

Meeting Agenda
Diversity, Equity and Inclusion Commission
Community Connections Sub-Committee
ARROW Project Offices
40 Lambert St., Suite 321
January 4, 2023
7:00 p.m.

Call to Order

Proposed Agenda:

- 1. Approval of Minutes:** Meeting of December 14, 2022
- 2. Discussion**

Community Listening Sessions Planning

- 3. Other Business**

Next Meeting: _____

Adjournment

DIVERSITY, EQUITY AND INCLUSION COMMISSION

Community Connections Sub-Committee Meeting

December 14, 2022

7:00 p.m.

ARROW Project Offices

40 Lambert St., Suite 321

PRESENT: Sabrina Burress
Lou Boden
AnhThu Nguyen
Zavia Willis
Mark Jeter

Sabrina Burress called the December 14, 2022 Community Connections Sub-Committee meeting to order at 7:02pm. There was discussion of the inclement weather and the possibility of a meeting reschedule. It was decided as a group to continue the meeting since the majority of the members were present in-person.

1. **Approval of Minutes:** Lou moved to approve the minutes of the August 31, 2022 Community Connections Sub-Committee meeting. The motion was seconded by AnhThu and carried unanimously.

2. Data and Research Support Discussion

- a. Sabrina provided updates from the Data and Research subcommittee. The subcommittee is conducting face-to-face interviews with community partners and identifying areas of data collection from the City of Staunton.
- b. 10 out of 30+ requests for community partner surveys have been received.
- c. Subcommittee members provided updates on individual outreach efforts to assigned community partners.
- d. Some community partners have requested survey links be resent via email. Survey links must be sent to community partners by City of Staunton staff only.
- e. Mark will provide additional support for final push/request for survey responses to increase survey completion rate.
- f. Lou will reach out to Nate regarding outreach to Valley Mission.

3. Community Listening Session Planning

- a. Group discussion of initial planning for the 2023 Community Listening Sessions, including identifying subpopulations and potential locations. Discussion included specific outreach to subpopulations, equitable geographic representation, and high-level framework of the sessions themselves.
- b. Emphasis on outreach to the following populations:
 - BIPOC
 - LatinX
 - LGBTQ
 - People with disabilities

- Older and Aging
- Unhoused
- c. Geographical representation by voting ward (1-5, consider consolidating into 3)
- d. Potential community partners and locations based on outreach to underrepresented populations:
 - Jones Garden, Booker T Washington Community Center
 - Sin Barreras, Chicano Boy
 - Virginia School for the Deaf and the Blind
 - Shenandoah LGBTQ Center
 - Virginia Program for Aging Services, Greater Augusta Regional Chamber of Commerce's Aging in Place Network
 - Valley Mission, Valley Community Services Board – focus on intentional outreach and trust building (consider how to gather information, etc)
 - Staunton Public Library
- e. Consideration of other community stakeholders
 - Local businesses, SDDA
 - Arts and Culture, Woodrow Wilson, Silver Line, American Shakespeare Center/Blackfriars, Frontier Culture Museum, RR Smith Center
 - Youth/Families, Staunton Public High school, Dr. Garrett Smith
- f. Planning considerations
 - Budget, Honorarium?
 - Childcare
 - 1. Policy/waiver for informed consent
 - Transportation, can we use city infrastructure?
 - Format and style of each session
 - 1. This may be dependent on space constraints and population

4. Next steps

- a. Put together a map of all identified locations and ensure equitable representation and accessibility/access to public transportation.
- b. Confirm available budget for Community Listening Sessions.
- c. Identify community contacts for each of the locations

5. Other Business

- a. The next Community Connections subcommittee meeting will be held on January 4th at 7:00pm at The ARROW Project offices, 40 Lambert Street, Suite 321.

Adjournment

The meeting was adjourned at 8:01pm.