, Virginia

Meeting Date:	June 26, 2025	City Council John C. Blair, II City Attorney
Item #	4	
Department:	City Council	
Alignment with Staunton Plan (Value/Strategic Area):	Value: Excellence Strategic Area: Responsive, Efficient Government	
Subject:	Closed Meeting for: (i) the Discussion of Public Contracts Where Discussion in an Open Session Would Adversely Affect the Bargaining Position of the City of Staunton and (ii) Consultation with Legal Counsel for Legal Advice Related to a Boundary Adjustment	

Suggested Motion: I move to enter a closed meeting for (i) the discussion or consideration of public contracts involving the expenditure of public funds for consulting services and construction services where such discussion in an open session would adversely affect the bargaining position or negotiating strategy of the City of Staunton; and (ii) for consultation with legal counsel from the City Attorney for legal advice related to a potential boundary line adjustment pursuant to Virginia Code §2.2-3711(A)(8).

Second. Discussion. Vote – Clerk of Council to poll members of Council.

After the closed meeting: I move that Council reconvene in an open meeting and certify to the best of each member's knowledge that only lawfully exempted public business matters were discussed and that only public business matters as identified in the closed meeting motion were heard, discussed or considered in the meeting.

Second. Discussion. Vote –Clerk of Council to poll members of Council.

City Manager: Leslie M. Beauregard

CITY COUNCIL



AGENDA BRIEFING

Staunton, Virginia

Meeting Date:	June 26, 2025	City Council
Item #:	A	
Department:	City Council	
Alignment with Staunton Plan (Value/Strategic Area):	Strategic Area: Responsive, Efficient Government	
Subject:	Consent Agenda	

Background: As provided in [Council Procedure Memorandum No. 14](#), it is the policy of City Council to have the City Manager place routine, noncontroversial items on a Consent Agenda. Briefings for each item included on the Consent Agenda have been prepared in the manner and format of regular business items on the agenda, with each item described in sufficient detail to provide the public with an appropriate understanding of such item. All matters listed on the Consent Agenda will be enacted by one motion and as a single item. There will be no separate discussion of an item. If discussion is desired, the item may be removed from the Consent Agenda at the request of a member of City Council and considered separately at the end of the regular meeting agenda.

The Mayor will inquire whether any member of City Council desires to remove any item from the Consent Agenda and to place such item on the regular meeting agenda for separate consideration.

Suggested Motion (if no items removed): I move to approve the Consent Agenda, as presented.

Suggestion Motion (if one or more items removed): I move to approve the Consent Agenda with the exception of item(s) _____, and that item(s)_____ be moved to the end of the regular agenda for discussion and a separate vote.

City Manager: Leslie Beauregard

CITY COUNCIL



AGENDA BRIEFING

Staunton, Virginia

Meeting Date:	June 26, 2025	City Council
Item #	A.1	
Department:	City Council	
Alignment with Staunton Plan (Value/Strategic Area):	Values: Integrity Engagement	
Subject:	Approval of Minutes	

Background: Draft meeting minutes are attached for City Council's consideration and for approval as Council prefers.

Attachment:

Attachment 1 – Work Session and Regular Meeting Minutes of May 22, 2025

Suggested Motions: I move to approve the work session and regular meeting minutes of May 22, 2025 [as presented] [with the following changes: _____.]

City Manager: Leslie Beauregard



City Council
WORK SESSION
May 22, 2025
5:00 p.m.

Council Members present: Mayor Edwards and Councilors Campbell, Overholtzer, Shepherd, and Woods. Vice Mayor Arrowood and Councilor Park were absent.

Mayor Edwards called the meeting to order: Mayor Edwards called this meeting of Staunton City Council to order.

1. Consideration of Work Session and Regular Meeting Agendas

Consistent with Procedural Memorandum No. 3, the agendas were presented for Council consideration.

Mr. Overholtzer moved to approve the work session and regular meeting agendas as presented.

The motion was seconded by Ms. Woods and carried as follows:

Ms. Park	absent	Mr. Shepherd	aye
Mr. Overholtzer	aye	Vice Mayor Arrowood	absent
Ms. Woods	aye	Mayor Edwards	aye
Mr. Campbell	absent		

2. Update on Juvenile & Domestic Relations District Court Facility

Mr. Campbell arrived at 5:03 p.m.

Project Manager John Keene provided an update on the Juvenile & Domestic Relations District Court Facility, noting that the project is on schedule and under budget.

Mr. Overholtzer asked if the building is Leadership in Energy and Environmental Design certified. Mr. Keene stated that it is not LEED certified, but there are design provisions for future installation of solar panels.

Mayor Edwards asked about the improvements to the parking lot. Mr. Keene stated that the front part of the parking lot off West Beverley Street is not part of the contract, but they are thinking about potentially installing a stormwater feature in that area.

Councilmembers had no further questions.

50
51 **3. Update on Staunton Business Retention Survey**
52

53 Assistant Director of Economic Development Jessica Blythe provided an update on the results and
54 key findings of the recent business survey, as well as discussed implications for steering future
55 work and strategic planning.

56
57 Mr. Overholtzer stated that there may be opportunities for potential crossover with the West End
58 Survey.

59
60 Mayor Edwards asked if there are any plans to share the survey information with other economic
61 development departments in the area. Ms. Blythe stated that they certainly can, as the issues are
62 not unique to Staunton.

63
64 Councilmembers had no further questions.
65

66 **4. Update on Tourism Marketing Plan and Activities**
67

68 Director of Tourism Samantha Johnson provided an update to on the tourism marketing plan and
69 activities, including a new ad campaign and podcast.

70
71 Councilmembers had no questions.
72

73 **5. Presentation on Adopt-a-Spot Program**
74

75 Environmental Programs Administrator Willow Hughes stated that in response to a request to
76 revitalize the Adopt-a-Street program, staff determined it would be best to combine this program
77 with the existing Adopt-a-Stream program. These programs are both designed to encourage citizen
78 participation in beautification and litter cleanup of designated areas in the community at regular
79 intervals. The combined programs will be called Adopt-a-Spot and will allow citizens to adopt a
80 portion of a street, stream, parking lot or public grounds. Combining these programs will make
81 administration much easier and more efficient. Ms. Hughes provided an overview of the program.
82

83 Mr. Overholtzer stated that he would like some leniency or flexibility regarding participants being
84 responsible for hauling their collected trash to the landfill. He also asked if the program will count
85 toward compliance with Virginia's clean water requirements. Ms. Hughes stated that it will be
86 beneficial for the required Municipal Separate Storm Sewer System reporting.
87

88 Councilmembers had no further questions.
89

90 **6. Discussion of City Council Contingency Funds**
91

92 City Manager Leslie Beauregard stated that as part of the FY 2025 adopted budget, \$50,000 was
93 appropriated for City Council to utilize at its discretion. To date, none of the funds have been
94 allocated. During the FY 2026 budget discussions, staff reminded Council of this and that any
95 funds remaining at the end of the fiscal year would be carried over. There was also discussion
96 among Council to allocate the funds to nonprofits that had requested for the first time, but did not
97 receive funding as part of the FY 2026 budget.
98

99 Action is scheduled for the June 26, 2025 regular meeting. If no action is taken at that time, the
100 funds can be carried over to FY 2026 and decisions made at a later date.

101
102 A brief discussion took place regarding outside agency requests, specifically the WARM shelter
103 operating costs and a potential allocation for the establishment of a day shelter.

104
105 Council instructed staff to prepare additional information on the applications and requests
106 received, to be discussed at a future meeting.

107
108 The work session adjourned at 6:16 p.m.

109
110
111
112 _____
113 Kiley A. Kesecker
Clerk of Council

**REGULAR MEETING OF STAUNTON CITY COUNCIL****Thursday, May 22, 2025****7:00 p.m.****Rita S. Wilson Council Chambers**

PRESENT: Mayor Michele D. Edwards
Adam F. Campbell
Jeff L. Overholtzer
Corrie R. Park
Blake N. Shepherd
Alice L. Woods

ABSENT: Vice Mayor Brad D. Arrowood
Amanda Kaufman, Assistant City Manager

ALSO PRESENT: Leslie Beauregard, City Manager
John Blair, City Attorney
Kiley Kesecker, Clerk of Council

Mayor Edwards called the meeting to order: Mayor Edwards called this meeting of Staunton City Council to order.

The Pledge of Allegiance was recited in unison.

The invocation/moment of silence was given by Mayor Edwards.

PROCLAMATIONS

Juneteenth – Received by Sabrina Burress, president of Staunton NAACP Branch 7119.

City of Staunton, Virginia**Proclamation****Juneteenth****June 19, 2025**

WHEREAS, it is well documented that Africans were enslaved and forcibly brought to a land that would later become the United States beginning in the early 1600s and continuing for over 200 years, becoming the main cause of the Civil War; and

46
47 **WHEREAS**, although President Abraham Lincoln's Emancipation Proclamation was
48 issued on January 1, 1863, in Texas, many slaveholders continued to enslave Black people after
49 the announcement; and

50
51 **WHEREAS**, on June 19, 1865, Union soldiers, led by Major General Gordon Granger,
52 arrived in Galveston, Texas, with news that the Civil War had ended; and

53
54 **WHEREAS**, African Americans who had been enslaved, celebrated June 19 – also
55 known as Emancipation Day, Freedom Day, Jubilee Day, Juneteenth Independence Day, and
56 Black Independence Day – as a symbolic date representing African American freedom; and

57
58 **WHEREAS**, Juneteenth also serves as a reminder of the work yet to come that will be
59 necessary in order to ensure a more equitable world for future generations; and

60
61 **WHEREAS**, Juneteenth has been celebrated by Texans since 1866, it became a Virginia
62 state and federal holiday in 2021; and

63
64 **WHEREAS**, Staunton City Council recognizes that the observance of the end of
65 American slavery is a part of the history and heritage of the United States and acknowledges the
66 significance of Juneteenth as a federal, state, and citywide day of celebration.

67
68 **NOW, THEREFORE, BE IT PROCLAIMED** by Staunton City Council that June 19,
69 2025, is hereby recognized as **Juneteenth** in the City of Staunton, and Council encourages all
70 residents to join together in celebration and solidarity and urges all residents to raise their own
71 awareness of the significance of this celebration in African American History and in the heritage
72 of our nation and city.

73
74 **IN WITNESS WHEREOF**, I have set my hand and caused the seal of the city to be
75 affixed, adopted this 22nd day of May, 2025.

76
77 Signed: MICHELE D. EDWARDS, MAYOR

78
79 Attest: KILEY A. KESECKER
80 Clerk of Council

81
82
83 **LGBTQ+ Pride Month** – Received by Dr. Paige Reed, Shenandoah LGBTQ Center board
84 member and Staunton Pride coordinator.

85
86 **City of Staunton, Virginia**
87 **Proclamation**
88 **LGBTQ+ Pride Month & The Shenandoah LGBTQ Center**
89

90 **WHEREAS**, our nation was founded on the principle of equal rights for all people, but
91 the fulfillment of this promise has been long in coming for many Americans; and
92

93 **WHEREAS**, the historical riot at Stonewall in New York City on June 28, 1969 is
94 recognized as the beginning of the modern-day LGBTQ+ civil rights movement and, as a result,
95 June has been celebrated as LGBTQ+ Pride Month nationwide for over 50 years; and
96

97 **WHEREAS**, everyone should be able to live without fear of prejudice, discrimination,
98 violence, and hatred based on race, ethnicity, religion, class, gender identity, sexual orientation,
99 age, mental, or physical disability; and
100

101 **WHEREAS**, the fabric of our community is strengthened when we center the values of
102 equity, justice, diversity, acceptance, inclusion, and kindness, not only during this month of
103 recognition, but throughout the year; and
104

105 **WHEREAS**, Staunton has a diverse LGBTQ+ community and is committed to uplifting
106 the voices and dignity for all people in the community; and
107

108 **WHEREAS**, the Shenandoah LGBTQ Center of Staunton, Virginia was established in
109 July 2018 by Christopher Wood to address the unique challenges faced by the rural LGBTQ+
110 community, strengthening it through advocacy, education programs, and safe spaces; and
111

112 **WHEREAS**, consistent with the efforts of the Center, the City of Staunton strives to be a
113 community where everyone is celebrated for our differences, rather than limited by what might
114 divide us.
115

116 **NOW, THEREFORE, BE IT PROCLAIMED** by Staunton City Council that the month
117 of June 2025, is hereby designated as **LGBTQ+ Pride Month** in the City of Staunton, and Council
118 honors the Shenandoah LGBTQ Center and their work to serve the LGBTQ+ community,
119 encourages the citizens of Staunton to celebrate our diverse community, and join in celebrating the
120 resiliency of LGBTQ+ people of all ages.
121

122 **IN WITNESS WHEREOF**, I have set my hand and caused the seal of the city to be
123 affixed, adopted this 22nd day of May, 2025.
124

125 Signed: MICHELE D. EDWARDS, MAYOR
126

127 Attest: KILEY A. KESECKER
128 Clerk of Council
129

130 **MAYOR'S REPORT**

131

132 Mayor Edwards stated that she and Councilor Woods attended the Augusta Health Spring
133 Government Social and provided information on upcoming events at the Staunton Library.
134

ADDITIONAL ITEMS BY MEMBERS OF COUNCIL

Ms. Woods provided information about an upcoming ribbon cutting for the Augusta Health mobile clinic.

Ms. Campbell stated that he and Assistant City Manager Amanda Kaufman recently attended the Virginia First Cities annual meeting in Richmond.

Mr. Overholtzer stated that he participated in the recent letter carrier food drive, attended the groundbreaking for the new Columbia Gas facility at Staunton Crossing, and an Economic Development Authority meeting.

REGULAR MEETING**A. Consent Agenda**

Mayor Edwards made the following statement:

“Per Procedure Memorandum No. 14, it is the policy of City Council to have routine, non-controversial items placed on a Consent Agenda. All items on the Consent Agenda will be voted on in one motion. If separate discussion of an item is requested by any member of Council, that item shall be removed and considered separately at the end of the regular meeting agenda.”

**A.1 Approval of Meeting Minutes
Work Session and Regular Meeting of May 8, 2025****A.2 Consideration of Resolution Appointing the Fire Chief as the City's
Emergency Coordinator****A.3 Consideration of Extension of the Reverter Clause for the A Street Deed to
Assist Staunton Augusta Waynesboro Habitat for Humanity, Inc.**

Mayor Edwards asked if any Councilmembers desired to remove any item from the Consent Agenda to be placed on the regular meeting agenda for separate consideration.

Ms. Woods moved to approve the Consent Agenda as presented.

The motion was seconded by Mr. Overholtzer and carried as follows:

Ms. Woods	aye	Ms. Park	aye
Mr. Shepherd	aye	Vice Mayor Arrowood	absent
Mr. Campbell	aye	Mayor Edwards	aye
Mr. Overholtzer	aye		

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181
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185

**RESOLUTION
OF THE
COUNCIL OF THE CITY OF STAUNTON
APPOINTING THE STAUNTON FIRE CHIEF
AS EMERGENCY COORDINATOR**

186 **WHEREAS**, Virginia Code Section 44-146.19 requires the City Manager to appoint, with
187 the City Council's consent, an Emergency Coordinator; and
188

189 **WHEREAS**, the City Manager, in consultation with the Fire and Police Departments, has
190 determines that the Staunton Fire Chief should serve as the City of Staunton's Emergency
191 Coordinator.
192

193 **NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Staunton,
194 Virginia, that the Staunton Fire Chief shall serve as the City's Emergency Coordinator.
195

196 **BE IT FURTHER RESOLVED** that this Resolution and consent of Council shall apply
197 to any individual holding the office of Staunton Fire Chief unless and until repealed by a future
198 City Council.
199

200 Adopted this 22nd day of May, 2025.
201

202 Signed: MICHELE D. EDWARDS, MAYOR
203

204 Attest: KILEY A. KESECKER
205 Clerk of Council
206

207 **Ordinance No. 2025 - 14**
208

209 **AN ORDINANCE AMENDING THE MAY 26, 2023 DEED CONVEYING A PORTION**
210 **OF PARCEL IDENTIFICATION NUMBER 9115**
211 **TO STAUNTON AUGUSTA WAYNESBORO HABITAT FOR HUMANITY, INC.**
212

213 **RECITALS**
214

215 **A.** At its regular May 25, 2023 meeting, City Council voted 7-0, which constitutes an
216 affirmative vote of at least three-fourths of all Council members, as required pursuant to Staunton
217 City Code § 2.10.90, to convey a parcel of land to Staunton Augusta Waynesboro Habitat for
218 Humanity, Inc. ("Habitat") in exchange for One Dollar (\$1.00), a copy of the recorded deed is
219 attached as Exhibit A;
220

221 **B.** The deed contained a reverter clause in which the property would revert back to the
222 City of Staunton on July 1, 2025 if Habitat did not convey right of way to the City of Staunton
223 pursuant to construction plans prepared by Jeffrey L. Gentry;
224

C. The City Council desires to extend the reverter clause date to July 1, 2028;

D. This matter has been properly advertised, heard and considered;

E. These recitals are deemed an integral part of this ordinance; and

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Staunton, Virginia, that it authorizes amendment of the reverter clause as contemplated in the proposed amended deed;

BE IT FURTHER ORDAINED that the City Manager of the City of Staunton, Virginia, is authorized to make minor modifications to the prepared amended deed and to execute such proposed instrument on behalf of the City of Staunton, Virginia, as advised by the City Attorney of the City of Staunton, Virginia, and take all other reasonable actions in exchange for full execution by the other parties and receipt by the City of Staunton, Virginia, in a form satisfactory as determined in the sole discretion of the City Attorney.

Introduced: May 22, 2025

Adopted: May 22, 2025

Effective Date: May 22, 2025

Signed: MICHELE D. EDWARDS, MAYOR

Attest: KILEY A. KESECKER

Clerk of Council

B. Public Hearing for Ordinance to Amend the FY2025 Budget Ordinance for the City of Staunton by Adding Budget Amendment Number Four

Chief Financial Officer Jessie Moyers stated that the fourth budget amendment for fiscal year 2025 has been prepared for review and discussion. The total budget amendment equals \$5,147,343 and was outlined as follows:

City Budget Amendment—\$4,982,148

1. General Fund amendment of \$1,230,998

- \$3,000 – Appropriate GIS software grant
- \$4,275 – Appropriate Risk Management grant
- \$11,380 – Appropriate insurance recovery
- \$13,688 – Appropriate Library of VA funding
- \$3,231 – Appropriate PSAP Education Program grant
- \$3,692 – Appropriate HEAT grant
- \$4,982 – Appropriate VRSA Safety funds
- \$12,500 – Appropriate Forest Sustainability award
- \$1,174,250 – Appropriate sale of Staunton Crossing parcels

- 270
271 2. Capital Improvements Fund amendment of \$1,144,250
272 • \$1,144,250 – Appropriate transfer from the General Fund
273
274 3. Grants Fund amendment of \$3,069
275 • \$3,069 – Appropriate Local Law Enforcement grant
276
277 4. Blue Ridge Court Services amendment of \$91,962
278 • \$20,000 – Appropriate Augusta Health grant
279 • \$86,360 – Appropriate Maury Recovery Court grant
280 • (14,398) – Adjust BRCS grants
281
282 5. Sewer Fund amendment of \$346,175
283 • \$346,175 – Appropriate prior year fund balance for Cole Ave
284
285 6. Stormwater Fund amendment of \$1,070,280
286 • \$342,480 – Appropriate prior year fund balance for Cole Ave
287 • \$727,800 – Appropriate SLAF grant for Cole Ave
288
289 7. HUD Fund amendment of \$1,095,414
290 • \$755,646 – Appropriate prior year carry over
291 • \$328,268 – Appropriate current year HUD grant
292 • \$11,500 – Appropriate transfer from General Fund
293

294 School Budget Amendment—\$165,195
295

- 296 1. Education Fund amendment of \$91,695
297 • \$41,260 – Appropriate Student Improvement grant
298 • \$50,000 – Appropriate Extended School Year grant
299 • \$435 – Appropriate donations
300
301 2. School CIP Fund amendment of \$73,500
302 • \$73,500 – Appropriate insurance recovery
303

304 There were no questions from Councilmembers.
305

306 Mayor Edwards stated the following:
307

308 “In a moment, I will open the Public Hearing. It is a time that Council sets aside to hear from
309 citizens and others about a specific topic.
310

311 We ask that you please give your name, your address, and then keep your remarks at five minutes
312 or less. When you reach the five-minute time limit, I will let you know that your time limit has
313 expired.
314

For our Zoom participants, please raise your hand now if you wish to speak on this particular matter. If you raise your hand during this Public Hearing, you will also be able to raise your hand during this Council meeting for other Public Hearings and Matters from the Public. Please keep your comments to five minutes. Once everyone who wishes to speak has had an opportunity, I will then close the Public Hearing.

