

PUBLIC NOTICE

What: Staunton Bicycle and Pedestrian Advisory Committee (BPAC)

When: Tuesday, January 20, 2026 at 4:30 pm

Where: Planning Department Conference Room, on the third floor of City Hall, 116 West Beverly Street.

Live stream and/or audio is not available for this meeting. If you wish to submit public comment and are unable to attend the meeting in person, you may email it to taylormj@ci.staunton.va.us.

Individuals with disabilities who require assistance or special arrangements to participate in the public meeting in person may call (540)332-3862 or submit a request via email to taylormj@ci.staunton.va.us. The City of Staunton requests that you provide 48 hours' notice so that proper arrangements may be made.

AGENDA

1. Call to Order
2. Approval of Minutes from the December 16th, 2025 Meeting
3. Public Comment
4. New Business
 - a. Annual Report
5. Old Business
 - a. BPAC Work Plan
 - b. BPAC Resolution
6. Other Business
 - a. Updates
7. Next Meeting Date: April 21, 2026
8. Adjournment

1 MINUTES
2 **STAUNTON BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE**
3 December 16, 2025
4 4:30 p.m.
5 Planning Conference Room
6

7 PRESENT: Dan Wright
8 Steve Garon
9 Jim Printy
10 Aaron Barmer
11 Sara Hollberg
12 Brian Brown
13
14

15 ALSO PRESENT: Rodney Rhodes, Director of Community Development; Meggie Roche,
16 Planner
17

18 Ms. Hollberg called the December 16, 2025 meeting of the Staunton Bicycle and Pedestrian
19 Advisory Committee to order at 4:33 PM.
20
21

22 **APPROVAL OF MINUTES**

23 Mr. Brown moved to approve. Seconded by Mr. Printy, approved unanimously.
24
25

26 **PUBLIC COMMENTS**

27 None.
28
29

30 **NEW BUSINESS**

31 BPAC resolution: Looks good as edited. City staff will complete revisions to make it suitable for
32 Council and present it for adoption.
33

34 Work plan: We should remove the items from the “priorities” section and the “goals” table
35 that are no longer relevant/already completed. Rewrite introductory paragraphs to better
36 reflect current state. Update “linkages” list to remove very specific bullet points and instead
37 use the general headings with a few examples – currently it looks more like an exhaustive,
38 detailed list which isn’t the intention. Rename “events” → “community events.” Under “goals
39 and objectives,” fix date of last work plan (2022 not 2016), and re-align goals to new League
40 of [American Bicyclists \(LAB\) 5 Es](#) (they still have 5 but they’re different than when this doc was
41 first drafted). Also, fix the name of the LAB (currently in the document incorrectly as “American
42 League of Cyclists”). Remove last column of goals table – 5 Es discussion in text is a useful
43 framework, but we don’t need to capture specific alignment of every goal. Additional detailed
44 edits captured in revised document.
45

46 Discussion of OpenStreetMap and ways the committee could leverage this tool for our own work
47 and more public input.
48

Meeting schedule: moving to quarterly meetings starting in 2026:

- January 20, 2026 at 4:30 pm
- April 21, 2026 at 4:30 pm
- July 21, 2026 at 4:30 pm
- October 13, 2026 at 4:30 pm

Mr. Brown moved to adopt this schedule, seconded by Mr. Printy, all in favor.

OLD BUSINESS

Updates on city projects from city staff: visual presentation of plans.

Have applied for a design grant for a shared-use path between Bridge St. to Lacy B. King Dr.

CFO has requested that we combine reserves in different categories into a single bike/ped reserve fund to provide more flexibility; seems like a good plan.

Study to add/improve crosswalk lighting in various places is being kicked off.

GHP park entrance – was a bike/car collision at crossing with Thornrose, fortunately without major injuries. Incident has prompted reconsideration and prioritization of reworking this intersection. May experiment with some temporary infrastructure to try this out.

OTHER BUSINESS

Next meeting scheduled for January 20th, 2026 at 4:30 pm.