I will now open the Public Hearing, so if you wish to speak, please approach the podium. We will alternate between individuals physically present and those that have their hands raised via the Zoom platform.”

The public hearing was opened.

With there being no one wishing to speak, the public hearing was closed.

C. Consideration of Resolution Adding Highland County to the Central Shenandoah Valley Office on Youth’s Virginia Juvenile Community Crime Control Act Efforts

City Attorney John Blair stated that in 1995, the General Assembly enacted the Virginia Juvenile Community Crime Control Act (VJCCCA) “to establish a community-based system of progressive intensive sanctions and services that correspond to the severity of offense and treatment needs.” The purpose was “to deter crime by providing immediate, effective punishment that emphasizes accountability of the juvenile offender for his actions as well as reduces the pattern of repeat offending.” Section 16.1-309.2 of the Code of Virginia sets out the intent and purposes of the Virginia Juvenile Community Crime Control Act. In 2000, when the local Offices on Youth merged, the three localities combined their Virginia Juvenile Community Crime Control Act plans with Waynesboro as the fiscal agent. The Office on Youth has received continuous VJCCCA funding since 1996.

Highland County has not been able to fully utilize VJCCCA funds over several past fiscal years. To maximize funding utilization, the State VJCCCA team has recommended combining Highland with the Waynesboro Combined Plan. Doing so would have the following benefits:

- Funds are sure to be expended through the combined locality plan. Our communities will receive additional funding, which will allow for greater flexibility to create or enhance programs to meet the needs of youth in our own communities.
- Judges will have additional alternative sentencing options.
- Highland youth will be able to access a greater variety of services as needed.

There will be no additional cost to Staunton, Waynesboro, or Augusta County for adding Highland County to this plan.

Councilmembers had no questions.

Mr. Campbell moved to adopt the resolution adding Highland County to the regional Virginia Juvenile Community Crime Control Act efforts, as presented.

The motion was seconded by Mr. Overholtzer and carried as follows:

Ms. Park	aye	Ms. Woods	aye
Mr. Campbell	aye	Vice Mayor Arrowood	absent
Mr. Shepherd	aye	Mayor Edwards	aye
Mr. Overholtzer	aye		

**RESOLUTION
OF THE
COUNCIL OF THE CITY OF STAUNTON
ADDING HIGHLAND COUNTY TO
REGIONAL VIRGINIA JUVENILE COMMUNITY CRIME
CONTROL ACT EFFORTS**

WHEREAS, on April 13, 2000, the Council of the City of Staunton adopted a Resolution combining its participation in the Virginia Juvenile Community Crime Control Act (VJCCCA) with the City of Waynesboro and Augusta County; and

WHEREAS, Highland County desires to combine its participation in the VJCCCA with the Cities of Staunton and Waynesboro and Augusta County.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Staunton, Virginia, that the City of Staunton will continue to participate in the VJCCCA and accept funds appropriate for the purpose set forth in the Act until it notifies the Department of Juvenile Justice, in writing, that it no longer wishes to participate.

BE IT FURTHER RESOLVED that the City of Staunton will combine with the governing bodies of the City of Waynesboro and Highland and Augusta County and agree for the City of Waynesboro to accept funds and to serve as fiscal agent for the purposes set forth in the Act.

BE IT FURTHER RESOLVED that the City Manager is authorized to execute a local plan on behalf of the City of Staunton subject to the City Attorney's legal review.

Adopted this 22nd day of May, 2025.

Signed: MICHELE D. EDWARDS, MAYOR

Attest: KILEY A. KESECKER
Clerk of Council

D. Authorization of Application for Economic Mobility and Opportunity Special Assistants Grant through the International City/County Management Association

City Manager Leslie Beauregard stated that the International City/County Management Association (ICMA) announced an opportunity for local governments to apply for a grant to fund an Economic Mobility and Opportunity Special Assistant for 30 months. ICMA will award funds for this position to 15 local governments through a competitive application process.

This position is intended to help communities address challenges that impact local economic mobility and offers a rare, significant infusion of resources to bolster local leadership and align actions and stakeholders around factors that enable all residents to climb the economic ladder.

In Staunton, this individual would be working with the Economic Development and Community Development Departments on issues related to housing and workforce development. This position would be required to report directly to the City Manager.

If awarded this grant, it will fund the full salary of this position for 30 months, up to \$250,000 over the 30-month period. Additionally, the grant would fund wrap-around services for the position, including relocation, professional development, coaching, technical assistance, and local collaboration efforts, up to \$100,000 over the 30-month period. If awarded the grant for this position, the city would be required to cover all expenses related to this position's benefits and health insurance.

The grant application is due on May 30, 2025 and local governments are anticipated to be selected in June with a hiring target of Fall 2025.

Mr. Campbell asked if the hiring of the individual is up to the locality if the position is successful. Ms. Beauregard stated that it would be up to the locality.

Mr. Overholtzer stated that there will need to be concrete ways to measure success. Ms. Beauregard stated that developing those metrics will be a part of the position, as well as making data available to share with the community.

Mayor Edwards asked if this is the first time this grant is being offered, which Ms. Beauregard confirmed.

Councilmembers had no further questions.

Mr. Overholtzer moved that City Council authorize staff to apply for the Economic Mobility and Opportunity Special Assistants Grant through the International City/County Management Association and if awarded, identify the local share to cover expenses not supported by the grant.

The motion was seconded by Ms. Park and carried as follows:

450	Mr. Shepherd	aye	Ms. Park	aye
451	Mr. Campbell	aye	Vice Mayor Arrowood	absent
452	Ms. Woods	aye	Mayor Edwards	aye
453	Mr. Overholtzer	aye		

MATTERS FROM THE CITY MANAGER

Ms. Beauregard provided information on the upcoming Save the Bay Day and schedule changes for the upcoming Memorial Day holiday.

MATTERS FROM THE PUBLIC

Mayor Edwards read the following statement:

“This part of City Council’s agenda is entitled matters from the public. It is a time that Council sets aside to hear from citizens and others about a wide variety of subjects. A copy of the Staunton City Council's ‘Matters from the Public’ rules is available in paper form at the Clerk’s desk and online at the City of Staunton webpage. You are asked to familiarize yourself with those rules before commenting. Please come to the podium or raise your hand, identify yourself, and complete your remarks within five minutes.”

There was no one present wishing to speak.

ADJOURNMENT

There being no further business to come before Council, the meeting adjourned at 7:46 p.m.

Kiley A. Kesecker
Clerk of Council

CITY COUNCIL



AGENDA BRIEFING

Staunton, Virginia

Meeting Date:	June 26, 2025	Jessie L. Moyers Chief Finance Officer
Item #	A.2	
Department:	Finance	
Alignment with Staunton Plan (Value/Strategic Area):	Value: Excellence Strategic Area: Responsible, Efficient Government	
Subject:	Consideration of Ordinance to Amend the FY2025 Budget Ordinance for the City of Staunton by Adding Budget Amendment Number Four	

Background: The fourth budget amendment for fiscal year 2025 was introduced on May 22, 2025. The total budget amendment equals \$5,147,343. This budget amendment does require a public hearing, which was properly advertised on May 14, 2025 in the *News Leader* and was held at the May 22, 2025 council meeting following the introduction of the amendment.

City Budget Amendment—\$4,982,148

1. General Fund amendment of \$1,230,998
 - \$3,000 – Appropriate GIS Software grant
 - \$4,275 – Appropriate Risk Management grant
 - \$11,380 – Appropriate insurance recovery
 - \$13,688 – Appropriate Library of VA funding
 - \$3,231 – Appropriate PSAP Education Program grant
 - \$3,692 – Appropriate HEAT grant
 - \$4,982 – Appropriate VRSA Safety funds
 - \$12,500 – Appropriate Forest Sustainability award
 - \$1,174,250 – Appropriate sale of Staunton Crossing parcels
2. Capital Improvements Fund amendment of \$1,144,250
 - \$1,144,250 – Appropriate transfer from the General Fund

3. Grants Fund amendment of \$3,069
 - \$3,069 – Appropriate Local Law Enforcement grant
4. Blue Ridge Court Services amendment of \$91,962
 - \$20,000 – Appropriate Augusta Health Grant
 - \$86,360 – Appropriate Maury Recovery Court grant
 - (14,398) – Adjust BRCS grants
5. Sewer Fund amendment of \$346,175
 - \$346,175 – Appropriate prior year fund balance for Cole Ave
6. Stormwater Fund amendment of \$1,070,280
 - \$342,480 – Appropriate prior year fund balance for Cole Ave
 - \$727,800 – Appropriate SLAF grant for Cole Ave
7. HUD Fund amendment of \$1,095,414
 - \$755,646 – Appropriate prior year carry over
 - \$328,268 – Appropriate current year HUD grant
 - \$11,500 – Appropriate transfer from General Fund

School Budget Amendment—\$165,195

1. Education Fund amendment of \$91,695
 - \$41,260 – Appropriate Student Improvement grant
 - \$50,000 – Appropriate Extended School Year grant
 - \$435 – Appropriate donations
2. School CIP Fund amendment of \$73,500
 - \$73,500 – Appropriate insurance recovery

Attachments: Budget Amendment Number Four

City Manager's Recommendation: Approve the proposed budget ordinance as presented.

Suggested Motion: I move to approve budget amendment number four for FY2025.

City Manager: Leslie Beauregard

Ordinance No. 2025-
AN ORDINANCE TO AMEND
THE FY2025 BUDGET ORDINANCE
FOR THE CITY OF STAUNTON
BY ADDING BUDGET AMENDMENT NUMBER FOUR

Attachment 1

BE IT ORDAINED, by the City Council of the City of Staunton, Virginia, that the FY2025 Budget is amended as follows:

GENERAL FUND - 110

Anticipated Revenue

Recovered Costs	\$	1,185,630
Operating Grants and Contributions		<u>45,368</u>
Total Revenue	\$	1,230,998

Appropriations

General Government	\$	7,275
Judicial Administration		15,328
Public Safety		13,720
Public Works		7,925
Parks, Recreation, Cultural		12,500
Community Development		<u>1,174,250</u>
Total Appropriations	\$	1,230,998

GRANTS FUND - 215

Anticipated Revenue

Capital Grants and Contributions	\$	<u>3,069</u>
Total Revenue	\$	3,069

Appropriations

Public Safety	\$	<u>3,069</u>
Total Appropriations	\$	3,069

HUD FUND - 225

Anticipated Revenue

Transfer from the General Fund	\$	11,500
Appropriation of Prior Year Fund Balance		50,295
Operating Grants and Contributions		<u>1,033,619</u>
Total Revenue	\$	1,095,414

Appropriations

Operations	\$	<u>1,095,414</u>
Total Appropriations	\$	1,095,414

CITY CAPITAL IMPROVEMENTS FUND - 390

Anticipated Revenue

Transfer from the General Fund	\$	<u>1,144,250</u>
Total Revenue	\$	1,144,250

Appropriations

Capital Projects	\$	<u>1,144,250</u>
Total Appropriations	\$	1,144,250

BLUE RIDGE COURT SERVICES - 210

Anticipated Revenue

Operating Grants and Contributions	\$	54,472
Appropriation of Prior Year Fund Balance		<u>37,490</u>
Total Revenue	\$	91,962

Appropriations

Operations	\$	<u>91,962</u>
Total Appropriations	\$	91,962

SEWER FUND - 540

Anticipated Revenue

Appropriation of Prior Year Fund Balance	\$	346,175
Total Revenue	\$	346,175

Appropriations

Capital	\$	346,175
Total Appropriations	\$	346,175

STORMWATER FUND - 570

Anticipated Revenue

Capital Grants and Contributions	\$	727,800
Appropriation of Prior Year Fund Balance	\$	342,480
Total Revenue	\$	1,070,280

Appropriations

Capital		1,070,280
Total Appropriations	\$	1,070,280

EDUCATION FUND - 900

Anticipated Revenue

Operating Grants and Contributions		91,260
Total Revenue	\$	91,695

Appropriations

Operations	\$	91,695
Total Appropriations	\$	91,695

SCHOOL CIP FUND- 966

Anticipated Revenue

Recovered Costs	\$	73,500
Total Revenue	\$	73,500

Appropriations

Capital Projects	\$	73,500
Total Appropriations	\$	73,500

GRAND TOTAL BUDGET AMENDMENT NO 4	\$	5,147,343
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INTRODUCED: May 22, 2025

PUBLIC HEARING: May 22, 2025

PUBLIC HEARING ADVERTISEMENT DATE: May 14, 2025

Approved this _____ day of _____ 2025

Effective Date: _____

CERTIFIED: _____

ATTEST: _____

Kiley Kesecker

Clerk of Council

Michele Edwards

Mayor of Council

CITY OF STAUNTON			
FY 2025 BUDGET AMENDMENT NO. 4			
		AMOUNT	
	LEDGER CODE	REVENUE	EXPENDITURE
GENERAL FUND			
GENERAL GOVERNMENTAL ADMINISTRATION			
<u>GENERAL GOVERNMENT</u>			
Noncapital Grant	11013-45551	\$ 3,000	
Software	11011510-55498		\$ 3,000
To appropriate GIS Software grant			
Non-capital grant	11013-41737	\$ 4,275	
Training	11011210-55005		\$ 4,275
To appropriate Risk Management Grant			
JUDICIAL ADMINISTRATION			
<u>CLERK OF THE CIRCUIT COURT</u>			
Circuit Court Library Grant	11023-45562-40311	\$ 13,688	
Library Grants	11022160-55421-40311		\$ 13,688
To appropriate the Library of VA funding			
Insurance Recovery	11021-41928	\$ 1,640	
Maint and Repair of Vehicles	11022170-53105		\$ 1,640
To appropriate insurance recovery			
PUBLIC SAFETY			
<u>POLICE DEPARTMENT</u>			
Noncapital Grant	11033-45551	\$ 3,231	
Training	11033140-55005		\$ 3,231
To appropriate PSAP Education Program Grant			
Insurance recovery	11031-41928	\$ 582	
M&R Vehicles	11033110-53105		\$ 582
To appropriate insurance proceeds			
Insurance recovery	11031-41928	\$ 1,233	
M&R Vehicles	11033110-53105		\$ 1,233
To appropriate insurance proceeds			
Noncapital Grant	11033-45560-40260	\$ 3,692	
Training	11033110-55005-40260		\$ 3,692
To appropriate HEAT Grant			
Noncapital Donations	11033-41732	\$ 4,982	
Materials & Supplies	11033210-55415		\$ 4,982
To appropriate VRSA Safety Funds			
PUBLIC WORKS			
Insurance Recovery	11041-41928	\$ 7,925	
M&R Vehicles	11044220-53105		\$ 7,925
To appropriate insurance proceeds			
PARKS AND RECREATION			
<u>HORTICULTURE</u>			
Non-Capital State Revenue	11073-45560-33400	\$ 12,500	
Tree Care	11077120-53040-33400		\$ 12,500
To appropriate Forest Sustainability Award			

CITY OF STAUNTON			
FY 2025 BUDGET AMENDMENT NO. 4			
		AMOUNT	
	LEDGER CODE	REVENUE	EXPENDITURE
COMMUNITY DEVELOPMENT			
<u>ECONOMIC DEVELOPMENT</u>			
Recovered Cost	11001-41925-46006	\$ 1,174,250	
Aracadia Contribution	11077410-55631		\$ 30,000
Transfer to City CIP	11099600-59339		\$ 1,144,250
To appropriate sale of parcels at Staunton Crossing			
TOTAL GENERAL FUND		\$ 1,230,998	\$ 1,230,998

BUDGET AMENDMENT NO. 4 GENERAL FUND SUMMARY

GENERAL FUND REVENUE SUMMARY

General Revenues

Recovered Costs		1,185,630
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General Government	1,174,250
Judicial	1,640
Public Works - Insurance Proceeds	7,925
Public Safety - Insurance Proceeds	1,815

<u>Non-Capital Grants and Contributions</u>		45,368
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Sheriff Department	-
Clerk of the Court	13,688
General Government	7,275
Police Department	6,923
Fire Department	4,982
Parks and Rec	12,500

\$ 1,230,998

GENERAL FUND EXPENDITURE SUMMARY

General Government	\$ 7,275
Judicial Administration	15,328
Public Safety	13,720
Public Works	7,925
Parks, Recreation, Cultural	12,500
Community Development	1,174,250

Total General Fund Expenditures	\$ 1,230,998
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CITY OF STAUNTON			
FY 2025 BUDGET AMENDMENT NO. 4			
		AMOUNT	
	LEDGER CODE	REVENUE	EXPENDITURE
CITY CAPITAL IMPROVEMENTS FUND			
Transfer from the General Fund	39001-49211	\$ 1,144,250	
ED Website Upgrade	39088150-55498		\$ 35,000
City Infrastructure	39044130-58545		\$ 1,109,250
To appropriate sale of Staunton Crossing parcel			
TOTAL CAPITAL IMPROVEMENTS FUND		\$ 1,144,250	\$ 1,144,250
GRANTS FUND			
<u>Police Department</u>			
DCJS Grant	21533-46252-40261	\$ 3,069	
Non-Capital Equipment	21533110-55486-40261		\$ 3,069
To appropriate Local Law Enforcement Grant funds			
TOTAL GRANTS FUND		\$ 3,069	\$ 3,069
HUD FUND			
HUD Grant-CDBG-CV	22583-46242-CVHD1	51,270	
Professional Services	22588535-53010-CVHD1		\$ 5,049
HUD CDBG COVID Grant Program	22588535-55207-CVHD1		\$ 46,221
HUD Grant 2020	22583-46242-HUD20	102,449	
Public Service Grants	22588535-55207-HUD20		\$ 96,313
Sidewalk Curb and Gutter	22588535-58379-HUD20		\$ 6,136
HUD Grant 2021	22583-46242-HUD21	193,836	
Public Service Grants	22588535-55207-HUD21		\$ 153,836
Sidewalk Curb and Gutter	22588535-58379-HUD21		\$ 40,000
HUD Grant 2022	22583-46242-HUD22	151,272	
Public Service Grants	22588535-55207-HUD22		\$ 151,272
HUD Grant 2023	22583-46242-HUD23	206,524	
Public Service Grants	22588535-55207-HUD23		\$ 48,596
Sidewalk Curb and Gutter	22588535-58379-HUD23		\$ 157,928
To Re-appropriate Prior Year Remaining Grant Funds			
Prior Year Reserves	22501-41932	\$ 19,450	
Salaries	22588535-51006		\$ 15,726
FICA Taxes	22588535-53010		\$ 3,724
Prior Year Reserves	22501-41932	\$ 30,845	
Salaries	22588535-51006		\$ 30,845
Appropriate Prior Years Fund Balance Carryover			

CITY OF STAUNTON			
FY 2025 BUDGET AMENDMENT NO. 4			
		AMOUNT	
	LEDGER CODE	REVENUE	EXPENDITURE
HUD Grant 2024	22583-46242-HUD24	\$ 328,268	
Special Grants	22588535-55207-HUD24		\$ 189,240
Sidewalks	22588535-58379-HUD24		\$ 28,000
Demolition of Buildings	22588535-53036-HUD24		\$ 45,375
Professional Services	22588535-53010-HUD24		\$ 26,063
Salaries	22588535-51006		\$ 12,256
Group Life Insurance	22588535-52001		\$ 942
Social Security	22588535-52010		\$ 5,378
VRS Retirement	22588535-52020		\$ 12,492
Health Insurance	22588535-52005		\$ 8,508
Unemployment Insurance	22588535-52030		\$ 14
To appropriate 2024 HUD Entitlement Funds			
Transfer from General Fund	22501-49211	\$ 11,500	
Salaries	22588535-51006		\$ 11,500
To appropriate transfer from general fund for salaries			
TOTAL HUD FUND		\$ 1,095,414	\$ 1,095,414
BLUE RIDGE COURT SERVICES FUND			
Augusta Health grant funds	21033-44122-40237	\$ 20,000	
Contractual services-Augusta Health DBT group	21033341-53011-40237		\$ 20,000
To appropriate the Augusta Health funding for Behavior Health			
Noncapital Grant	21033-44127	\$ 86,360	
Other Salaries	21033346-51009		\$ 47,960
Group Life Insurance	21033346-52001		\$ 566
Health Insurance	21033346-52005		\$ 16,732
Social Security	21033346-52010		\$ 3,669
Reitirement VRS	21033346-52020		\$ 7,563
DC Retirement Contribution	21033346-52024		\$ 480
Unemployment Insurance	21033346-52030		\$ 30
M&R Urine Screen	21033346-55404		\$ 9,045
Materials and Supplies	21033346-55415		\$ 315
To appropriate grant funds for Maury recovery court			
Prior Year Fund Balance	21001-41930	\$ 37,490	
Supreme Court OOA	21033-45553	\$ 30,600	
VCSB Therapeutic Docket	21033-44121	\$ (13,086)	
VCSB MR Rural Jail Diversion	21033-44125	\$ (30,000)	
Misc State Aid	21033-45560	\$ (39,402)	
Supplies	21033342-55404		\$ 30,600
Emergency Needs	21033341-52005		\$ (6,818)
Therapeutic Supplies	21033341-55415		\$ 1,732
Part-time salaries	21033345-51510		\$ (19,806)
Social Security	21033345-52010		\$ (1,515)
Worker's Comp	21033345-52025		\$ (569)
Unemployment	21033345-52030		\$ (22)
Special Expenses Housing	21033345-52005		\$ (15,000)
Client Transportation	21033345-55210		\$ (2,500)
Materials and Supplies	21033345-55415		\$ (500)
To adjust BRCS grants			