ADJOURNMENT

Chair Sara Hollberg adjourned the meeting at 6:19 pm.

Staunton Bicycle & Pedestrian Advisory Committee

Agenda Briefing

Meeting Date:	January 20, 2026	Staff Member(s): Meggie Taylor, Long Range Planner Rodney Rhodes, Director of Community Development
Item #	4A	
Department:	Community Development, Planning & Zoning Division	
Subject:	2025 Annual Report	

Background: The Staunton BPAC is required to submit an Annual Report to City Council each year outlining major accomplishments and projects.

Discussion: A draft of the 2025 Annual Report is attached. BPAC members are asked to review and provide comments.

Attachments:

1. 2025 Annual Report

Action needed:

Staff would like the committee to consider approving the annual report to be sent to council.



Bicycle and Pedestrian Advisory Committee
City of Staunton, VA
Annual Report
January 1, 2025 – December 31, 2025

The Annual Report to City Council from the Staunton Bicycle and Pedestrian Advisory Committee for the calendar year 2025, is herewith submitted:

MEMBERS OF THE COMMISSION	ATTENDANCE	TERM EXPIRES
Sara Hollberg, Chair	9-1	8-31-26
Brian Brown, Vice-Chair	8-2	8-31-27
Dan Wright	9-1	8-31-27
Aaron Barmer	5-0	4-30-27*
Steve Garon	10-0	12-31-25
Jim Printy	9-1	8-31-27

*Aaron Barmer was appointed to a term beginning May 1, 2025.

CITY STAFF	ATTENDANCE
Rodney Rhodes, Director of Community Development	10-0
Meggie Taylor, Long Range & Comprehensive Planner	10-0
Susan Wilson, Transportation Planner	4-1*

*Susan Wilson was hired in June 2025.

About

The Staunton Bicycle and Pedestrian Advisory Committee (BPAC) was established by City Council on January 8, 2015. The mission of the BPAC is to foster a more bicycle and pedestrian friendly community by advising the City of Staunton on behalf of its residents and visitors. BPAC is charged with the duty of making an annual report to the governing body concerning the activities of the committee and the fulfillment of the goals and objectives set forth in the work plan. In compliance with this requirement, the following report reviews the activities of the Staunton Bicycle and Pedestrian Committee during the year beginning on January 1, 2025 and ending on December 31, 2025.

Meetings

BPAC meetings were held on the third Tuesday of each month throughout 2025. All meetings are held in Planning Department Conference Room on third floor of City Hall. The meetings are staffed by the City's Director of Community Development. All meetings were duly advertised and minutes of the meetings as well as related materials are available for public inspection.

Note: In December 2025, the committee voted to adopt a quarterly meeting schedule for 2026 to allow for more substantive agendas and subcommittee work between meetings.

During the year, the Committee's activities included the following items:

PROJECT	SUMMARY	STATUS
Bike/Ped Plan	The committee continued to support implementation of projects in the Bike/Ped Plan, including the addition of bike lanes on West Beverly Street and Churchville Avenue. After serious consideration regarding the update of the Bike/Ped Plan, the committee determined it would be most efficient for the City to lead this initiative. The committee affirmed the City's decision to hire a consultant in 2026 to develop a comprehensive Multi-Modal Transportation Plan.	The committee pivoted from self-updating the plan to supporting a professional, city-led process that will cover bicycle, pedestrian, and greenway infrastructure holistically. The committee will serve as a major stakeholder group for this plan.
Comprehensive Plan Update	The committee served as a stakeholder for the Transportation Chapter of the City's Comprehensive Plan update.	Members provided detailed feedback on transportation goals and strategies, ensuring that walkability and bikeability remained central to the City's long-term vision.
Sidewalk Survey	The committee continued to conduct sidewalk surveys throughout the year to collect data on infrastructure conditions.	Members collected data on specific routes, noting gaps and maintenance needs to assist City staff in

		prioritizing future repairs and connectivity projects.
Educational & Outreach	The committee focused on public education regarding safe use of new infrastructure and available resources.	A graphic regarding bicycle and pedestrian safety was created and distributed via the City's social media channels and the Parks & Recreation activity guide. The committee also supported city staff at the West End Business Association in presenting the benefits of infrastructure improvements to local stakeholders.
Capital Improvements Plan FY2026-2030	The committee supported infrastructure improvements and funding requests for inclusion in the Capital Improvement Plan (CIP) in accordance with the Bicycle and Pedestrian Plan.	With support from BPAC, the Planning Commission recommended adoption of the proposed CIP at their February meeting, and was adopted by City Council on April 24, 2025.
Public Comment	A public comment period is included at each BPAC meeting. In 2025, the committee received specific input on sidewalk gaps, intersection safety, and new bicycle infrastructure.	The committee considered the feedback and provided input to staff to incorporate into future and current plans.

Staunton Bicycle & Pedestrian Advisory Committee

Agenda Briefing

Meeting Date:	January 20, 2026	Staff Member(s): Meggie Taylor, Long Range Planner Rodney Rhodes, Director of Community Development
Item #	5A	
Department:	Community Development, Planning & Zoning Division	
Subject:	Updated BPAC Work Plan	

Background: At the December meeting, BPAC suggested several updates to their work plan.

Discussion: The changes have been incorporated into the attached draft. BPAC members are asked to review and provide comments.

Attachments:

1. BPAC Work Plan

Action needed:

Staff would like the committee to consider approving the work plan to be sent to council.

BPAC Work Plan – updated January 2026

The Staunton Bicycle & Pedestrian Committee (BPAC) Work Plan establishes the committee's Mission and Vision, serving as a foundation to identify organizational linkages, leverage resources, and define a strategic list of short-term, long-term, and annual goals. The previous plan (May 2022) recognized the completion of major milestones from the inaugural 2016 plan, including the adoption of the Staunton Bicycle and Pedestrian Plan (SBPP) and the drafting of the Greenways Plan, while establishing the need to revisit ongoing goals every 1–2 years.

That plan also highlighted the significant public input received during the SBPP and Greenways planning processes and underscored the critical importance of a strong bicycle and pedestrian network—a necessity made clear during the COVID-19 pandemic. During that time, residents increasingly relied on urban parks such as Gypsy Hill, Montgomery Hall, and Betsy Bell for recreation. Furthermore, the plan noted that essential workers rely on non-motorized transportation to commute, and local businesses depend on foot traffic from residents and visitors alike.

Recent trends have brought significant public initiatives and private development proposals that will shape the city. These include West End revitalization efforts, housing and business projects on Middlebrook Road, and continued growth on Richmond Avenue and at Staunton Crossing. These proposals prompt timely consideration of how to meet pedestrian and bicycling goals as this development occurs. Accordingly, this new Work Plan seeks to solidify the BPAC's role in the community and clearly identify the areas where the committee can be of the most use.

BPAC Mission

- To foster a more bicycle and pedestrian friendly community by advising the City of Staunton on behalf of its residents and visitors.

BPAC Vision

- To help the community achieve the many benefits of a safe, robust bicycle and pedestrian system and help implement well-designed and cost-effective investments in bicycle and pedestrian infrastructure.

Linkages

The BPAC has seen strong community support in several areas such as public participation in developing the SBPP and Greenways plan. The committee has other linkages or connections to many groups where it could hopefully provide insight on bike and pedestrian initiatives or help leverage resources to complete meaningful projects.