CITY OF STAUNTON			
FY 2025 BUDGET AMENDMENT NO. 4			
		AMOUNT	
	LEDGER CODE	REVENUE	EXPENDITURE
CAPSAW Special Grant	21033-44123-40401	\$ 20,500	
CAPSAW Special Grant	21033-44123	\$ (20,500)	
To correct BRCS revenue			
TOTAL BLUE RIDGE COURT SERVICES FUND		\$ 91,962	\$ 91,962
SEWER FUND			
Appropriation for Prior Year Reserves	54001-41932	\$ 346,175	
Cole Ave Sewer Line	54004420-58537		\$ 346,175
To appropriate funds for Cole Ave Sewer project			
TOTAL SEWER FUND		\$ 346,175	\$ 346,175
STORMWATER FUND			
Prior Year Reserves	57001-41930	\$ 342,480	
SLAF Grant Revenue	57004-45560-74722	\$ 727,800	
Cole Ave Stream Restoration	57004799-58537		\$ 342,480
Cole Ave Stream Restoration	57004799-58537-74722		\$ 727,800
Re-appropriate funds for Cole Ave Project			
TOTAL STORMWATER FUND		\$ 1,070,280	\$ 1,070,280

FY 2025 BUDGET AMENDMENT NO. 4 SUMMARY

CITY GOVERNMENT FUNDS	
GENERAL FUND	\$ 1,230,998
CAPITAL IMPROVEMENTS FUND	\$ 1,144,250
GRANTS FUND	\$ 3,069
BLUE RIDGE COURT SERVICES FUND	\$ 91,962
SEWER FUND	\$ 346,175
STORMWATER FUND	\$ 1,070,280
HUD FUND	\$ 1,095,414
TOTAL CITY GOVERNMENT FUNDS	\$ 4,982,148
EDUCATION FUNDS	
EDUCATION FUND	\$ 91,695
SCHOOL CIP FUND	\$ 73,500
TOTAL EDUCATION FUNDS	\$ 165,195
TOTAL FY2025 BUDGET AMENDMENT NO. 4	\$ 5,147,343

**STAUNTON CITY SCHOOLS
FY 2025 BUDGET AMENDMENT
AMENDMENT NO. 4**

EDUCATION FUND 900		REVENUES	EXPENDITURES
STATE AND FEDERAL GRANT REVENUE/PROGRAMS			
Federal Grant Revenue	900300-43040-SIG00	\$ 41,260	
Teacher Salaries	91312195-51120-SIG00		\$ 19,400
Employee Benefits	91212195-52010-SIG00		\$ 1,484
Other Purchased Services	91312195-53569-SIG00		\$ 750
Other Purchased Services	91312195-53569-SIG00		\$ 15,000
Instructional Supplies	91312195-56013-SIG00		\$ 4,626
To appropriate the School Improvement Grant			
State Grant Revenue	900300-42820-ESY	\$ 50,000	
Contingency	91101100-59100-ESY		\$ 50,000
To appropriate Extended School Year Grant			
TOTAL STATE AND FEDERAL GRANT PROGRAMS		\$ 91,260	\$ 91,260

LOCAL GENERAL REVENUE/PROGRAMS			
To appropriate Equity Fund donations			
Donation Revenues	900300-40580-EQUIT	\$ 435	
Contingency	91101100-59100-EQUIT		\$ 435
TOTAL LOCAL GENERAL REVENUE/PROGRAMS		\$ 435	\$ 435
TOTAL EDUCATION FUND		\$ 91,695	\$ 91,695

SCHOOL CIP FUND 966		REVENUES	EXPENDITURES
Insurance Recovery	966100-40510	\$ 73,500.00	
CIP Undesignated	K9009000-58100		\$ (1,000.00)
HVAC/Chiller	K6609087-58104		\$ 74,500.00
To appropriate insurance recovery			
School CIP Undesignated	K9009000-58100		\$ 1,243.75
Tennis Courts	K6609088-58517		\$ (1,243.75)
School CIP Undesignated	K9009000-58100		\$ 6,949.74
Construction-SVCAL	K6609095-58360		\$ (6,949.74)
School CIP Undesignated	K9009000-58100		\$ 115.79
Building Renovations	K6609095-58197		\$ (115.79)
School Security Equipment	K6609081-58215-SSE24		\$ 6,850.00
School CIP Undesignated	K9009000-58100		\$ (6,850.00)
School Security Equipment	K6609088-56486-SSE25		\$ 309.14
School Security Equipment	K6609083-58215-SSE25		\$ 477.58
School CIP Undesignated	K9009000-58100		\$ (786.72)
To close CIP accounts			
SCS Operations Center	K6609095-58542		\$ 1,837,987.92
Shelburne CTE Renovation	K6609087-58360		\$ (1,837,987.92)
School CIP Undesignated	K9009000-58100		\$ 261,256.24
Cafeteria Equipment	K5109095-58101		\$ 52,635.00
Shelburne Furniture & Fixtures	K6609087-58102		\$ (313,891.24)
To Close Shelburne project accounts			
TOTAL SCHOOL CIP FUND 966		\$ 73,500.00	\$ 73,500.00

GRAND TOTAL BUDGET AMENDMENT NO. 4		\$ 165,195.00	\$ 165,195.00
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CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	June 26, 2025	Maggie Ragon Commissioner of Revenue John C. Blair, II City Attorney
Item #	A.3	
Department:	Commissioner of Revenue	
Council Vision:	Responsive, Efficient Government	
Subject:	Amending, Restating and Reordaining Chapter 3.35, Transient Occupancy Tax, of Title 3, Staunton City Code to Conform with the Code of Virginia	

Background: Virginia Code § 58.1-3826 was amended by the 2025 Regular Session of the Virginia General Assembly to update the scope of transient occupancy tax collected and remitted by accommodations intermediaries.

Virginia Code § 58.1-3827 was amended by the 2025 Regular Session of the Virginia General Assembly to modify accommodations providers reporting requirements to the Commissioner of Revenue for purposes of administering the transient occupancy tax.

The proposed ordinance seeks to update Staunton City Code Chapter 3.35 to incorporate the changes made to the Virginia Code in the 2025 General Assembly Session.

Attachment: Proposed Ordinance

City Manager's Recommendation: Approve the ordinance amendments as presented.

Suggested Motion: I move to adopt the proposed amendments to Staunton City Code Chapter 3.35 as presented.

City Manager: Leslie Beauregard

Ordinance No. 2025 - ____

AN ORDINANCE
AMENDING, RESTATING AND REORDAINING
CHAPTER 3.35, TRANSIENT OCCUPANCY TAX,
OF TITLE 3, REVENUE AND FINANCE,
OF THE STAUNTON CITY CODE
TO CONFORM WITH THE CODE OF VIRGINIA

Recitals

A. It has been ascertained that Chapter 3.35, Transient Occupancy Tax, of Title 3, Revenue and Finance, of the Staunton City Code (SCC) merits amendment to conform with the Code of Virginia;

B. Virginia Code § 58.1-3819 authorizes localities to collect transient occupancy tax on the gross proceeds of room rentals of hotels, motels, boarding houses, travel campgrounds, and other facilities offering guest rooms rented out for continuous occupancy for fewer than 30 consecutive days;

C. Virginia Code § 58.1-3827 was amended by the 2025 Regular Session of the Virginia General Assembly to modify accommodations providers reporting requirements to the Commissioner of Revenue for purposes of administering the transient occupancy tax;

D. The Commissioner of Revenue has requested an amendment to the SCC to conform with the General Assembly's amendment of Virginia Code §58.1-3827;

E. This matter has been properly heard and considered; and

F. These recitals are an integral part of this ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Staunton, Virginia, that Chapter 3.35, Transient Occupancy Tax, of Title 3, Revenue and Finance, of the Staunton City Code is hereby amended to read as follows:

...

3.35.050 Reports and remittances.

(1) The person collecting any such tax shall make out a report upon such forms and setting forth such information as the commissioner of the revenue may prescribe and require, showing the total room charge paid by the customer for the use or possession of a room or space occupied for lodging by or for a transient and the tax required to be collected. The report shall be submitted to the commissioner of the revenue.

(2) The commissioner of the revenue shall determine whether the report is in proper form and upon such determination shall cause a copy to be delivered to the treasurer.

(3) The person collecting any such tax shall remit the tax to the treasurer.

(4) Subject to applicable laws, an accommodations intermediary shall submit to the Commissioner of the Revenue the property addresses and gross receipts for all accommodations facilitated by the accommodations intermediary in the City. Such information shall be submitted monthly.

(5) Said reports and remittances shall be made on or before the twentieth day of the month following each month and covering the amount of tax collected during the preceding month.

(6) An accommodations provider shall not be required to submit a report to the Commissioner of the Revenue if (i) all retail sales of accommodations owned by the accommodations provider are facilitated by an accommodation intermediary; and (ii) the accommodations provider attests to the Commissioner of the Revenue that all such sales are facilitated by an accommodations intermediary. Such attestation shall be effective for twelve (12) months beginning with the month the attestation is made. Thereafter, such attestation shall be due annually on a date determined by the Commissioner of the Revenue on such forms and in such manner as the Commissioner of the Revenue may prescribe and require. However, such accommodations provider shall make out and submit a report in accordance with this code section for the retail sale of any accommodations not facilitated by an accommodations intermediary and shall remit such tax as otherwise required by this chapter.

...

In all other respects, the provisions of Chapter 3.35 of the Staunton City Code remain the same and are hereby restated, confirmed and reordained.

Introduced:

Adopted:

Effective:

Michele D. Edwards, Mayor

ATTEST:

Kiley A. Kesecker,
Clerk of Council

CITY COUNCIL



AGENDA BRIEFING

Staunton, Virginia

Meeting Date:	June 26, 2025	Willow Hughes Environmental Programs Administrator John C. Blair, II City Attorney
Item #	A.4	
Departments:	Community Development City Attorney	
Alignment with Staunton Plan (Value/Strategic Area):	Values: Environmentally Conscious; Excellence Strategic Area: Responsive, Efficient Government	
Subject:	Consideration of Amendment to Staunton City Code Section 13.02.010	

Background: As the Department of Community Development's Environmental Programs Division begins authorizing third party inspections of stormwater management facilities, the Environmental Programs Administrator and City Attorney worked on a code amendment to clarify that a stormwater management facility credit could be revoked if the third-party inspection determines that the facility is not working as designed.

Attachment: Proposed Revision to Staunton City Code Section 13.02.010

City Manager Recommendation: Adopt the ordinance as presented.

Suggested Motion: I move to adopt the amendment to Staunton Code Section 13.02.010 as presented.

City Manager: Leslie M. Beauregard

1 **AN ORDINANCE AMENDING TITLE 13, CHAPTER 13.02**
2 **OF THE STAUNTON CITY CODE**
3 **TO AUTHORIZE THE ENVIRONMENTAL PROGRAMS ADMINISTRATOR**
4 **TO REVOKE STORMWATER CREDITS**

5
6 **Recitals**
7

8 **A.** The City of Staunton's Stormwater Utility Fee chapter provides that third party
9 inspections may be utilized to inspect stormwater management facilities;

10 **B.** The City of Staunton's Environmental Programs Administrator and the Staunton
11 City Attorney have determined that the Staunton City Code needs to be amended to allow the
12 Administrator to revoke stormwater utility fee credits in the event that a third party inspection of
13 a stormwater management facility determines that the facility is no longer functioning as
14 designed;

15 **C.** This matter has been properly advertised, heard, and considered; and

16
17 **D.** These recitals are an integral part of this ordinance.
18

19 **NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Staunton,
20 Virginia that Title 13, Chapter 13.02 of the Staunton City Code is **HEREBY AMENDED,**
21 **RESTATED, AND REORDAINED** as follows and indicated by the underlined text:
22
23
24
25

26 **Chapter 13.02**
27 **Stormwater Utility Fee**
28
29

30 **13.02.010 Fees.**
31

32 (4) To encourage the proper maintenance of private storm drainage and stormwater management
33 facilities that convey stormwater and/or reduce the pollution and other adverse effects of
34 stormwater, the stormwater utility fee tier credit specified in subsection (4)(f) of this section shall
35 apply to qualifying property as follows:
36

37 (a) The owner shall apply for and demonstrate to the satisfaction of the administrator or designee
38 that a credit is warranted.
39

40 (b) The total fee, after credits, shall not be less than the applicable fee for Tier 1.
41

42 (c) The storm drainage and stormwater management facilities must be privately constructed,
43 owned, operated, and maintained.
44

(d) The storm drainage and stormwater management facilities shall be continuously operated in strict accordance with a documented private third party inspection and maintenance program approved by the administrator or designee.

(e) The storm drainage and stormwater management facilities shall have been designed to meet or exceed the minimum standards set forth per this chapter and established by the administrator or designee, including a requirement to treat all stormwater from all impervious surfaces on the parcel.

(f) The following tier credit reduction, not to exceed one tier credit as a reduction to the stormwater utility fee otherwise applicable, shall apply annually upon approval by the administrator or designee:

Facility	Annual Tier Reduction Credit
Storm drainage and stormwater quantity controls (detention with controlled outfall)	One tier
Storm drainage and stormwater quality controls (low-impact development and bioretention)	One tier

(g) Such credit is subject to annual third party inspection and review by the administrator or designee to ensure that the stormwater management facility is in continuous operation and that it is being properly operated and maintained consistent with the intent of the stormwater management program and the standards set forth in Chapter 13.01 SCC. Such credit may be revoked if the administrator or designee finds that the third party inspection determines that the stormwater management facility is no longer functioning as designed.

In all other respects, the provisions of Title 13 of the Staunton City Code remain the same and are hereby restated, confirmed, and reordained.

Introduced:
Adopted:
Effective Date:

Michele D. Edwards, Mayor

ATTEST: _____
Kiley A. Kesecker,
Clerk of Council

CITY COUNCIL



AGENDA BRIEFING

Staunton, Virginia

Meeting Date:	June 26, 2025	Jason Ball Fire Chief Leslie Beauregard City Manager
Item #	B	
Department:	Fire & Rescue City Manager	
Alignment with Staunton Plan (Value/Strategic Area):	Value: Excellence Strategic Area: Responsive, Efficient Government	
Subject:	Promotional Pinning of Fire & Rescue Lieutenant Phil Sibold	

Background: Lieutenant Phil Sibold has been promoted and will be sworn to his new promoted position. To increase public awareness and recognize the continuing highly professional service provided by the Fire and Rescue Department, his oath of office will be administered publicly at the Council meeting.

Oath of Office: "I, Phil Sibold, do solemnly swear that I will support the Constitution of the United States and the Constitution of the Commonwealth of Virginia; and that I will faithfully and impartially discharge and perform all the duties incumbent upon me as a Lieutenant for the City of Staunton Fire and Rescue Department, according to the best of my ability, so help me God."

City Manager's Recommendation: Oath of office to be administered by the Mayor or City Manager and badge to be pinned by family members.

Suggested Motion: Not applicable

City Manager: Leslie Beauregard

CITY COUNCIL



AGENDA BRIEFING

Staunton, Virginia

Meeting Date:	June 26, 2025	Tim Hartless Planning Manager
Item #	C	
Department:	Community Development—Planning and Zoning	
Alignment with Staunton Plan (Value/Strategic Area):	Strategic Areas: Infrastructure; Responsive, Efficient Government	
Subject:	Public Hearing and Consideration of a Request by Max Nunez to Vacate a Portion of Unaccepted Alley Lying Between 316 Hamrick Street and 1015 Peck Street, 1019 Peck Street, and 1025 Peck Street	

Background: Max Nunez is seeking to vacate an undeveloped alley lying between the rear of three properties facing Peck Street and one property fronting on Hamrick Street as shown on the attached map (Attachment 2). The area was annexed into the City in 1905, and the alley was platted in 1917 as the part of the J.A. Kennedy Addition. In July 2023, Mr. Nunez purchased what was then addressed as 1019A Peck Street which contained two lots. Since that time, city staff have readdressed the lots as 1025 Peck Street and 316 Hamrick Street. Mr. Nunez proposes to construct a single-family dwelling on 316 Hamrick Street, but the property does not front on a developed street as required by the Staunton City Code. Extending Hamrick Street for construction of only one dwelling would be cost prohibitive; so, Mr. Nunez proposes to access the property from Peck Street via an access easement across 1025 Peck Street. In order for staff to approve this building configuration, the alley must be vacated.

Analysis: Staff has reviewed the request and has identified no issues. Only the eastern portion of the alley, which connects to undeveloped Hamrick Street would be vacated. The western portion, which connects to Thompson Street would continue to exist. The subject section of alley does not appear to be used by any of the adjacent property owners. Vacation of this alley has no impact on useability of any of the other alleys or undeveloped streets in the area.

Planning Commission Recommendation:

At its November 16, 2023 meeting, the Planning Commission conducted a public hearing on the request. During the public hearing no one spoke in opposition and on a 5-0 vote, the Planning Commission unanimously recommended approval of the request.

Attachments:

Attachment 1—Application, and Supporting Documents

Attachment 2—Exhibit Showing the Portion of Alley to be Vacated

Attachment 3—Draft Ordinance and Exhibits

Suggested Motion: I move that Council adopt the ordinance and approve the alley vacation as recommended by the Planning Commission.

City Manager: Leslie M. Beauregard



DEPARTMENT OF PLANNING &
INSPECTIONS

116 W. BEVERLEY STREET | P.O. BOX 58 |
STAUNTON, VA 24402 540.332.3862
(OFFICE) 540.332.3807 (FAX)

ALLEY & STREET VACATION
APPLICATION

DATE OF APPLICATION: 9/11/23

APPLICANTS NAME: Maxi Nunez

ADDRESS: 912 Glencoe Ave.

TELEPHONE NUMBER: 540 447 4970 ALTERNATE: _____

EMAIL ADDRESS: nunez construction 01@yahoo.com

LOCATION OF PROPERTY: Hamrick St lot 18

PLAT PROVIDED ☒ YES ☐ NO (REQUIRED)

LEGAL DESCRIPTION OF PORTION OF ALLEY OR STREET IN THIS REQUEST:

IS THE PORTION OF THE ALLEY OR STREET IN THIS REQUEST IMPROVED? ☐ YES ☒ NO

IF YES, IS IT BEING USED BY PERSONS OTHER THAN YOURSELF? ☐ YES ☒ NO

IF YES, EXPLAIN: _____

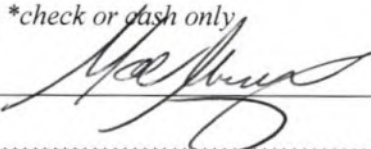
TO YOUR KNOWLEDGE, ARE THERE ANY UTILITIES IN THE PORTION OF THE ALLEY OR STREET
AFFECTED BY THIS REQUEST? ☐ YES ☒ NO IF YES, EXPLAIN?