- City Departments
 - Community Development
 - Parks and Recreation
 - Public Works
 - Schools
 - Police
 - Economic Development and Tourism
- VA Department of Transportation (VDOT)
- Central Shenandoah Planning District Commission (CSPDC)
 - Staunton Augusta Waynesboro MPO
 - BRITE Bus System
- Community Groups & Organizations focused on the overall health and wellbeing of our community

- Community Events
- Local bike and/or pedestrian related Businesses
- Property Owners

Resources

The BPAC has limited resources as a volunteer committee that reports to the Community Development Department and the Planning Commission and relies primarily on the support of city staff and partner organizations for the implementation of priorities

Goals and Objectives

The Goals and Objectives listed below are a broad set of activities the group can undertake in the near and long-term as well as annual events or actions. Achieving many of these goals will require several smaller steps. The BPAC work-plan is based on the 5 E's from the American League of Bicyclists. These include Education , Encouragement , Engineering ,Evaluation and Planning, and Equity and Accessibility.

Goal	Next Steps (Objectives)	Timeframe
Support Greenways	• Seek adoption of the Greenways Plan into the Comprehensive Plan • Support implementation	6 – 12 Months
Define Outreach Activities and seek partners & sponsorships for projects and events	• Identify and prioritize existing or upcoming events for collaborative participation with linkage groups. • Improve web and social media presence through the city communications manager	Ongoing
Continue implementation of SBPP	• Revisit the SBPP periodically to consider new objectives as a result of recent and planned development or trends • Identify low-cost, low-risk pilot projects • Prioritize connections to existing pedestrian and bike facilities • Seek support and guidance (Va Dept Conservation & Recreation, VDOT, and other resources) • Support bike safety training and driver education	Ongoing
Support improvements to urban trails	• Identify and suggest ways improve urban trails • Assist with pursuing a master plan and funding for design and construction of Betsy Bell trails Support development of new urban trails as described in the greenways plan	Ongoing
Encourage policies to work with private entities to improve bicycle and pedestrian connectivity	• Identify opportunities to work with landowners and developers • Seek city policies to require sidewalks and/or connection to trails as development occurs. • Serve as an advocate for bicycle and pedestrian travel as needed	Ongoing

Support Development of Multi-Modal Transportation Plan	• Serve as a major stakeholder for the city's upcoming Multi-Modal Transportation Plan	1-2 Years
Support a repository for bicycle and pedestrian related information	• Centralize Digital Resources: Collaborate with City staff to curate a dedicated webpage or online hub that houses current trail maps, safety guides, and relevant local ordinances. • Establish Physical Info Hubs: Identify key community locations (such as the library, visitor center, or rec center) to maintain a stocked supply of printed bicycle and pedestrian brochures and maps. • Audit Existing Materials: Conduct an annual review of all public information to ensure that maps, routes, and safety data are accurate and up-to-date.	Ongoing

Priorities

The following projects have been identified as priorities by the BPAC. They will build on the Goals and Objectives of the work plan and are included in the SBPP, Greenways Plan, or other transportation plans. BPAC members are putting these projects forward as priorities because they can be put into place quickly and cost effectively but also incrementally as opportunities to partner with linkage groups come about. While these projects are beginning, BPAC members will continue to try and meet with linkage groups and find other ways to advocate for improved bicycle and pedestrian safety and infrastructure in Staunton.

The BPAC has been working with the Parks and Recreation Commission to define and implement safety improvements in and around GHP with an initial focus on educational messaging and signage for the bicycle and pedestrian loop, Constitution Drive. To further these safety goals, the committee plans to collaborate with the Parks and Recreation Department on an education and safety outreach event. Additionally, the two groups recommend installing way-finding signage to highlight the Wharf to GHP route from the Greenways Plan.

Acting as a vital community liaison, the BPAC bridges the gap between residents and City staff to ensure public input is central to future infrastructure projects. The committee aims to facilitate community engagement to gather diverse feedback on upcoming bicycle and pedestrian improvements.

The BPAC remains committed to supporting the ongoing implementation of the SBPP. Additionally, the committee will serve as a major stakeholder group to provide guidance on the City's upcoming Multi-Modal Transportation Plan.

Lastly, the BPAC will work to advance educational programs and policies to enhance Bicyclist and Pedestrian safety such as increasing driver awareness and drawing from lessons learned with the GHP safety improvements (multiple city departments and goals).