PURPOSE OF THE REQUEST? Vacate alley to provide easement to 18 Hamrick

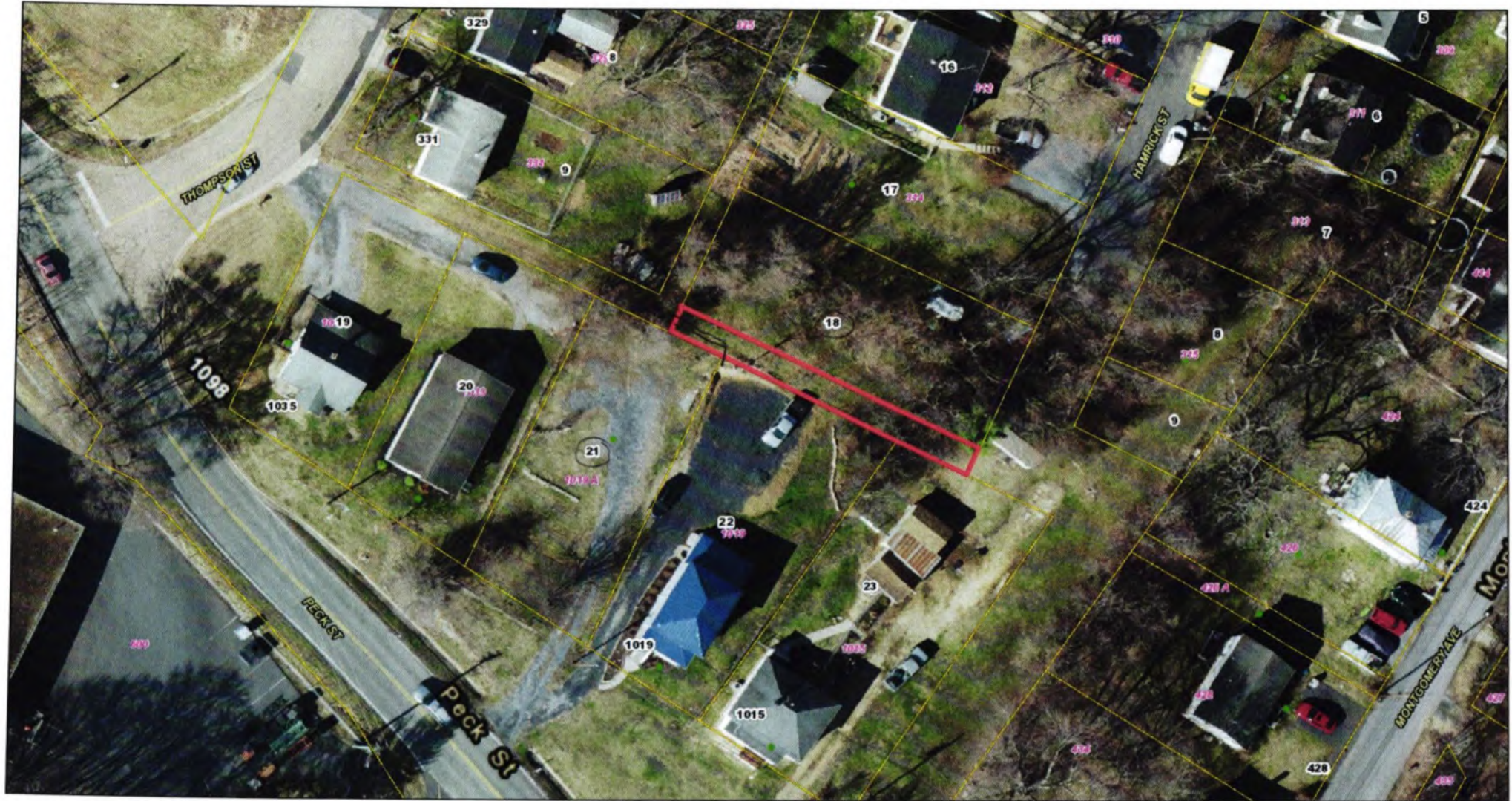
ORDINANCE PROVIDED? ☐ YES ☒ NO

**An electronic copy, in word document format, must be emailed to Planning Office. Application is considered incomplete until this is provided.*

FEE PAID? ☐ YES ☐ NO **check or cash only*

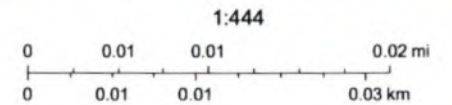
SIGNATURE OF APPLICANT 

Vacate Portion of Alley



8/18/2023, 10:36:29 AM

- Lot_Lines
- City Limits
- Road Centerline
- Green: Band_2
- Lot_Numbers
- Tax Parcels
- 2022 Imagery
- Blue: Band_3
- AddressPoints
- Red: Band_1



Esri, HERE, Garmin, (c) OpenStreetMap contributors, Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

easement from 21 to 18

For Information Purposes Only. Data owned by the City of Staunton and ESRI.

Alley Vacation Vicinity Map and Exhibit

Attachment 2



10/31/2023, 10:43:19 AM

1:889

— Lot_Lines

Lot_Numbers

City Limits

Tax Parcels

AddressPoints

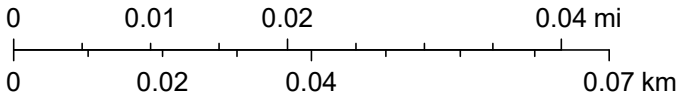
Road Centerline

2022 Imagery

Red: Band_1

Green: Band_2

Blue: Band_3



Esri, HERE, Garmin, (c) OpenStreetMap contributors, Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Ordinance No. 2025-__

AN ORDINANCE
CLOSING, VACATING, DISCONTINUING, AND ABANDONING A PORTION OF
AN UNDEVELOPED ALLEY
LOCATED BETWEEN 316 HAMRICK STREET (PID 101924) ON THE NORTH
AND 1015 PECK STREET (PID 1365), 1019 PECK STREET (PID 8831),
& 1025 PECK STREET (PID 101923) ON THE SOUTH

Recitals

A. An application for alley vacation has been filed by Max Nunez, pursuant to § 15.2-2006 of the Code of Virginia, 1950, as amended, to have all of that certain portion of the alley as hereinafter described, vacated, and abandoned by the City of Staunton, Virginia;

B. The subject portion of the alley was initially platted in the City of Staunton, on April 28, 1917, as part of the J.A. Kennedy Addition and was never accepted by the City as part of its public street system, the referenced plat is annexed and incorporated by reference as **Exhibit A**;

C. Max Nunez is the owner of 1025 Peck Street, identified as City of Staunton PID 101923, and seeks to close the portion of the unopened ten foot (10') alley located to the north of his property;

D. Max Nunez is the owner of 316 Hamrick Street, identified as City of Staunton PID 101924, and seeks to close the portion of the unopened ten foot (10') alley located to the south of his property;

E. Chase Short is the owner of 1015 Peck Street, identified as City of Staunton PID 1365, a portion of which unopened ten foot (10') alley is located to the north of his property;

F. James F. Via is the owner of 1019 Peck Street, identified as City of Staunton PID 8831, a portion of which unopened ten foot (10') alley is located to the north of his property;

G. An exhibit showing the aforesaid portion of the undeveloped alley to be vacated and abandoned (the cross-hatched area) is annexed and incorporated by reference as **Exhibit B**;

H. The requirements of § 15.2-2006 of the Code of Virginia have been met along with those of § 15.2-2204 of the Code of Virginia;

I. At its regular meeting on November 16, 2023, the Planning Commission of the City of Staunton, Virginia, after study and review, properly heard the matter and recommended approval of vacating said portion of the alley;

J. This matter has been properly advertised, heard, and considered; and,

K. These recitals are an integral part of this ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Staunton, Virginia, that the City hereby **CLOSES, VACATES, DISCONTINUES, and ABANDONS** the portion of the alley described as follows:

That portion of a ten foot (10') wide alley adjoining City Tax Map Parcels 101924, 1365, 8831, and 101923, running from the southwest corner of City Tax Map Parcel 101924 in an easterly direction the length of the southern boundary line of City Tax Map Parcel 101924 to the undeveloped Hamrick Street,

with ownership of the area of the vacated alley determined in accordance with applicable law.

Introduced:

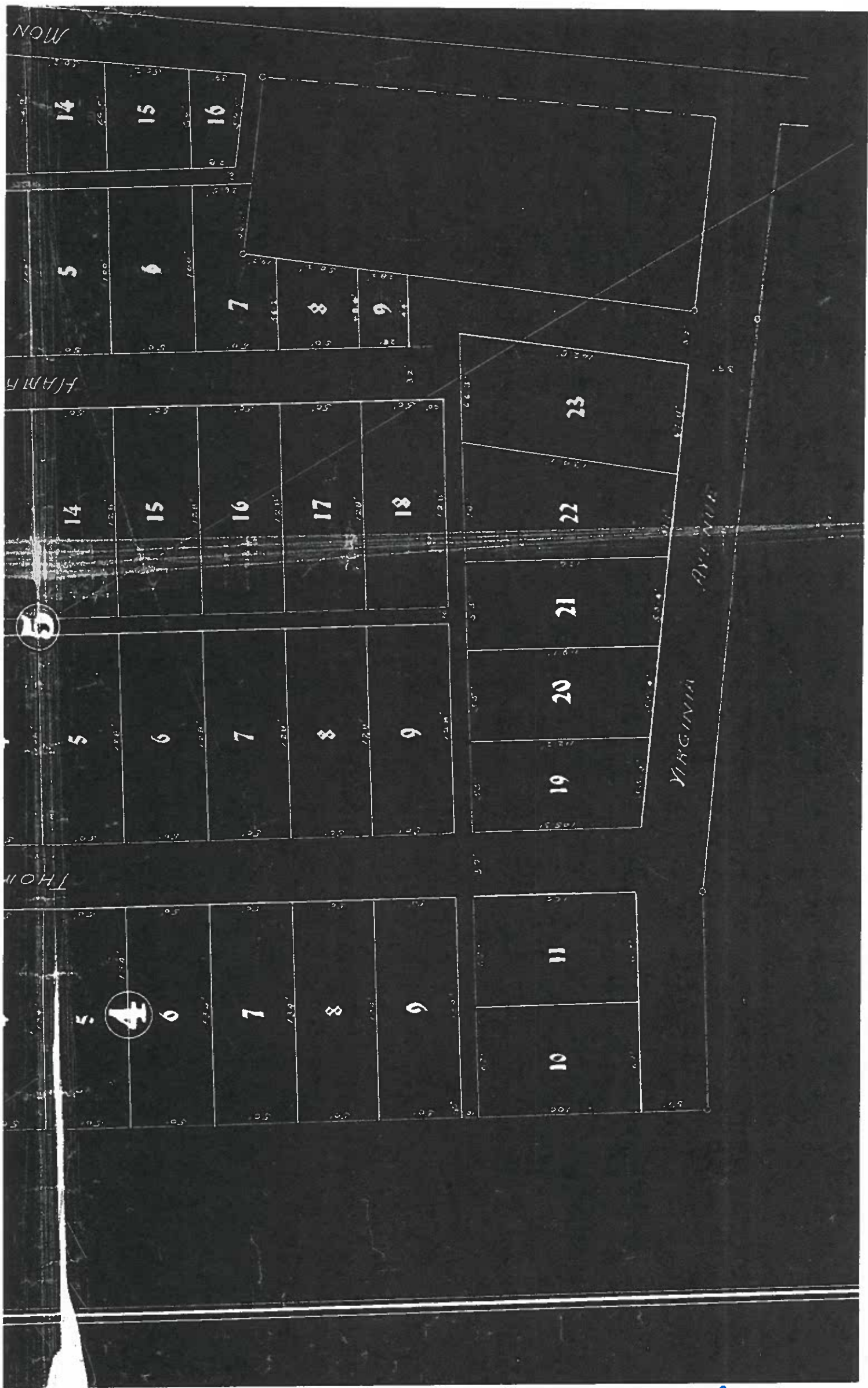
Adopted:

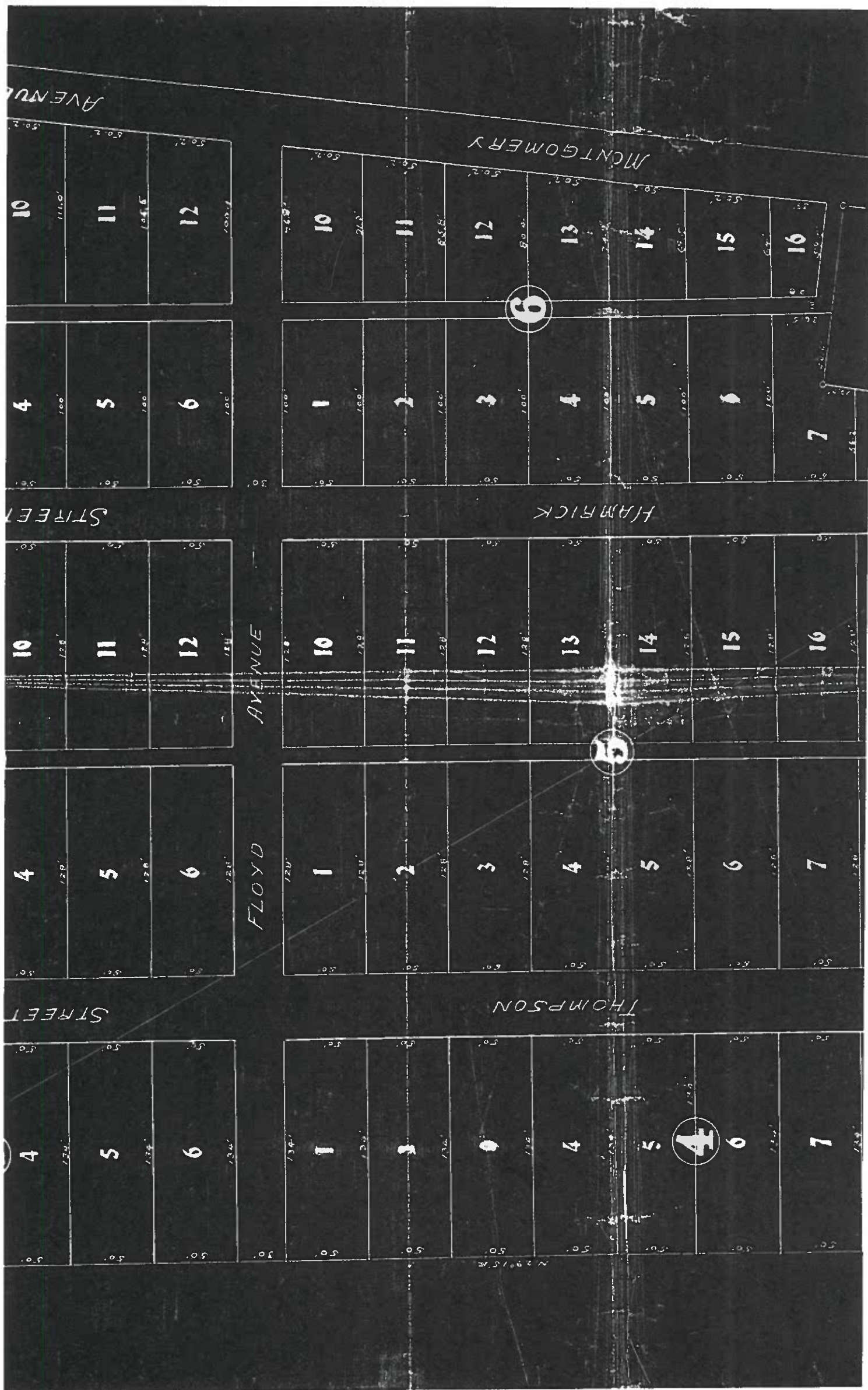
Effective Date:

Michelle D. Edwards, Mayor

ATTEST: _____

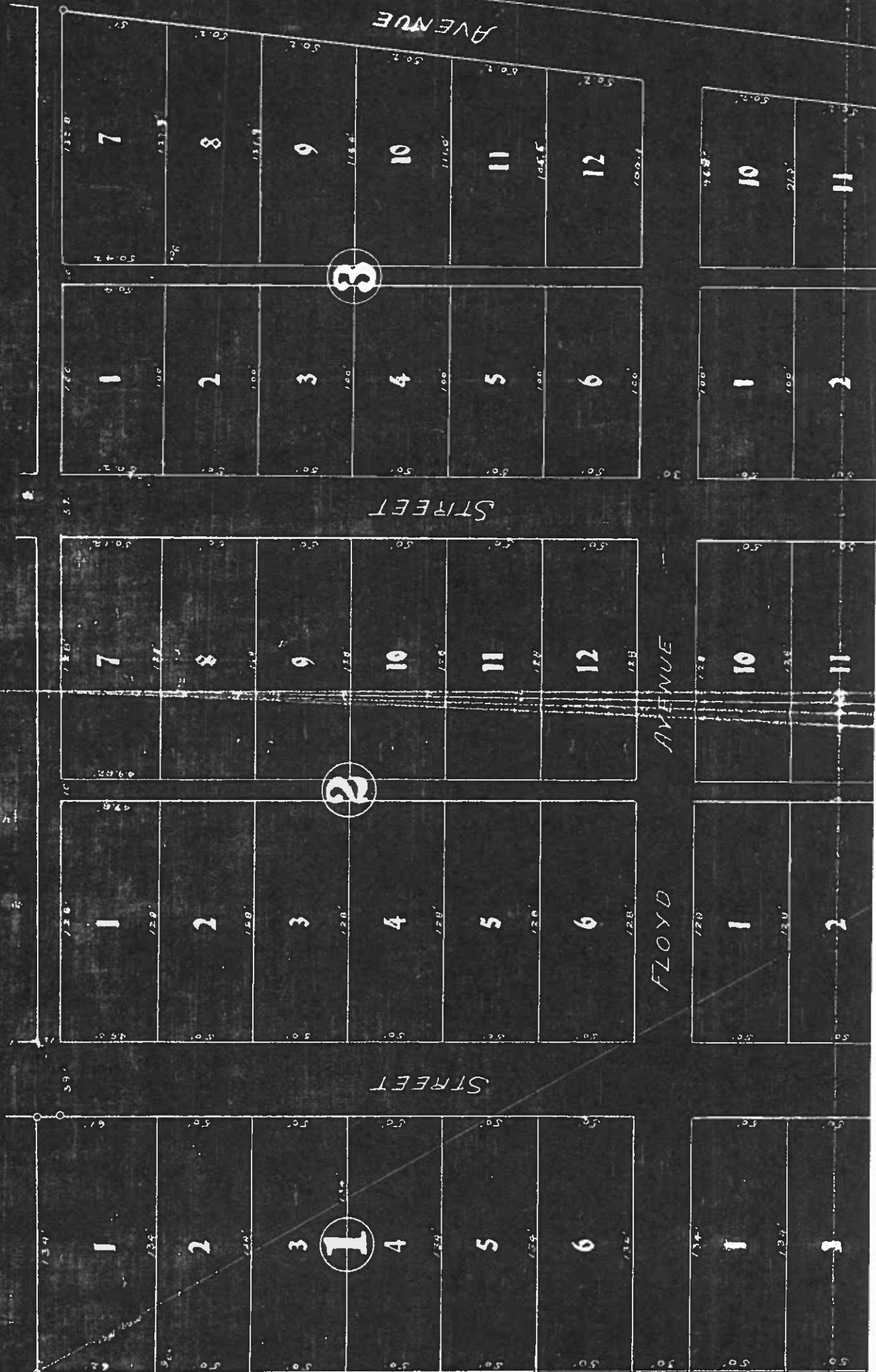
Kiley Kesecker,
Clerk of Council





SCALE 1" = 50' — APRIL 13, 1916.

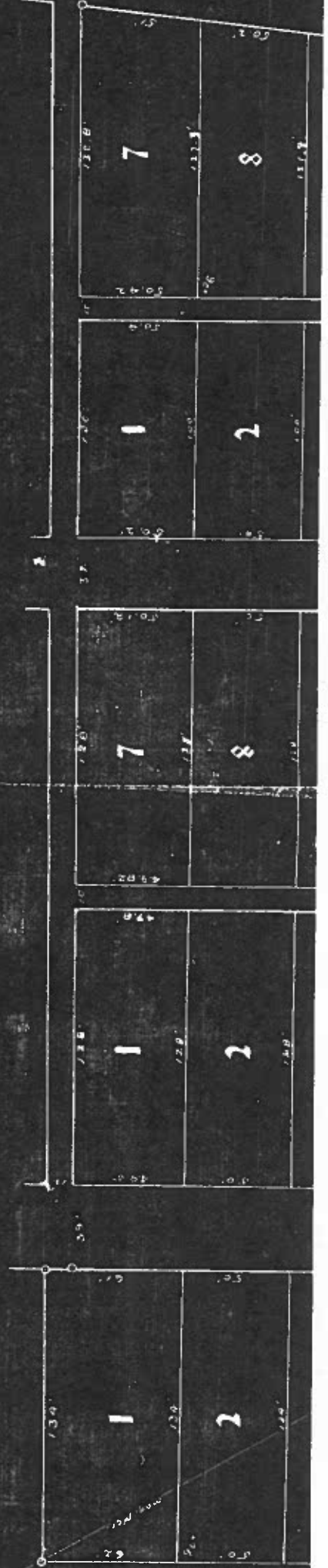
E. E. McCUTCHAN, S.A.C.