Conclusion

The City has consistently received feedback that the public desires safe places to walk, run, and ride bicycles. Beyond recreation, these modes of travel are important to residents and visitors who walk to services and destinations throughout the City, employees (especially of essential businesses) who rely on non-motorized transportation, and students that want an independent way to travel to school. The BPAC developed this work plan to build on its Mission and Vision to make bicycle and pedestrian travel safer and more accessible in Staunton. It establishes linkages and defines important and achievable Goals and Objectives for improving bicycle and pedestrian infrastructure. We look forward to working with our community to put this plan in motion.

Staunton Bicycle & Pedestrian Advisory Committee

Agenda Briefing

Meeting Date:	January 20, 2026	Staff Member(s): Meggie Taylor, Long Range Planner Rodney Rhodes, Director of Community Development
Item #	5B	
Department:	Community Development, Planning & Zoning Division	
Subject:	Updated BPAC Resolution	

Background: At the November meeting, BPAC suggested several updates to their bylaws. An updated draft was presented to the committee at the December meeting, and staff noted a few additional changes to be made.

Discussion: The changes have been incorporated into the attached draft and reviewed by the City Attorney. BPAC members are asked to review and provide comments.

Attachments:

1. BPAC Resolution

Action needed:

Staff would like the committee to consider approving the resolution to be sent to council.

**RESOLUTION OF THE
COUNCIL OF THE CITY OF STAUNTON,
VIRGINIA APPROVING AMENDED BYLAWS
FOR THE STAUNTON BICYCLE AND
PEDESTRIAN ADVISORY COMMITTEE**

WHEREAS, by resolution adopted in 2014, the Council of the City of Staunton established the Staunton Bicycle and Pedestrian Advisory Committee (BPAC) to advise the City concerning ways to better accommodate bicyclists and pedestrians; and

WHEREAS, since its establishment, the BPAC has served as a vital link between the community and the City, aiding in the development of the Staunton Bicycle and Pedestrian Plan and the Greenways Plan; and

WHEREAS, to ensure the Committee continues to operate effectively and aligns with current City goals and administrative procedures, it is necessary to periodically review and update the Committee's governing bylaws; and

WHEREAS, the Committee and City staff have reviewed the existing bylaws and have recommended amendments to better reflect the Committee's current Work Plan, mission, and operational needs; and

WHEREAS, Council desires to approve the amended bylaws to support the continued success of the Staunton Bicycle and Pedestrian Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Staunton, Virginia, that:

1. The Staunton Bicycle and Pedestrian Advisory Committee is hereby reaffirmed to advise the City Council, City Manager, and City staff on the implementation of city plans, and to serve as a community liaison regarding the safety, education, and development of a walkable and bikeable community. The Staunton Bicycle and Pedestrian Advisory Committee shall have the following duties:
 - a. to prepare a bicycle and pedestrian program work plan setting forth goals and objectives, subject to approval by City Council;
 - b. to review the work plan annually and propose updates to it, as needed, with such updates subject to approval by City Council;
 - c. to review data inventories on walking and biking in the City; and
 - d. to make an annual report to City Council concerning the activities of the committee and the fulfillment of the goals and objectives set forth in the work plan.
2. The Staunton Bicycle and Pedestrian Advisory Committee shall generally have the following additional duties, to the extent requested by the City Council or City Manager or designee as to specific matters:

- a. to advise city staff on bicycle and pedestrian related matters;
 - b. to assist in implementation, and achievement of the goals, of any bicycle and pedestrian plan that may be adopted by the City;
 - c. to work with the City to achieve safe bicycle and pedestrian connectivity for all citizens;
 - d. to solicit input and feedback from community members and local advocates on bicycling and pedestrian matters, to promote active transportation through community engagement, and to conduct public education campaigns on relevant policies and best practices;
 - e. to perform such additional functions or duties as may be so identified as to specific matters by the City Council or City Manager or designee.
3. The Staunton Bicycle and Pedestrian Advisory Committee shall consist of seven members to be appointed by City Council, at least one of whom shall be a sworn law enforcement officer of the Staunton Police Department. The Council shall give first consideration to the following categories of applicants:
 - a. a representative of a bicycle or pedestrian advocacy group;
 - b. a representative of an organization concerned with education and safety;
 - c. a representative of a business organization; or
 - d. an interested private citizen concerned with non-motorized transportation issues.