PLAN OF J.A. KENNEDY ADDITION TO STAUNTON VA.

SCALE 1" = 50' — APRIL 13, 1916.

E.E. McCUTCHAN S.A.C.



Alley Vacation Vicinity Map and Exhibit

Exhibit B



10/31/2023, 10:43:19 AM

1:889

— Lot_Lines

Lot_Numbers

City Limits

Tax Parcels

AddressPoints

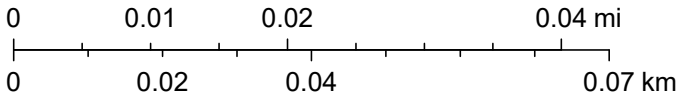
Road Centerline

2022 Imagery

Red: Band_1

Green: Band_2

Blue: Band_3



Esri, HERE, Garmin, (c) OpenStreetMap contributors, Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

CITY COUNCIL**AGENDA BRIEFING**

Staunton, Virginia

Meeting Date:	June 26, 2025	Tim Hartless Planning Manager
Item #	D	
Department:	Community Development— Planning and Zoning	
Alignment with Staunton Plan (Value/Strategic Area):	Strategic Areas: Infrastructure; Responsive, Efficient Government	
Subject:	Consideration of a Final Plat for Bell Creek, Sections Three and Four	

Background: Bell Creek is a Planned Residential Development (PRD) located on the west side of Churchville Avenue near Churchville Avenue's intersection with Rt 262. As originally proposed, the subdivision contained 35 acres of land zoned R-2, Low Density Residential with a total of 128 single-family dwellings. The Special Use Permit for the PRD and the Preliminary Plat for the entire subdivision were approved in October 2004.

In the fall of 2005, approval of a Final Plat was given for the first section of the development, which included the development of the first 27 lots. A Final Plat for section two was approved in 2006 containing an additional 25 lots. Presently, between the two previously approved sections, 52 lots have been created.

Bell Creek	Approved	# of Lots
Section 1	2005	27
Section 2	2006	25
Total Sec 1 and 2		52
Section 3	----	43
Section 4	----	31
Total Sec 3 and 4		74
Total for all Sections		126

Analysis: The proposed plat for section three and four creates 74 new lots (section three – 43 lots and section four – 31 lots) and includes the extension of Bell Creek Drive and construction of two new streets to be named Fieldcrest Lane and Meadow Ridge Way. An Infrastructure Construction plan for these improvements has already been reviewed and approved by staff but construction of the infrastructure has not yet been completed.

Staff has conducted a review of the proposed plat and has determined that it is in general conformance with the approved masterplan and preliminary plat. However, the following issues were identified:

1. A deed of easement will need to be recorded for the public water, public sanitary sewer, and public storm easements. A deed of dedication of right-of-way will need to be recorded for the proposed public streets. The draft deed of easement and draft dedication of right-of-way must be reviewed and approved by the City prior to the final plat being placed on a City Council agenda. The deed of easement and dedication of right-of-way need to be recorded at the same time as the approved final plat.
2. Prior to the plat being placed on a City Council agenda, infrastructure must be built and accepted by the City Engineer, or a bond must be submitted in an amount sufficient to cover the cost of construction.

Planning Commission Recommendation:

At its meeting on March 20, 2025, the Planning Commission considered the request. On a 4-0 vote, the Commission unanimously recommended that City Council approve the final plat with two conditions:

1. A deed of easement will need to be recorded for the public water, public sanitary sewer, and public storm easements. A dedication of right-of-way will need to be recorded for the proposed public streets. The draft deed of easement and draft dedication of right-of-way will need to each be reviewed and approved by the City prior to the final plat being placed on a City Council agenda. The deed of easement and dedication of right-of-way will need to be recorded at the same time as the approved final plat.
2. Prior to the plat being placed on a City Council agenda, infrastructure must be built and accepted by the City Engineer, or a bond must be submitted in an amount sufficient to cover the cost of construction.

The developer has satisfied both conditions and this final plat is ready for City Council consideration; however, it should be noted that the deeds of easement and dedication of right-of-way must be recorded in the Office of the Clerk of the Circuit Court at the same time as the final plat. The deed of easement and dedication of right-of-way can not be recorded until the City Council approves the final plat.

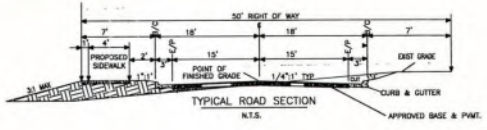
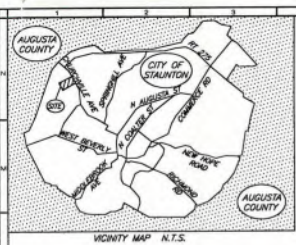
Attachments:

Attachment 1—Approved Preliminary Plat for Bell Creek

Attachment 2—Final Plat, Bell Creek, Sections Three and Four

Suggested Motion: I move that Council approve the final plat as recommended by the Planning Commission.

City Manager: Leslie M. Beauregard



APPROVED BY THE CITY OF STAUNTON

DATE _____ PLANNING COMMISSION

APPROVED BY THE CITY OF STAUNTON

DATE _____ CITY COUNCIL

***SEE N.O.T. NUMBER 2

Attachment 1

- NOTES:**
- 1) OWNER: DOROTHY S. CLEM
C/O ALAN GARRISON
DB-413 PG-780
BELL CREEK PROPERTIES, LLC
INST# 040002866
 - 2) SUBDIVIDER: Marshall Construction
2021 West Beverly Street
Staunton, VA 24401
Contacted: Darrell Marshall
 - 3) Total property area: 35.926 Acres
 - 4) Total area of proposed subdivision is 28.69 acres.
Number of Lots: 128
Minimum Lot area: 5,000 SF
Maximum Lot area: 10,849 SF
Total area of Lots: 18,926 Acres
15% (4,304 Acres) of 28.69 Acres of open-space required.
Open-Space provided: 4,570 Acres
Area in Reserve: 5,314 acres
 - 5) Contours as shown taken from City of Staunton topographic survey.
 - 6) The Subdivider shall within 6 months after official notification by the commission in respect to the preliminary layout, file with the commission the final subdivision plat.



BAITZ
AND ASSOCIATES
P.L.L.C.
PLANNERS • ARCHITECTS
ENGINEERS • SURVEYORS

1587 Commerce Road
Suite 201
Warrenton, Virginia 24482
Phone: 540-248-3239
Fax: 540-248-3231

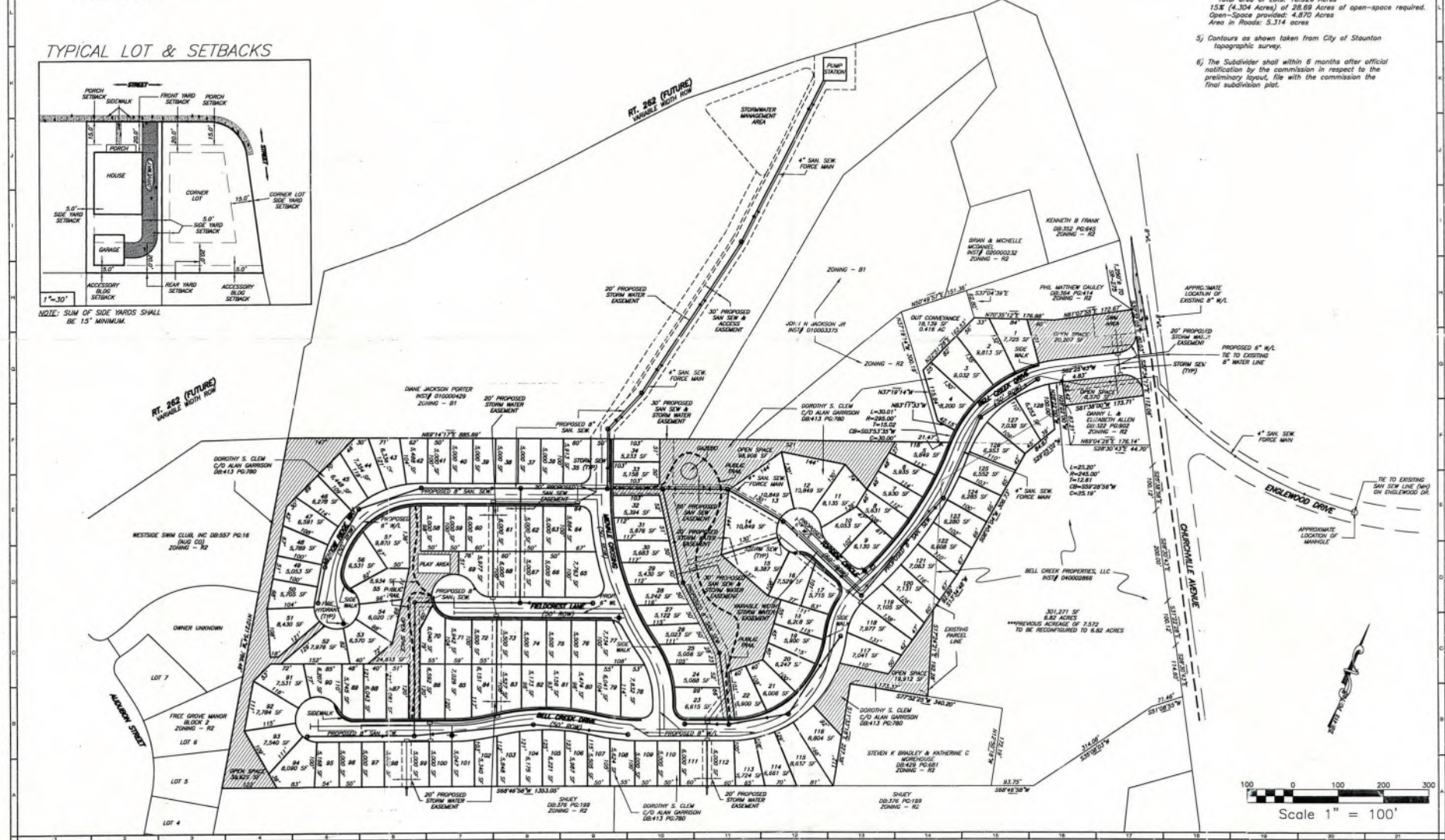
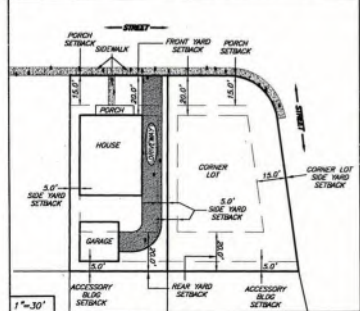
1506 Corporate Drive
Warrenton, Virginia 24482
Phone: 540-278-8660
Fax: 540-278-8662

301 Shallowford Road
Warrenton, Virginia 24488
Phone: 540-248-0051
Fax: 540-248-0055

805 Technology Park Drive
Suite 300
Oak View, Virginia 22089
Phone: 540-858-0000
Fax: 540-858-0150

100 Huddlestone Drive
Warrenton, Virginia 24482
Phone: 540-248-0001
Fax: 540-248-0002

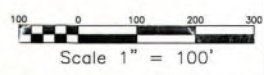
TYPICAL LOT & SETBACKS



BELL CREEK
PRELIMINARY PLAT
CITY OF STAUNTON, VIRGINIA

DRAWN BY: PKG
DESIGNED BY:
CHECKED BY:
DATE: 09-10-2004
REVISIONS:

SCALE: 1" = 100'



1
JOB NO.
S0400013

Attachment 2

CURVE TABLE						CURVE TABLE					
CURVE	RADIUS	LENGTH	CHD BEARING	CHD LENGTH	DELTA	CURVE	RADIUS	LENGTH	CHD BEARING	CHD LENGTH	DELTA
C1	25.00'	39.30'	S24°34'24"W	35.37'	90°03'39"	C81	50.00'	46.24'	S44°58'28"E	44.61'	52°59'12"
C2	25.00'	37.02'	S68°06'09"E	33.73'	84°51'03"	C82	50.00'	43.18'	N83°47'28"E	41.85'	49°28'56"
C3	625.00'	147.74'	S31°36'13"E	147.39'	1°33'37"	C83	50.00'	24.85'	N44°48'34"E	24.60'	28°28'53"
C4	625.00'	78.11'	S28°24'44"E	78.06'	7°09'40"	C84	25.00'	19.93'	N53°24'24"E	19.41'	45°40'33"
C5	625.00'	69.62'	S35°11'03"E	69.59'	6°22'58"	C85	625.00'	77.41'	N72°41'47"E	77.36'	7°05'46"
C6	25.00'	47.11'	S15°36'51"W	40.45'	107°58'45"	C86	625.00'	7.84'	N75°53'07"E	7.84'	0°43'07"
C7	25.00'	27.25'	S79°10'16"E	25.92'	62°27'01"	C87	625.00'	50.14'	N73°13'39"E	50.13'	4°35'48"
C8	625.00'	75.81'	S51°25'16"E	75.77'	6°57'00"	C88	625.00'	19.43'	N70°02'20"E	19.43'	1°46'52"
C9	175.00'	103.98'	S37°52'26"E	102.46'	34°02'40"	C89	425.00'	101.75'	N62°17'24"E	101.51'	13°43'01"
C10	175.00'	25.10'	S50°47'13"E	25.08'	8°13'07"	C90	425.00'	49.39'	N65°49'09"E	49.36'	6°39'29"
C11	175.00'	78.88'	S33°45'53"E	78.21'	25°49'34"	C91	425.00'	50.81'	N59°03'54"E	50.78'	6°51'02"
C12	25.00'	39.27'	S24°08'54"W	35.36'	90°00'00"	C92	425.00'	1.55'	N55°32'08"E	1.55'	0°12'30"
C13	200.00'	348.55'	S19°40'41"W	306.08'	99°51'04"	C93	450.00'	213.07'	N68°59'46"E	211.09'	27°07'46"
C14	600.00'	122.69'	S75°27'42"W	122.47'	11°42'57"	C94	450.00'	49.36'	N58°34'26"E	49.34'	6°17'05"
C15	440.00'	87.55'	S76°51'39"W	87.40'	11°24'00"	C95	450.00'	51.16'	N64°58'24"E	51.14'	6°30'52"
C16	475.00'	224.91'	S68°59'46"W	222.82'	27°07'46"	C96	450.00'	51.07'	N71°28'54"E	51.04'	6°30'09"
C17	400.00'	95.76'	S62°17'24"W	95.53'	13°43'01"	C97	450.00'	51.65'	N78°01'15"E	51.62'	6°34'33"
C18	600.00'	128.04'	S75°15'42"W	127.79'	12°13'36"	C98	450.00'	9.83'	N81°56'05"E	9.83'	1°15'08"
C19	225.00'	335.72'	S26°51'32"W	305.43'	85°29'22"	C99	465.00'	93.40'	N76°48'24"E	93.24'	11°30'30"
C20	225.00'	38.94'	S64°38'44"W	38.89'	9°54'58"	C100	465.00'	42.17'	N79°57'45"E	42.16'	5°11'47"
C21	225.00'	45.45'	S53°54'02"W	45.37'	11°34'26"	C101	465.00'	51.23'	N74°12'31"E	51.20'	6°18'43"
C22	225.00'	45.23'	S42°21'19"W	45.15'	11°31'01"	C102	600.00'	128.04'	S75°15'42"W	127.79'	12°13'36"

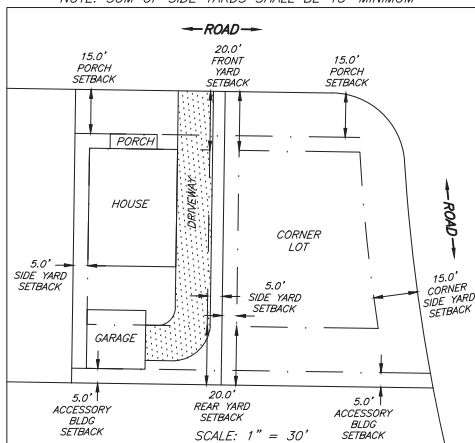
LINE TABLE			LINE TABLE		
LINE	BEARING	DISTANCE	LINE	BEARING	DISTANCE
L1	S20°51'06"E	14.88'	L26	S20°23'47"E	60.83'
L2	N69°38'26"E	43.75'	L27	N78°15'23"E	28.61'
L3	S28°58'35"W	71.77'	L28	S78°15'23"W	22.26'
L4	S24°46'07"W	36.18'	L29	S20°23'47"E	119.90'
L5	S20°27'26"E	15.61'	L30	S58°21'18"W	170.87'
L6	N60°18'25"W	39.77'	L31	N30°41'03"W	20.00'
L7	N29°41'35"E	10.00'	L32	N58°21'18"E	154.12'
L8	S60°18'25"E	27.79'	L33	S04°26'42"E	35.91'
L9	S81°00'28"W	105.28'	L34	S04°26'42"E	23.49'
L10	N81°00'28"E	105.40'	L35	S69°38'26"W	57.39'
L11	S30°41'03"E	12.84'	L36	N54°21'46"W	12.06'
L12	S69°18'57"W	20.00'	L37	N69°38'26"E	56.65'
L13	N30°41'03"W	8.38'	L38	N20°23'47"W	11.33'
L14	S20°23'47"E	10.00'	L39	S79°22'36"E	12.30'
L15	S69°36'13"W	20.00'	L40	N69°36'13"E	21.25'
L16	N20°23'47"W	10.00'	L41	N64°12'15"E	24.46'
L17	S20°23'47"E	95.01'	L42	S20°23'47"E	100.37'
L18	N69°45'23"E	117.02'	L43	S20°23'47"E	84.59'
L19	S20°09'09"E	10.00'	L44	S82°55'54"W	11.68'
L20	S69°45'23"W	116.98'	L45	N07°04'06"W	20.00'
L21	S20°23'47"E	94.99'	L46	N82°55'54"E	7.59'
L22	S84°48'42"W	13.85'	L47	S20°23'47"E	20.00'
L23	N05°11'18"W	20.00'	L48	S20°51'06"E	8.86'
L24	N84°48'42"E	9.20'	L49	S69°08'54"W	20.00'
L25	N69°38'26"E	20.00'	L50	N20°51'06"W	10.82'

SURVEY NOTES

- 1) THIS PLAT REPRESENTS A CURRENT FIELD SURVEY.
- 2) THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE REPORT AND IS SUBJECT TO INFORMATION DISCLOSED BY SUCH.
- 3) PROPERTY IS LOCATED IN FEMA DEFINED ZONE "X" COMMUNITY PANEL NO.: 51015C03360 EFFECTIVE DATE: SEPTEMBER 28, 2007
- 4) A 10' WIDE UTILITY EASEMENT ALONG ALL REAR LOT LINES AND CENTERED ON ALL SIDE LOT LINES IS HEREBY DEDICATED FOR PUBLIC USE.

TYPICAL LOT & SETBACKS

NOTE: SUM OF SIDE YARDS SHALL BE 15' MINIMUM



GENERAL NOTES

OWNER: AUGUSTA OPPORTUNITIES, INC.
PID# 9397
INST# 230001013

EXISTING ZONING: R-2 (SPECIAL USE PERMIT (P.R.D.))
(LOW DENSITY RESIDENTIAL)

SETBACKS: FRONT: 20 FEET
SIDE: 5 FEET; SUM NOT LESS THAN 15 FEET
REAR: 20 FEET

SUBDIVIDER: AUGUSTA OPPORTUNITIES, INC.
P.O. BOX 2648
STAUNTON, VA 24402
CONTACT: PHILLIP BOWN
540-649-5486

AGENT: BALZER & ASSOCIATES, INC.
104 INDUSTRY WAY, SUITE 102
STAUNTON, VA 24401
540-248-3220

WATER: CITY OF STAUNTON

SEWER: CITY OF STAUNTON



VICINITY MAP

1" = 800'

OWNERS' CONSENT TO DIVISION

THE PLATTING OR DEDICATION OF THE FOLLOWING DESCRIBED LAND "BELL CREEK SECTIONS 3 & 4" IS WITH FREE CONSENT AND IN ACCORDANCE WITH THE DESIRE OF THE UNDERSIGNED OWNERS, PROPRIETORS, AND TRUSTEES, IF ANY.

FOR AUGUSTA OPPORTUNITIES, INC. DATE

COMMONWEALTH OF VIRGINIA

CITY/COUNTY OF _____, TO WIT:

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED

BEFORE ME THIS _____ DAY OF _____, 2025.

BY: _____

NOTARY: _____

LEGEND

- ROD/F ROD FOUND
- ROD/S ROD SET
- MON/F MONUMENT FOUND
- EXIST. E
- PROP. E
- ADJOINER E
- E TO BE VACATED
- BUILDING SETBACK LINE
- PROP. ROAD E
- SECTION BOUNDARY
- SHEET MATCHLINE
- PROP. EASEMENT
- EXIST. STORM EASEMENT
- EXIST. WATER EASEMENT

AREA TABLE

PID# 9397

TOTAL AREA: 13.940 ACS

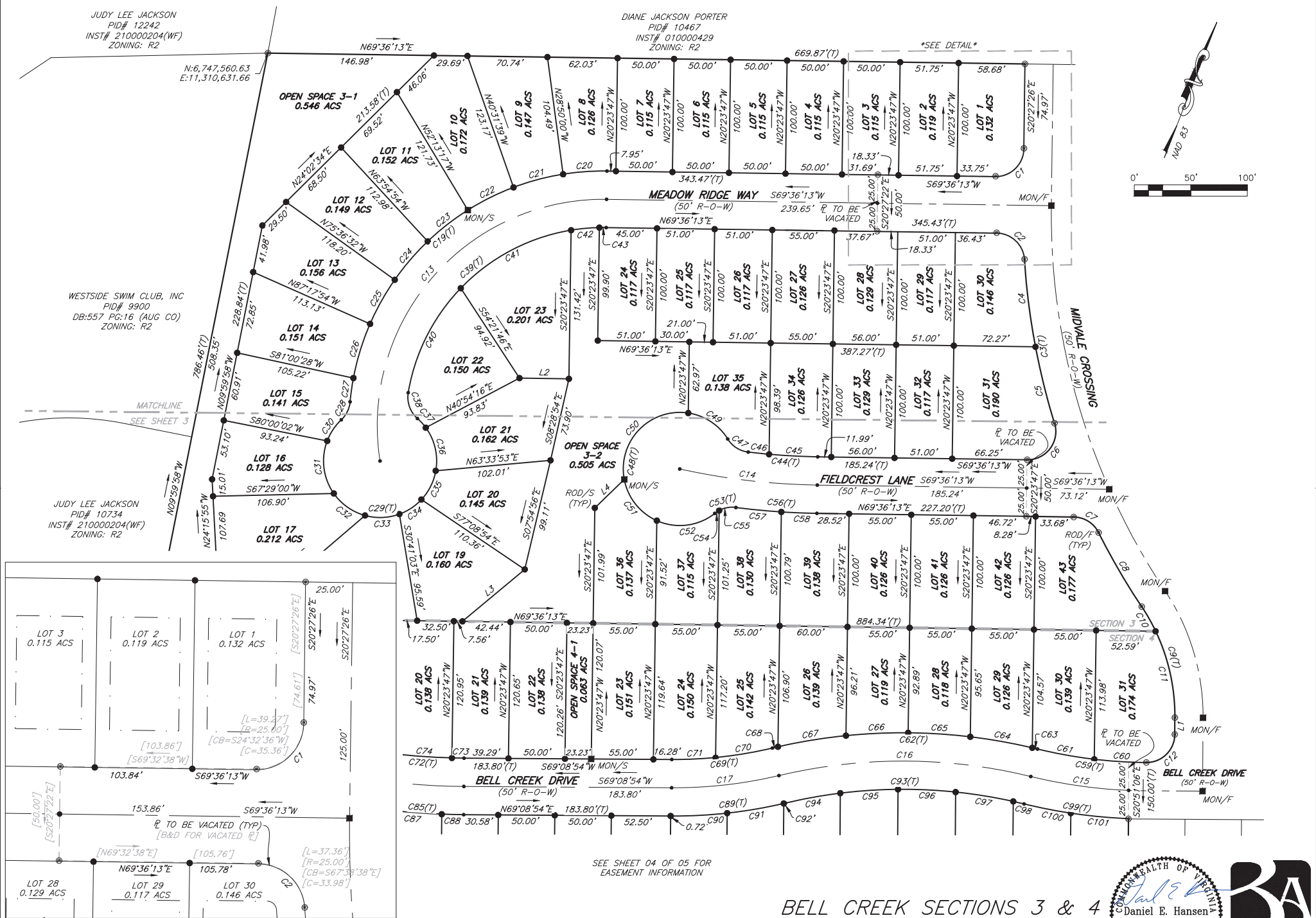
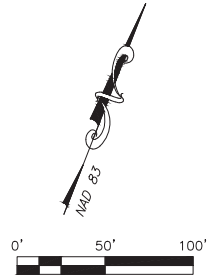
SECTION 3

JUDY LEE JACKSON
PID# 12242
INST# 210000204(WF)
ZONING: R2

DIANE JACKSON PORTER
PID# 10467
INST# 010000429
ZONING: R2

WESTSIDE SWIM CLUB, INC
PID# 9900
DB:557 PG:16 (AUG CO)
ZONING: R2

JUDY LEE JACKSON
PID# 10734
INST# 210000204(WF)
ZONING: R2



SEE SHEET 04 OF 05 FOR
EASEMENT INFORMATION

BELL CREEK SECTIONS 3 & 4 FINAL PLAT

CITY OF STAUNTON, VIRGINIA

PLANNERS / ARCHITECTS / ENGINEERS / SURVEYORS

ROADSIDE / RICHMOND / NEW RIVER VALLEY / SHENANDOAH VALLEY
104 Industry Way, Suite 102 / Staunton, Virginia 24401 / Phone (540) 249-3220 / www.balzer.com



REV: 01-30-2025
DATE: 12-10-2024
SCALE: 1" = 50'
JOB: 34230025.00
DRAWN BY: BSR
SHEET 02 OF 05

DETAIL
1" = 30'

WESTSIDE SWIM CLUB, INC
PID# 9900
DB:557 PG:16 (AUG CO)
ZONING: R2

JUDY LEE JACKSON
PID# 10734
INST# 210000204(WF)
ZONING: R2

LOT 6
GEORGE NORMAN &
GRACE G MIDDLEKAUFF
PID# 9687
INST# 190001870
ZONING: R2

LOT 5
KATHLEEN MARIE
PIORKOWSKI LEE
PID# 9902
INST# 180000014(WF)
ZONING: R2

EDWARD OLIVER BAXTER, II &
NASTAZJA ALICIA BAXTER
PID# 101886
INST# 220001408
ZONING: R2

THEODORE G SHUEY, JR &
ELIZABETH K SHUEY
PID# 10048
DB:376 PG:199
ZONING: R2

THEODORE G SHUEY, JR &
ELIZABETH K SHUEY
PID# 4108
DB:376 PG:199
ZONING: R2

SEE SHEET 05 OF 05 FOR
EASEMENT INFORMATION

BELL CREEK SECTIONS 3 & 4 FINAL PLAT

CITY OF STAUNTON, VIRGINIA

PLANNERS / ARCHITECTS / ENGINEERS / SURVEYORS

ROCKHILL, RICHMOND / NEW RIVER VALLEY / SHENANDOAH VALLEY
104 Industry Way, Suite 102 / Staunton, Virginia 24401 / Phone (540) 249-3220 / www.balzer.ca

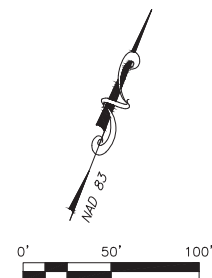


JUDY LEE JACKSON
PID# 12242
INST# 210000204(WF)
ZONING: R2

PROPOSED TEMPORARY
GRADING EASEMENT
N69°36'13"E

DIANE JACKSON PORTER
PID# 10467
INST# 010000429
ZONING: R2

20' ACCESS ESMT
INST# 070001274
[N07°07'58"E]
[33.83']



WESTSIDE SWIM CLUB, INC
PID# 9900
DB:557 PG:16 (AUG CO)
ZONING: R2

JUDY LEE JACKSON
PID# 10734
INST# 210000204(WF)
ZONING: R2

LOT 6
GEORGE NORMAN &
GRACE G MIDDLEKAUFF
PID# 9687
INST# 190001870
ZONING: R2

REV: 01-30-2025
DATE: 12-10-2024
SCALE: 1" = 50'
JOB: 34230025.00
DRAWN BY: BSR
SHEET 04 OF 05

SEE SHEET 02 OF 05 FOR
BOUNDARY INFORMATION

BELL CREEK SECTIONS 3 & 4 FINAL PLAT

CITY OF STAUNTON, VIRGINIA
PLANNERS / ARCHITECTS / ENGINEERS / SURVEYORS
ROANOKE, RICHMOND / NEW RIVER VALLEY / SHENANDOAH VALLEY
104 Industry Way, Suite 102 / Staunton, Virginia 24401 / Phone (540) 249-3220 / www.balzer.cc



LOT 5
KATHLEEN MARIE
PIORKOWSKI LEE
PID# 9902
INST# 180000014(WF)
ZONING: R2

THEODORE G SHUEY, JR &
ELIZABETH K SHUEY
PID# 4108
DB:376 PG:199
ZONING: R2

SEE SHEET 03 OF 05 FOR
BOUNDARY INFORMATION

BELL CREEK SECTIONS 3 & 4
FINAL PLAT

CITY OF STAUNTON, VIRGINIA

PLANNERS / ARCHITECTS / ENGINEERS / SURVEYORS

104 Industry Way, Suite 102 / Staunton, Virginia 24401 / Phone (540) 248-3220 / www.balzer.com



CITY COUNCIL



AGENDA BRIEFING

Staunton, Virginia

Meeting Date:	June 26, 2025	Tim Hartless Planning Manager
Item #	E	
Department:	Community Development— Planning and Zoning	
Alignment with Staunton Plan (Value/Strategic Area):	Strategic Areas: Infrastructure; Responsive, Efficient Government	
Subject:	Consideration of a Final Plat for South View, Sections Five and Six	

Background: Olde South Village and South View is a Planned Residential Development (PRD) located off Commerce Road and Green Hills Drive. As originally proposed, the subdivision contained a residential area, zoned R-4, High Density Residential, with 98.6 acres and 317 lots, and a commercial area containing 9.01 acres and 3 lots.

The Special Use Permit for the PRD and the Preliminary Plat for the entire subdivision were approved in January 2006. In the fall of 2007, approval of a Final Plat was given for the first section of the development, which included the development of the first 30 lots.

An amended Preliminary Plat and Master Plan were approved in 2013. Overall density was decreased from 3.9 units per acre to 2.8 units per acre. Open space was increased from 20% to 26% of the total acreage.

A Final Plat for section two was approved in 2014, section three in 2019, and section four in 2023. In 2024 a revised preliminary plat was approved which changed the name of section four and all future sections to South View. Presently, between the four previously approved sections, 117 lots have been approved.

Olde South	Approved	# of Lots
Section 1	2007	30
Section 2	2014	21
Section 3	2019	33
South View		
Section 4	2023	33
Current Total		117
<i>Proposed Section 5</i>	----	36
<i>Proposed Section 6</i>	----	30
Total of all		183

Analysis: The proposed plat for section five and six creates 66 new lots (section five – 36 lots and section six – 30 lots) and includes the extensions of Stonewall Jackson Boulevard and Chamberlain Drive as well as construction of a new street to be named Southview Drive. An Infrastructure Construction plan for these improvements has already been reviewed and approved by staff but construction of the infrastructure has not yet been completed.

Staff has conducted a review of the proposed plat and has determined that it is in general conformance with the approved masterplan and preliminary plat. However, the following issues were identified:

1. A deed of easement will need to be recorded for the public water, public sanitary sewer, and public storm easements. A deed of dedication of right-of-way will need to be recorded for the proposed public streets. The draft deed of easement and draft dedication of right-of-way must be reviewed and approved by the City prior to the final plat being placed on a City Council agenda. The deed of easement and dedication of right-of-way will need to be recorded at the same time as the approved final plat.
2. Prior to the plat being placed on a City Council agenda, infrastructure must be built and accepted by the City Engineer, or a bond must be submitted in an amount sufficient to cover the cost of construction.

Planning Commission Recommendation:

At its meeting on March 20, 2025, the Planning Commission considered the request. On a 4-0 vote, the Commission unanimously recommended that City Council approve the final plat with two conditions:

1. A deed of easement will need to be recorded for the public water, public sanitary sewer, and public storm easements. A dedication of right-of-way will need to be recorded for the proposed public streets. The draft deed of easement and draft dedication of right-of-way will need to each be reviewed and approved by the City prior to the final plat being placed on a City Council agenda. The deed of easement and dedication of right-of-way will need to be recorded at the same time as the approved final plat.
2. Prior to the plat being placed on a City Council agenda, infrastructure must be built and accepted by the City Engineer, or a bond must be submitted in an amount sufficient to cover the cost of construction.

The developer has satisfied both conditions and this final plat is ready for City Council consideration; however, it should be noted that the deed of easement and dedication of right-of-way must be recorded in the Office of the Clerk of the Circuit Court at the same time as the final plat. The deed of easement and dedication of right-of-way cannot be recorded until the City Council approves the final plat.

Attachments:

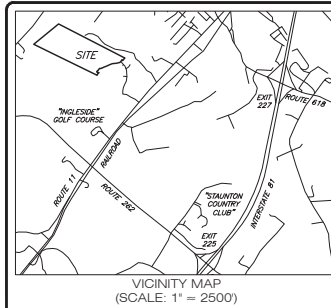
Attachment 1—Approved Preliminary Plat for Olde South/South View

Attachment 2—Final Plat, South View, Sections five and Six

Suggested Motion: I move that Council approve the final plat as recommended by the Planning Commission.

City Manager: Leslie M. Beauregard

Attachment 1



NOTES:

- THIS PLAT COMPILED FROM PLATS OF RECORD.
- THIS MASTER PLAN AND PRELIMINARY PLAT IS MEANT TO SUPERSEDE THE PRIOR MASTER PLAN AND PRELIMINARY PLAT OF OLD SOUTH VILLAGE BY PATTON HARRIS RUST & ASSOCIATES, PC DATED 10/6/2005.
- TOPOGRAPHY AS SHOWN IS COMPILED FROM THE CITY OF STAUNTON BASE DATA AS FLOWN IN 2006.
- THE VERTICAL DATUM IS NAVD83.
- PROPERTY IS LOCATED IN FLOOD ZONE "X".
MAP NUMBER: 51015C03330 AND 51015C03340
EFFECTIVE DATE: SEPTEMBER 08, 2007
- ALL PROPOSED RIGHTS-OF-WAY ARE 50' IN WIDTH.
- IT IS THE INTENT OF THIS REVISION TO CHANGE THE SUBDIVISION NAME FROM "OLDE SOUTH VILLAGE" TO "SOUTH VIEW" AS WELL AS THE ROAD NAMES STARTING AT SECTION FOUR AND BEYOND.

LINE	BEARING	DISTANCE
1	S 89° 43' 04" W	143.57'
2	S 15° 18' 46" W	50.21'
3	S 16° 17' 56" W	87.64'
4	S 75° 09' 54" W	173.15'
5	S 84° 09' 52" W	61.14'
6	S 81° 00' 41" W	82.86'
7	S 69° 39' 10" W	81.56'
8	S 64° 28' 42" W	140.00'
9	S 72° 20' 16" W	43.19'
10	S 72° 54' 15" W	34.54'
11	S 33° 48' 57" W	140.00'
12	S 35° 25' 02" W	50.00'
13	S 32° 44' 14" W	101.33'

CURVE	RADIUS	LENGTH	CHORD LENGTH	DELTA
C-1	100.00'	100.00'	100.00'	90° 00' 00"
C-2	200.00'	50.00'	50.00'	178° 59' 59"
C-3	250.00'	94.63'	94.63'	229° 00' 00"
C-4	25.00'	34.70'	34.70'	79° 31' 28"

NOTES:

OWNERS: AUGUSTA OPPORTUNITIES, INC. PROP #14035
INST #220001115
D.R. HORTON, INC. (SECTION FOUR LOTS)
INST #230001402 AND #230001487

EXISTING ZONING: (R-4) HIGH DENSITY RESIDENTIAL

SUBDIVIDERS: AUGUSTA OPPORTUNITIES, INC. 5061 LEE JACKSON HIGHWAY GREENVILLE, VA 24440
D.R. HORTON, INC. 2820 WATERFORD LAKE DRIVE MIDLOTHIAN, VA 23112

AGENT: BALZER & ASSOCIATES, INC. 104 INDUSTRY WAY, SUITE 102 STAUNTON, VA 24401
540-248-3220 (TEL)
540-248-3221 (FAX)

AREA TABULATION:	CURRENT	SEC. 1-2,3	TOTAL
AREA IN RES. LOTS=	±40.1 ACS	19,953 ACS	±60.1 ACS
AREA IN BUS. LOTS=	N/A	3,779 ACS	3,779 ACS
AREA IN ROADS=	19.4 ACS	5,983 ACS	±15.4 ACS
AREA IN OPEN SPACE=	±15.4 ACS	12,565 ACS	±28.0 ACS
TOTAL AREA=	±65.0 ACS	42,500 ACS	±107.3 ACS

TOTAL ALLOWED DWELLING UNITS (BUS. LOTS NOT INCLUDED):

103.5 ACRES = 4,508,460 SF + 7,500 SF = 602 UNITS

TOTAL PROPOSED DWELLING UNITS = 193 UNITS + 93 UNITS (FROM SECTIONS ONE, TWO, AND THREE) = 286 TOTAL UNITS

DENSITY = 286 UNITS ÷ 103.5 ACS = 2.8 DU/AC

OPEN SPACE CALCULATION:

28.0 ACS ÷ 107.3 ACS = 26.1% TOTAL

USABLE OPEN SPACE CALCULATION:

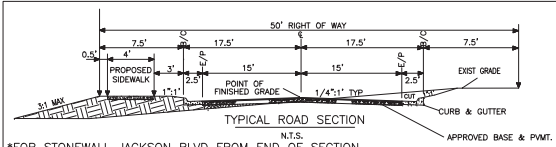
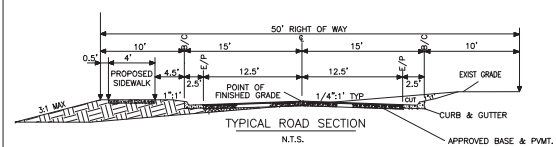
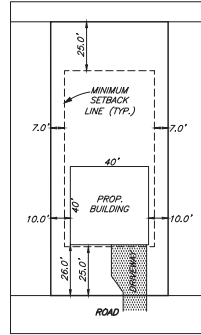
AREA IN SWM FACILITIES = 2.6 ACS