Each committee member shall be appointed by City Council for a two (2) year term. The Committee shall annually elect from its membership the following officers by a majority vote of a quorum of the Committee:

- A Chair, to serve as presiding officer;
 - A Vice Chair, to preside in the absence of the Chair; and
 - A Secretary, to be responsible for taking minutes of the meetings.
4. The Director of Community Development shall be responsible for the assignment of staff support to the committee in the exercise of its functions, powers and duties.
 5. All meetings of the committee shall be open to the public and otherwise held in accordance with the Virginia Freedom of Information Act.
 6. Nothing in this resolution shall modify or curtail the functions, duties or authority of other public bodies, including the Planning Commission and Historic Preservation Commission.

Adopted this _____ day of _____, 2026.

(Insert signatures)

Staunton Bicycle & Pedestrian Advisory Committee

Agenda Briefing

Meeting Date:	January 20, 2026	Staff Member(s):
Item #	6A	Rodney Rhodes, Director of Community Development
Department:	Community Development, Planning & Zoning Division	
Subject:	Updates on City Projects	

Background: Mr. Rhodes will provide an update on various city projects.

Discussion:

1. VDOT Projects
 - a. VDOT Public Hearing on Commerce Road Project
2. Gypsy Hill Park
3. Statewide BPAC Meeting January 27th, 10 am – 1 pm in Mechanicsville, Virtual Attendance Option.
4. HSIP Intersection Improvements
 - a. Link: [Jan 8 Presentation to City Council](#) (begins on page 6)
5. Active Transportation Grant

Attachments:

1. Statewide BPAC Meeting Invitation

Action needed: None.

Virginia Statewide Bicycle and Pedestrian Advisory Committee (BPAC)

2026 Winter Hybrid Meeting

Tuesday, January 27th 10:00 am - 12:00 pm

Mechanicsville, Virginia

The Winter 2026 BPAC hybrid meeting is on Tuesday, January 27th at the new VDOT Central Office Lockwood Building in Mechanicsville, Virginia. The Statewide BPAC meetings are open to the public. This meeting will be held with in-person and virtual attendance options. If you are interested in attending in-person, please complete the RSVP below by COB Tuesday, January 20th. Lunch will be provided at the in-person meeting and RSVP is required to ensure a proper accounting of attendees for the lunch order.

Those attending virtually do not need to RSVP.

[BPAC RSVP](#)

Virginia Statewide BPAC Agenda:

January 27th, 2026, from 10:00 am to 1:00 pm

- Welcome and Introductions
- VDOT Bicycle and Pedestrian Program Updates
- End of Year (2025) Count Program Report Out
- Corridor Study Public Engagement and Surveys Discussion
- HRTPO Trail Volume Forecast Model
- Open Comment Period and Discussions
- Announcements
- Lunch for In-person Attendees

The detailed PDF agenda is available [here](#)

Regular BPAC meeting: 10 AM - 1 PM (lunch provided for in-person attendees. Coffee not available at the VDOT Lockwood Building Conference Room).

In-person option meeting location:

VDOT Central Office Lockwood Building
9120 Lockwood Blvd, Mechanicsville, VA 23116

[Map location](#)

Those attending virtually, please use the following link to register prior to the meeting with your name and email prior to accessing the meeting on January 27th at 10:00 AM. You will receive an email once registered with a link to join the meeting:

[Join here virtually for the Winter 2026 Virginia Statewide BPAC Meeting](#)

*Please note that the chat function may not be visible to some external partners. Any relevant links shared during the meeting in the chat will be sent out to all participants after the meeting concludes.