AREA IN SANITARY PUMP STATION, ETC. = .5 ACS

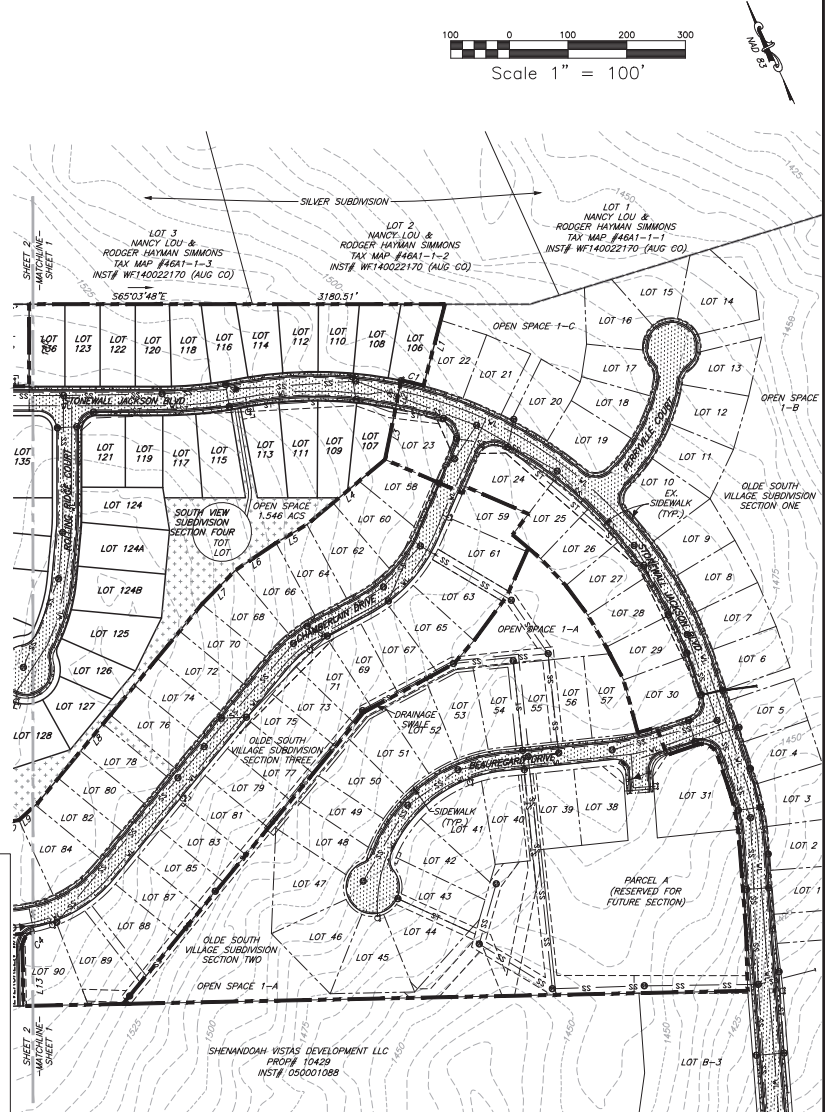
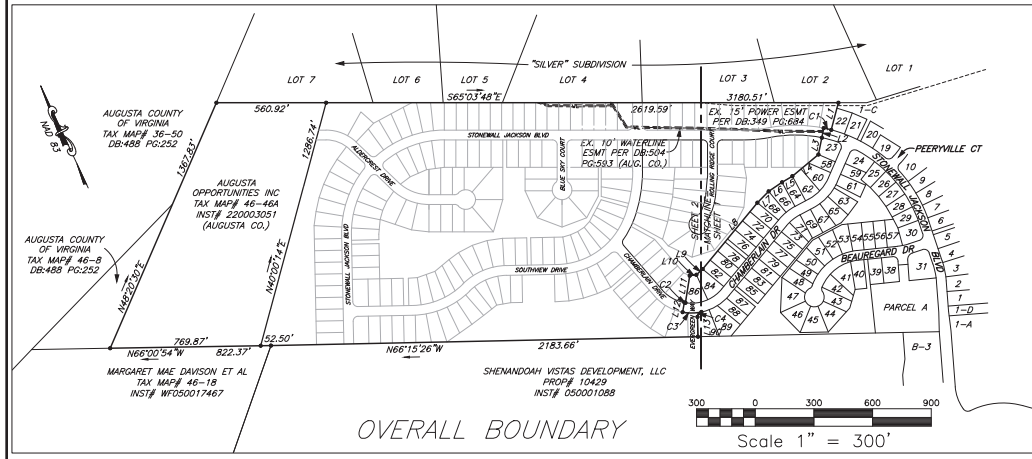
MISCELLANEOUS AREAS = 2.0 ACS

28.0 ACS - (2.6 + 0.5 + 2.0) ACS = 22.9 ACS ÷ 107.3 ACS = 21.3% TOTAL

*CALCULATIONS DO NOT INCLUDE PORTION OF PROPERTY IN AUGUSTA COUNTY. ONLY LAND IN THE CITY OF STAUNTON HAS BEEN TABULATED.



FOR STONEWALL JACKSON BLVD FROM END OF SECTION ONE TO INTERSECTION WITH SOUTHVIEW DRIVE ONLY



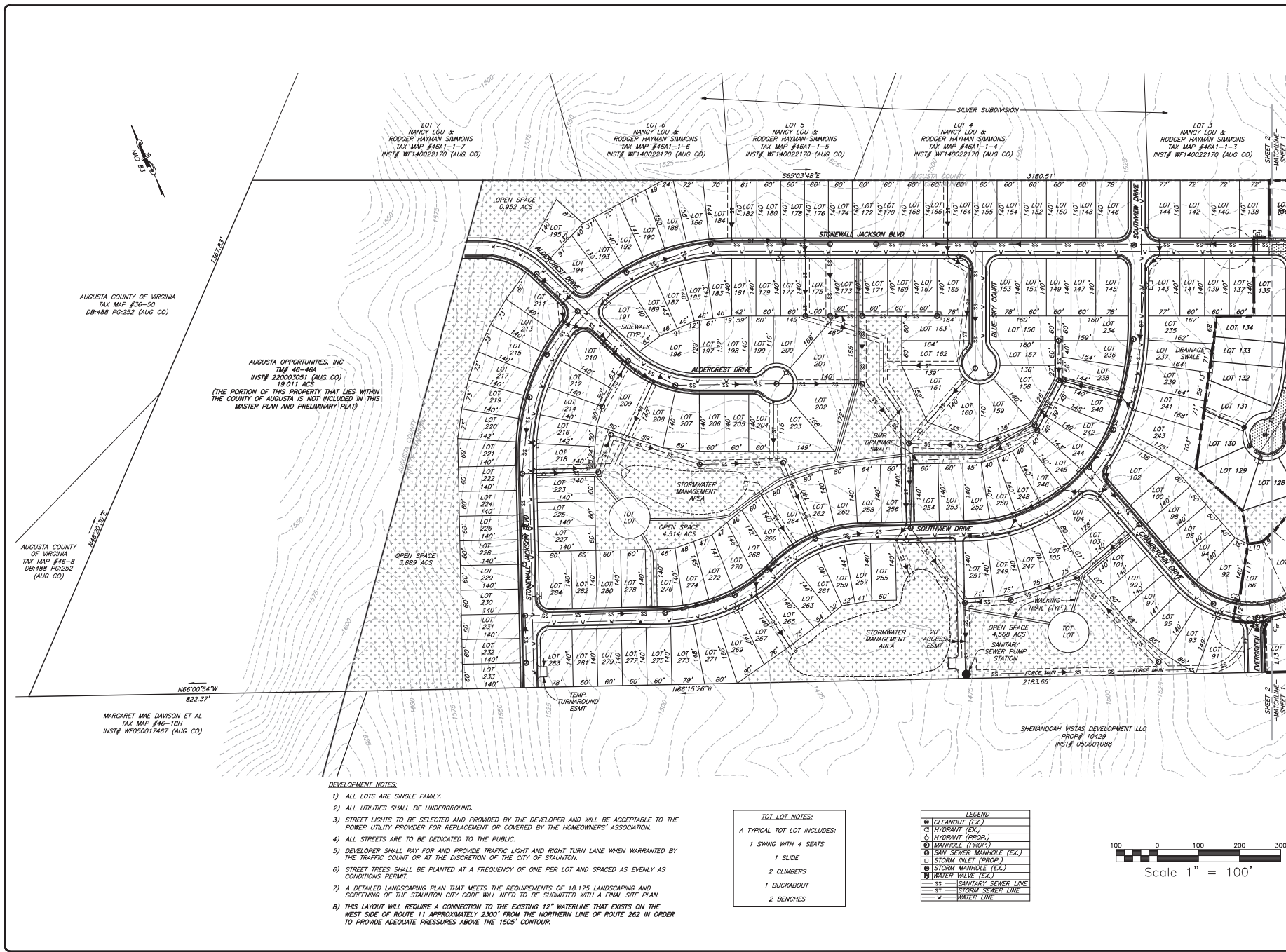
LEGEND
● CLEANDOUT (EX.)
□ HYDRANT (EX.)
○ HYDRANT (PROP.)
○ MANHOLE (PROP.)
○ SAN SEWER MANHOLE (EX.)
□ STORM TEE (PROP.)
□ STORM MANHOLE (EX.)
□ WATER VALVE (EX.)
— SANITARY SEWER LINE
— STORM SEWER LINE
— WATER LINE

APPROVED BY THE CITY OF STAUNTON
DATE _____ PLANNING COMMISSION

***THE SUBDIVIDER SHALL, WITHIN 6 MONTHS AFTER OFFICIAL NOTIFICATION BY THE COMMISSION IN RESPECT TO THE PRELIMINARY LAYOUT, FILE WITH THE COMMISSION A FINAL SUBDIVISION PLAT.



SOUTH VIEW
PRELIMINARY PLAT
DRAWN BY: DEH
CHECKED BY: WSM
DATE: 08-08-2023
SCALE: 1" = 100'
REVISIONS:



CURVE TABLE				
CURVE	RADIUS	LENGTH	CHD BEARING	CHD LENGTH
C1	200.00'	5.59'	N52°31'00"W	5.59'
C2	250.00'	96.65'	S65°39'28"E	96.05'
C3	25.00'	34.70'	S63°30'18"W	31.98'
C4	700.00'	246.55'	S35°01'36"W	245.27'
C5	399.83'	145.31'	S55°31'41"W	144.51'
C6	399.83'	333.59'	S89°50'28"W	324.00'
C7	225.00'	151.84'	S35°14'57"E	148.98'
C8	225.00'	45.85'	S60°25'12"E	45.77'
C9	200.00'	134.97'	N35°14'57"W	132.43'
C10	200.00'	111.20'	N38°39'17"W	109.77'
C11	200.00'	23.78'	N19°19'17"W	23.76'
C12	25.00'	33.29'	N22°13'52"E	30.88'
C13	425.00'	113.36'	N52°44'11"E	113.03'
C14	425.00'	72.17'	N55°10'33"E	70.20'
C15	425.00'	18.05'	N48°57'33"E	15.05'
C16	425.00'	21.14'	N46°31'11"E	21.14'
C17	725.00'	255.08'	N35°00'57"E	253.76'
C18	725.00'	38.43'	N43°34'35"E	38.43'
C19	725.00'	61.00'	N39°38'50"E	60.98'
C20	725.00'	58.00'	N34°56'42"E	57.98'
C21	725.00'	58.00'	N30°21'41"E	57.98'
C22	725.00'	39.64'	N26°30'11"E	39.64'
C23	25.00'	39.27'	N69°56'12"E	35.36'
C24	25.00'	39.27'	N20°03'48"W	35.36'
C25	25.00'	39.27'	S69°56'12"W	35.36'
C26	25.00'	39.27'	S20°03'39"E	35.36'
C27	225.00'	1.91'	S50°17'09"W	1.92'
C28	225.00'	2.91'	S27°38'59"W	2.93'
C29	225.00'	17.78'	S53°00'14"W	17.32'
C30	52.50'	257.85'	S65°03'48"E	66.50'
C31	52.50'	50.56'	S48°03'00"W	48.63'
C32	52.50'	40.32'	S01°32'37"E	39.34'
C33	52.50'	38.04'	S44°18'18"E	37.21'
C34	52.50'	38.04'	S85°49'18"E	37.21'
C35	52.50'	40.32'	N51°25'01"E	39.34'
C36	52.50'	50.56'	N01°49'25"E	48.63'
C37	22.50'	19.91'	N00°24'54"W	19.27'
C38	22.50'	17.77'	N03°08'35"W	17.31'
C39	22.50'	2.14'	N22°12'32"E	2.14'
C40	25.00'	39.27'	N69°56'12"E	35.36'
C41	25.00'	39.27'	S20°03'48"E	35.36'
C42	675.00'	237.48'	S35°00'57"W	236.26'
C43	675.00'	41.03'	S26°40'41"W	41.02'
C44	675.00'	63.89'	S31°07'51"W	63.86'
C45	675.00'	62.31'	S36°29'12"W	62.29'
C46	675.00'	60.32'	S41°41'28"W	60.30'
C47	675.00'	9.94'	S44°40'23"W	9.94'
C48	375.00'	449.30'	S79°25'08"W	422.90'
C49	375.00'	54.06'	S49°13'29"W	54.01'
C50	375.00'	66.01'	S58°23'49"W	65.92'
C51	375.00'	20.00'	S64°58'02"W	19.99'
C52	375.00'	66.01'	S71°32'16"W	65.93'
C53	375.00'	64.28'	S81°29'27"W	64.20'
C54	375.00'	64.28'	N88°41'17"W	64.20'
C55	375.00'	64.28'	N78°51'58"W	64.21'
C56	375.00'	50.38'	N70°06'29"W	50.35'
C57	425.00'	300.43'	S86°30'30"E	299.22'
C58	425.00'	42.40'	S69°06'55"E	42.38'
C59	425.00'	56.66'	S75°47'34"E	56.62'
C60	425.00'	56.66'	S83°25'54"E	56.62'
C61	425.00'	56.66'	N88°55'47"E	56.62'
C62	425.00'	88.05'	N79°10'32"E	87.89'
C63	25.00'	39.64'	S61°20'15"E	35.61'
C64	250.00'	173.95'	S35°50'55"E	170.46'
C65	250.00'	18.18'	S17°59'57"E	18.18'
C66	250.00'	54.55'	S26°20'00"E	54.44'
C67	250.00'	54.55'	S38°50'03"E	54.44'
C68	250.00'	41.44'	S49°50'01"E	41.40'
C69	250.00'	5.23'	S55°10'55"E	5.23'
C70	25.00'	34.70'	S16°01'10"E	31.98'
C71	210.00'	142.90'	S04°14'19"W	140.23'
C72	90.00'	9.96'	S69°25'35"E	9.95'
C73	52.50'	20.12'	S65°03'48"E	20.00'
C74	90.00'	8.14'	S88°20'39"E	8.14'
C75	90.00'	59.03'	N70°16'31"E	57.98'
C76	90.00'	41.70'	N38°12'40"E	41.33'
C77	52.50'	5.55'	N22°44'27"W	5.54'
C78	22.50'	19.91'	N00°24'54"W	19.27'
C79	110.00'	50.97'	S38°12'40"W	50.52'
C80	110.00'	72.15'	S70°16'31"W	70.86'
C81	110.00'	47.38'	N78°35'46"W	47.01'
C82	190.00'	129.36'	N04°14'19"E	126.87'
C83	52.50'	20.12'	S23°32'48"E	20.00'
C84	375.00'	20.70'	S64°58'03"W	20.00'
C85	725.00'	92.69'	N26°10'48"E	92.61'
C86	25.00'	38.82'	N69°25'13"E	35.04'
C87	25.00'	33.29'	N22°13'52"E	30.88'
C88	425.00'	113.36'	N52°44'11"E	113.03'
C89	725.00'	48.43'	N43°10'52"E	48.42'
C90	425.00'	71.48'	N78°03'32"E	71.40'
C91	25.00'	38.65'	S62°28'02"E	34.92'
C92	425.00'	20.02'	S79°58'23"E	20.02'
C93	25.00'	10.85'	S75°28'12"W	10.76'
C94	25.00'	10.85'	N27°59'04"W	10.76'
C95	25.00'	10.85'	N26°47'26"W	10.76'
C96	25.00'	10.85'	S76°39'51"W	10.76'
C97	35.00'	58.37'	N24°02'15"W	51.84'

LINE TABLE			LINE TABLE		
LINE	BEARING	DISTANCE	LINE	BEARING	DISTANCE
L1	S81°51'29"E	40.46'	L41	N66°15'26"W	20.00'
L2	S88°40'54"E	40.23'	L42	S52°50'09"W	30.77'
L3	N81°29'30"E	40.23'	L43	S32°44'07"W	28.35'
L4	N67°36'02"E	37.35'	L44	S76°51'35"	62.06'
L5	N53°28'16"E	36.08'	L45	S32°44'21"	56.72'
L6	N53°28'16"E	40.59'	L46	N89°13'22"W	11.00'
L7	N43°50'13"E	47.36'	L47	N69°02'32"W	9.33'
L8	N24°56'12"E	49.52'	L48	S40°45'54"E	31.37'
L9	N24°56'12"E	39.62'	L49	S66°15'26"E	10.65'
L10	N24°56'12"E	60.00'	L50	N65°27'50"E	38.11'
L11	S24°56'12"W	60.00'	L51	N62°49'57"E	43.69'
L12	S24°56'12"W	60.00'	L52	N27°51'20"E	12.40'
L13	S24°56'12"W	27.24'	L53	N85°06'42"E	20.00'
L14	S40°07'51"E	34.67'	L54	S27°51'20"W	24.58'
L15	N77°42'36"E	25.58'	L55	S62°49'57"	44.94'
L16	N76°41'34"E	32.09'	L56	N68°44'34"E	56.51'
L17	S66°15'26"E	28.15'	L57	S23°44'34"W	28.28'
L18	S65°03'48"E	32.38'	L58	S68°44'34"W	44.79'
L19	S76°47'44"W	81.18'	L59	S23°44'34"W	26.40'
L20	S31°10'59"W	90.40'	L60	N40°45'54"	75.28'
L21	N65°03'48"W	20.12'	L61	S66°15'26"E	51.36'
L22	N31°10'59"E	101.00'	L62	N69°02'32"W	41.39'
L23	N76°47'44"E	64.12'	L63	S23°44'40"W	38.37'
L24	S24°56'12"W	20.00'	L64	N66°15'20"W	20.00'
L25	N65°03'48"W	34.00'	L65	N23°44'40"E	50.00'
L26	N24°56'12"E	20.00'	L66	N66°15'26"W	30.38'
L27	S65°03'48"E	34.00'	L67	N23°44'34"E	20.00'
L28	S27°51'20"E	20.25'	L68	S66°15'26"E	30.38'
L29	S23°44'34"W	13.96'	L69	S23°44'34"W	20.00'
L30	S43°16'29"W	72.70'	L70	S66°15'26"E	46.47'
L31	N24°56'12"E	5.17'	L71	S21°15'26"E	18.94'
L32	N43°16'29"E	66.05'	L72	S23°44'34"W	32.75'
L33	S65°03'48"E	157.22'	L73	S66°15'26"E	7.00'
L34	N66°15'26"W	20.00'	L74	S23°44'34"W	20.00'
L35	S65°03'48"E	100.00'	L75	N66°15'26"W	27.00'
L36	S24°56'12"W	20.00'	L76	N23°44'34"E	44.46'
L37	N65°03'48"W	100.00'	L77	N21°15'26"W	18.94'
L38	N24°56'12"E	20.00'	L78	S66°15'26"E	30.38'
L39	S23°44'34"W	26.81'	L79	S23°44'34"W	14.00'
L40	S24°56'12"W	20.00'	L80	S68°30'03"E	10.40'
			L81	S23°44'34"W	31.24'
			L82	N00°45'37"W	19.16'
			L83	N40°45'54"W	75.28'

SURVEY NOTES

- THIS PLAT REPRESENTS A CURRENT FIELD SURVEY.
- THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE REPORT AND IS SUBJECT TO INFORMATION DISCLOSED BY SUCH.
- PROPERTY IS LOCATED IN FEMA DEFINED ZONE "X" COMMUNITY PANEL NO.: 51015C0333D & 51015C0334D EFFECTIVE DATE: SEPTEMBER 28, 2007
- ALL REAR LOT LINES SHALL HAVE A 10' UTILITY EASEMENT ALONG THE INTERIOR OF EACH LOT. ALL SIDE LOT LINES SHALL HAVE A 10' UTILITY EASEMENT CENTERED ON EACH LOT LINE.
- MAINTENANCE OF ALL OPEN SPACES AND PRIVATE EASEMENTS SHOWN HEREON SHALL BE THE RESPONSIBILITY OF THE DEVELOPER UNTIL SUCH TIME THAT THOSE AREAS ARE DEDICATED TO THE HOMEOWNERS' ASSOCIATION.
- THE PROPOSED TEMPORARY TURNAROUND EASEMENT RECORDED AT INST# 230003451 AS SHOWN ON SHEET 4 SHALL BE VACATED AT SUCH TIME AS THE CONSTRUCTION OF STONEWALL JACKSON BOULEVARD IS COMPLETED THROUGH THE INTERSECTION WITH ROLLING RIDGE AND IS ACCEPTED INTO THE MAINTENANCE SYSTEM OF THE CITY OF STAUNTON.
- THE TEMPORARY TURNAROUND EASEMENT RECORDED AT INST# 190002042 AS SHOWN ON SHEET 5 SHALL BE VACATED AT SUCH TIME AS THE CONSTRUCTION OF CHAMBERLAIN DRIVE IS COMPLETED THROUGH THE INTERSECTION WITH EVERGREEN WAY AND IS ACCEPTED INTO THE MAINTENANCE SYSTEM OF THE CITY OF STAUNTON.
- THE PROPOSED TEMPORARY TURNAROUND EASEMENT SHOWN ON SHEET 4 SHALL BE VACATED AT SUCH TIME AS THE STONEWALL JACKSON BLVD RIGHT-OF-WAY IS EXTENDED AND DEDICATED FOR PUBLIC STREET PURPOSES AND THE ASSOCIATED ROAD IMPROVEMENTS FOR STONEWALL JACKSON BLVD ARE CONSTRUCTED AND ACCEPTED FOR MAINTENANCE BY THE CITY OF STAUNTON.
- THE PROPOSED TEMPORARY TURNAROUND EASEMENT SHOWN ON SHEET 5 SHALL BE VACATED AT SUCH TIME AS THE SOUTHWEST DRIVE RIGHT-OF-WAY IS EXTENDED AND DEDICATED FOR PUBLIC STREET PURPOSES AND THE ASSOCIATED ROAD IMPROVEMENTS FOR SOUTHWEST DRIVE ARE CONSTRUCTED AND ACCEPTED FOR MAINTENANCE BY THE CITY OF STAUNTON.
- STONEWALL JACKSON BOULEVARD, BLUE SKY COURT, SOUTHWEST DRIVE, CHAMBERLAIN DRIVE, AND EVERGREEN WAY AS SHOWN HEREON ARE HEREBY DEDICATED FOR PUBLIC STREET PURPOSES.
- ALL REQUIRED DEEDS OF EASEMENT SHALL BE RECORDED AT SAME TIME AS APPROVED FINAL PLAT.

GENERAL NOTES

OWNER: AUGUSTA OPPORTUNITIES, INC.
PID# 10435
INST# 220001115

EXISTING ZONING: R-4 (HIGH DENSITY RESIDENTIAL)
PLANNED RESIDENTIAL DEVELOPMENT
PER CITY COUNCIL MINUTES
DATED JANUARY 12, 2005

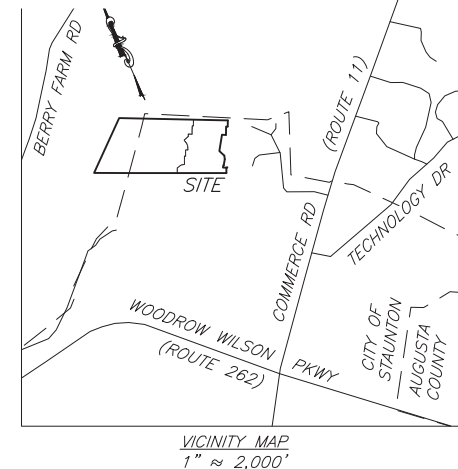
SETBACKS: FRONT: 25 FEET
SIDE: 7 FEET
REAR: 25 FEET

SUBDIVIDER: AUGUSTA OPPORTUNITIES, INC.
P.O. BOX 2648
STAUNTON, VA 24402
CONTACT: PHILLIP BOWEN
540-649-5486

AGENT: BALZER & ASSOCIATES, INC.
104 INDUSTRY WAY, SUITE 102
STAUNTON, VA 24401
540-248-3220

WATER: CITY OF STAUNTON

SEWER: CITY OF STAUNTON

VICINITY MAP
1" ≈ 2,000'

AREA TABLE

PID# 10435

TOTAL SUBDIVIDED AREA: 23.137 ACS

SECTION 5

NUMBER OF LOTS: 36
AREA IN LOTS: 7.832 ACS
AREA IN OPEN SPACE: 0.346 ACS
AREA IN PUBLIC ROADS: 2.017 ACS
TOTAL AREA: 10.195 ACS

SECTION 6

NUMBER OF LOTS: 30
AREA IN LOTS: 6.236 ACS
AREA IN OPEN SPACE: 5.281 ACS
AREA IN PUBLIC ROADS: 1.425 ACS
TOTAL AREA: 12.942 ACS

OWNERS' CONSENT TO DIVISION

THE PLATTING OR DEDICATION OF THE FOLLOWING DESCRIBED LAND "SOUTH VIEW SECTIONS 5 & 6" IS WITH FREE CONSENT AND IN ACCORDANCE WITH THE DESIRE OF THE UNDERSIGNED OWNERS, PROPRIETORS, AND TRUSTEES, IF ANY.

FOR AUGUSTA OPPORTUNITIES, INC. DATE

COMMONWEALTH OF VIRGINIA

CITY/COUNTY OF _____, TO WIT:

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED

BEFORE ME THIS _____ DAY OF _____, 2025.

BY: _____

NOTARY: _____

CERTIFICATE OF APPROVAL

THIS SUBDIVISION KNOWN AS "SOUTH VIEW SECTIONS 5 & 6" IS APPROVED BY THE UNDERSIGNED IN ACCORDANCE WITH EXISTING SUBDIVISION REGULATIONS AND MAY BE ADMITTED TO RECORD.

APPROVED BY THE CITY OF STAUNTON

PLANNING COMMISSION DATE

CITY COUNCIL DATE

*** IF THIS PLAT IS NOT RECORDED WITHIN 6 MONTHS, THE SUBDIVISION APPROVAL IS VOID.

SURVEYOR'S CERTIFICATE

I, DANIEL E. HANSEN, A LAND SURVEYOR DULY LICENSED BY THE COMMONWEALTH OF VIRGINIA, DO HEREBY CERTIFY THAT THIS SUBDIVISION KNOWN AS "SOUTH VIEW SECTIONS 5 & 6" IS A PORTION OF THOSE CERTAIN TRACTS OF LAND LAST CONVEYED TO AUGUSTA OPPORTUNITIES, INC. IN INSTRUMENT #220001115 OF RECORD IN THE CLERK'S OFFICE OF THE CITY OF STAUNTON, VIRGINIA.

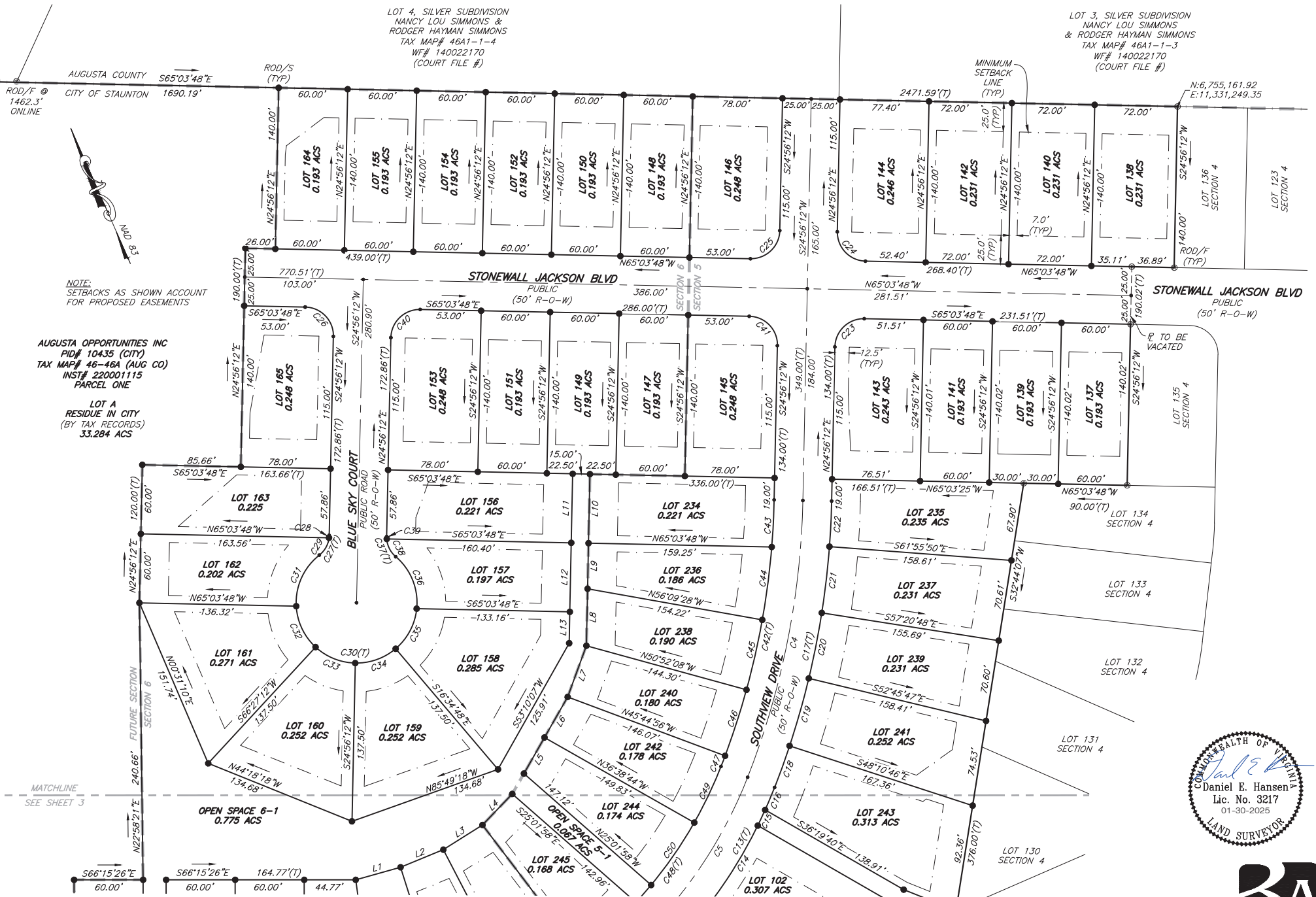
SOUTH VIEW SECTIONS 5 & 6
FINAL PLAT

CITY OF STAUNTON, VIRGINIA

PLANNERS / ARCHITECTS / ENGINEERS / SURVEYORS
ROCKWELL / RICHMOND / NEW RIVER VALLEY / SHENANDOAH VALLEY
104 Industry Way, Suite 102 / Staunton, Virginia 24401 / Phone (540) 248-3220 / www.balzer.co

REV: 01-30-2025
DATE: 12-20-2024
SCALE: 1" = 50'
JOB: 3420067.02
DRAWN BY: BSR
SHEET 01 OF 05





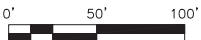
FOR EASEMENT INFORMATION
SEE SHEET 04 OF 05

SOUTH VIEW SECTIONS 5 & 6 FINAL PLAT

CITY OF STAUNTON, VIRGINIA

PLANNERS / ARCHITECTS / ENGINEERS / SURVEYORS
ROAVER & ASSOCIATES, INC. / NEW RIVER VALLEY / SHENANDOAH VALLEY
104 Industry Way, Suite 102 / Staunton, Virginia 24401 / Phone (540) 248-3220 / www.roa-ver.com

REV: 01-30-2025
DATE: 12-20-2024
SCALE: 1" = 50'
JOB: 34200067.02
DRAWN BY: BSR
SHEET 02 OF 05





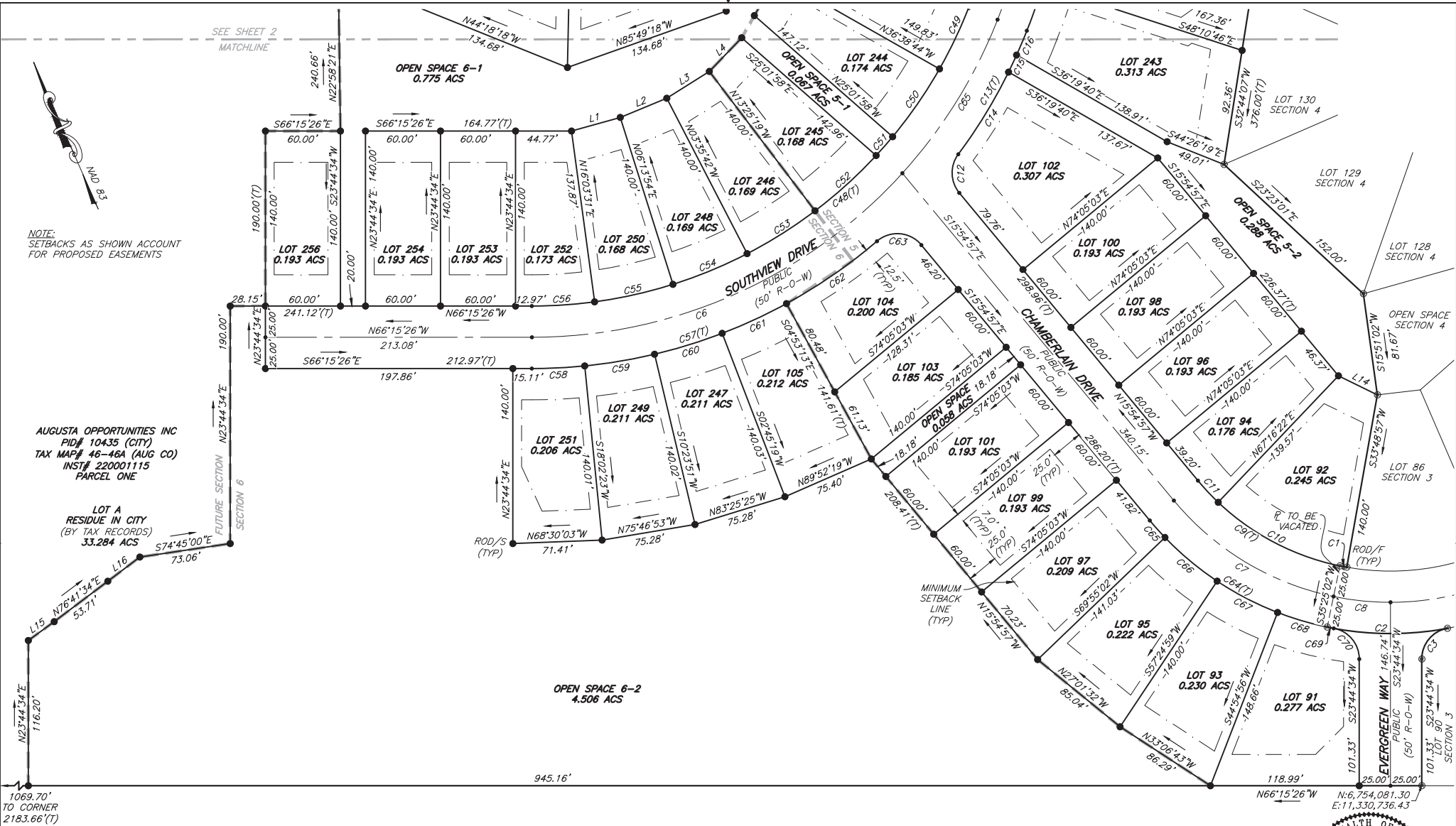
NOTE:
SETBACKS AS SHOWN ACCOUNT
FOR PROPOSED EASEMENTS

AUGUSTA OPPORTUNITIES INC
PID# 10435 (CITY)
TAX MAP# 46-46A (AUG CO)
INST# 220001115
PARCEL ONE

LOT A
RESIDUE IN CITY
(BY TAX RECORDS)
33.284 ACS

1069.70'
TO CORNER
2183.66'(T)

SEE SHEET 2
MATCHLINE





CITY COUNCIL



AGENDA BRIEFING

Staunton, Virginia

Meeting Date:	June 26, 2025	Chief Jason Ball Fire & Rescue
Item #	F	
Department:	Fire & Rescue	
Alignment with Staunton Plan (Value/Strategic Area):	Value: Excellence Strategic Area: Responsive, Efficient Government	
Subject:	Consideration of Application for Staffing for Adequate Fire and Emergency Response Grant	

Background: The Staffing for Adequate Fire and Emergency Response (SAFER) Grants are managed by the Federal Emergency Management Agency's Assistance to Firefighters Grants (AFG) Program Office. SAFER Grants provide financial assistance to help fire departments increase their cadre of frontline firefighters. The goal is to assist local fire departments with staffing and deployment capabilities so they may respond to emergencies whenever they occur, assuring their communities have adequate protection from fire and fire-related hazards.

These grants are awarded directly to combination and career fire departments to enable them to reach the NFPA 1710 standard for personnel on scene of incidents. Grants for hiring of firefighters provide fire departments with funding to pay salaries and benefits over a three-year period of performance.

- **FY2026 (Year 1) and FY2027 (Year 2)** - The grant funds 75% of the eligible salaries and benefits.
- **FY2028 (Year 3)** - The grant funds 35% of the eligible salaries and benefits during the third year.
- **FY2029 (Year 4)** - Grantees must maintain their staffing at the level that existed at the time of application, as well as the SAFER-funded staffing for the three-year period of performance. Grantees cannot lay off any firefighters during the three-year period of performance.

At present, the department consists of 36 staff members; there are three assigned to administrative positions and the remaining 33 are assigned to three shifts (eleven per shift). Each shift is a 24-hour

shift with a minimum staffing of ten. It is the ultimate goal of the department to increase the shift staffing to 15 personnel per shift.

As described below, the SAFER grant for which the department intends to apply would fund six shift positions. Increasing the staffing levels will provide safer incident operations and assure that the department is closer to national recommendations of both adequate staffing levels on apparatus and, most importantly, on the scene of emergency incidents.

The City of Staunton Fire and Rescue Department respectfully requests authorization to make an application for a SAFER grant for a total of six firefighter positions. The fiscal impact to the local general fund budget is summarized below.

	SALARIES & BENEFITS
FY2026 SAFER GRANT YEAR 1 - 75%	\$ 368,567
FY2026 LOCAL FUNDS YEAR 1*	\$ 149,560

	SALARIES & BENEFITS
FY2027 SAFER GRANT YEAR 2 - 75%	\$ 368,567
FY2027 LOCAL FUNDS YEAR 2	\$ 172,146

	SALARIES & BENEFITS
FY2028 SAFER GRANT YEAR 3 - 35%	\$ 171,998
FY2028 LOCAL FUNDS YEAR 3	\$ 387,040

	SALARIES & BENEFITS
FY2029 SAFER GRANT YEAR 4 - 0%	\$ -
FY2029 LOCAL FUNDS YEAR 4	\$ 577,981

*In addition to salaries and benefits there will be approximately \$41,500 in gear and uniform costs for new positions to be funded locally in Year 1.

The fiscal year 2026 local funding requirement could be funded with one-time fiscal year 2025 carry over funds resulting from the 2025 real estate assessment increase. Local funding for fiscal year 2027 and future years would need to come from new city revenues or a reduction of current expenditures. There is a potential to reduce the part-time fire department budget, but the exact amount is unclear at this point.

City Manager's Recommendation: Recommend that City Council authorize staff to apply for a Staffing for Adequate Fire and Emergency Response Grant.

Suggested Motion: I move that City Council authorize staff to apply for the Staffing for Adequate Fire and Emergency Response Grant.

City Manager: Leslie Beauregard

CITY COUNCIL



AGENDA BRIEFING

Staunton, VA

Meeting Date:	June 26, 2025	Leslie Beauregard City Manager Amanda DiMeo Director of Economic Development Lyle Hartt City Engineer
Item #	G	
Department:	City Manager’s Office Economic Development Public Works/City Engineering	
Alignment with Staunton Plan (Value/Strategic Area):	Value: Excellence Strategic Areas: Infrastructure; Economic Development	
Subject:	Update and Discussion of Staunton Crossing Water Tank Painted Design	

Background: The City of Staunton is constructing a new 1-million-gallon elevated water storage tank near Interstate 81 at Staunton Crossing, expected to be completed by summer 2026. The strategically positioned tank sits atop a hill and will be highly visible from the highway, eastern portion of the City, and even from several miles away into the County.

This infrastructure project is primarily funded through a \$9 million Virginia Business Ready Sites Program grant from the Virginia Economic Development Partnership. The comprehensive water improvement project includes not only the elevated storage tank, but also 2,400 linear feet of tank access road and water supply line, plus approximately 6,100 additional linear feet of water lines and distribution equipment throughout the Staunton Crossing area.

The tank will store finished water as part of the city's distribution system. While integrated into Staunton's overall water infrastructure, the tank is primarily to support future business development in Staunton Crossing as well as provide additional water storage in the eastern portion of the city for improved fire flow and resiliency.

The discussion at this work session will be focused on the proposed painted design on the water tank. Painting will begin in August and is less expensive if that occurs while the tank is still on the ground.

Attachment: Staff will provide additional information prior to the work session for Council to review and consider. This will include a proposed design, how we got there and the cost.

City Manager's Recommendation: Discussion on painted design on water tank and guidance from City Council.

Suggested Motion: Not applicable.

City Manager: Leslie Beauregard